

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, DECEMBER 13, 2023 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Zumbach, Vice Chairperson Rogers and Supervisor Running-Marquardt. Board members voting "AYE" unless otherwise noted.

Chairperson Zumbach called the meeting to order and led the Pledge of Allegiance.

Public Comment: John Zakrasek, Cedar Rapids, stated that he is Co-Chair. of the Sustainability and Resiliency Advisory Comm. He stated that the group is positioned to work with ECICOG on a \$2 million grant. He explained what the funds can do to reduce emissions.

Motion by Zumbach, seconded by Rogers to approve minutes of Dec. 11 and 12, 2023 as printed.

Motion by Rogers, seconded by Running-Marquardt to approve Consent Agenda as follows:

Resolution 2023-12-154 Linn County and City of Springville Agreement For Rental Housing and Property Maintenance Inspections WHEREAS, the Board of Supervisors, Linn County, Iowa, pursuant to Iowa Code Chapter 28E, proposes that Linn County enter into an agreement with the City of Springville, Iowa under the title *Linn County and City of Springville Agreement for Rental Housing Inspections* and *Linn County and City of Springville Agreement for Property Maintenance Inspections*, AND WHEREAS, the purpose for such agreements are to provide for the administration of the property maintenance and housing codes of the City of Springville by Linn County in order to protect the public health, safety, and welfare, AND WHEREAS, such agreement is in the best interests of Linn County and the City of Springville, NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, that Linn County, Iowa will join pursuant to Iowa Code Chapter 28E, with the City of Springville, Iowa into an agreement entitled *Linn County and City of Springville Agreement for Rental Housing Inspections* and *Linn County and City of Springville Agreement for Property Maintenance Inspections*.

Approve Class E Retail Alcohol License for the Troy Store, Troy Mills, noting all conditions have been met.

Sonia Evans, Budget & Finance, stated that she was tasked to come back with wording on how to proceed after Monday's meeting regarding the ARPA award to Linn County Public Health and presented it to the Board.

Supervisor Running-Marquardt stated that it is her intent to obligate all funds to the Linn County Healthy Homes & Childhood Lead Poisoning Prevention Program. She added that because this is voluntary, that they need an open conversation if it looks like it is not progressing.

Motion by Rogers, seconded by Running-Marquardt to award \$596,370 in American Rescue Plan Act funds to the Linn County Public Health for the Linn County Healthy Homes & Childhood Lead Poisoning Prevention Program with the knowledge that the funding must be spent and/or obligated by December 31, 2024. Obligated funds will be in accordance with the State and Local Fiscal Recovery Funds definition of obligation. The program will be evaluated quarterly for expenditures and obligations by the Linn County ARPA grant administrator.

Tamara Marcus, Sustainability Prog. Dir., presented updates to rules and operating procedures for Linn County's Sustainability & Resiliency Comm. and gave a summary of the committee. The following changes were presented: extend the term from 12 to 24 months; Elected Officials (EO's) be non-voting members and officially allow committee to work on climate action planning work led by ECICOG.

Supervisor Rogers noted travel expenses and Supervisor Running-Marquardt had some concerns about EO's not having a vote and thought other wording could be used (recuse themselves).

Chairperson Zumbach asked that they develop the cost of the compliance matrix and make a good faith effort to evenly divide membership between the three districts. Discussion continued about all committees having countywide representation. The Board will discuss and decide on Monday, December 18.

Public Comment: John Zakrasek stated that he was hoping that someone would be in place before Marcus's departure from the county at the end of December.

Chairperson Zumbach wished his wife a Happy 25th Birthday.

Motion by Rogers, seconded by Running-Marquardt to approve Claims for payable checks dated 12/13/23 #71013108-#71013169 in the amt. of \$206,550.72 and ACH in the amt. of \$1,865,726.98 for a total of \$2,072,277.70; and to approve payable voided checks in the amt. of \$1,456.44.

Motion by Zumbach, seconded by Rogers to re-appoint the following:

- Stephanie Schrader to the Linn County Food Systems Council, term ending December 31, 2028.
- Kim Hanna and Steve Ciha to the Linn County Historic Preservation Commission, terms ending December 31, 2026.
- Brock Grenis to the Linn County Planning & Zoning Commission, term ending December 31, 2028.
- Mike Kinney and Mary McGuire to the Linn County Building Board of Appeals, terms ending December 31, 2026.
- Bret Brecke to the Linn County Plumbing Board of Appeals, term ending December 31, 2026.

Motion by Rogers, seconded by Running-Marquardt to re-appoint Brandy Meisheid to the Linn County Board of Adjustment, term ending December 31, 2028.

VOTE: Rogers & Running-Marquardt – Aye Zumbach – Abstain

Motion by Rogers, seconded by Zumbach to appoint Steve Emerson to the Conservation Board to fill the unexpired term of Cindy Burke, term ending 12/31/24.

Supervisor Running-Marquardt thanked Burke for her years of service to Linn County.

The Board recessed at 10:29 a.m. and reconvened at 1:30 p.m. to review proposed Fiscal Year 2025 budgets. Present: Dawn Jindrich, Finance Dir., Sara Bearrows, Budget Dir., Dustin Peterson, Veteran Affairs Dir., and Tamara Marcus, Sustainability Program Dir.

Veterans Affairs - FY 25 total appropriations in the amount of \$656,116 and revenues in the amount of \$18,000. The budget exceeds the Board's guidelines by \$112 due to the increase in the telephone chargeback. Additional FY 25 increases represent the inclusion of items eliminated in the FY 24 budget cuts.

Dustin Peterson explained his PowerPoint presentation. He also presented an Offer for an Income Maintenance Worker - \$92,431 (ongoing).

Motion by Rogers, seconded by Running-Marquardt to approve Veteran Affairs FY 25 total appropriations in the amount of \$656,116 and revenues in the amount of \$18,000.

Sustainability – FY 25 total appropriations in the amount of \$146,940. The Sustainability budget exceeds the Board's guidelines by \$500 due to the increase in the telephone chargeback. The additional increase in operations of \$1,275 represents FY 24 reductions that were added back in FY 25.

Tamara Marcus explained her PowerPoint presentation. She also presented an Offer for a Resiliency Coordinator - \$85,343 (ongoing).

The Board commended Marcus for her accomplishments and service to Linn County, and wished her well noting her departure from Linn County at the end of the year.

Motion by Rogers, seconded by Running-Marquardt to approve Sustainability FY 25 total appropriations in the amount of \$146,940.

Civil Service – FY 25 total appropriations in the amount of \$19,636. The Civil Service budget meets the Board's guidelines.

Motion by Rogers, seconded by Running-Marquardt to approve Civil Service FY 25 total appropriations in the amount of \$19,636.

Adjournment at 2:21 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

LOUIS J. ZUMBACH, Chairperson
Board of Supervisors