

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, APRIL 3, 2024 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt (arriving at 10:01 a.m.), Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Vice Chairperson Rogers called the meeting to order and led the Pledge of Allegiance.

Motion by Rogers, seconded by Zumbach to approve Claims for payable checks dated 4/3/24 #71014100-#71014203 in the amt. of \$1,203,500.72; and ACH in the amt. of \$1,660,266.72; for a total of \$2,863,767.44; and voided checks in the amt. of \$900.00.

Motion by Rogers, seconded by Zumbach to approve payment to Chairperson Running-Marquardt in the amount of \$240.00 (3rd Qtr. Cell Phone).

VOTE: Rogers & Zumbach – Aye Running-Marquardt – Abstain

Motion by Running-Marquardt, seconded by Zumbach to approve payment to Supervisor Rogers in the amount of \$135.00 (3rd Qtr. Cell Phone).

VOTE: Zumbach & Running-Marquardt – Aye Rogers – Abstain

Motion by Running-Marquardt, seconded by Zumbach to correct the spelling of the Final Plat Resolution on the Consent Agenda from Anderle to Andrle.

Motion by Running-Marquardt, seconded by Rogers to approve the following Consent Agenda as corrected:

Resolution 2024-4-44 A Resolution approving a Residential Parcel Split for ANDRLE ADDITION. The following description is a summary of Resolution 2024-4-44 as passed and approved by Linn County Board of Supervisors, effective April 3, 2024.

ANDRLE ADDITION (Case # PFP23-0010) to Linn County, Iowa, containing five (5) lots, numbered lot 1, lot 2, lot 3, lettered lot A and Outlot A has been filed for approval, a subdivision of real estate located in the NE NW of Section 08, Township 82 North, Range 6 West of the 5th P.M., Linn County, Iowa, described as follows:

Beginning at the North Quarter Corner of Section 8, Township 82 North, Range 6 West of the Fifth Principal Meridian; thence S1°56'34"E along the east line of the Northwest Quarter of said Section 8, 1295.55 feet; thence S89°38'03"W along the south line of the Northeast Quarter of said Northwest Quarter, 1122.91 feet; thence N1°54'43"W along the east line of Parcel A. Plat of Survey No. 2058 and the southerly extension thereof, 403.46 feet to the Northeast Corner of said Parcel A; thence S89°38'03"W, 209.00 feet to the Northwest Corner of said Parcel A; thence N1°55'04"W along the west line of said Northeast Quarter of the Northwest Quarter, 891.40 feet; thence N2°00'50"W along the west line of the Southeast Quarter of the Southwest Quarter of Section 5, a distance of 511.10 feet; thence N89°36'17"E along the north line of the South 510.9 feet of said Southeast Quarter of the Southwest Quarter, 1332.57 feet to the east line of said Southwest Quarter; thence S1°52'12"E along said east line, 511.07 feet to the point of beginning Said parcel contains 53.27 acres, subject to easements and restrictions of record.

The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at www.linncountyiowa.gov.

Resolution 2024-4-45

ESTABLISH ROAD CLOSURE AND DETOUR FOR PROJECT

WHEREAS: Linn County Project FM-C057(171)--55-57 culvert replacement project, on Maple Grove Road (W42) in Linn County will begin soon. WHEREAS: this project lies on a marked Farm-to-Market route, and WHEREAS: a detour must be established to close a marked route for longer than 48 hours, and WHEREAS: a map of the detour is attached hereto. NOW, THEREFORE, BE IT RESOLVED: that the Linn County Board of Supervisors hereby authorize and direct the Linn County Engineer to place the appropriate signs to establish the following detour: commencing at the intersection of Walford Road east 1.0 miles, continue south 1.0 miles on Tissel Hollow Road, continue 1.0 miles west on Linn Johnson Road to the end of the detour. (See attached map). Signs shall be placed when and as necessary to protect the work and the traveling public in accordance with the Manual on Uniform Traffic Control Devices and Chapter 306 of the Code of Iowa.

Resolution 2024-4-46

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the L-COVINGTON RD TURN LANES (24), hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as left and right turn lanes into the Secondary Road Department District 1 Shop; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and IT IS THEREFORE RESOLVED by Board to accept the bid from Boomerang Corp. in the amount of \$544,457.04 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels, Garret A. Reddish, or Curtis A. Logan, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 3/26/2024.

Resolution 2024-4-47

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the LOST-MARTELLE RD (24), hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as a culvert and grading project; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and IT IS THEREFORE RESOLVED by Board to accept the bid from Connolly Construction, Inc. in the amount of \$1,355,922.18 and awards the associated contract(s) to the same; BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels, Garret A. Reddish, or Curtis A. Logan, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 3/26/2024.

Approve and authorize the Chair to sign a Purchase of Service Contract between the East Central Iowa Council of Governments (ECICOG) and Linn County LIFTS for FY2025 transit service.

Authorize Chair to sign amended contract 5884HC08 between Iowa Department of Health and Human Services and Linn County Community Services for HIV Client Services Program for the contract period April 1, 2023 to March 31, 2024. This contract is amended to adjust line-item funding for contract total of \$958,982.

Approve purchase order PO586 in the amount of \$5,579.99, to Coleman Moore Company for erosion control materials for the Secondary Road Department.

Approve and authorize the Chair to sign Change Order #2 in the amount of \$1,697.10 for the Harris Building and Public Service Center AV Upgrades project for additional cable and installation labor.

Supervisor Zumbach read the following Proclamation: Cedar Rapids Community Orchestra Day April 7, 2024.

Motion by Zumbach, seconded by Rogers to adopt Proclamation: Cedar Rapids Community Orchestra Day April 7, 2024.

Supervisor Rogers read the following Proclamation: Sexual Assault Awareness Month - April 2024.

Motion by Rogers, seconded by Zumbach to adopt Proclamation: Sexual Assault Awareness Month - April 2024.

Chairperson Running-Marquardt read the following Proclamation: National County Government Month – April 2024.

Motion by Running-Marquardt, seconded by Rogers to adopt Proclamation: National County Government Month – April 2024.

Katie Reasner and Anne Carter, Make it OK (MIO) Steering Committee Members, presented the Linn County Make It OK 2024 Survey results and recommendations as follows:

- Include a Policy to use a sick day for mental health purposes (not consistent throughout County).
- Communicate more often w/ staff about MIO activities, including who the MIO Ambassadors are.
- Possible assessment of new Employee Assistance Program (EAP) providers in the area to evaluate if current provider is best fit for Linn County staff.

- Staff Trainings: Work w/ Health Solutions to promote virtual MIO presentations in May & June for wellness program points.
- Private Space Review: Ongoing discussion w/ department leads in buildings to create spaces & possible policy change to include private space in building upgrades or new builds.

Pramod Dwivedi, Public Health Dir., stated that Mental Health is also one of the top priorities for Linn County Public Health. Mental Health is a part of health improvement noting that there is another subcommittee that is working in the community.

Chairperson Running-Marquardt thanked the Steering Committee for all the work they do. It really matters when people are willing to be vulnerable and share information because they want to make Linn County a better place to live and work. She asked if there are other groups to get ideas from.

Reasner stated that there are MIO Ambassador quarterly roundtables to talk about what is working. They are ahead of the others.

Supervisor Rogers stated that he has a profound appreciation for the MIO Ambassadors who are willing to have conversations. He has noticed the growth in the level of comfort in talking about brain health issues and as a workforce how they can improve brain health and services provided to those in Linn County. He is evermore proud to be a part of an organization that is willing to have these critical conversations.

Motion by Zumbach, seconded by Rogers to approve upon second consideration an ordinance amending the Code of Ordinances, Linn County, Iowa by amending provisions in Chapter 107, Unified Development Code. Staff is proposing several text amendment to the Unified Development Code (UDC) related to: clarifying a standard relating to variance requests; adding a requirement for a housing safety inspection for existing dwellings constructed prior to January 1, 1985, located on a parcel involved in a subdivision request; simplifying size limitations for cabins and associated accessory structures in the REC Seasonal Cabin and Recreation Area Overlay District; and amending the date of adopted FEMA maps for Linn County Case PA24-0002.

Adjournment at 10:42 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors