

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, DECEMBER 6, 2023 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Vice Chairperson Rogers and Supervisor Running-Marquardt. Absent: Chairperson Zumbach (personal business). Board members voting "AYE" unless otherwise noted.

Vice Chairperson Rogers called the meeting to order and led the Pledge of Allegiance.

Motion by Rogers, seconded by Running-Marquardt to approve minutes of Dec. 4, 2023 as printed.

Motion by Rogers, seconded by Running-Marquardt to approve payable checks dated 12/6/2023 #71012987 - #71013102 in the amt. of \$239,759.90 and ACH in the amt. of \$2,148,554.00, for a total of \$2,388,313.90; payable voided checks in the amt. of \$1,805.71.

Motion by Rogers, seconded by Running-Marquardt to approve Consent Agenda as follows:

Statement of Elections Costs: September 12, 2023 Central City Special Election.

Approve and authorize the Chair to sign the Iowa Department of Transportation (IDOT) Final Contract Construction Voucher for the amount of \$272,111.70 for the bridge deck overlay project on Boy Scouts Road.

Approve the selection of Communications Counsel to create a crisis communication plan for Linn County.

Treasurer Brent Oleson presented a Vacancy Form requesting a Universal Clerk for the Treasurer's Office which is tied to a retiring staff member.

Motion by Rogers, seconded by Running-Marquardt to approve Vacancy Form requesting a Universal Clerk for the Treasurer's Office.

Luke Fischer, Facilities Mgr., presented a Vacancy Form requesting two part-time custodians for Facilities. These two 20 hr. positions replace a 30 hr. position. He cited safety issues for the reason of having two custodians on site at the same time. The 30 hr. position staff member passed away recently and his service to Linn County is greatly appreciated.

Motion by Rogers, seconded by Running-Marquardt to approve a Vacancy Form requesting two part-time custodians for Facilities.

Dawn Jindrich, Finance Dir., presented an engagement letter between Linn County and Berens-Tate Consulting Group to provide arbitrage rebate services. This is tied to tightened rules regarding bonds that are issued.

Motion by Rogers, seconded by Running-Marquardt to approve engagement letter between Linn County and Berens-Tate Consulting Group to provide arbitrage rebate services.

Erin Foster, MHAC Dir., presented an updated contract with Anaheim Corp for updated hours at the Linn County Mental Health Access Center. Funds are covered by funds provided by the Region. She advised the Board that effective December 1st, they officially went to 24/7 access to the Mental Health Access Center.

The Board commended Foster and her staff as well as all of the agencies that have made this a reality. Linn County is so very proud to be the owner/operator of this facility which is saving lives and is having a ripple effect within the community.

Motion by Rogers, seconded by Running-Marquardt to authorize the Chair to sign an updated contract with Anaheim Corp for updated hours at the Linn County Mental Health Access Center.

Motion by Rogers, seconded Running-Marquardt to appoint Melissa Walker to the Board of Adjustment, term Jan. 1, 2024 – Dec. 31, 2027.

The Board recessed at 10:24 a.m. and reconvened at 1:30 p.m. to review the following FY 2025 budgets. Present: Dawn Jindrich, Finance Dir. and Sara Bearrows, Budget Dir.

Medical Examiner – appropriations are over guidelines by \$11,850.

Bearrows presented the budget.

Motion by Rogers, seconded by Running-Marquardt to approve Medical Examiner FY25 appropriations in the amount of \$872,650 and revenues in the amount of \$70,000.

Finance & Budget – budget request is \$360 under guidelines.

Jindrich presented the budget and KPI's.

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Motion by Rogers, seconded by Running-Marquardt to approve Finance & Budget FY25 appropriations in the amount of \$854,314.

Adjournment at 2:03 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor
By: Amanda Hoy, Executive Assistant

APPROVED BY:

BEN ROGERS, Vice Chairperson
Board of Supervisors