

BOARD OF SUPERVISORSDistrict 1 | **Kirsten Running-Marquardt**District 2 | **Ben Rogers**District 3 | **Louis J. Zumbach****JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER**

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000

LinnCountyIowa.gov

**LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Monday, July 31, 2023

10 a.m.

Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA**Call to Order****Public Comment: Five Minute Limit per Speaker**

This comment period is for the public to address topics on today's agenda.

Minutes

Discuss and decide on meeting minutes.

Public hearing concerning road improvement by private funds to improve Blue Heron Drive and Crystal Creek Road with a 1 ½ inch asphalt surface throughout the subdivision at an estimated cost of \$136,862.50.

Discuss a date, location, and funding for the 2023 Employee Safety and Wellness Fair.

Discuss an architectural and engineering services proposal from Aspect, Inc. for the Linn County Correctional Center Isolation Cell Buildout Project.

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Claims

Discuss and decide on claims.

Correspondence**Appointments****Adjournment**

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncountyiowa.gov.

Subject: Public Hearing Information - Blue Heron Drive & Crystal Creek Road
Public Hearing Date & Time: July 31, 2023 @ 10:00 AM

Board of Supervisors:

The property owners along Blue Heron Drive and Crystal Creek Road have petitioned the Linn County Board of Supervisors to make improvements to their roads by private investment per Iowa Code 311.7. Below is information to bring you up to speed regarding this situation and to assist you with your decision for the upcoming public hearing on July 31st.

Background

In 2001, when Blue Heron Drive and Crystal Creek Road were accepted as public Linn County Roads, the County Subdivision Standards had a “staged” construction approach. A 2” asphalt pavement was the specification at the time, which has a life of 15-20 years before rehabilitation is required. The intent was to place two additional asphalt courses, via the assessment process, over the original 2” pavement over time to eventually reach a full-depth pavement. This offset initial costs by the developer and placed the responsibility on the property owners. Subdivision standards now require a 6-8” asphalt pavement or 7” concrete pavement.

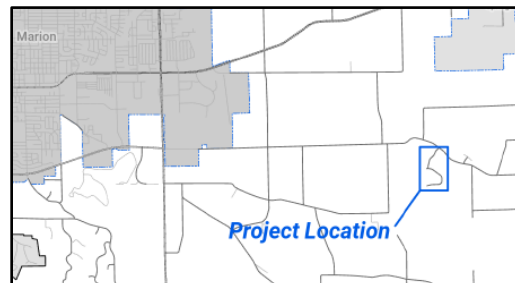
Planned Construction

The cost-effective approach by the Secondary Road Department is to maintain these type of subdivisions as seal coated roads. This requires no participation from the property owners.

In 2023, the Road Department placed a 1” asphalt leveling course and had planned to seal coat Blue Heron Drive and Crystal Creek Road. The purpose of the 1” asphalt layer was to strengthen the road, correct the crown to improve drainage, and to smooth the driving surface. The seal coat would seal all the voids in the asphalt and provide a wearing surface. Currently, the asphalt leveling course has been placed and the seal coat wearing surface has not.

Property Owner Petition

The property owners prefer the look of the asphalt surface versus the seal coat surface. As stated above, the seal coat is a preventative maintenance measure to prolong the life of the asphalt. The petition requests a 1.5” asphalt surface to be applied in lieu of the seal coat. Iowa Code 311.7 allows this request to contribute private funds to pay for 50% to 100% of the upgraded road surface.



Cost of Proposed Construction

After receipt of the petition, an Engineer's report was created that provides project information including an estimate of the total costs of the upgrade from a seal coat to an asphalt surface. The Engineer's project estimate is \$136,862.50.

Anticipated Support or Resistance to Petition

To date, no resistance to the petition has been received. The public hearing does allow individuals to speak (5 min max) about their support or resistance to the petition. The public speaking period is not a time to have a discussion between the property owners and the Board and/or Engineer. The Board of Supervisors may ask the County Engineer or Assistant County Engineer questions during the public hearing.

Recommendation from County Engineer

The County Engineer recommends that the Board of Supervisors accepts the requested petition and sets the percentage of participation at 50% of the project estimate. The private donations of \$68,431.50 (50% of estimated project cost) are expected to cover additional maintenance expenses associated with the asphalt surface over the 15-20 year life span.

Board of Supervisor Decisions

The Board of Supervisors will vote on a motion to approve or deny the petition and what the participation percentage will be. It should be noted that the petition will not continue without the received funds and Linn County will place the seal coat as planned. A resolution is not required because an assessment district is not being established.

At 100% participation, the 20 property owners would need to provide funds for the total amount of \$136,862.50.

At 50% participation, the 20 property owners would need to provide funds for \$68,431.25.

Exhibit B: Proposed Road Improvement

Linn County Secondary Road Department



Linn County Correctional Center
Isolation Cell Buildout
53 3rd Ave Bridge
Cedar Rapids, IA 52401
Attn: Darrin Gage

July 27, 2023

Re: Linn County Correctional Center Isolation Cell Buildout

Dear Darrin:

I am happy to submit this lump sum proposal to provide architectural design, structural, mechanical, plumbing, and electrical engineering to address remodeling current 4th floor recreation space into 4th and 5th floor isolation cells, as well as dividing the 2nd floor driver improvement room in to two spaces. Aspect and our engineering consultants will create construction documents and specifications for public bidding and construction. We will also review final design for code compliance and local ordinance compliance as required. This fee includes construction administration as well.

Fee:

Architectural services for public bid:	\$128,000
Structural engineering services for public bid:	\$8,000
MEP Engineering services for public bid:	\$30,000
Total for services provided:	\$166,000

This proposal does not include civil services.

If you feel this proposal is acceptable, please sign and return one copy for my files.

Sincerely,

Jennifer Pfab
Project Manager

Accepted by: _____
Date: _____

e: sle@aspectinc.net
www.aspectinc.net

p: 319-364-7444
f: 319-364-7562

221 2nd Avenue SE, Ste 400
Cedar Rapids, IA 52401

