

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, FEBRUARY 5, 2024 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt and Vice Chairperson Rogers. Absent: Supervisor Zumbach (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Running-Marquardt called the meeting to order.

Motion by Running-Marquardt, seconded by Rogers to approve minutes of January 31, 2024 as printed.

Nicki Finger, Deputy Treasurer, presented the annual Resolution abating property tax determined impractical to collect in the amount of \$11,919.. The Board will approve on Wednesday.

Darrin Gage, Dir. of Policy & Admin., presented a Resolution to provide for a Notice of Public Hearing on the proposed plans, specifications, form of contract, and estimated total cost for the Linn County Correctional Center Isolation Cell Buildout Project (16 isolation cells), and for the taking of bids on said project.

Jennifer Pfab, Aspect Architecture, stated that the estimate for the project is \$1.5 million (paid by ARPA funds).

Motion by Rogers, seconded by Running-Marquardt to add an Emergency Agenda Item to include the adopted of Resolution to provide for a Notice of Public Hearing on the proposed plans, specifications, form of contract, and estimated total cost for the Linn County Correctional Center Isolation Cell Buildout Project (16 isolation cells), and for the taking of bids on said project. The reason for the Emergency Agenda item is that said Resolution is time sensitive.

Motion by Rogers, seconded by Running-Marquardt to adopt Resolution 2024-2-17

A RESOLUTION TO PROVIDE FOR A NOTICE OF PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED TOTAL COST FOR THE LINN COUNTY CORRECTIONAL CENTER ISOLATION CELL BUILDOUT PROJECT, AND FOR THE TAKING OF BIDS ON SAID PROJECT WHEREAS, in order to assist with the mitigation of potential exposure to COVID-19 and other contagious diseases, the Linn County Sheriff's Office proposes that the Linn County, Iowa Board of Supervisors (the "Board") authorize the construction of the public improvement(s) as described in the proposed plans, specifications, and form of contract prepared by Aspect Architecture (the "Project Architect"), which may be hereinafter referred to as the "Linn County Correctional Center Isolation Cell Buildout Project", or the "Project"; and, WHEREAS, the proposed plans, specifications, form of contract, and estimated total cost for the project (the "Contract Documents") are on file with the Board; and, WHEREAS, it is necessary to set a time and place for a public hearing on the Contract Documents, to publish a Notice of Public Hearing on the Contract Documents, and to advertise for sealed bids on the Project. BE IT THEREFORE RESOLVED by the Board as follows: 1. The Board hereby approves the proposed contract documents referred to in this Resolution, as prepared by the Project Architect, in their preliminary form. 2. The Board hereby determines that the Project is necessary and desirable for Linn County (the "County") and finds that it is in the best interest of the County to proceed toward the construction of the Project. 3. The Board shall hold a public hearing on the proposed contract documents on February 19, 2024 at 10 a.m. in the Formal Board Room of the Jean Oxley Linn County Public Service Center located at 935 – 2nd Street SW, Cedar Rapids, Iowa, at which time any interested person may appear and file objections to the proposed Contract Documents, and, after hearing objections, the Board may proceed with approval of said Contract Documents. 4. The Board hereby authorizes and directs the publication of a notice of public hearing on the Contract Documents for the Project at least once, not less than four (4) nor more than twenty (20) days before the date of the hearing in one or more newspapers that meet the requirements of Iowa Code Section 618.14. 5. The Board hereby delegates to the Linn County Purchasing Director and/or his designee(s) the duty of receiving bids for the construction of the RESOLUTION NO. 2024 - 2 - 2 of 2 Project until 9 a.m. on February 19, 2024, at the Jean Oxley Linn County Public Service Center in Cedar Rapids, Iowa. 6. The Board hereby sets February 19, 2024, at 10 a.m. in the Formal Board Room of the Jean Oxley Linn County Public Service Center as the time and place that the Board or its designee will open and announce the bids received for construction of the Project, and that the Board will consider said bids. 7. The Board hereby fixes the amount of the bid security to accompany each bid at five (5) percent of the amount of the bid. 8. The Board hereby authorizes and directs advertisement for sealed bids for the Project in accordance with Iowa Code Section 26.3.

Sara Bearrows, Budget Dir., presented a Resolution authorizing the transfer of \$15,000 from the Board of Supervisors appropriations to the Court Expense appropriations due to unexpected expenses. The Board will approve on Wednesday.

Motion by Rogers, seconded by Running-Marquardt to approve the Employment Change Roster (payroll authorizations) as follows:

COUNTY ATTORNEY

Crim. Prosecutor III	Michael Harris	Termination/resignation 02/09/24
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FACILITIES

Senior Fac. Worker	Pete Volk	Termination/retirement 02/05/24
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SHERIFF'S OFFICE

Communications Oper.	Valery Rapier	Termination 01/29/24
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COMMUNITY SERVICES

Social Worker	Tanya Moyle	New hire – FT 02/19/24 36A \$25.09
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Replaces N. Cleary

JUVENILE DETENTION

Youth Counselor	Cortney Williams	Termination of on-call position 02/01/24
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PUBLIC HEALTH

Environ. Hlth. Tech.	Todd Jewell	New hire – FT 02/19/24 57A \$23.79
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Replaces C. Hanson

Motion by Rogers, seconded by Running-Marquardt to approve claims dated 2/2/24 for payroll deduction checks #71013541-#71013546 in the amt. of \$636.04; ACH in the amt. of \$21,802.92; EFT Wire in the amt. of \$20,128.09; and ACH Wire in the amt. of \$2,111,003.43 for a total of \$2,153,570.48.

Darrin Gage presented Legislative Updates as follows:

- HF 2269 & SF 2028 - Co. Assessor's pay. Allows Conference Board to set new salary for incoming Co. Assessor.
- HF 2208 - Strikes the requirement for counties with less than 200,000 population to pay salaries of County Attorneys between 45% and 100% of the District Court Judge's salary.
- HSB 519 – Unused Right-of-way. Authorizes agencies to sell, however, if value is less than \$50,000, they can handle internally rather than hiring an appraiser.
- HSB 591 - Absentee voting. Allows Secretary of State to implement a pilot program for those with disabilities.

Motion by Running-Marquardt, seconded by Rogers to support all of the above-mentioned legislation.

Motion by Running-Marquardt, seconded by Rogers to appoint the following to the Child Development Advisory Committee, terms ending Sept. 30, 2026: Mamyna Munyakazi; Helen Girard and Patrick Munyakazi.

Adjournment at 10:16 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors