

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, SEPTEMBER 17, 2024 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Running-Marquardt called the meeting to order.

Motion by Running-Marquardt, seconded by Zumbach to approve minutes of September 16, 2024 as printed.

The Board received updates from the following Department Heads:

Britt Hutchins, Purchasing Dir. – Continue to meet with departments to procure green/sustainable products; met on the quarterly department goal setting; worked on building a template for business cards, letterhead and other print to speed up delivery, accuracy and compliance to the county's branding style guide; no vacancies and budget is on target. Postal summary report and listed bids for various county departments.

Joi Alexander, Communications Dir. – Learning Inst. meeting scheduled on Sept. 30th; website accessibility training for departments; list of items on the communication calendar; writing style guide; example of County Attorney's experience assisting a customer using the county's website; assisted Planning & Development re: Temporary Use Permit press release; signage for Recorder & Treasurer for times closed; continue to work on Crisis Communication Plan draft; beginning stages of FY 24 PAFR; and brand management.

Chairperson Running-Marquardt thanked Alexander for her assistance with some recent communications and her flexibility and willingness to help.

The Board canvassed the votes of September 10, 2024 Special Election: Cedar Rapids Comm. Sch. Dist. Physical Plant & Equipment Levy (PPEL); Central City Comm. Sch. Dist. Revenue Purpose Statement.

Matt Warfield, Deputy Auditor, stated that all provisional ballots were accepted and voters were given credit. A post-election audit was held yesterday with no findings and everything matched.

Adjournment at 9:42 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors