

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, DECEMBER 12, 2023 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Zumbach and Vice Chairperson Rogers. Absent: Supervisor Kirsten Running-Marquardt (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Zumbach called the meeting to order.

Motion by Zumbach, seconded by Rogers to approve minutes of Dec. 8, 2023 as printed.

The Board received updates from the following Department Heads:

Brad Ketels, County Engineer – Department quarterly reports to start in 2024; creating training needs assessments for all employees; working with Ted Garnett on reviewing department strategic plan and direction; GAPM Improvement Metric = Communication Between Teams; FY2024 budget is 42% complete and budget is 28% expended. RFP's for dust control will be going out soon; vacancies include two Light Equipment Operators and a Clerical Specialist; construction wrapping up for the year; rolled out track a plow software; statistics were provided for cost per event (snow) and Winter Operations Q & A.

Discussion continued regarding communication with residents during snow events and risk management.

Carter Baldwin, LIFTS Dir. – Vacancies include drivers (full-time and part-time); working on the new scheduling software; electric buses (request to Alliant for reimbursement funds will be resubmitted); and currently not providing Medicaid rides but looking into it.

Lisa Powell, HR Dir. – The survey KPI product tool has been rolled out to departments; working on GAPM improvement categories; four employees passed away this year and HR is going to highlight those employees and their services to Linn County (possible end of year memorial); January 17, 2024 is next Employee Recognition Breakfast; HR staff is providing significant support to departments ; working on performance manual for managers; Open Enrollment for 2024 went very well; new legal services benefit is popular; annual charitable campaign is open; and two minor revisions to group health insurance policy (30/hr. employees being offered fulltime insurance and in the case of an employee death, HR be allowed to make an exception to insurance coverage).

Discussion continued regarding the Employee Assistance Program (EAP) in a crisis situation.

Darrin Gage, Dir. of Policy & Admin. – FY 24 budget; Capital Projects/Construction projects include: A/V improvements, Courthouse space needs; Kirkwood/EMA space needs is not immediate; Fillmore Building appraisal is completed, Jail isolation cells, Secondary Roads Dist. 1 Shop (Feb. occupancy) and Secondary Roads Headquarters design. Other projects include Legislative priorities, Library allocations, and budget presentations.

Discussion continued regarding Homeless Shelter and future conversations.

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Public Comment: Dustin from Walford, made statements regarding not being allowed to video inside the Linn County Jail as he is wanting to deliver paperwork to Casey Van Nevele. He also compared Van Nevele's situation to the lawsuit against Nick Maybanks and Monica Slaughter. He asked the Board for their help.

Adjournment at 10: 03 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

LOUIS J. ZUMBACH
Chairperson