



LINN COUNTY CONSERVATION BOARD

MEETING AGENDA

Monday, March 25, 2024 | 12:00 PM
Wickiup Hill Learning Center
10206 Morris Hills Road Toddville, IA 52341



I. Call to Order/Roll Call

II. Public Comment: Five Minute Limit per Speaker

III. Consent Agenda

1. Approve minutes of the February 26, 2024 monthly meeting
2. Approve claims and expenditures - Claims list # 2024-9
3. Receive and place on file the February 2024 financial/ budget report
4. Receive and place on file the February 2024 activity report
5. Acceptance of Gifts
 1. Gift #32-2024 - Monetary donation (\$25) from Karen Antons to purchase bird seed for use at Wickiup Hill.
 2. Gift #33-2024 - Monetary donation (\$25) from Andy Scanlon to purchase bird seed for use at Wickiup Hill.
 3. Gift #33-2024 - Monetary donation (\$100) from Maria Bannister to purchase bird seed for use at Wickiup Hill.
6. Capital Improvement Program updates

IV. Regular Agenda

1. Discuss and decide on Consent Agenda
2. Discuss and decide regarding authorizing the Board President to sign quit claim deeds conveying property from the Linn County Conservation Board to Linn County. (Goemaat)
3. Discuss and decide regarding quotes received to deliver shot rock for the dredging project at Pinicon Ridge Park, Project #19-19A. (Goemaat)
4. Discuss and decide regarding a professional services agreement with Anderson Bogert for design of the Morgan Creek Trail from Covington to the Cedar River and authorize the Director to sign the agreement. (Goemaat)

V. Board Member/Staff Reports

1. Ryan Schlader - Community Outreach and Marketing.

2. Updates:
 - a. Gift to Iowa's Future - Recognition for Rae Jeanne Kilberger (Gibbins)
 - b. Iowa Legislative Issues (Goemaat)
 - c. Mountain bike trail and skills area (Doscher)
 - d. Proposed trail connection to the Cedar Valley Trail with Hiawatha (Goemaat)
 - e. Proposed utility underpass of the Cedar Valley Trail at Urbana (Gibbins)
 - f. Potential Central City well at Pinicon Ridge Park (Goemaat)

VI. Public Comment: Five Minute Limit per Speaker

VII. Adjournment

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Conservation Department at 319-892-6450.

CLAIMS & TRANSFER

LIST #2024-9

CLAIMS # March 25, 2024 BOARD MEETING**AMOUNT**

--	Board of Supervisors	Telephone service for February		428.00
--	Purchasing	Postage - February		5.71
--	IT	Wickiup fax - February		123.49
9-1048	Chase J.P. Morgan	FY24	2/1-2/29 Purchases - P Card	24,885.95
\$1,080.58 Cellular Tracking Technologies - Sensorstation for Motus				
\$2,181.78 Plumb Supply - Flush valves & parts - FS showerhoue - Proj#0824				
\$1,018.94 Martin Equipment - Handrail #137				
\$2,024.30 Hawkeye First Aide - Safety supplies - Stock				
		M & O	14,146.50	
		Bond	0.00	\$
		Equipment	1,333.21	*
		Reserve	0.00	**
		Gift	2,615.47	***
		REAP	0.00	****
		L.O.S.T.	6,790.77	*****
		Revenue Neutral	0.00	*****
9-996	Alliant	Electricity - Flying Squirrel Loop B		379.40
9-997	Alliant	Electricity - Pumphouse - PRP		147.53
9-998	Alliant	Electricity - Plains Campground Cabins		87.64
9-999	Alliant	Electricity - PRP Campground Rd Entrance		62.18
9-1000	Alliant	Natural Gas - Plains Showerhouse		197.49
9-1001	Iowa Dept Public Safety	Terminal billing 1-3/24 - Law Enforcement		300.00
9-1002	Design Dynamics	Professional services thru 2/19	Proj#1022	9,079.20 *****
9-1003	Hotsy Cleaning Systems	Hotsy Unit#239		6,050.00 *
9-1004	Showbiz Screen Printing	Uniform shirts Seasonals & Campground Hosts		844.50
9-1005	VenuWorks of Cedar Rapids	Billboard ad at PowerHouse 2/1/24-1/31/26		4,800.00
9-1006	CR Signs	Sign - Dice Property	Proj#3021	14,317.00 ***
9-1007	Affordable Heating & Cooling	Repair furnace parts - PalDows Observatory		216.36
9-1008	Cuttingedge Graphics	Park Ranger Decals		54.00
9-1009	Traverse	Professional services 9/1-9/30	Proj#3021	1,365.00 ***
9-1010	Alliant	Electricity - Red Cedar Lodge		279.87
9-1011	Alliant	Electricity - WP Dump Station		21.04
9-1012	Alliant	Electricity - WP Well #97 & Lights		91.28
9-1013	Alliant	Electricity - WP Showerhouse		21.04
9-1014	Alliant	Electricity - Meadowlark Shelter		30.94
9-1015	Alliant	Electricity - PRP W Side Dam		31.30
9-1016	Alliant	Electricity - PPR Group Camps		20.38
9-1017	Alliant	Electricity - Bldg#74 PRP Entrance		23.48
9-1018	Alliant	Electricity - SY#1 Whippoorwill Area		43.18
9-1019	Alliant	Electricity - PRP Rental #152 Bogard		120.26 *****
9-1020	Alliant	Electricity & Natural Gas - PRP Shop		815.68
9-1021	Capital Sanitary	TP - Wickiup		108.34
9-1022	Alliant	Electricity - PRP E Side Dam		43.96
9-1023	Mitch Ahrendsen	Reimburse meals - Shadetree Shortcourse		59.00
9-1024	Landon Banres	Reimburse meals - Shadetree Shortcourse		59.00
9-1025	Tony Nemmers	Reimburse meals - Shadetree Shortcourse		59.00

LINN COUNTY CONSERVATION BOARD

3/19/2024

ITEM #C2

CLAIMS & TRANSFER

LIST #2024-9

CLAIMS #	March 25, 2024 BOARD MEETING		AMOUNT
9-1026	Shaun Reilly	Reimburse meals - Shadetree Shortcourse	26.00
9-1027	Josh Volz	Reimburse meals - Shadetree Shortcourse	59.00
9-1028	Axiom	Professional services thru 12/1	Proj#2621 6,750.00 *****
9-1029	VanDiest	Ranger Pro & Beyond - Chemicals	603.60
9-1030	VanDiest	Esplanade - Chemical	1,661.44
9-1031	Linn COOP Oil	Gasohol - Wanatee	1,342.91
9-1032	Solutions Mangement Group	Copy fees - HQ 2/4-3/3	18.77
9-1033	Andrew Huck	Reimburse meals - UMSRS training	26.00
9-1034	CR/LC Solid Waste	Refuse fees all areas - February	179.12
9-1035	City of Center Point	Water/sewer - CP Depot	71.27
9-1036	Coggon Municipal Light	Electricity - Buffalo Creek	44.00
9-1037	Linn COOP Oil	Diesel - Pinicon Ridge	1,619.17
9-1038	Linn COOP Oil	Gasohol - Matsell Bridge	1,925.22
9-1039	Linn COOP Oil	Diesel - Matsell Bridge	641.72
9-1040	Rapids Reproductions	Copies bound & Planroom drawings	Proj#1022 846.18 *****
9-1041	Weber Stone	Stones	Proj#3021 390.00 ***
9-1042	Andrew Huck	Reimburse meals - TWS meeting	30.00
9-1043	Media Quest Outdoor	Billboard ads 5/1-5/31	2,267.00
9-1044	Media Quest Outdoor	Billboard ads 6/1-6/30	3,767.00
9-1045	Alliant	Electricity - WP Equestrian Parking Lot	27.89
9-1046	South Slope	Phone service - PalDows Observatory	41.74
9-1047	Naylor Seed	Athletic Pro-Turf & Select High Grade seed	Proj#1919A 2,332.90 *****
9-1048	JP Chase	see above	
9-1049	Rexco	Repair #195	401.80
9-1050	Pipe Pro	Tested 2 RPZ Backflow devices - Wickiup	212.00
9-1051	Shive-Hattery	Professional services thru 2/1	Proj#2921 2,698.90 *****
9-1052	YTT	Professional services thru 3/5	Proj#0521B 81.75 *****
9-1053	City of Central City	Water - Pumphouse PRP	25.50
9-1054	Linn COOP Oil	Diesel - SA#4	2,339.43
9-1055	Linn COOP Oil	Gasohol - SA#4	1,500.35
9-1056	P & K Midwest	New Unit#A28C Brillion Till N' Seed	17,500.00 ***
9-1057	Alliant	Electricity - CVT RR Boyson Rd	39.55
9-1058	Linn County REC	Electricity - 17 Meters all areas	3,263.84
9-1059	Airgas	Supplies - SA#4	40.79
9-1060	Pipe Pro	Repair boilers - WP	538.60
9-1061	Solutions Management Group	Copy fees - HQ	18.77
9-1062	YTT	Professional services thru 3/5	Proj#0521 2,381.44 **
9-1063	Landon Barnes	Reimburse safety boots per county policy	223.19
9-1064	Alliant	Electricity - CVT I380 Tunnel	42.43
9-1065	Marion Janitorial	Supplies - Stock	3,592.95
9-1066	YTT	Professional services thru 2/26	Proj#0521C 3,737.15 *****
9-1067	Alliant	Electricity & Natural gas - CP Depot	268.05
9-1068	Wendling Quarries	Rock	Proj#1919A 525.23 *****
9-1069	Kay Park	3 Paddleboats - Boat Concession	14,435.25
9-1070	Zuercher Ag	Endurplas Fire Ranger Sprayer	5,625.00 *

CLAIMS & TRANSFER LIST #2024-9

ITEM #C2

CLAIMS #	March 25, 2024 BOARD MEETING			AMOUNT
9-1071	Anderson-Bogert	Professional services thru 2/29	Proj#1620	4,636.25 *****
9-1072	Anderson-Bogert	Professional services thru 2/29	Proj#1620	3,196.50 *****
9-1073	Anderson-Bogert	Professional services thru 2/29	Proj#1120A	4,701.00 *****
9-1074	Anderson-Bogert	Professional services thru 2/29	Proj#0514B	1,358.50 **
9-1075	Snyder & Associates	Professional services thru 2/29	Proj#0619	21,840.00 **
9-1076	MidAmerican	Natural Gas - SA#4		522.96
9-1077	Linn COOP Oil	Diesel - Pinicon Ridge		1,291.20
9-1078	Linn COOP Oil	Gasohol - Pinicon Ridge		1,483.49
				\$188,364.00

WP = Wanatee Park / PRP = Pinicon Ridge Park / MCP = Morgan Creek Park / SA#4 = Service Area #4
 CVT = Cedar Valley Nature Trail / BCNA = Buffalo Creek Natural Area / GWT = Grant Wood Trail

SUMMARY OF CLAIMS LIST

* Equipment	\$13,008.21	GWT Oxley to Creekside Proj#0514B
** Reserve	\$25,579.94	CVT 52nd St Underpass Proj#0521B
*** Gift	\$36,187.47	CVT Surfacing Urbana to Bear Creek Bridge Proj#0521C
**** REAP	\$0.00	Dows-Maniti Trail Proj#0619
***** L.O.S.T.	\$45,375.83	Morgan Creek Park Lodge Proj#1022
***** Revenue Neutral	\$120.26	Hwy 100 Trail - Covington to Cedar River Proj#1120A
\$ Bond	\$0.00	GWT Creekside to Paralta Proj#1620
M & O	\$68,092.29	PRP Watercraft Concession Dredging Ph4 Proj#1919A
jbl TOTALS	\$188,364.00	Buffalo Creek Park Improvements Proj#2621
		Pinicon Ridge Park Campground Expansion Proj#2921
		Bird Preserve Proj#3021

ITEM C 3

FOR MONTH OF: FEBRUARY

M & O ACTIVITY (OPERATIONS)	BUDGETED AMOUNTS	EXPENDED THIS MONTH	MONTHLY CONTROL	ANNUAL CONTROL	BALANCE	EXPENDED YEAR TO DATE	EXPENDED YTD		PERCENT	
							SAME PERIOD LAST YEAR	% EXPENDED TO DATE	SAME PERIOD LAST YEAR	
*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****
100 ADMINISTRATION	\$4,372,851	\$265,942.46	\$364,404	\$2,915,234	\$1,618,754.78	\$2,754,096.22	\$2,288,856.35	62.98%	55.11%	
SALARIES/WAGES-PERMANENT	\$2,616,221	\$164,140.19	\$218,018	\$1,744,147	\$909,827.83	\$1,706,393.17	\$1,371,465.21	65.22%	54.78%	
SALARIES/WAGES-SEASONAL	\$373,560	\$3,909.78	\$31,130	\$249,040	\$202,788.19	\$170,771.81	\$120,022.56	45.71%	37.05%	
EMPLOYEE BENEFITS	\$1,295,570	\$89,344.75	\$107,964	\$863,713	\$479,728.84	\$815,841.16	\$733,308.90	62.97%	59.97%	
ADMINISTRATIVE EXPENSES	\$87,500	\$8,547.74	\$7,292	\$58,333	\$26,409.92	\$61,090.08	\$64,059.68	69.82%	62.19%	
200 PLANNING	\$2,575	\$8.52	\$215	\$1,717	\$1,762.51	\$812.49	\$700.69	31.55%	27.21%	
300 CONSERVATION EDUCATION	\$56,600	\$5,661.27	\$4,717	\$37,733	\$14,179.58	\$42,420.42	\$37,870.37	74.95%	66.91%	
400 FORESTRY	\$8,500	\$678.92	\$708	\$5,667	\$2,898.04	\$5,601.96	\$12,555.49	65.91%	147.71%	
600 WILDLIFE MANAGEMENT	\$2,700	\$1,815.00	\$225	\$1,800	(\$864.12)	\$3,564.12	\$2,367.08	132.00%	87.67%	
702 ROAD MAINTENANCE	\$127,000	\$0.00	\$10,583	\$84,667	\$13.31	\$126,986.69	\$65,212.07	99.99%	51.35%	
703 TRAIL MAINTENANCE	\$31,600	\$0.00	\$2,633	\$21,067	\$11,292.98	\$20,307.02	\$1,169.44	64.26%	3.70%	
704 WATER SYSTEM MAINTENANCE	\$7,500	\$412.80	\$625	\$5,000	\$3,854.82	\$3,645.18	\$5,387.83	48.60%	71.84%	
705 ELEC. SYSTEM MAINTENANCE	\$162,100	\$6,275.41	\$13,508	\$108,067	\$53,520.71	\$108,579.29	\$122,760.27	66.98%	75.73%	
706 SEWER SYSTEM MAINTENANCE	\$1,000	\$364.66	\$83	\$667	(\$2,052.20)	\$3,052.20	\$1,335.57	305.22%	133.56%	
707 BUILDING & FACILITY MAINT.	\$91,000	\$4,699.70	\$7,583	\$60,667	(\$468.81)	\$91,468.81	\$107,019.27	100.52%	117.60%	
708 PARK FURNITURE MAINTENANCE	\$18,500 *	\$649.81	\$1,542	\$12,333	\$119.70	\$18,380.30	\$6,594.95	99.35%	77.59%	
710 SIGNS	\$10,490 *	\$843.22	\$874	\$6,993	(\$4,097.80)	\$14,587.80	\$4,707.76	139.06%	94.16%	
712 FENCE MAINTENANCE	\$4,000	\$0.00	\$333	\$2,667	\$1,633.02	\$2,366.98	\$3,194.34	59.17%	79.86%	
713 EQUIPMENT REPAIR	\$76,500	\$4,120.44	\$6,375	\$51,000	\$18,193.83	\$58,306.17	\$64,269.54	76.22%	84.01%	
714 TURF MAINTENANCE	\$4,000	\$2,265.04	\$333	\$2,667	(\$3,061.24)	\$7,061.24	\$4,972.31	176.53%	124.31%	
715 OTHER MAINTENANCE	\$6,500	\$429.12	\$542	\$4,333	\$1,731.75	\$4,768.25	\$3,878.20	73.36%	59.66%	
716 EQUIP. OPERATING EXPENSES	\$175,200	\$11,532.34	\$14,600	\$116,800	\$87,901.06	\$87,298.94	\$92,423.13	49.83%	73.97%	
717 PROPERTY SURVEY	\$2,500	\$0.00	\$208	\$1,667	\$2,500.00	\$0.00	\$0.00	0.00%	0.00%	
800 EQUIPMENT PURCHASES	\$363,182 *	\$9,081.90	\$30,265	\$242,121	\$163,360.33	\$199,821.67	\$402,635.87	55.02%	47.73%	
TOTAL OPERATIONS:	\$5,524,298	\$314,780.61	\$460,358	\$3,682,865	\$1,971,172.25	\$3,553,125.75	\$3,227,910.53	64.32%	56.44%	

*Budget Amendment October

CAPITAL IMPROVEMENT PROGRAM:

*****	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****
204 LOCAL OPTION SALES TAX (02100)	\$4,000,000 *	\$0.00	\$333,333.33	\$2,666,666.67	\$3,080,566.36	\$919,433.64	\$961,760.64	22.99%	34.57%	
211 LEGACY BONDS - (02103) BOND 1	\$319,364 *	\$0.00	\$26,613.67	\$212,909.33	\$187,814.54	\$131,549.46	\$23,030.30	0.00%	0.00%	
211 LEGACY BONDS - (02104) BOND 2	\$354,565 *	\$0.00	\$29,547.08	\$236,376.67	\$133,831.73	\$220,733.27	\$61,516.79	0.00%	0.00%	
211 LEGACY BONDS - (02105) BOND 3	\$1,266,415 *	\$0.00	\$105,534.58	\$844,276.67	\$541,217.61	\$725,197.39	\$181,879.89	0.00%	11.37%	
212 LEGACY BONDS - (02106) BOND 4	\$4,000,000 *	\$0.00	\$333,333.33	\$2,666,666.67	\$2,336,261.84	\$1,663,738.16	\$916,604.98	41.59%	15.28%	
227 RESERVE - PROJECTS (02100)	\$2,750,000 *	\$0.00	\$229,166.67	\$1,833,333.33	\$784,771.09	\$1,965,228.91	\$1,024,085.19	71.46%	40.96%	
227 RESERVE - GIFTS (61119)	\$0	\$0.00	\$0.00	\$0.00	(\$279,176.54)	\$279,176.54	\$36,542.75	0.00%	0.00%	
227 WINGS2WATER (61121)	\$0	\$0.00	\$0.00	\$0.00	(\$7,500.00)	\$7,500.00	\$0.00	0.00%	0.00%	
228 REAP PROJECTS (02101 / 02102)	\$55,000	\$0.00	\$4,583.33	\$36,666.67	\$49,200.00	\$5,800.00	\$0.00	0.00%	0.00%	
GRAND TOTAL BUDGET:	\$18,269,642	\$314,781	\$1,522,470	\$12,179,761	\$8,798,159	\$9,471,483	\$6,433,331.07	51.84%	34.48%	

*Budget Amendment October

-REVENUE		ESTIMATES	COLLECTED THIS MONTH	AMOUNT TO COLLECT	COLLECTED YEAR TO DATE	SAME PERIOD LAST YEAR	% COLLECTED TO DATE	SAME PERIOD LAST YEAR	BUDGETED LAST YEAR
FOR MONTH OF: FEBRUARY									

COST CENTER: WAPSIPINCON DIST. (05)									
SOURCE:									
CAMPING: (TOTAL)		\$365,200.00	\$5,212.00	\$176,650.52	\$188,549.48	\$210,518.00	51.63%	89.76%	\$234,531.00

MATSELL BRIDGE		\$4,500.00	\$52.00	\$2,661.00	\$1,839.00	\$2,191.00	40.87%	48.69%	\$4,500.00
MATSELL EQUESTRIAN		\$1,700.00	\$0.00	\$804.00	\$896.00	\$1,003.00	0.00%	0.00%	\$0.00
MT. HOPE		\$1,000.00	\$0.00	(\$107.00)	\$1,107.00	\$845.00	110.70%	56.33%	\$1,500.00
FLYING SQUIRREL		\$220,000.00	(\$11.00)	\$97,541.00	\$122,459.00	\$132,397.00	55.66%	96.37%	\$137,380.00
PLAINS		\$40,000.00	\$0.00	\$18,155.00	\$21,845.00	\$24,169.00	54.61%	81.51%	\$29,650.00
WAKPICADA		\$3,000.00	\$52.00	(\$69.00)	\$3,069.00	\$1,627.00	102.30%	67.79%	\$2,400.00
PRP GROUP CAMP		\$23,000.00	\$1,534.00	\$11,207.52	\$11,792.48	\$12,428.00	51.27%	103.57%	\$12,000.00
BUFFALO CREEK A-LOOP		\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	0.00%	0.00%	\$1.00
BUFFALO CREEK B-LOOP		\$12,000.00	\$0.00	\$14,831.00	\$169.00	\$10,570.00	1.13%	84.56%	\$12,500.00
CABIN #1-PINTAIL		\$15,000.00	\$1,816.00	\$3,945.00	\$8,055.00	\$7,484.00	67.13%	74.84%	\$10,000.00
CABIN #2-BOB WHITE		\$10,000.00	\$492.00	\$5,534.00	\$4,466.00	\$5,224.00	44.68%	74.63%	\$7,000.00
CABIN #3-ASPEN		\$9,000.00	\$572.00	\$3,354.00	\$5,646.00	\$4,420.00	62.73%	63.14%	\$7,000.00
CABIN #4-RIVER OTTER		\$5,000.00	\$124.00	\$1,916.00	\$3,084.00	\$3,396.00	61.68%	75.47%	\$4,500.00
RED OAK CABIN		\$6,000.00	\$581.00	\$1,878.00	\$4,122.00	\$4,764.00	68.70%	78.10%	\$6,100.00

LODGES & SHELTERS: (TOTAL)		\$52,000.00	\$6,846.00	\$4,528.98	\$47,471.02	\$33,476.00	91.29%	71.22%	\$47,001.00

BUFFALO CREEK SHELTER		\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	0.00%	0.00%	\$1.00
WOODPECKER HILL		\$15,200.00	\$2,748.00	(\$52.00)	\$15,252.00	\$8,409.00	100.34%	84.09%	\$10,000.00
RIVERSIDE		\$3,000.00	\$486.00	\$988.48	\$2,011.52	\$1,909.00	67.05%	106.06%	\$1,800.00
EAGLE VIEW		\$1,500.00	\$208.00	\$447.00	\$1,053.00	\$741.00	70.20%	61.75%	\$1,200.00
FLYING SQUIRREL SHELTER		\$2,000.00	\$108.00	\$831.00	\$1,169.00	\$1,173.00	58.45%	130.33%	\$900.00
HICKORY HILL		\$100.00	\$0.00	\$100.00	\$0.00	\$68.00	0.00%	68.00%	\$100.00
HORSESHOE FALL LODGE		\$20,000.00	\$1,480.00	\$486.50	\$19,513.50	\$13,563.00	97.57%	79.78%	\$17,000.00
WAPSI BLUFF		\$10,000.00	\$1,816.00	\$1,528.00	\$8,472.00	\$7,613.00	84.72%	47.58%	\$16,000.00

REAL ESTATE:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$0.00
FIREWOOD:		\$18,000.00	\$0.00	\$9,661.00	\$8,339.00	\$11,318.00	46.33%	102.89%	\$11,000.00
DUMP STATION:		\$700.00	\$0.00	\$334.00	\$366.00	\$688.00	52.29%	137.60%	\$500.00
ICE:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$1,000.00
AGRICULTURE & TIMBER SALES:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$0.00
REFUNDS & REIMBURSEMENTS: (TOTAL)		\$400.00	\$50.00	\$1.00	\$399.00	\$464.00	99.75%	42.18%	\$1,100.00

TELEPHONE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$300.00
DAMAGES		\$0.00	\$50.00	(\$100.00)	\$100.00	\$100.00	0.00%	0.00%	\$200.00
MISCELLANEOUS		\$400.00	\$0.00	\$101.00	\$299.00	\$364.00	74.75%	60.67%	\$600.00

TOTAL WAPSIPINCON DIST. (05X)		\$436,300.00	\$12,108.00	\$191,175.50	\$245,124.50	\$256,464.00	56.18%	86.90%	\$295,132.00

COST CENTER: BOAT CONCESSION (05)									
SOURCE:									
WATERCRAFT RENTALS:		\$10,000.00	\$0.00	\$3,313.00	\$6,687.00	\$7,158.00	66.87%	71.58%	\$10,000.00
CANOE SHUTTLES:		\$9,000.00	\$0.00	\$4,667.00	\$4,333.00	\$4,738.00	48.14%	47.38%	\$10,000.00
CONCESSION POP.FOOD SALES:		\$1,000.00	\$0.00	\$743.50	\$256.50	\$662.01	25.65%	33.10%	\$2,000.00
ICE:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$1,500.00
ANNUAL PERMITS & CAMPING COUPONS:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$0.00
FIREWOOD:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$0.00
SALE OF MERCHANDISE:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	\$0.00

TOTAL BOAT CONCESSION (05)		\$20,000.00	\$0.00	\$8,723.50	\$11,276.50	\$12,558.01	56.38%	53.44%	\$23,500.00

BUDGET REPORT FY2024

-REVENUE ESTIMATES
FOR MONTH OF: FEBRUARY

COST CENTER:NORTH CEDAR (19X)
SOURCE:
CAMPING: (TOTAL)

\$108,000.00

MORGAN CREEK PARK
GROUP CAMP
WICKIUP CAMPSITE

\$103,000.00
\$4,500.00
\$500.00

LODGES & SHELTERS: (TOTAL)

\$16,000.00

MORGAN CREEK LODGE (Yet to come)
MORGAN CREEK SHELTER (Old Group Camp)
MORGAN CREEK SHELTER (NEW)

\$0.00
\$16,000.00

FIREWOOD:
POP CONCESSION (CVNT DEPOT):
REFUNDS & REIMB(+sale of merchandise)
LAND/BUILDING RENT:
NATIVE GRASS SEED / TIMBER SALES:
DUMP STATION

\$5,000.00
\$0.00
\$100.00
\$0.00
\$0.00
\$600.00

TOTAL NORTH CEDAR (19X)

COST CENTER: SOUTH CEDAR (22X)

\$129,700.00

\$265,000.00

SOURCES:
CAMPING:
WANATEE PARK - w/o Reservations
WANATEE PARK - A Loop Reservations

\$130,000.00
\$135,000.00

LODGES & SHELTERS: (TOTAL)

\$123,000.00

RED CEDAR LODGE
PRAIRIE OAK LODGE
MEADOWLARK SHELTER

\$60,000.00
\$60,000.00
\$3,000.00

FIREWOOD:
DUMP STATION:
REAL ESTATE:
AGRICULTURE SALES:
NATIVE GRASS SEED SALES
POP SALES - SHOWERHOUSE:
SALE OF MERCHANDISE / MISC
REFUNDS & REIMBURSEMENTS: (TOTAL)

\$7,000.00
\$700.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$110.00

ELECTRICITY
DAMAGES
MISCELLANEOUS

\$0.00
\$0.00
\$110.00

TOTAL SOUTH CEDAR (22X)

COST CENTER: CONSERVATION EDUCATION
EDUCATION PROGRAM FEES
WHOLA BUILDING RENTAL

\$395,810.00

\$10,000.00
\$0.00

TOTAL CONSERVATION EDUCATION(270)

\$10,000.00

COLLECTED THIS MONTH

AMOUNT TO COLLECT

COLLECTED YEAR TO DATE

% COLLECTED TO DATE

PERCENT COLLECTED YTD
SAME PERIOD LAST YEAR

AMOUNT BUDGETED LAST YEAR

\$104.00

\$0.00
\$104.00
\$0.00

\$462.00

\$0.00
\$0.00
\$462.00

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

\$566.00

\$13,562.49
(\$13.51)
\$13,576.00
\$13,054.00

\$71,888.00

\$157,587.49
\$84,031.49
\$73,556.00
\$91,406.00

\$55.43%

59.47%
64.64%
54.49%
74.31%

\$34,063.00
\$35,472.00
\$2,403.00
\$3,295.00
\$839.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$649.00

68.37%
80.44%
70.70%
32.64%
123.57%
0.00%
0.00%
0.00%
0.00%
0.00%
0.00%
590.00%

\$0.00
\$0.00
\$649.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

\$26,616.49

\$195.00
\$0.00
\$195.00

\$3,324.50
\$3,708.00
\$3,708.00
\$3,324.50
\$0.00
\$3,708.00
\$3,324.50
\$0.00
\$3,708.00
\$3,324.50
\$0.00
\$3,708.00

72.35%

33.25%
0.00%
33.25%
23.18%
0.00%
33.25%
23.18%
33.25%
23.18%
33.25%
72.35%

\$320,010.00

\$16,000.00
\$0.00
\$16,000.00
\$0.00
\$16,000.00
\$0.00
\$16,000.00
\$0.00
\$16,000.00
\$0.00
\$16,000.00

\$71,100.00
\$70,000.00
\$800.00
\$300.00
\$2,500.00
\$3,500.00
\$500.00
\$3,850.00
\$0.00
\$350.00
\$81,800.00
\$205,000.00
\$105,000.00
\$100,000.00
\$106,500.00
\$6,500.00
\$1,300.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$710.00
\$600.00
\$0.00
\$110.00
\$320,010.00
\$16,000.00
\$0.00
\$16,000.00
\$16,000.00
\$16,000.00
\$16,000.00

90.35%
86.68%
375.88%
186.00%
413.80%
43.34%
0.00%
0.00%
413.80%
43.34%
0.00%
0.00%
0.00%
0.00%
46.29%
93.23%

75.77%
74.10%
77.53%
67.55%
50.69%
64.54%
0.00%
0.00%
0.00%
0.00%
0.00%
0.00%
18.31%
0.00%
0.00%
90.00%

23.18%
0.00%
33.25%
23.18%
33.25%
23.18%

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BUDGET REPORT FY2024

-REVENUE
FOR MONTH OF: FEBRUARY
ESTIMATES

COST CENTER: CENTRAL OFFICE (260)

SOURCE:

CAMPING DISCOUNT COUPONS: \$116,000.00
CONTRACTUAL SERVICES: \$0.00
SALE OF EQUIPMENT \$25,000.00
COPYING FEES: \$0.00
REFUNDS & REIMBURSEMENTS: \$5,390.00
SCRAP IRON \$1,000.00
SALE OF MERCHANDISE: \$0.00
BOAT TITLE FEES: \$4,000.00
ADMIN FEE(MCP CREDITCARDS) (\$20,000.00)

TOTAL CENTRAL OFFICE (260) \$131,390.00
SUB TOTALS \$1,123,200.00
LESS TRANSFERS \$0.00
TOTAL REVENUE \$1,123,200.00

SUMMARY OF REVENUE REPORT:

CAMPING: \$738,200.00
CAMPING DISCOUNT COUPONS: \$116,000.00
CONSERVATION EDUCATION FEES: \$10,000.00
LODGES & SHELTERS: \$191,000.00
FIREWOOD: \$30,000.00
DUMP STATIONS: \$2,000.00
AGRICULTURE SALES: \$0.00
TIMBER SALES: \$0.00
BOAT CONCESSION \$20,000.00
POP - CVNT \$0.00
REAL ESTATE: \$0.00
NATIVE GRASS SEED SALES: \$0.00
REFUNDS & REIMBURSEMENTS: \$6,000.00
CONTRACTUAL SERVICES: \$0.00
SALE OF EQUIPMENT \$25,000.00
COPYING FEES: \$0.00
ICE: \$0.00
SCRAP IRON \$1,000.00
SALE OF MERCHANDISE: \$0.00
BOAT TITLE FEES: \$4,000.00
ADMIN FEE(MCP CREDITCARDS) (\$20,000.00)
TRANSFERS: \$0.00

TOTAL \$1,123,200.00
REAP PROGRAM FUNDS \$55,300.00
LOCAL OPTION SALES TAX REVENUE \$1,500,000.00
GRAND TOTAL : \$2,678,500.00

LINN COUNTY CONSERVATION BOARD

COLLECTED THIS MONTH
AMOUNT TO COLLECT
COLLECTED YEAR TO DATE
SAME PERIOD LAST YEAR
% COLLECTED TO DATE
PERCENT COLLECTED YTD
AMOUNT BUDGETED LAST YEAR

\$0.00 \$74,600.00 \$41,400.00 \$51,000.00 35.69% 40.80% \$125,000.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$0.00
\$0.00 (\$2,327.01) \$27,327.01 \$32,713.09 0.00% 0.00% \$0.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$0.00
\$0.00 \$5,351.32 \$38.68 \$1,201.60 0.72% 17.96% \$6,690.00
\$0.00 \$649.68 \$350.32 \$1,149.29 35.03% 114.93% \$1,000.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$50.00
\$0.00 \$1,170.00 \$2,830.00 \$3,545.00 70.75% 88.63% \$4,000.00
(\$1,881.85) (\$6,952.60) (\$13,047.40) (\$12,625.73) 65.24% 87.07% (\$14,500.00)

(\$1,881.85) \$72,491.39 \$58,898.61 \$76,983.25 44.83% 62.98% \$122,240.00
\$37,603.64 \$479,895.40 \$643,304.60 \$657,512.26 57.27% 76.57% \$858,682.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$0.00
\$37,603.64 \$479,895.40 \$643,304.60 \$657,512.26 57.27% 76.57% \$858,682.00

\$18,878.49 \$329,309.03 \$408,890.97 \$430,091.00 55.39% 84.23% \$510,631.00
\$0.00 \$74,600.00 \$41,400.00 \$51,000.00 35.69% 40.80% \$125,000.00
\$195.00 \$6,675.50 \$3,324.50 \$3,708.00 33.25% 23.18% \$16,000.00
\$20,362.00 \$44,603.98 \$146,396.02 \$115,759.00 76.65% 74.20% \$156,001.00
\$0.00 \$18,200.00 \$11,800.00 \$16,130.00 39.33% 76.81% \$21,000.00
\$0.00 \$330.00 \$1,670.00 \$1,689.00 83.50% 78.56% \$2,150.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$0.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$0.00
\$0.00 \$8,723.50 \$11,276.50 \$12,558.01 56.38% 57.08% \$22,000.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$3,850.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$0.00
\$50.00 \$4,913.32 \$1,086.68 \$1,795.60 18.11% 19.95% \$9,000.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$0.00
\$0.00 (\$2,327.01) \$27,327.01 \$32,713.09 0.00% 0.00% \$0.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$0.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$2,500.00
\$0.00 \$649.68 \$350.32 \$1,149.29 35.03% 114.93% \$1,000.00
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$50.00
\$0.00 \$1,170.00 \$2,830.00 \$3,545.00 70.75% 88.63% \$4,000.00
(\$1,881.85) (\$6,952.60) (\$13,047.40) (\$12,625.73) 65.24% 87.07% (\$14,500.00)
\$0.00 \$0.00 \$0.00 \$0.00 0.00% 0.00% \$0.00

\$37,603.64 \$479,895.40 \$643,304.60 \$657,512.26 57.27% 76.57% \$858,682.00
\$188.81 (\$10,910.48) \$66,210.48 \$58,440.18 119.73% 116.88% \$50,000.00
\$202,232.85 \$150,680.57 \$1,349,319.43 \$1,250,057.27 89.95% 83.34% \$1,500,000.00
\$240,025.30 \$619,665.49 \$2,058,834.51 \$1,966,009.71 76.87% 81.62% \$2,408,682.00

MONTH ENDING: 2/29/24	FISCAL YEAR	BAL BROUGHT FORWARD	CREDITS TO DATE	DEBITS TO DATE	BALANCE
	2013	\$146,214.34	\$2,312,262.57	\$1,696,911.61	\$761,565.30
A.	2014	\$761,565.30	\$1,184,451.24	\$881,692.71	\$1,064,323.83
B.	2015	\$1,064,323.83	\$1,893,189.92	\$1,115,076.99	\$1,842,436.76
C.	2016	\$1,842,436.76	\$2,121,346.70	\$2,806,303.08	\$1,157,480.38
D.	2017	\$1,157,480.38	\$1,991,309.98	\$2,604,363.11	\$544,427.25
E.	2018	\$544,427.25	\$1,738,818.90	\$1,806,875.18	\$476,370.97
F.	2019	\$476,370.97	\$2,056,489.10	\$1,065,738.04	\$1,467,122.03
G.	2020	\$1,467,122.03	\$1,697,645.47	\$1,126,249.00	\$2,038,518.50
H.	2021	\$2,038,518.50	\$2,078,245.60	\$2,145,087.85	\$1,971,676.25
I.	2022	\$1,971,676.25	\$3,567,927.35	\$3,230,235.81	\$2,309,367.79
J.	2023	\$2,309,367.79	\$3,036,530.18	\$3,127,668.87	\$2,218,229.10
K.	2024	\$2,218,229.10	\$1,402,079.75 *	\$1,965,228.91	\$1,655,079.94
L.					
M.					
N.					
O.					
P.					
Q.					
R.					
S.					
T.					
TOTAL:					\$4,372,530
RESOURCES AVAILABLE:					
A.	CURRENT BALANCE:		\$23,571,431		\$1,655,080
B.	HIGHWAY 10- PHASE 1 - MPO GRANT - PROJ#08-19.....		\$25,080,297		\$726,000
C.	RPA GRANT - CREEKSIDE TO PARALTA RD - PROJ#16-20.....				\$211,000
D.	STORM 20 - FEMA - REIMBURSEMENT - TBD.....				\$0
E.	MORGAN CREEK TRAIL TO COVINGTON - PROJ#11-20.....				\$70,450
F.	DESTINATION IOWA AGRANT - PROJ#05-21A,B,C.....				\$1,480,000
G.	FISH HABITAT - PRP DREDGING - PROJ#19-19A & B.....				\$30,000
H.	CDBG TREE GRANT - PROJ#12-24.....				\$200,000
TOTAL:					\$4,372,530
RESOURCES COMMITTED:					
A.	FUNDS FOR BOND - FUNDED PROJECTS FOR DESIGN + ENGINEERING.....				\$144,830
B.	MORGAN CREEK TRAIL PHASE 1 - XAVIER PROJ#08-19.....				\$937,000
C.	GWT OXLEY RD TO CREEKSIDE RD - PROJ#05-14B.....				\$40,000
D.	MASTER PLAN SIGNAGE IMPLEMENTATION - SCP & PRP PROJ#16-19.....				\$31,000
E.	DOWNS MANITTI TRAIL PLANNING - PROJ#06-19.....				\$189,000
F.	CVT PLANNING - URBANA TO BUCHANAN COUNTY - YTT - PROJ#05-21.....				\$61,000
G.	FI. CVT - BEAR CREEK BRIDGE - PROJ#05-21A.....				\$0
H.	F2. CVT 52nd STREET - PROJ#05-21B.....				\$21,000
I.	F3. CVT - SURFACING - PROJ#05-21C.....				\$936,000
J.	GOLDEN GRAIN MANAGEMENT PRACTICES.....				\$75,000
K.	H. TRAIL IMPROVEMENT - PRP WOODPECKER - PROJ#06-21.....				\$27,000
L.	DERECHO LOG SALES / CLEANUP - PROJ#19-20B.....				\$191,000
M.	J. CHIP DISPOSAL - RESERVED FOR FUTURE USE.....				\$100,000
N.	K. MORGAN CREEK PARK LODGE (PLANNING) - PROJ#10-22.....				\$550,000
O.	L. GWT CREEKSIDE TO PARALTA PROJ#16-20.....				\$212,000
P.	M. HARD SURFACE CAMPING - PRP PROJ#29-21.....				\$220,000
Q.	N. GRANT WOOD TRAIL.....				\$120,000
R.	O. ALLIANT CORRIDOR - PROJ#07-19.....				\$89,000
S.	P. MATSELL BRIDGE SHOOTING RANGE - PROJ#03-24.....				\$15,000
T.	Q. PRP DREDGING - PROJ#19-19A & B.....				\$30,000
U.	R. C&G TREE REPLANTING - PROJ#12-24.....				\$200,000
V.	S. PINICON RIDGE CAMPGROUND EXPANSION - PROJ#29-21.....				\$8,700
W.	T. PRAIRIE OAK LODGE SIDING - PROJ#13-24.....				\$175,000
TOTAL:					\$4,372,530
*CREDITS INVOLVES THE FOLLOWING:					
		\$3,500	WP RENTAL BLDG#59		(\$0)
		\$525.00	PRP RENTAL BLDG. #114		
		\$2,400.00	PRP RENTAL BLDG. #152		
		\$18,400.00	DAILY USER FEE - MATSELL SHOOTING RANGE		
		\$6,200.00	SHOOTING RANGE ANNUAL FEE		
		\$150.00	ISU - OFFSET TRAVEL COSTS - D'AMICO		
		(\$31,704.35)	RPA GRANT - OXLEY RD TO CREEKSIDE - PROJ#05-14B		
		\$2,100.00	BIN RENTAL - WP - RJ CARSON		
		\$544,858.00	BOS OPERATION TRANSFER		
		\$250,000	DICE LAND ACQUISITION - DONATION KILBERGER FOUNDATION		
		\$224.00	ABC SUPPLY - CREDIT ON ACCOUNT FROM PROJECTS		
		\$50.00	FEED IOWA FIRST ANNUAL LAND RENT		
		\$26,640.00	GOLDEN GRAIN LAND RENT		
		\$566,135.41	MORGAN CREEK TRAIL TO COVINGTON - PROJ#11-20		
		(\$7,398.31)	CALCULATED ON DIFFERENT AMOUNTS FROM ORIGINAL SUBMISSION FINAL CLAIM FY23 PROJ#1319 CVT TO S		
TOTAL:					\$1,402,079.75

FISCAL YEAR	BALANCE		CREDITS TO DATE	DEBITS TO DATE	BALANCE	ACTIVE GIFTS DESCRIPTION	AMOUNT RECEIVED	EXPENDED TO DATE	BALANCE	COMMENTS
	BROUGHT FORWARD									
92	\$5,944.32	\$1,072.81	\$5,172.32		\$1,844.81	C.V.N.T. & MISC. DONATIONS NCD	\$906,856.80	\$891,194.84	\$15,661.96	
93	\$1,844.81	\$53,477.48	\$52,436.89		\$2,885.40	CVT PHASE 5 PAVING	\$59,530.00	\$59,315.00	\$215.00	-Proj#05-14C
94	\$2,885.40	\$4,572.94	\$2,477.60		\$4,980.74	DONATION - LATIMER	\$100,000.00	\$0.00	\$100.00	Biechler Bridge Proj#05-19
95	\$4,980.74	\$38,949.25	\$38,566.51		\$5,363.48	DONATION - LINN CO TRAILS - HWY#100 PHASE 1	\$100,000.00	\$0.00	\$100,000.00	-PROJECT#08-19 Phase 1 MCP Trail
96	\$5,363.48	\$6,656.15	\$5,939.09		\$6,080.54	BIRD PRESERVE	\$15,100.00	\$137,016.95	(\$121,916.95)	Bird Preserve Proj#30-21
97	\$6,080.54	\$28,173.85	\$21,296.39		\$12,958.00	CR SIGNS - SIGN "SMALL PARKS & NATURE AREAS..	\$0.00	\$14,317.00	(\$14,317.00)	Bird Preserve Proj#30-21
98	\$12,958.00	\$32,920.46	\$38,578.86		\$7,299.60	TRAVERSE - PROFESSIONAL SERVICES 9/1-9/30	\$0.00	\$1,365.00	(\$1,365.00)	Bird Preserve Proj#30-21
99	\$7,299.60	\$24,241.64	\$19,655.36		\$11,885.88	DUCK HUT - NESTING BOXES	\$0.00	\$300.00	(\$300.00)	Bird Preserve Proj#30-21
2000	\$11,885.88	\$5,875.19	\$12,432.95		\$5,328.12	WEBER STONE - STONES	\$0.00	\$390.00	(\$390.00)	Bird Preserve Proj#30-21
2001	\$5,328.12	\$10,302.57	\$12,074.31		\$3,556.38	LEGACY TREE PROGRAM	\$42,528.50	\$40,462.98	\$2,065.52	
2002	\$3,556.38	\$26,882.71	\$9,523.04		\$20,916.05	PINICON RIDGE MISCELLANEOUS	\$54,033.62	\$43,331.67	\$10,701.95	
2003	\$20,916.05	\$5,732.37	\$13,618.79		\$13,029.63	DONATION - WHITTETAILS UNLIMITED - KERR ACQ	\$5,000.00	\$0.00	\$5,000.00	
2004	\$13,029.63	\$45,025.68	\$21,565.04		\$36,490.27	DONATION - SHOOTING RANGE	\$40.00	\$0.00	\$40.00	
2005	\$36,490.27	\$15,475.41	\$17,793.42		\$34,172.26	SOUTH CEDAR MISCELLANEOUS	\$190,204.11	\$186,376.75	\$3,827.36	
2006	\$34,172.26	\$6,279.00	\$17,190.87		\$23,260.39	DONATION-WHITTETAILS-HABITAT DEVELOPMENT	\$10,073.15	\$9,875.00	\$198.15	-Dows Property
2007	\$23,260.39	\$20,755.87	\$20,754.86		\$23,261.40	STEWING MEMORIAL GIVEN BY BILLET	\$75.00	\$0.00	\$75.00	
2008	\$23,261.40	\$13,588.70	\$7,670.07		\$29,180.03	J PETTICORD - TREE/VEGETATION REMOVAL	\$0.00	\$273.15	(\$273.15)	-Proj#05-24
2009	\$29,180.03	\$7,415.40	\$5,210.44		\$31,384.99	GIFT - TEETER ESTATE - SQ	\$385,889.14	\$0.00	\$385,889.14	-SQ Trail
2010	\$31,384.99	\$9,783.98	\$6,995.32		\$34,173.65	WICKUP HILL LEARNING CENTER	\$342,381.89	\$319,636.12	\$22,745.77	
2011	\$34,173.65	\$23,364.75	\$28,178.59		\$29,359.81	CCJAN23 REVENUE CONED PROGRAMS	\$520.00	\$0.00	\$520.00	
2012	\$29,359.81	\$163,631.60	\$107,111.10		\$85,880.31	COUNTRY WAY - MATERIALS SNOWSHOE CLASS	\$0.00	\$630.00	(\$630.00)	
2013	\$85,880.31	\$64,794.64	\$50,541.81		\$100,133.14	DONATION - CUB SCOUTS PACK 86	\$70.00	\$0.00	\$70.00	
2014	\$100,133.14	\$54,970.65	\$18,847.03		\$136,256.76	NOST MEMORIAL GIVEN BY HALE	\$40.00	\$0.00	\$40.00	
2015	\$136,256.76	\$41,355.07	\$22,183.22		\$155,428.61	REFUND CANCELLED PROGRAM- HORTON	(\$10.00)	\$0.00	(\$10.00)	
2016	\$155,428.61	\$239,606.37	\$102,608.07		\$292,426.91	REFUND CANCELLED PROGRAM- STEFFECK	(\$10.00)	\$0.00	(\$10.00)	
2017	\$292,426.91	\$362,237.46	\$323,868.53		\$528,795.84	REFUND CANCELLED PROGRAM- THOMPSON	\$136.00	\$0.00	\$136.00	
2018	\$528,795.84	\$206,025.07	\$162,327.22		\$666,408.85	DONATION BOX - WICKUP	\$24,225.00	\$20,124.37	\$4,100.63	
2019	\$572,493.69	\$162,888.26	\$68,973.10		\$772,159.07	WILDERNESS TREK ACADEMY	\$2,000.00	\$0.00	\$2,000.00	
2020	\$666,408.85	\$115,256.78	\$60,067.56		\$721,598.07	MOTUS TRACKING SYSTEM	\$0.00	\$1,080.58	(\$1,080.58)	
2021	\$721,598.07	\$48,927.40	\$176,510.04		\$594,015.43	CELLULAR TRACKING TECHNOLOGIES - MOTUS	\$0.00	\$604.89	(\$604.89)	
2022	\$594,015.43	\$465,242.61	\$356,472.51		\$702,785.53	HANLINCREST LTD - MOTUS FUNCUBE	\$1,497.50	\$0.00	\$1,497.50	
2023	\$702,785.53	\$147,114.12	\$151,448.84		\$698,450.81	SILOS 2023 SIGN PROJECT 1ST 1/2	\$11,545.00	\$0.00	\$11,545.00	
2024	\$698,450.81	\$42,301.50	\$279,176.54		\$461,575.77	GENERAL CONSERVATION SUPPORT	\$0.00	\$7,726.85	(\$7,726.85)	-Proj#05-24
						J PETTICORD - TREE/VEGETATION REMOVAL	\$0.00	\$650.00	(\$650.00)	
						HERTZ SERVICES - OPINION - SHEPHERD FARM	\$200.00	\$0.00	\$200.00	
						STENIG MEMORIAL - GIVEN BY HOAK	\$600.00	\$0.00	\$600.00	
						DONATION - LAMBA - DOSCHER TRAIL SCHOOL	\$5,000.00	\$0.00	\$5,000.00	
						WETLAND RESTORATION - WICKIUP	\$36,500.00	\$33,661.74	\$2,838.26	-PROJECT#05-17
						GRANT - NATURE CONSERVANCY	\$5,000.00	\$0.00	\$5,000.00	-PROJECT#05-17
						ANDERSON EASEMENT MONITORING	\$14,468.70	\$0.00	\$14,468.70	
						MONARCH RESEARCH PROJECT	\$110,718.70	\$109,683.93	\$1,034.77	-MRP-1
						MONARCH POLLINATOR PROJECT	\$84,050.20	\$84,050.20	\$0.00	-MRP-2
						SCOTT CARL SMITH MEMORIAL	\$850.00	\$0.00	\$850.00	TREE RESTORATION
						ALLIANT GRANT	\$14,520.00	\$14,507.52	\$12.48	-ALLIANT REFORESTATION GRANT
						BUSSE FOUNDATION	\$14,427.00	\$0.00	\$14,427.00	
						TOTALS			\$461,575.77	

MONTH ENDING: 02/29/24

FISCAL YEAR	BAL BROUGHT FORWARD	CREDITS TO DATE	DEBITS TO DATE	BALANCE
2010	\$0.00	\$29,211.42	\$0.00	\$29,211.42
2011	\$29,211.42	\$484,835.11	\$52,582.39	\$461,464.14
2012	\$461,464.14	\$506,448.94	\$865,275.42	\$102,637.66
2013	\$102,637.66	\$464,535.78	\$140,339.11	\$426,834.33
2014	\$426,834.33	\$490,905.99	\$254,452.30	\$663,288.02
2015	\$663,288.02	\$1,206,006.87	\$418,158.74	\$1,451,136.15
2016	\$1,451,136.15	\$1,549,693.77	\$1,788,418.23	\$1,212,411.69
2017	\$1,212,411.69	\$1,596,273.14	\$1,281,128.14	\$1,527,556.69
2018	\$1,527,556.69	\$1,449,838.82	\$1,994,614.82	\$982,780.69
2019	\$982,780.69	\$2,557,922.21	\$2,058,573.56	\$1,482,129.34
2020	\$1,482,129.34	\$1,649,744.53	\$2,144,772.40	\$987,101.47
2021	\$987,101.47	\$1,820,412.97	\$512,071.22	\$2,295,443.22
2022	\$2,295,443.22	\$2,213,363.50	\$866,472.41	\$3,642,334.31
2023	\$3,642,334.31	\$1,859,510.36	\$1,871,963.02	\$3,629,881.65
2024	\$3,629,881.65	\$1,349,319.43 *	\$919,433.64	\$4,059,767.44
		\$19,228,022.84	\$15,168,255.40	

***** ** *****

RESOURCES AVAILABLE:

A. CURRENT BALANCE.....	\$4,059,767
TOTAL:	\$4,059,767

*INCLUDES THE FOLLOWING:

\$144,117.70	JULY 2023 - RECEIVED JULY 2023
\$191,750.96	AUGUST 2023 - RECEIVED AUGUST 2023
\$170,762.19	SEPTEMBER 2023 - RECEIVED SEPTEMBER 2023
\$141,182.01	OCTOBER 2023 - RECEIVED OCTOBER 2023
\$183,245.29	NOVEMBER 2023 - RECEIVED NOVEMBER 2023
\$163,855.17	DECEMBER 2023 - RECEIVED DECEMBER 2023
\$152,173.26	JANUARY 2024 - RECEIVED JANUARY 2024
\$202,232.85	FEBRUARY 2024 - RECEIVED FEBRUARY 2024
	MARCH
	APRIL
	MAY
	JUNE
\$1,349,319.43	

RESOURCES COMMITTED:

A. FUNDS FOR PLANNING / DESIGN / ENGINEERING / FUTURE WATER	
QUALITY AND LAND PROTECTION PROJECTS-TO BE DETERMINED.....	\$50,000
B. HIGHWAY 100 - PHASE 1 - 42nd ST TO CEDAR RIVER - PROJ#08-19.....	\$50,000
C. SOLAR PROJECT FY21 PROJ#20-21.....	\$38,000
D. MORGAN CREEK PARK CAMPGROUND EXPANSION PROJ#11-22.....	\$233,000
E. PINICON RIDGE PARK DREDGING (PHASE 4) PROJ#19-19A.....	\$50,000
F. PINICON RIDGE PARK DREDGING (PHASE 5) PROJ#19-19B.....	\$398,000
G. MORGAN CREEK PARK LODGE FY23 (\$500,000) PROJ#10-22.....	\$380,000
H. PRP CAMPGROUND EXP PROJ#29-21 \$500K FY22+\$750K FY23+\$298K FROM PL.....	\$992,000
I. PRP CABINS - PROJ#29-21A.....	\$23,000
J. GRANT WOOD TRAIL CREEKSIDE TO PARALTA PROJ#16-20.....	\$20,000
K. MASTER TRAIL PLAN (CEDAR RAPIDS) PROJ #6-24.....	see below
L. CVT - NORTH OF URBANA PROJ#0521 TOTAL (FY24 1.5M).....	\$0
P1. BEAR CREEK BRIDGE - PROJ#05-21A (\$100,000.....	\$18,000
P2. 52nd STREET UNDERPASS - PROJ#05-21B (\$200,000).....	\$796,000
P3. CVT - PAVING - PROJ#05-21C (\$1,200,000).....	\$961,767
M. TRAIL GRANTS MATCH.....	
TOTAL:	\$4,059,767

LOCAL OPTION SALES TAX BALANCE:

\$0

MONTH ENDING: 02/29/24

FISCAL	BAL BROUGHT FORWARD	APPROPRIATED	CREDITS TO DATE	DEBITS TO DATE	BALANCE
90	\$0.00	\$283,546.00	\$283,868.20	\$129,956.50	\$153,911.70
91	\$153,911.70	\$103,000.00	\$288,766.35	\$343,161.74	\$99,516.31
92	\$99,516.31	\$124,000.00	\$236,591.44	\$247,898.17	\$88,209.58
93	\$88,209.58	\$128,000.00	\$138,756.97	\$120,427.44	\$106,539.11
94	\$106,539.11	\$40,000.00	\$30,780.62	\$0.00	\$137,319.73
95	\$137,319.73	\$30,000.00	\$106,262.21	\$213,309.29	\$30,272.65
96	\$30,272.65	\$30,000.00	\$44,365.60	\$31,824.89	\$42,813.36
97	\$42,813.36	\$38,000.00	\$92,230.83	\$56,401.20	\$78,642.99
98	\$78,642.99	\$42,000.00	\$93,887.62	\$75,606.39	\$96,924.22
99	\$96,924.22	\$50,000.00	\$321,686.81	\$65,586.30	\$353,024.73
2000	\$353,024.73	\$350,000.00	\$64,271.72	\$6,294.53	\$411,001.92
2001	\$411,001.92	\$50,000.00	\$70,434.32	\$228,404.71	\$253,031.53
2002	\$253,031.53	\$55,000.00	\$52,801.76	\$139,011.49	\$166,821.80
2003	\$166,821.80	\$0.00	\$32,199.84	\$160,447.94	\$38,573.70
2004	\$38,573.70	\$0.00	\$52,388.59	\$21,862.00	\$69,100.29
2005	\$69,100.29	\$50,000.00	\$52,933.79	\$25,552.23	\$96,481.85
2006	\$96,481.85	\$50,000.00	\$26,693.14	\$89,865.58	\$33,309.41
2007	\$33,309.41	\$50,000.00	\$67,266.86	\$177.00	\$100,399.27
2008	\$100,399.27	\$51,200.00	\$92,107.54	\$54,159.36	\$138,347.45
2009	\$138,347.45	\$72,500.00	\$87,409.78	\$202,598.06	\$23,159.17
2010	\$23,159.17	\$82,000.00	\$169,420.66	\$0.00	\$192,579.83
2011	\$192,579.83	\$73,800.00	\$71,933.95	\$121,979.00	\$142,534.78
2012	\$142,534.78	\$73,800.00	\$56,444.18	\$41,577.00	\$157,401.96
2013	\$157,401.96	\$56,000.00	\$52,509.44	\$198,988.94	\$10,922.46
2014	\$10,922.46	\$52,500.00	\$76,880.08	\$13,660.00	\$74,142.54
2015	\$74,142.54	\$76,800.00	\$75,433.48	\$138,380.50	\$11,195.52
2016	\$11,195.52	\$76,800.00	\$75,523.01	\$46,115.00	\$40,603.53
2017	\$40,603.53	\$76,800.00	\$77,909.31	\$76,504.41	\$42,008.43
2018	\$42,008.43	\$58,000.00	\$58,262.14	\$45,935.61	\$54,334.96
2019	\$54,334.96	\$58,000.00	\$85,177.20	\$37,540.98	\$101,971.18
2020	\$101,971.18	\$48,150.00	\$58,406.79	\$140,997.40	\$19,380.57
2021	\$19,380.57	\$0.00	\$57,797.69	\$50,597.50	\$26,580.76
2022	\$26,580.76	\$0.00	\$57,831.24	\$2,500.00	\$81,912.00
2023	\$81,912.00	\$0.00	\$59,110.43	\$0.00	\$141,022.43
2024	\$141,022.43	\$0.00	\$66,210.48 *	\$5,800.00	\$201,432.91

***** TOTALS \$3,334,554.07 \$3,133,121.16 *****

RESOURCES AVAILABLE:

A. CURRENT BALANCE..... \$201,432

TOTAL RESOURCES AVAILABLE.....

\$201,432

RESOURCES COMMITTED:

A. WETLAND CONSTRUCTION/LAND ACQUISITION.....

\$201,432

TOTAL RESOURCES COMMITTED:

\$201,432

*INCLUDES THE FOLLOWING:

\$1,568.48 INTEREST
\$7,776.00 PER COUNTY DISTRIBUTION
\$56,866.00 PER CAPITA DISTRIBUTION

\$66,210.48

BALANCE: \$0

CONSERVATION BOND STATUS REPORT

211 BOND

MONTH ENDING: 2/29/24

BOND 3

FISCAL YEAR	BAL BROUGHT FORWARD	CREDITS TO DATE	DEBITS TO DATE	BALANCE
2020	\$0.00	\$0.00	\$0.00	\$0.00
2021	\$0.00	\$5,015,000.00	\$1,072,378.60	\$3,942,621.40
2022	\$3,942,621.40	\$0.00	\$792,326.50	\$3,150,294.90
2023	\$3,150,294.90	\$0.00	\$2,155,662.89	\$994,632.01
2024	\$994,632.01	\$0.00 *	\$725,197.39	\$269,434.62
*****	*****	*****	*****	*****

RESOURCES AVAILABLE:

A. CURRENT BALANCE.....	\$5,015,000.00
TOTAL:	\$269,434.62

RESOURCES COMMITTED:

WATER QUALITY AND LAND PROTECTION

A. LCWLL-WQLP-018 WENDLING QUARRIES ACQUISITION.....	\$0
B. LCWLL-WQLP-019 MCP WETLAND DEVELOPMENT/WATER CONNECTIONS.....	\$0
C. LCWLL-WQLP-021 WETLAND CONSTRUCTION-COUNTY AREAS-WANATEE POND,RATHJE WETLANDS,&STREAM XINGS...	\$0
D. LCWLL-WQLP-022 BMPs WANATEE & PRP PROJECT 26-19.....	\$0
E. LCWLL-WQLP-024 NATIVE TREE PLANTING DEMO - MCP ARBORETUM PROJ#11-22.....	\$100,000
F. LCWLL-WQLP-025 PRP DAM MITIGATION - PROJ#19-19.....	\$0
G. LCWLL-WQLP-028 WANATEE PARK ACQUISITION.....	\$0

PARK IMPROVEMENT

A. LCWLL-PARK IMP-004 WAPSINICON RIVER SCENIC OVERLOOK-PRP (PROJ#04-19).....	\$0
B. LCWLL-WQLP-IMP-010 SOLAR PROJECT - PROJ#20-20.....	\$0
C. LCWLL-WQLP-011 PLAINS CAMPGROUND DEVELOPMENT-PRP - PROJ#13-20/PRP CABINS PROJ#29-21A.....	\$50,850
D. LCWLL-WQLP-012 PARK IMPROVEMENTS-BUFFALO CREEK PARK-PLAYGROUND,SHELTER,CAMPsites,SHOWER PRJ#26-21	\$0
E. LCWLL-WQLP-013 NATURE APPRECIATION STRUCTURES-WICKIUP HILL& WANATEE PARK PROJ#10-19.....	\$0
F. LCWLL-WQLP-014 HORSESHOE FALLS LODGE-A/C PROJ#04-23.....	\$0
G. LCWLL-WQLP-015 PRP NEW CAMPGROUND & GC RELOCATION (PLANNING ONLY) PROJ#29-21.....	\$20,823
H. LCWLL-WQLP-016 CAMPGROUND EXPANSION-MCP-CABINS,PLAYGROUND,SHOWER/RESTROOM,CAMPsite PRO.	\$97,762

TRAIL PROJECTS

A. LCWLL-TRAIL-006 CEDAR VALLEY TRAIL RECONSTRUCTION&PAVING-PHASE 6.....	\$0
B. LCWLL-TRAIL-007 HIGHWAY 100 TRAIL-MCP(E AVE TO WORCESTER ROAD) PROJ#02-20.....	\$0
C. LCWLL-TRAIL-009 GWT GAP-(OXLEY ROAD TO CREEKSIDE) - PROJ#05-14B.....	\$0

*CREDITS INVOLVES THE FOLLOWING:

TOTAL:	\$269,435
BALANCE:	(\$0)

\$0.00 INTEREST
\$0.00

TOTAL:

211 BOND

LINN COUNTY, IOWA, CONSERVATION BOARD

MONTH ENDING: 2/29/24

BOND 4

FISCAL YEAR	BAL BROUGHT FORWARD	CREDITS TO DATE	DEBITS TO DATE	BALANCE
2022	\$0.00	\$0.00	\$250,371.50	(\$250,371.50)
2023	(\$250,371.50)	\$143,287.00	\$2,768,339.59	(\$2,875,424.09)
2024	(\$2,875,424.09)	\$10,132,500.00 *	\$1,663,738.16	\$5,593,337.75
*****	*****	*****	*****	*****

RESOURCES AVAILABLE:

A. CURRENT BALANCE.....	
TOTAL:	\$5,593,337.75

RESOURCES COMMITTED:

WATER QUALITY AND LAND PROTECTION	
A. LCWLL-WQLP-025 PINICON RIDGE DAM MODIFICATION.....	\$0
B. LCWLL-WQLP-029 PINICON RIDGE PARK LAND ACQUISITION.....	\$0
C. LCWLL-WQLP-030 BUFFALO CREEK PARK LAND ACQUISITION.....	\$0
D. LCWLL-WQLP-031 WICKIUP HILL LAND ACQUISITION.....	\$37,934
E. LCWLL-WQLP-032 WETLAND CONSTRUCTION ON COUNTY AREAS PROJ. 09-22: BIRD 09-22A; MB BOAT RAMP 02-24.....	\$15,105
F. LCWLL-WQLP-033 SEWER & DRINKING WATER CONNECTIONS AT PINICON RIDGE PARK.....	\$1,000,000
G. LCWLL-WQLP-034 MATSELL BRIDGE LAND ACQUISITION.....	\$0
H. LCWLL-WQLP-035 BIRD PRESERVE LAND ACQUISITION.....	\$0
PARK IMPROVEMENT	
A. LCWLL-PRK IMP-012 BUFFALO CREEK PARK IMPROVEMENTS.....	\$0
B. LCWLL-PARK IMP-015 PINICON RIDGE PARK CAMPGROUND EXPANSION.....	\$2,500,000
TRAIL PROJECTS	
A. LCWLL-TRAIL-004 MORGAN CREEK TRAIL 42ND STREET TO CEDAR RIVER.....	\$500,000
USED BOND 1 FUNDS FOR MCT TO COVINGTON \$15,349.50 REALLOCATE TO PHASE 1 MCT 42nd ST (Proj. 08-19).....	\$15,000
USED BOND 1 FUNDS FOR BEAR CREEK BRIDGE \$91,500 REALLOCATE TO PHASE 1 MCT 42nd ST (Proj. 08-19).....	\$91,500
(USED BOND 1 FUNDS FOR BOND 4 PROJECTS - ALLOCATED BOND \$ FUNDS TO MORGAN CREEK TRAIL - XAVIER SECTION	\$192,580
B. LCWLL-TRAIL-008 MORGAN CREEK TRAIL WORCESTER ROAD TO COVINGTON.....	\$189,534
USED BOND 2 FUNDS FOR MCT TO COVINGTON - REALLOCATE TO DOWS (Proj. 08-19).....	\$122,185
C. LCWLL-TRAIL-009 GRANT WOOD TRAIL - OXLEY ROAD TO CREEKSIDE ROAD (Proj#05-14B).....	\$0
D. LCWLL-TRAIL-010 GRANT WOOD TRIAL PAVING - MARION TO OXLEY ROAD.....	\$0
E. LCWLL-TRAIL-011 GRANT WOOD TRIAL - CREEKSIDE ROAD TO PARALTA ROAD (Proj#16-20).....	\$50,000
F. LCWLL-TRAIL-012 CEDAR VALLEY TRAIL RECONSTRUCTION AND PAVING.....	\$879,500
TOTAL:	\$5,593,338

Total after Bear Creek Bridge payment

*CREDITS INVOLVES THE FOLLOWING:

\$9,375,000.00	GENERAL OBLIGATION BOND PROCEEDS
\$757,500.00	BOND ISSUANCE REOFFER PREMIUM
\$0.00	INTEREST
TOTAL:	\$10,132,500.00

TOTAL:

BALANCE:

(\$0)

DEPARTMENT OF CONSERVATION
SUMMARY OF ACTIVITY REPORT
MONTH: February YEAR: 2024

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DEPARTMENT OF CONSERVATION
SUMMARY OF ACTIVITY REPORT
FEBRUARY 2024

C4

RESERVATION FACILITIES

LODGES AND SHELTERS	<u>2023</u>		<u>2024</u>	
	# RES	# Visitors	# RES	# Visitors
Woodpecker Lodge	8	456	4	228
Horseshoe Falls Lodge	4	264	3	198
Pintail Cabin	0	0	0	0
Aspen Cabin	0	0	0	0
Bobwhite Cabin	0	0	0	0
River Otter Cabin	0	0	0	0
Red Oak Cabin	6	60	6	60
Riverside Shelter	0	0	0	0
Hickory Hill Shelter	0	0	0	0
Red Cedar Lodge	7	546	9	702
Prairie Oak Lodge	5	495	6	594
Meadowlark Shelter	0	0	0	0
Eagle View Shelter	0	0	0	0
Wapsi Bluff Shelter	0	0	0	0
Morgan Creek Shelter	0	0	0	0
SUBTOTAL	30	1,821	28	1782
<u>GROUP CAMPS</u>	<u>2023 "</u>		<u>2024</u>	
Pinicon Ridge " closed for season	0	0	0	0
Morgan Creek	0	0	0	0
Wickiup Hill Primitive	0	0	0	0
Wanatee Park Loop A	0	0	0	0
TOTAL	0	0	0	0
GRAND TOTAL	30	1,821	28	1782

WATERCRAFT CONCESSION OPERATION

	<u>2023</u>		<u>2024</u>	
	<u>Vessels</u>	<u>Visitors</u>	<u>Vessels</u>	<u>Visitors</u>
Paddleboats closed for season	0	0	0	0
Canoes (In-Park)	0	0	0	0
Canoes (Shuttles)	0	0	0	0
Kayaks	0	0	0	0
TOTAL	0	0	0	0

PARK ATTENDANCE DATA

	<u>2023</u>		<u>2024</u>	
	<u>#CARS</u>	<u>#VISITORS</u>	<u>#CARS</u>	<u>#VISITORS</u>
Pinicon Ridge Park	4,012	14,042	4,845	16,958
Morgan Creek Park	5,757	20,150	11,374	39,809
Wanatee Park	4,448	15,568	0***	4
Matsell Bridge Natural Area	- **	-	**	-
Buffalo Creek Park	- **	-	**	-
TOTAL	14,217	49,760	16,219	56,771

pulled for the season *Malfunction 1

DEPARTMENT OF CONSERVATION
SUMMARY OF ACTIVITY REPORT
FEBRUARY 2024

C4

PERSONNEL LEVELS

	<u>February 2023</u>	<u>February 2024</u>
Temporary Seasonal Staff	2	4*
Permanent Staff	37	37*

TRANSACTIONS THIS MONTH

*The above figure includes

Hired 1 Temporary Seasonal Staff
Terminated 1 Temporary Seasonal Staff

OVERTIME HOURS WORKED (STRAIGHT TIME)

EMPLOYEE	#HOURS
#3	0.50
#7	2.10
#10	0.30
#11	0.20
#16	0.60
#17	0.40
#18	0.10
#19	0.10
#23	6.60
#28	4.30
#31	4.60
#33	0.90
#37	0.10
	20.80

OTHER PROGRAMS:

- DATE: none
LOCATION:
ORGANIZATION:
NUMBER ATTENDING:
DESCRIPTION:
GIVEN BY:

MEETINGS/TRAINING:

- DATE: none
LOCATION:
ORGANIZATION:
NUMBER ATTENDING:
DESCRIPTION:

DEPARTMENT OF CONSERVATION
SUMMARY OF ACTIVITY REPORT
FEBRUARY 2024

C4

SPECIAL USE PERMITS:

AREA

24-24

ACTIVITY

Freezefest

AUTHORIZED BY

Reu

CITATIONS:

CODE SECTION

none

DESCRIPTION

AREA

OFFICER

INCIDENT REPORTS

1. Date: 2/1/2024
Park: Wickiup Hill North- Sieck Addition

Description: Five deer stands confiscated after season.

Reported by: Fossum

Estimated Cost: none

2. Date: 2/9/2024
Park: Matsell Bridge Natural Area

Description: Cabin damage deposit check held after failure to follow clean up procedure.

Reported by: Deaver

Estimated Cost: none

3. Date: 2/20/2024
Park: Bird Preserve

Description: Deer stand confiscated after season.

Reported by: Fossum

Estimated Cost: none

February 2024 Conservation Education Report

Group Name	Start Date	Program Name	Duration	Entity Count	Age/ Grade
Collins AeroSpace Day Academy	2/20/2024	Animals	1	24	PreK
			Total Hours: 1	Total Entity Count: 24	
Linn Mar High School	2/15/2024	Winter Survival	1.5	10	9th
	2/15/2024	Winter Survival	2	10	9th
			Total Hours: 3.5	Total Entity Count: 20	
Cedar River Academy	2/6/2024	Plants & Animals	2	45	4th
			Total Hours: 2	Total Entity Count: 45	
MOPS (Mothers of Preschoolers)	2/13/2024	Self Guided	2	30	Preschool
			Total Hours: 2	Total Entity Count: 30	
New Life Church Homeschool Group	2/15/2024	Self Guided	1	20	Elementary
			Total Hours: 1	Total Entity Count: 20	
The Village Community	2/20/2024	Geology	1	9	Adult
	2/21/2024	Geology	1	9	Adult
			Total Hours: 2	Total Entity Count: 18	
Public Programs	2/3/2024	Adventure Day Dialogue	5	50	Public
	2/2/2024	Winter Trails Gnome Hunt	2	100	Public
	2/4/2024	Kayak Skills	2	22	Public
	2/5/2024	Bird Brains - cancelled	0	0	Youth
	2/6/2024	Snowshoe Shuffle	1	12	Public
	2/7/2024	Upcycled Creations for Kids - cancelled	0	0	Youth
	2/8/2024	Science for Squirts: Jack Frost	1	12	Preschool
	2/8/2024	Owl Hike and Call Building	2	21	Public
	2/10/2024	Willow Wreath Workshop	2	12	Public
	2/13/2024	Eco-Explorers	2	4	Youth
	2/13/2024	Rod Building Series	9	7	Public
	2/17/2024	Master Gardener Talk	2	60	Public
	2/18/2024	Kayak Skills	2	18	Public
	2/22/2024	Science for Squirts: Over & Under the Snow	1	12	Preschool
	2/23/2024	Maple Syrup Program	1	10	Youth
	2/24/2024	Maple Syrup Program	1	6	Youth
	2/25/2024	Maple Syrup Program	1	6	Public
	2/26/2024	Fire Keepers	2	9	Youth
	2/27/2024	Eco-Explorers	2	6	Youth
	2/29/2024	Leap Year Snowshoe Hop - cancelled	0	0	Public
			Total Hours: 38	Total Entity Count: 367	
February Totals:			49.5	524	
Wickiup Hill Walk-in Visitor Count: 2125					

February 2024 Conservation Education Report

Wickiup Hill Learning Center remained busy throughout February. Education Specialists hosted a variety of public programs including annual paddle-in-the-pool programs and a workshop for Master Gardeners. Our weekly drop-in programs including Eco-Explorer and Science for Squirts have experienced increased attendance and are developing a following of home-school families. Education staff also took time to explore new LCC properties and review team goals and priorities for 2024.

Community Outreach.

- Chris Jones, Mount Vernon.
- Core Values, presentation.
- Seasonal job recruitment.
- Sustainability and Resiliency meetings.

Programs and Projects.

- Field trips.
- Adventure Day.
- Owl program, family workshop.
- Homeschool & daycare groups.
- Master Gardeners program.
- Paddle in the pool programs.
- Willow weaving program.

Program Development.

- Taylor Studios exhibit renovation.
- Summer newsletter programs and articles.

CB #412
7/2020

DEPARTMENT OF CONSERVATION

LINN COUNTY, IOWA

GIFTS TO CONSERVATION BOARD

Gift No: 32 FY 2024 Date received 3/11/2024

First Name: Karen

Last Name: Antons

Business:

Address: 724 34th St NE

City: Cedar Rapids

State: IA

Zip: 52402

Phone #:

Gift Description:

\$25

Purpose or special requirements

Online Donation for Wickiup bird seed

Approved by Director 3/15/2024

Signature

Dennis E. Hemm

Approved by Board 3/25/2024

C 5(2)



CB #412
7/2020

DEPARTMENT OF CONSERVATION

LINN COUNTY, IOWA

GIFTS TO CONSERVATION BOARD

Gift No: 33 FY 2024 Date received 3/11/2024

First Name: Andy

Last Name: Scanlon

Business:

Address: 2500 Towne House Dr NE

City: Cedar Rapids

State: IA

Zip: 52402

Phone #:

Gift Description:

\$25

Purpose or special requirements

Online donation Wickiup bird seed

Approved by Director 3/15/2024

Signature

Dennis E. Herman

Approved by Board 3/25/2024



CB #412
7/2020

DEPARTMENT OF CONSERVATION

LINN COUNTY, IOWA

GIFTS TO CONSERVATION BOARD

Gift No: 34 FY 2024 Date received 3/18/2024

First Name: Maria

Last Name: Bannister

Business:

Address: 2235 24th St

City: Marion

State: IA

Zip: 52302

Phone #:

Gift Description:

\$100

Purpose or special requirements

Wickiup Hill birdseed

Approved by Director 3/19/2024

Signature

Dennis E. Goeman

Approved by Board 3/25/2024

LINN COUNTY CONSERVATION --- CONSERVATION BOARD UPDATE ON MARCH 25, 2024 AND TO THE LINN COUNTY BOARD OF SUPERVISORS ON MARCH 26, 2024.

1. BUFFALO CREEK PARK IMPROVEMENTS

This park upgrade project at Buffalo Creek Park includes additional campsites, shower, playground, shelter and other improvements.

Status: 15 acres was purchased to allow construction of additional campsites at Buffalo Creek Park. Ritland Kuiper Architects prepared a plan for park improvements and assisted with bidding documents. The water system was recently charged to test it prior to opening in 2024. A grand opening/ribbon cutting has been scheduled for May 17.



2. MORGAN CREEK TRAIL FROM 42nd STREET TO THE CEDAR RIVER

Willet Hoffman Engineering is currently re-designing the project to reduce costs.

Status: The Conservation Board awarded a contract to Willet Hoffman Engineers for trail concept development. Linn County Conservation has secured \$962,000 in Metropolitan Planning Organization funding and a \$100,000 contribution from Linn County Trails for this phase. The IDOT bid this project, which came in over the estimated cost. The Conservation Board voted to reject bids, modify the plans and rebid the project. Additional funding is being sought which will result in further delay in rebidding the project – anticipated for this fall.

3. GRANT WOOD TRAIL – CREEKSIDE ROAD TO PARALTA ROAD

Anderson Bogert Engineers is currently studying the trail route to work toward connecting the trail to Springville.

Status: Initial planning work includes developing preliminary plans and a cost opinion for the project. Public input has been received. The Conservation Board approved a plan to proceed with the initial development phase of this project. The Creekside to Paralta Road segment was bid by IDOT on June 20. PCI contractors has nearly completed this project.

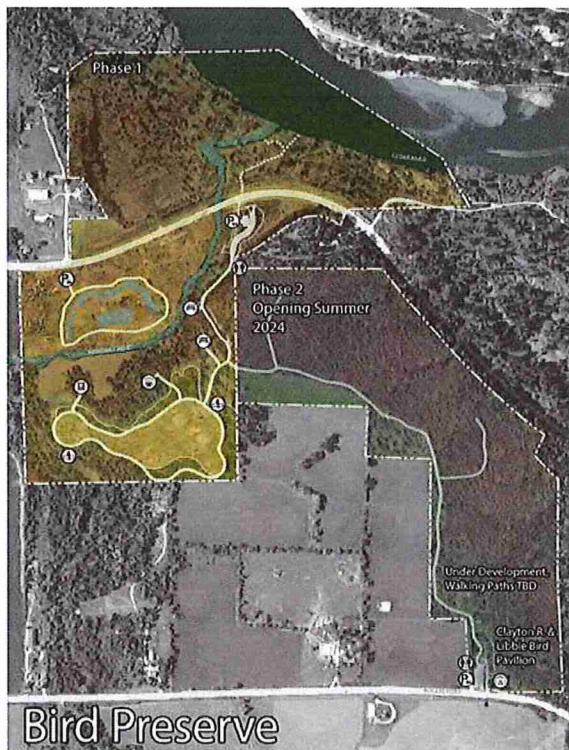
4. GRANT WOOD TRAIL – PARALTA ROAD TO SPRINGVILLE

Anderson Bogert Engineers has been hired to continue planning for the Grant Wood Trail to connect to Springville. The route and design study is in process. A meeting has been held with Springville representatives to discuss the project from their perspective. A public meeting was held in Springville on October 18 to solicit additional input about the project. This project will be coordinated with the 151-interchange improvement work by the IDOT in 2025-27.

5. BIRD PRESERVE

A donation of 83 acres was received in early 2022 along with committed funding to develop the land into a wildlife natural area named after the donor's family. This property lies to the south and north of Ellis Road NW just southeast of Covington along the Cedar River. Traverse Landscape Architects was hired to design amenities and develop construction documents for bidding.

Status: Staff has worked with the donor and design consultant to develop a concept design. This design was approved by the donor who will reimburse Conservation for design and construction expenses. A wetland was constructed along Morgan Creek as part of this project. The Rae Jeanne Kilberger Foundation has arranged for construction of the park developments. A ribbon cutting was held on November 20 for Phase 1 along Ellis Road. Phase 2 at the Rogers Road entrance will be completed in the summer of 2024.



6. PINICON RIDGE MOUNTAIN BIKE TRAIL DESIGN

Backyard Trails has been hired to begin design of a new mountain bike trail at Pinicon Ridge Park. This project is in partnership with the Linn Area Mountain Bike Association (LAMBA) who will assist with maintenance and upkeep of the future trail. Construction could begin as early as summer of 2024.

7. CEDAR VALLEY TRAIL – PAVING NORTHERN SECTION

Linn and Black Hawk County Conservation Boards submitted a joint Destination Iowa grant proposal to pave the remaining 13 miles of the Cedar Valley Trail. Black Hawk and Linn County will each be completing their own segments of the trail.

Status: YTT and Origin Engineers have developed plans for this project. The bridge and 52nd Street underpass bids have been received in two different projects. Jim Schroeder Construction has completed work on the Bear Creek Bridge. The 52nd Street underpass project was awarded to Shift Construction. The underpass work has been completed. LL Pelling was awarded the contract for hard surfacing the trail. Grading has started work.

8. PINICON RIDGE PARK CAMPGROUND EXPANSION

Shive Hattery was contracted to develop plans for the campground expansion. This project envisions adding 32 campsites, 3 group camps, a small playground and support facilities.

Status: Shive Hattery has completed construction drawings. Bids were received on September 14 and came in under estimates. Initial grading and underground work has started with completion anticipated in the fall of 2024.

9. PINICON RIDGE PARK CABINS

Design Dynamics was contracted to develop plans for the cabins at Pinicon Ridge Park. This project involves adding 2 cabins near the campground overlooking the Wapsipinicon River.

Status: Design Dynamics has completed the design process. Peak Construction submitted the low bid to install and finish the cabins. The cabins are scheduled to arrive in late June with completion by fall.



10. PINICON RIDGE BOAT CONCESSION DREDGING

Dredging at the Pinicon Ridge boat concession area will begin on January 22. This is phase four of a five-stage dredging operation. This year the focus will be on the main backwater. Spoils will be allowed to dewater near the dredging operation and hauled away this summer. A \$30,000 IDNR Fish Habitat grant was awarded to allow a large excavator to be rented to complete this work. The work for 2024 has been completed. Spoils will be removed from the area once dewatering is complete. The final phase is planned for the winter of 2025.

11. OTHER ITEMS

- a) Hazard tree removal is nearly complete for the year. Normal attrition coupled with emerald ash borer which killed nearly all ash trees has resulted in over 500 trees removed this year.
- b) The Matsell shooting range was reopened in February due to an early thaw.
- c) Solar arrays which were installed in 2023 are eligible for a Federal rebate. We are working with Eide Bailey to prepare paperwork to receive the rebate.
- d) Linn County was awarded a \$200,000 CDBG funds for tree planting. It appears tree planting will start in the fall of 2024 under this program with a requirement to expend the funds in three years.
- e) Campgrounds are likely to open for the season in the first two weeks of April depending on weather and forecast for freezing temperatures.
- f) Discussions are underway with Central City for potentially placing a well at Pinicon Ridge Park.

Dennis E. Goemaat

Dennis E. Goemaat, Director
Linn County Conservation Board

DEPARTMENT OF CONSERVATION
LINN COUNTY, IOWA

March 19, 2024

ITEM NO. R2

TOPIC: Quit Claim Deeds to Linn County

Linn County is currently undergoing a study of all lands under county ownership. Two parcels have been identified as being owned by Linn County Conservation Board. The Iowa code allows county conservation boards to acquire land “in the name of the county.” Therefore, legal staff has advised that the easiest way to correct these two deeds is for the Board to sign quit claim deeds to the county.

Action requested: Authorize the Board President to sign the two quit claim deeds conveying land to Linn County, Iowa.

Dennis E. Goemaat

Dennis E. Goemaat, Director
Linn County Conservation Board

QUIT CLAIM DEED

KNOW ALL PERSONS BY THESE PRESENTS:

That Linn County Conservation (Grantor) in consideration of the sum of one dollar and other valuable consideration does hereby quitclaim unto **Linn County, Iowa**, all of the Grantor's right, title, interest, estate, claim and demand in the following described real estate situated in Linn County, Iowa, to-wit:

Outlot A, Squaw Creek Ridge Second Addition to Linn County, Iowa.

Subject to Covenants, Conditions, Restrictions and Easements of record.

There is no known private burial site, well, solid waste disposal site, underground storage tank, hazardous waste, or private sewage disposal system on the property as described in Iowa Code Section 558.69, and therefore the transaction is exempt from the requirement to submit a ground water hazard statement.

This transfer is an exempt transaction by a governmental subdivision as transferor pursuant to Iowa Code §428A.2(6).

Signed this ____ day of _____, 2024.

BY:

_____, President
Linn County Conservation Board

Acknowledgment

STATE OF IOWA)
) ss:
COUNTY OF LINN)

On this ____ day of _____, 2024, before me _____, a Notary Public in and for the State of Iowa, personally appeared _____, to me personally known, and who, being by me duly sworn, did say that they are the President of the Linn County Conservation Board, of Linn County, Iowa; that the instrument was signed on behalf of the corporation, by authority of its Board, _____ acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

NOTARY PUBLIC - STATE OF IOWA
My Commission Expires: _____

QUIT CLAIM DEED

KNOW ALL PERSONS BY THESE PRESENTS:

That Linn County Conservation Board (Grantor) in consideration of the sum of one dollar and other valuable consideration does hereby quitclaim unto **Linn County, Iowa**, all of the Grantor's right, title, interest, estate, claim and demand in the following described real estate situated in Linn County, Iowa, to-wit:

All Government Lot 4, lying West of the East 40 acres thereof, except the Norther 8 rods thereof, all being in Section 28, Township 86 North, Range 6 West of the 5th P.M., Linn County, Iowa.

Subject to Covenants, Conditions, Restrictions and Easements of record.

There is no known private burial site, well, solid waste disposal site, underground storage tank, hazardous waste, or private sewage disposal system on the property as described in Iowa Code Section 558.69, and therefore the transaction is exempt from the requirement to submit a ground water hazard statement.

This transfer is an exempt transaction by a governmental subdivision as transferor pursuant to Iowa Code §428A.2(6).

Signed this ____ day of _____, 2024.

BY:

_____, President
Linn County Conservation Board

Acknowledgment

STATE OF IOWA)
) ss:
COUNTY OF LINN)

On this ____ day of _____, 2024, before me _____, a Notary Public in and for the State of Iowa, personally appeared _____, to me personally known, and who, being by me duly sworn, did say that they are the President of the Linn County Conservation Board, of Linn County, Iowa; that the instrument was signed on behalf of the corporation, by authority of its Board, _____ acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

NOTARY PUBLIC - STATE OF IOWA
My Commission Expires: _____

DEPARTMENT OF CONSERVATION
LINN COUNTY, IOWA

March 19, 2024

ITEM NO. R3

TOPIC: Rock Delivery for Pinicon Ridge Park Dredging Project

Conservations staff has solicited quotations to deliver shot rock to Pinicon Ridge Park as part of the dredging project near the boat concession. Three quarries submitted proposals based on an estimated 2,000 tons of rock delivered to the project. These include:

Crawford Quarry: \$45,000

Weber Stone: \$37,000

Wendling: \$34,400

Action requested: Authorize staff to accept the low quote from Wendling Quarries for \$34,400 and authorize the Director to sign the agreement.

Dennis E. Goemaat

Dennis E. Goemaat, Director
Linn County Conservation Board

R4

Morgan Creek Trail - Phase 4
Iowa DOT Project No. TAP-U-4775(XXX)--8I-57
LCCB Project No. # 11-20A
Anderson Bogert Project No. 224014

Project Description and Location:

The **Owner** proposes to prepare plans to extend the Morgan Creek Trail from Covington Road along the south side of IA 100 to west of the Cedar River (Phase 4 segment) in accordance with applicable Iowa DOT requirements. Federal funds are pending and should be available starting this FY. The trail alignment shall generally conform with Alignment 3C as detailed in the Linn County IA 100 Trail – Phases 2 and 3 Trail Alignment Study Memo dated January 29, 2021 and as updated February 19, 2024. The alignment exception may involve a variation along the Kilpatrick and Gruber parcels which may be located all or partially on Iowa DOT right-of-way. The trail is proposed to be a multi-use facility and will be hard surfaced. Coordination with the City of Cedar Rapids (various departments), Linn County Secondary Roads Dept, and the Iowa DOT will be involved. This PROJECT will include limited field surveys, utility coordination, design and plan preparation, drainage structure details and hydraulic analysis, easement plats and acquisitions, construction costs opinions, permit applications, DOT submittals and property owner meetings.

The **Owner** desires to employ the **Consultant** to provide survey, engineering and easement acquisition services in connection with the design and preparation of plans, specifications and estimates for the improvements. The following is the proposed scope of services for this project.

ATTACHMENT A
Scope of Services

*The scope of services to be performed by the **Consultant** shall be completed in accordance with generally accepted standards of practice for the services required, including as a minimum the professional services to complete the following tasks:*

I. DESIGN SERVICES PROJECT MANAGEMENT

- A. **Project Design Schedule.** The **Consultant** shall provide the **Owner** with a PROJECT plan. If design work is not progressing in a manner to comply with the anticipated completion date, the engineer shall provide a brief summary of the actions to be taken to reduce or eliminate any delays in completing the design in accordance with the agreed upon schedule. The schedule shall include a list of requested information from the **Owner** with a desired response date noted to avoid delay of the **Consultant's** services.
- B. **Monitoring Project Scope.** The **Consultant** shall inform the **Owner** of any engineering services required that are not included in the PROJECT scope of the design services contract approved by the **Owner** for this PROJECT. This notice must occur prior to any extra services being performed. Only those services approved by the **Owner** are eligible for compensation.
- C. **Project Review Meetings.** The **Consultant** shall present information pertaining to the PROJECT at periodic PROJECT review meetings with the **Owner**. The information shall include both technical and PROJECT management issues.

II. PRELIMINARY DESIGN

A. Research and Data Collection

- 1) **Soil Data Collection.** This item includes the collection of the best available information related to soil types for the purpose of hydrology calculations, restoration, ground water levels, and bedrock levels for the purpose of determining costs of construction and special construction issues, and suitability of soils for the intended purpose such as trail subgrade and major drainage structures. The proposed soil boring locations shall be staked by the Designer. This work will be subcontracted. (performed by Braun)

- 2) **Wetland Delineation Surveys.** The **Consultant** shall delineate potential wetlands in the drainage area on the City of Cedar Rapids parcel and prepare a nationwide joint corps permit. (performed by EB Solutions)
- 3) **Threatened and Endangered Species Review.** The **Consultant** shall perform threatened and endangered species review and submit to the Iowa DOT. (performed by EB Solutions)
- 4) **Hydrology/Hydraulics.** This item is intended to include the collection of information related to the hydrology and hydraulics of the surface water within the PROJECT corridor. This includes information related to existing areas, hydraulics of the board walk structure, and other pertinent information related to the hydrology and hydraulics of the project corridor. This task includes coordination with **Owner** staff for the identification of culvert locations.
- 5) **Applicable Design Standards.** This item includes a collection and summarization of the design standards applicable to this PROJECT.
- 6) **Trail Material Type.** The **Consultant** shall determine the appropriate trail surface material (PCC vs HMA) for the entire length of the PROJECT based on constructability issues, construction access and Owner input. The crossing at Old Ferry Road will consider a sealcoat surface.
- 7) **Utility Research.** The **Consultant** shall perform necessary research to gather appropriate information on existing utilities in the PROJECT areas. In addition, inquiries shall be made regarding the future needs and plans of utilities in the PROJECT area relative to repair or replacement of existing utilities or relative to future planned facilities in the area. This utility research and coordination task may require meetings with the affected utilities.
- 8) **Design Surveys.** The **Consultant** obtained aerial photography and topography of the PROJECT during the trail alignment study. The **Consultant** shall perform field and office tasks to collect additional hard shots requiring more detail, or if beyond the original flight path, including the topographic information for the PROJECT area pertaining to existing utilities, verification of the topographic information already obtained. The base mapping shall include surface features and utilities within the PROJECT limits. The **Consultant** shall determine the elevation of culverts and, to the extent possible, without excavation, the elevation of underground utilities within the PROJECT area. The base mapping shall also show the ownership of the adjacent properties based on the records in the Recorder's office. Includes obtaining locations of soil borings.

The information shown on the base map shall be in AutoCAD electronic format and shall meet the Iowa Department of Transportation (DOT) requirements for plan drawings. (Refer to Iowa DOT ATTACHMENT)

- C. **Photo Review of Project Corridor.** The **Consultant** shall provide a photo review of the PROJECT corridor prior to design.
- D. **Preliminary Plan Preparation.** The **Consultant** shall utilize the base maps prepared and the studies and reports included in this section as reviewed and accepted by the **Owner** to prepare preliminary plans. The plans shall be in substantial conformance with the concept plan for the PROJECT. The preliminary plans shall, in a minimum, include the following items, if applicable.
 - 1) Preliminary Plan and Profile of trail improvements (refinement of the Study level plans).
 - 2) Culvert and drainage improvements.
 - 3) Potential Boardwalk on Gruber property.
 - 4) The summary of provisions necessary to accommodate the construction of the proposed public facilities including the relocation of existing utilities.
 - 5) Constraints or conflicts affecting the anticipated cost of the proposed facilities.

All plans shall be prepared on 11"x17" size paper. Trail construction plans shall be at a scale of 1" = 50'. Trail profiles shall be placed on the same sheet as the corresponding plan view.

- E. **Address Property Owner Issues.** The **Consultant** shall incorporate the information obtained during the contact with the property owners.
- F. **Permanent Control Monuments.** The **Consultant** shall set three (3) permanent control monuments, which are tied to the U.S.G.S. NAD 83 Iowa North Projection.
- G. **Set Construction Limits.** The **Consultant** shall define the construction limits for the PROJECT. The construction limits shall include that area necessary for the construction activities. These limits shall coincide with the necessary temporary construction easement limits.
- H. **Preliminary Budget Review.** The **Consultant** shall prepare preliminary opinion of total PROJECT cost and compare this to **Owner's** current PROJECT budget. **Consultant** shall make recommendations pertaining to modifications in the PROJECT in order to address budgetary concerns, if applicable.
- I. **Permit Applications.** The **Consultant** shall prepare and submit permit applications for known permits required for the PROJECT. This includes, but not limited to NPDES with Storm Water Pollution Prevention Plan, Iowa DOT Work in the ROW permit requirements, Linn County Secondary Roads permit, and flood plain permitting, if applicable.
- J. **Quality Review by Design Team.** The **Consultant** shall perform a quality review, including a site walk through and coordination with utilities. A thorough plan review will also be included in this step.
- K. **Iowa DOT Submission.** The **Consultant** shall submit a Concept Statement and Preliminary Plans to the Iowa DOT in accordance with letting procedures.

III. **FINAL DESIGN**

*The following items shall be prepared in substantial conformance to the preliminary plans prepared for this PROJECT and shall address the comments of the **Owner** staff.*

- A. **Check Plans and Final Plans Preparation.** The CONSULTANT shall prepare Check Plans and Final Plans for PROJECT, which shall conform to Iowa DOT plan requirements. The plan sheets will generally include the following as applicable for this PROJECT:
 - 1) Title Sheet
 - 2) Quantity Estimate, Tabulations and References
 - 3) Typical Sections
 - 4) General Notes
 - 5) Trail Plan and Profile Sheets
 - 6) Culvert and Ditch Profiles
 - 7) Boardwalk Layout and Details
 - 8) ADA Details at Old Ferry Road Crossings
 - 9) Plan Enlargements, if applicable
 - 10) Grading and Erosion Control Plan
 - 11) Construction Details
 - 12) Construction Staging and Traffic Control Plan
 - 13) Cross Sections
 - 14) ROW Sheets
 - 15) Survey Control
- B. **Special Provisions.** Any special provisions required will be included with the Iowa DOT submittals.
- C. **Construction Phasing Plan.** The **Consultant** shall prepare a construction phasing plan as necessary to allow construction activities to be completed in a manner to reduce or eliminate conflicts with other activities and to maintain access to properties adjacent to the PROJECT site.
- D. **Property Owner Meetings.** The **Consultant** shall attend meetings with individual property during design and easement acquisition processes with County or ROW acquisition staff. The **Consultant** shall prepare exhibits as appropriate for the type of meeting.

- E. **Easement Plats / Acquisitions / Appraisals** – The **Consultant** shall prepare up to three (3) applicable permanent and temporary construction easement plats (over 3 separate properties) required for grading or drainage improvements for the trail. The following items shall be included:
- Prepare Easement and/or ROW plats for the parcels associated with the proposed Trail.
 - Research record of property ownership and liens certificates. (JCG Land Services)
 - Assist County staff with the Public Hearing related to the Acquisition Process. (JCG Land Services)
 - Appraisals and/or Compensation Estimate(s) for parcels beyond the Compensation Estimate valuation (coordinated and subcontracted by JCG Land Services)
 - Review Appraisals (coordinated and subcontracted by JCG Land Services)
 - Right of way negotiations and closing tasks (performed by JCG Land Services)
 - Stake easement limits in the field for review for property owners and staff.
 - No Relocation Assistance or Condemnation services are included.
 - No Monument Preservation services are included.
 - Coordination with the City of Cedar Rapids for a 28E Agreement for their parcel is included.
- F. **Final Budget Review.** The **Consultant** shall prepare final opinion of total PROJECT cost and compare this to **Owner's** current PROJECT budget. **Consultant** shall make recommendations pertaining to modifications in the PROJECT in order to address budgetary concerns, if necessary.
- G. **Permit Coordination.** The **Consultant** shall provide a summary of all permits received and copies of applicable permit information to the **Owner**.
- H. **Iowa DOT Submission.** The **Consultant** shall submit Concept Statement, Preliminary Plans, Design Exceptions (if applicable), Check Plans, Final Plans and the Project Development Certificate (PDC) to the Iowa DOT in accordance with letting procedures including the web-based bid item system.

IV. **BID PERIOD ASSISTANCE**

- A. **Soliciting Bids.** The bid letting shall be by the Iowa DOT. The **Consultant** shall assist as required by the Iowa DOT.
- B. **Plan Clarification and Addenda.** The **Consultant** shall assist the Iowa DOT as required.
- C. **Recommendation of Award.** The **Consultant** shall review the bids following the Iowa DOT letting and provide the **Owner** with a recommendation regarding the award of the construction contract.

V. **CONSTRUCTION PHASE (not included, to be determined following design phase)**

- A. Meet with **Owner** staff administering the PROJECT construction to brief them of issues not clearly noted in bid documents.
- B. The **Consultant** shall attend a pre-construction meeting.
- C. The **Consultant** shall provide construction administration and documentation including review of shop drawings, pay estimates, change orders, working day reports, and project documentation audit and closeout duties.

VI. Deliverables

The scope of services shall be considered to be complete upon completion and delivery of the following items to the satisfaction of the **Owner**:

- Digital submittal to the Iowa DOT.
- Digital submittal of preliminary plans to the Iowa DOT.
- Digital submittal of check plans to the Iowa DOT.
- Digital submittal of final drawings and special provisions, if applicable.
- Digital submittal of final signed plans and PDC to the Iowa DOT.
- One set of final cost opinion to the **Owner** and the Iowa DOT.

VII. SPECIAL SERVICES

The following special services are not included in PROJECT, but will be negotiated as additional work if necessary.

- Clearing for design surveys (assumes **Owner** will mow along trail route and perform some overhang clearing prior to design surveys).
- Materials testing.
- Construction administration and observation.

Iowa DOT ATTACHMENT Specifications

A. TRAIL PLANS

Current Highway Divisions Road Design Manual and applicable sections of the Federal Aid Policy Guide (FAPG) and AASHTO guidelines shall be used as a guide in preparation of plans, specifications and estimates.

1. Any Special Provisions required in addition to the Standard Specifications of the **State** will be furnished by the **Consultant**.
2. Trail plans shall include all pipe culvert plans.
3. All property owners' names shall be shown on the plan and the limits of their holdings.
4. The **Consultant** shall indicate all proposed right-of-way lines, encroachments, etc., on the final construction plans. Station and distance from centerline to all breaks in right-of-way line shall be shown.

B. EROSION CONTROL ITEMS

The **Consultant** shall furnish the following erosion control item quantities:

1. Estimated stabilizing crop seeding and fertilizing; this includes the surface area inside the right-of-way plus easements, minus the trail.
The **Consultant** will review the PROJECT plans with regard to the erosion control items and will provide the seed mixtures and fertilizer rates.

C. MISCELLANEOUS PROVISION

The following miscellaneous provision shall apply to the work to be performed and the Engineering services to be furnished under this Agreement:

1. **Owner** Responsibility: The **Owner** will provide the following:
 - a. Electronic files for use in preparing special provisions to be included in the PROJECT contract documents.
 - b. Information pertaining to the horizontal and vertical control for the PROJECT.
 - c. Aerial topographic mapping for the PROJECT area at a scale of 1 inch = 100 feet with 2-foot contour intervals.
 - d. Photocopies of any available project information, and record drawings for adjacent improvements from the **Owner**.
 - e. Meeting with **Consultant** to provide update on concept design and constraints.
 - f. Information and drawings of previously obtained right-of-way and easements.
 - g. Negotiate and obtain additional required right-of-way and easements.

ATTACHMENT B
Summary of Estimated Fees

The following is a breakdown of estimated fees per major task:

<u>Design Phase</u>	
Project Management:	\$5,085
Design Surveys / Utility Coordination:	\$29,200
Geotechnical (Braun):	\$7,420
Environmental/Wetland Delineations (EBS):	\$4,420
Preliminary Design:	\$37,500
Final Design:	\$51,200
Easement Plats (up to 3 temp and 3 perm):	\$10,500
Easement Acquisitions / Appraisals (JCG):	\$23,475
Property Owner Meetings:	\$7,800
Bid Phase	\$4,800
Design Phase Subtotal:	\$181,400

Construction Phases: Future

Note: Construction phase services shall be provided following design is complete and construction schedule is established.

ATTACHMENT C
Schedule

The scope of services shall be completed in accordance with the following schedule unless modified by mutual agreement or by factors beyond the control of the **Consultant**:

Data Collection / Design Surveys	May 10, 2024
Concept Statement	May 21, 2024
Preliminary Design	July 16, 2024
Property Acquisition Process	July – November 2024
Check Design	October 1, 2024
Final Design / PDC	November 19, 2024
Bid Letting (Iowa DOT)	February 18, 2025

**final submittal dependent upon receipt of Iowa DOT comments in a timely manner*