

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, AUGUST 7, 2024 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Running-Marquardt called the meeting to order and led the Pledge of Allegiance.

Motion by Running-Marquardt, seconded by Rogers to approve minutes of Aug. 6, 2024 as printed.

Motion by Zumbach, seconded by Rogers to approve claims for accounts payable - checks dated 8/7/2024 #71015172 to 71015275 in the amount of \$273,377.94; and ACH in the amount of \$2,090,423.75; for a total of \$2,363,801.69.

Daniel Gibbins, Conservation, explained the segregated claim from Dostal Catering in the amount of \$841.75 which was for the purchase of food for Conservation staff. He stated that this was for annual training including all staff and he went into detail regarding the training topics. They have difficulty scheduling this training, therefore, this meeting runs between 2 and 3 hrs. That is why they hold it mid-day and cater lunch. He is asking that this not be segregated in the future.

Motion by Zumbach, seconded by Rogers to approve segregated claim from Dostal Catering in the amount of \$841.75 which was for the purchase of food for Conservation staff.

Motion by Running-Marquardt, seconded by Rogers to approve Consent Agenda as follows:

Resolution 2024-8-120 RESOLUTION APPROVING APPOINTMENT OF ASSISTANT LINN COUNTY ATTORNEY *WHEREAS*, pursuant to Section 331.903(1), Code of Iowa, Nick Maybanks, Linn County Attorney, has submitted to the Board of Supervisors, Linn County, Iowa, for approval of Nathaniel K. Bennett, for appointment as Assistant Linn County Attorney, and *WHEREAS*, the Board of Supervisors, Linn County, Iowa, finds Nathaniel K. Bennett to be qualified to serve as Assistant Linn County Attorney and that the appointment of Nathaniel K. Bennett will not exceed the number of assistants authorized for the Linn County Attorney's Office by the Board of Supervisors, Linn County, Iowa. NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, that the appointment of Nathaniel K. Bennett as Assistant Linn County Attorney by Nick Maybanks, Linn County Attorney, is hereby approved.

Resolution 2024-8-121 RESOLUTION APPROVING APPOINTMENT OF ASSISTANT LINN COUNTY ATTORNEY *WHEREAS*, pursuant to Section 331.903(1), Code of Iowa, Nick Maybanks, Linn County Attorney, has submitted to the Board of Supervisors, Linn County, Iowa, for approval of Collin M. Jacobsen, for appointment as Assistant Linn County Attorney, and *WHEREAS*, the Board of Supervisors, Linn County, Iowa, finds Collin M. Jacobsen to be qualified to serve as Assistant Linn County Attorney and that the appointment of Collin M. Jacobsen will not exceed the number of assistants authorized for the Linn County Attorney's Office by the Board of Supervisors, Linn County, Iowa. NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, that the appointment of Collin M. Jacobsen as Assistant Linn County Attorney by Nick Maybanks, Linn County Attorney, is hereby approved.

Resolution 2024-8-122 *WHEREAS*, the Board of Supervisors, hereafter referred to as "the Board", believes the L-CMP 1725(25), hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as a twin CMP culvert replacement on Angle Road; and *WHEREAS*, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and *WHEREAS*, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and IT IS THEREFORE RESOLVED by Board to accept the bid from Ardo Schmidt Construction, Inc. in the amount of \$61,032.00 and awards the associated contract(s) to the same; BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels, Garret A. Reddish, or Curtis A. Logan, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 7/30/2024.

Resolution 2024-8-123 *WHEREAS*, the Board of Supervisors, hereafter referred to as "the Board", believes the L-ELLIS RD NW(25) & L-TSF-C057(174)--74-57, hereafter referred to as "the project" is in

the best interest of Linn County, Iowa, and the residents thereof. The project is defined as HMA paving and guardrail installation project on Ellis Road; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and IT IS THEREFORE RESOLVED by Board to accept the bid from Pelling, LL Co. Inc in the amount of \$2,034,936.03 and awards the associated contract(s) to the same; BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels, Garret A. Reddish, and Curt A. Logan, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 7/30/2024.

Resolution 2024-8-124 WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the L-CMP 2429(25), hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as a culvert replacement on Morgan Bridge Road; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and IT IS THEREFORE RESOLVED by Board to accept the bid from Ardo Schmidt Construction, Inc. in the amount of \$50,412.00 and awards the associated contract(s) to the same; BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels, Garret A. Reddish, Curtis A. Logan, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 7/30/2024.

Resolution 2024-8-125 WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the L-CMP 2430(25), hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as a culvert replacement on Morgan Bridge Road; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and IT IS THEREFORE RESOLVED by Board to accept the bid from Ardo Schmidt Construction, Inc. in the amount of \$48,052.00 and awards the associated contract(s) to the same; BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels, Garret A. Reddish, Curtis A. Logan, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 7/30/2024.

Resolution 2024-8-126 A Resolution approving a Residential Parcel Split for MARTHWIN FOURTH ADDITION. The following description is a summary of Resolution 2024-8-126as passed and approved by Linn County Board of Supervisors, effective August 7, 2024.
MARTHWIN FOURTH ADDITION (Case # PF24-0002) to Linn County, Iowa, containing five (5) lots, numbered lots 1, 2 and 3, and Outlots A and B has been filed for approval, a subdivision of real estate

located in the NW SW of Section 24, Township 82 North, Range 7 West of the 5th P.M., Linn County, Iowa, described as follows: MARTHWIN FOURTH ADDITION TO LINN COUNTY, IOWA, is Lots 1 and 2, Marthwin Third Addition to Linn County, Iowa.

The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at www.linncountyiowa.gov.

Resolution 2024-8-127 A Resolution approving a Residential Parcel Split for OLMSTEAD'S SECOND ADDITION. The following description is a summary of Resolution 2024-8-127 as passed and approved by Linn County Board of Supervisors, effective August 7, 2024.

OLMSTEAD'S SECOND ADDITION (Case # PLPS23-0009) to Linn County, Iowa, containing three (3) lots, numbered lot 1, lettered lot A and Outlot A, a subdivision of real estate located in the NW SW of Section 31, Township 85 North, Range 7 West of the 5th P.M., Linn County, Iowa, described as follows: Beginning at the West Quarter Corner of Section 31, Township 85 North, Range 7 West of the Fifth Principal Meridian; thence N0°21'37"W along the west line of the Northwest Quarter of said Section 31, a distance of 802.00 feet; thence N89°39'55"E along the north line of the south 802 feet of the Southwest Quarter of said Northwest Quarter, 1353.90 feet to the east line of said Southwest Quarter of the Northwest Quarter; thence S0°47'04"E, 802.02 feet to the Southeast Corner of said Southwest Quarter of the Northwest Quarter; thence S0°16'53"E, 662.02 feet to the Northeast Corner of Norris Acres First Addition; thence S89°38'41"W along the north boundary of said Norris Acres First Addition, 457.94 feet to the Southeast Corner of Lot 2, Huff's First Addition; thence N0°02'42"W, 251.70 feet to the Northeast Corner of said Lot 2; thence S89°37'02"W along the north boundary of said Huff's First Addition, 904.95 feet to the west line of the Southwest Quarter of said Section 31; thence N0°00'02"W, 411.26 feet to the point of beginning.

The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at www.linncountyiowa.gov.

Approve a purchase order PO646 in the amount of \$29,118.50 to Xcessories Squared for traffic control sign posts for the Secondary Road Department.

Approve purchase order PO647 in the amount of \$23,610 to Barco Municipal Products Inc, for traffic control materials for the Secondary Road Department.

Approve a purchase order PO648 in the amount of \$8,258.68 to Sign Solutions USA LLC for traffic control materials for the Secondary Road Department.

Approve and authorize the Chair to sign an Emergency Rental Assistance Subaward Agreement between Linn County and Waypoint Services for the Permanent Supportive Housing Case Manager Project – FY2025 in the amount of \$63,888.

Approve and authorize the Chair to sign an Emergency Rental Assistance Subaward Agreement between Linn County and Waypoint Services for the Call Center - Resource and Referral Staffing – FY2025 in the amount of \$155,892.

Approve and authorize the Chair to sign an Emergency Rental Assistance Subaward Agreement between Linn County and Waypoint Services for the Linn County Emergency Rental Assistance Program – FY2025 in the amount of \$158,708.

Approve and authorize the Chair to sign an American Rescue Plan Act (ARPA) Subaward Agreement between Linn County and Mercy Medical Center for the Mercy Hospital Enhanced Infection Control Project in the amount of \$750,000.

Award bid and authorize the Chair to sign a contract to Ag Vantage FS for an estimated 30,000 gallons of LP gas to be delivered to the various Secondary Road Department locations for the amount of \$33,600.

Approve a Five Day, Aug. 22 through 26, Special Class C Retail Alcohol License for Lion Bridge Brewing, for an event held at Bass Farms, 840 Bass Ln, Mt Vernon.

Adjournment at 10:04 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors