

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, DECEMBER 18, 2023 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Zumbach, Vice Chairperson Rogers and Supervisor Running-Marquardt (via phone). Board members voting "AYE" unless otherwise noted.

Chairperson Zumbach called the meeting to order.

Motion by Zumbach, seconded by Rogers to amend Agenda to remove the Closed Session to discuss the purchase or sale of real estate.

Motion by Zumbach, seconded by Rogers to approve Agenda as amended.

Public Comment: John Zakrasek, Cedar Rapids, stated that the Sustainability & Resiliency Advisory Subcommittee could be made smaller (from 5 to 3) since it is difficult to find volunteers. They could try to find one from each Supervisor district.

Motion by Zumbach, seconded by Rogers to approve minutes of December 13 & 15, 2023 as printed.

Lisa Powell, HR Dir., presented two revisions to the Group Insurance Policy effective January 1, 2024 as discussed last week (30/hr. employees being offered fulltime insurance and in the case of an employee death, HR be allowed to make an exception to insurance coverage). The Board will approve Wednesday.

Tamara Marcus, Sustainability Prog. Dir., presented changes to rules and operating procedures for the Linn County's Sustainability & Resiliency Comm. based on feedback from the Board last week.

The goal is to attempt to have five (5) members on the Advisory Committee and Subcommittee with the understanding that the Board can revisit and change to three (3) if they find it difficult to fill positions.

Motion by Rogers, seconded by Zumbach to approve the rules and operating procedures for Linn County's Sustainability & Resiliency Committee with revisions as presented today.

Sonia Evans, Finance & Budget, presented a request for American Rescue Plan Act (ARPA) funds for Linn County Public Health, Harris Building for the Third Floor Customer Service Counter Extension in the amount of \$38,594.00.

Chairperson Zumbach stated that he reviewed the area and did not see \$38,594.00 worth of work to be done after looking at it. He gave an example of another item that needed work at the Harris Building and was done at a fraction of the cost. He voiced concern for the remaining \$500,000 ARPA funds noting that there are a lot of unfinished projects.

Discussion continued regarding the three areas being addressed. 1) Accessibility 2) Distancing at the counter, and 3) Door being made ADA compliant.

Supervisor Rogers stated that he was interested to see how the bids come in and go from there.

Luke Fischer, Facilities Dir., presented a Vacancy Form requesting a temporary custodian to cover for employees on medical leave for the Facilities Department. The Board will approve on Wednesday.

Motion by Rogers, seconded by Zumbach to approve Employment Change Roster (payroll authorizations) as follows:

BOARD OF SUPERVISORS

Clerk Typist	Cara Hromidko	Step increase/contract 12/12/23 53B \$18.76 – 53C \$19.65
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RECORDER'S OFFICE

Clerical Specialist	Diane Williams	Termination/retirement 12/15/23
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TREASURER'S OFFICE

Universal Clerk	Kristin Jacobus	End of probation 12/18/23 56A \$21.96 – 56B \$23.07
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FACILITIES

Custodian	Tchable Kombate	Step increase/contract 01/09/24 10B \$19.05 + \$.25 – 10C \$19.81 + \$.25
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SHERIFF'S OFFICE

Communications Oper.	Stephanie Vandeventer	Step increase/contract 09/10/23 C7 \$32.50 – C8 \$33.48
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LIFTS

LIFTS Driver	Terry Grant	Termination/declined position 12/11/23
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COMMUNITY SERVICES

Income Maint. Wrkr.	Karen Merta	Step increase/contract 01/21/24 57B \$25.09 – 57C \$26.34
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Assistant Teacher	JoDee Janson	End of probation 01/30/24 53A \$17.57 – 53B \$18.51
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Home Health Care Aide	Jamie Stithem	Termination 12/15/23
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Public Health Nurse	Kimberley Kurth	New hire – PT 01/08/24 39A \$31.02 20 hrs/wk Replaces H. Flamming
Direct Support Staff \$21.96 35 hrs/wk New position	Alexandria Newhard	New hire – PT, Temporary Staff 01/08/24 56A
Direct Support 56D \$25.69	Grant Ceneus Kahdijah	Step increase/contract 01/24/24 56C \$24.37 –
<u>JUVENILE DETENTION</u>		
Youth Leader 55E \$25.10	Kristi Powlishta	Step increase/contract 01/08/24 55D \$23.77 –
Youth Leader Replaces T. Pugliano	Kristi Beer	New hire – PT, On-call 12/22/23 55A \$20.42
JDDS Supervisor Tracker \$23.07	Samantha Jones Royal Silver	Termination/resignation 01/03/24 End of probation 01/05/24 56A \$21.96 – 56B
<u>SOIL CONSERVATION</u>		
Soil Health Coord.	Marissa Cartwright	Corrected hire date 01/08/24

Motion by Rogers, seconded by Running-Marquardt to reappoint Louis Zumbach to the Cedar Rapids Linn County Solid Waste Agency Board of Directors for a three-year term ending December 31, 2026.

VOTE: Rogers & Running-Marquardt – Aye Zumbach - Abstain

Motion by Zumbach, seconded by Rogers to reappoint the following:

- David Connolly to the East Central Iowa Council of Governments (ECICOG) Board of Directors for a three-year term ending December 31, 2026 .
- Carter Baldwin to the East Central Iowa Council of Governments (ECICOG) Region 10 Transportation Advisory Committee (PTAC) for a two-year term ending December 31, 2025.
- Ted Doscher to the East Central Iowa Council of Governments (ECICOG) Region 10 Regional Trails Advisory Committee (RTAC) for a two-year term ending December 31, 2025.

The Board recessed at 10:23 a.m. and reconvened at 1:30 p.m. to review the proposed Fiscal Year 2025 Board Buildings Budget. Present: Dawn Jindrich, Finance Dir., Sara Bearrows, Budget Dir. and Luke Fischer.

Board Buildings – FY 25 total appropriations in the amount of \$1,555,262 and revenues of \$238,620. The Board Buildings budget exceeds guidelines by \$103,970.

The Board Buildings budget is managed by Facilities and includes gas, electric, and water costs for the County's buildings, excluding Conservation and Engineering. The increase of \$103,970 includes \$153,942 in increased costs, offset by a chargeback increase to Public Health. Increases are due to proposed rates and utilization.

Motion by Rogers, seconded by Zumbach to approve Board Buildings FY 25 total appropriations in the amount of \$1,555,262 and revenues of \$238,620.

Adjournment at 1:39 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

LOUIS J. ZUMBACH, Chairperson
Board of Supervisors