LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, JANUARY 22, 2024 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Running-Marquardt called the meeting to order.

Motion by Running-Marquardt, seconded by Rogers to approve minutes of January 16 & 17, 2024 as printed.

Stephanie Lientz, Planning & Development, presented the Subaward Grant Agreement between Linn County and Iowa Department of Homeland Security and Emergency Management for Linn County Multi-Jurisdictional Hazard Mitigation Plan Update in the amount of $40,500 ($30,375 federal, $4,050 state, $6,075 local). The Board will approve on Wednesday.

Lientz also presented a Service Agreement between Linn County and the East Central Iowa Council of Governments (ECICOG) for hazard mitigation planning services in an amount not to exceed $40,500. The Board will approve on Wednesday.

Sonia Evans, Budget & Finance, presented an Opioid Settlement Funds Grant Memorandum of Agreement between Linn County and Community Resources United to Stop Heroin (CRUSH) of Iowa.

Motion by Running-Marquardt, seconded by Zumbach to approve and authorize the Chair to sign an Opioid Settlement Funds Grant Memorandum of Agreement between Linn County and Community Resources United to Stop Heroin (CRUSH) of Iowa for the Safe Opioid Services Program with a revised award to include two (2) additional years for staff positions with a total grant amount of $234,125.00.

Motion by Rogers, seconded by Zumbach to approve Claims dated 1/19/24 for payroll deduction checks #71013436-#71013452 in the amt. of $723,452.22, ACH in the amt. of $50,785.26, EFT Wire in the amt. of $18,779.59, and ACH Wire in the amt. of $2,030,706.90 for a total of $2,823,723.97.

The Board recessed at 10:08 a.m. and reconvened at 1:30 p.m. to review proposed Fiscal Year 2025 budgets. Present: Dawn Jindrich, Finance Dir. and Sara Bearrows, Budget Dir.; Dave Thielen, LCCS Dir., Staci Meade, LCCS; Darrin Gage, Dir. of Policy & Admin., Sheriff Gardner and Col. Doug Riniker.

Motion by Running-Marquardt, seconded by Rogers to approve Payroll Authorizations as follows:

Deputy Sheriff	Philip Williams	Step increase/contract 02/11/24 D4 $36.98 – D5 $38.42
Deputy Sheriff	Conrad Akers	Step increase/contract 02/06/24 DB $31.99 – D1 $33.39
Deputy Sheriff	Ryan Liercke	Step increase/contract 02/24/24 D3 $36.05 – D4 $37.41
Detention Officer	Alana Vargas	New hire – FT 01/22/24 TB $29.68
Duty Officer	Elizabeth Smiley	Step increase/contract 02/08/24 56D $25.69 + $ .25 – 56E $27.08 + $ .25
Deputy Sheriff	Benjamin Helms	Step increase/contract 02/24/24 D3 $35.63 – D4 $36.98
COMMUNITY SERVICES		
Direct Support Staff	Darlene Burnham	New hire – PT 02/19/24 56A $21.96 35 hrs/wk. Replaces D. McDonnell
JUVENILE DETENTION		
Youth Leader	Shakira Sanchez-Ybarra	New hire : 02/05/24 55A $20.42 + $ .25 Replaces D. Thomas
Youth Leader	Madison Rude	Termination/resignation 01/12/24
ENGINEERING		
Senior Mechanic	Phillip Hayes	Step increase/contract 02/07/24 21C $28.72 – 21D $30.63

Board of Supervisors - FY 25 total appropriations of $1,296,126. The Board of Supervisors budget is over guidelines by $70,941 due to the following: $2,155 contractual increases in Communications software; $50,286 for the removal of the .50 FTE chargeback from Finance & Budget as the .50 FTE was moved to the Facilities budget (offset by decreases in salaries and benefits); and $18,500 in travel reinstated from FY24 budget reductions.

Gage presented the budget summary including Key Performance Indicators.

Supervisor Rogers stated that he wanted to publicly praise Gage for taking over the Facilities Dept. while in transition along with all of his other duties.

Motion by Rogers, seconded by Zumbach to approve Board of Supervisors FY 25 total appropriations of $1,296,126.

Sheriff – FY 25 appropriations of $30,686,371 and revenues of $5,700,644. The FY 25 proposed Sheriff's budget exceeds guidelines by $38,826, primarily due to an increase of $102,307 in overtime

offset by reductions in food, custodial supplies, and education & training. There is also a significant reduction in

federal inmate revenue with a decrease from $3,552,900 in fiscal year 2024 to $2,000,000 in fiscal year 2025 or 43.7%.

Sheriff Gardner and Col. Riniker presented the budget summary including an explanation of the reduced numbers of Federal prisoners.

Chairperson Running-Marquardt praised Sheriff Gardner and Col. Riniker's leadership and all of their work and support.

Motion by Zumbach, seconded by Rogers to approve the Sheriff's FY 25 appropriations of $30,686,371 and revenues of $5,700,644.

Linn County Community Services (LCCS) - FY25 total appropriations of $7,923,601 and revenues of $2,499,208. The Linn County Community Services budget is over guidelines by $110,122 which is made up of the following: $94,037 in FY24 reductions added back in per Board of Supervisors guidelines; $4,290 in telephone line increase; $100 fuel; $300 Peer Group program food; $1,300 in translation costs; $1,500 in employee mileage; $3,300 EVOLV contract increase; $2,298 ECI/Decat Director; and $2,997 change in chargebacks. Mental Health & Substance Use Disorder Services – FY25 total appropriations of $4,816,389 and revenues of $4,183,984. Youth Services FY25 total appropriations of $5,115,529 and revenues of $2,135,076. The Youth Services budget is over guidelines by $38,808.

Thielen and Meade presented the budget summary including program highlights, vehicle requests and Key Performance Indicators.

Chairperson Running-Marquardt asked about flexibility with vehicles and wanted them to know how much they are appreciated for providing this safety net for the most vulnerable residents of Linn County.

Supervisor Rogers also noted the high caliber of staff serving the residents and continued leadership shown by Thielen.

Supervisor Zumbach asked for more of an explanation regarding the Regional Governance Board and their funds.

Motion by Rogers, seconded by Zumbach to approve Linn County Community Services (LCCS) FY25 total appropriations of $7,923,601 and revenues of $2,499,208; Mental Health & Substance Use Disorder Services FY25 total appropriations of $4,816,389 and revenues of $4,183,984; and Youth Services FY25 total appropriations of $5,115,529 and revenues of $2,135,076.

Adjournment at 2:43 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors