

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, MAY 20, 2024 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt and Vice Chairperson Rogers. Absent: Supervisor Zumbach (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Running-Marquardt called the meeting to order.

Motion by Running-Marquardt, seconded by Rogers to approve minutes of May 15, 2024 as printed.

Motion by Rogers, seconded by Running-Marquardt to open a public hearing on a proposal to reclassify a portion of Rowley Road from Class A to a private lane and to rename said portion of Rowley Road to Sleepy Acres Lane. Proof of publication was presented. There were no oral or written objections.

Garret Reddish, Asst. County Atty., stated that the road was not classified correctly and has not been maintained for many years. After the reclassification occurs, the property owners will be able to use it as a private lane.

Motion by Running-Marquardt, seconded by Rogers to close public hearing.

Col. Doug Riniker presented a Vacancy Form requesting a full-time Collections and Accounting Specialist for the Linn County Sheriff's Office, noting that HR hired a consultant to review the position and they have agreed to create a new position. The Board will approve on Wednesday.

Pramod Dwivedi, Public Health Dir. and Ruby Perrin, Public Health, presented a Memorandum of Understanding (MOU) between Linn County Board of Supervisors and Friends of Linn County Public Health for the ARPA Safe Home Program for Pest Control in the amount of \$50,000.

Chairperson Running-Marquardt stated that she is in support of this and asked that it be placed on Wednesday's regular agenda for discuss and decide .

Amy Grunewaldt, LCCS, presented the following contracts:

- DECAT4-24-23 Newton Decat Coordination between Linn County Board of Supervisors and the Iowa Department of Health and Human Services for an amount not to exceed \$21,416.06 for the term of June 1, 2024, through June 30, 2025. Administrative services to be provided to Jasper, Poweshiek and Tama counties.
- DECAT4-24-024 Newton Community Partnerships for Protecting Children (CPPC) Coordination between the Linn County Board of Supervisors and the Iowa Department of Health and Human Services for an amount not to exceed \$29,000 for the term of June 1, 2024, through June 30, 2025. The Board will approve contracts on Wednesday.

Charles Struck, IT, presented a quote from CDW Government for Udemy IT training through National IPA Technology Solutions in the amount of \$6,630.44 for a new one-year lease, term starting June 1, 2024, through May 31, 2025. The Board will approve on Wednesday.

Lisa Powell, HR Dir., presented the FY25 Wellmark Blue Cross Blue Shield Renewal. She stated that claims are up a bit compared to last year (still below medical trend) and there will be no impact on rates. The Board will approve on Wednesday.

Dawn Froese, Deputy Recorder, presented a Vacancy Form requesting full-time Recorder Specialists for the Linn County Recorder's Office. A desk audit was completed, and all clerks will move to this position with no budget impact. The Board will approve on Wednesday.

Luke Fischer, Facilities Dir., presented the following contracts:

- Siemens for the fire alarm system in the isolation cell build out project for \$36,373.84.
- Baker Group for building automation in the isolation cell build out project for \$9,348.
- Proposal for construction observation and materials testing services between Linn County and Terracon for the isolation cell buildout project with an estimated amount of \$4,105.50.

All funding is to come from the Sheriff's budget and the Board will approve all contracts on Wednesday.

Motion by Rogers, seconded by Running-Marquardt to approve and authorize the Chair to sign an agreement between Dows Agri Community Development LLC and Linn County executing the first phase of the Dows purchase agreement approved on May 11, 2022.

Brad Wylam, Planning & Development, presented a Certified Local Government National Register nomination for Klinsky Farmstead Historic District located at 1534 Ivanhoe Road, Ely. This is for a 16-acre Century Farm with an existing 1905 farmhouse and 14 other buildings included. The family is requesting this designation and are all in agreement. The Board will approve on Wednesday.

Stephanie Lientz, Planning & Development, presented a proposed Temporary Use Permit, case PTU24-0006, request by 5th Generation Investments LLC, owner, and Edith Lucille's c/o Eric Frantz, petitioner, to

operate an outdoor music event on May 24, 2024, located at 6913 Mount Vernon Road SE, Cedar Rapids, Iowa. Lientz stated that there have been issues in the past, including complaints about noise and parking along Mt. Vernon Rd. The owner has indicated that this will be a small event. The Board will approve Wednesday.

Lientz also presented a proposed 28E Agreement between Linn County and the Cities of Cedar Rapids and Marion to provide local funding for the Linn County Multi-Jurisdictional Hazard Mitigation Plan for 2024 through 2029. The Board will approve on Wednesday.

Motion by Running-Marquardt, seconded by Rogers to approve Employment Change Roster (payroll authorizations) as follows:

AUDITOR'S OFFICE

Account Technician	Deanna Hood	End of probation 05/22/24 58A \$25.79 – 58B \$27.14
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RECORDER'S OFFICE

Clerical Specialist	Tammy Brooks	End of probation 05/28/24 55A \$20.42 – 55B \$21.42
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TREASURER'S OFFICE

Universal Clerk	Lora James	Step increase/contract 05/15/24 56B \$23.07 – 56C \$24.37
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SHERIFF'S OFFICE

Communications Oper.	Kelsey Springer	New hire – PT 05/28/24 CB \$26.65 Hours vary
Detention Officer	Tanner Anderson	New hire – FT 05/28/24 TB \$29.68
Account Technician	Jeremy Meyer	Promotion – internal applicant 05/18/24 55E
\$25.10 – 58B \$27.14 Replaces M. Ash		

PURCHASING

Clerk	David Dill	Transfer – internal applicant 05/25/24 10E
\$21.96 + \$.25 – 51E \$18.74 PT, 30 hrs/wk		Replaces E. Martin

JUVENILE DETENTION

Youth Counselor	Paul Keller	Transfer – internal applicant 05/19/24 36A
\$25.09 + \$.25 FT, 40 hrs/wk		Replaces K. Schott
Youth Counselor	Chad Wagner	Termination/resignation 06/06/24
Intern	Savanna Rietgraf	Termination/declined position 05/13/24
Youth Counselor	Seth Ray	Termination of on-call position 05/14/24
Intervention Counselor	Alyssa Dygert	Promotion – internal applicant 05/18/24 56D
\$25.69 – 36B \$26.34 FT, 40 hrs/wk Replaces D. Meyer		

Adjournment at 10:31 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors