

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, SEPTEMBER 25, 2024 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt and Supervisor Zumbach. Absent: Vice Chairperson Rogers (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Running-Marquardt called the meeting to order and led the Pledge of Allegiance.

Motion by Running-Marquardt, seconded by Zumbach to approve minutes of Sept. 24, 2024 as printed.

Motion by Zumbach, seconded by Running-Marquardt to approve claims for accounts payable – PEO checks dated 9/24/2024 #71015628 to 71015630 in the amount of \$983.78; and PEO ACH in the amount of \$59,854.54; checks dated 9/25/24 #71015631 to 71015680 in the amount of \$119,674.46; and ACH in the amount of \$1,253,755.53; for a total of \$1,434,268.31; Voided check in the amount of \$1,575.00 and payment to Ben Rogers for cell phone reimbursement in the amt. of \$135.00.

Motion by Running-Marquardt, seconded by Zumbach to approve Consent Agenda as follows:

Resolution 2024-9-139

A RESOLUTION ACCEPTING WORK COVERING THE TREASURER'S OFFICE GLAZING PROJECT WHEREAS, Emergent Architecture is the Project Architect ("Architect") for the Treasurer's Office Glazing Project ("Project"); and WHEREAS, the Architect reviewed, found, and certifies to the Linn County Board of Supervisors ("Board") that to its best knowledge, information, and belief Unzeitig Construction Company ("Contractor") performed and substantially completed the work of the project in accordance with the terms of the contract documents for said Project. BE IT THEREFORE RESOLVED that the Board finds and determines that the Contractor completed the work of constructing the Project in accordance with the terms of the contract, the Board hereby accepts and approves the work and authorizes the

Resolution 2024-9-140

WHEREAS, Jacob & Cassandra Kubik, owners, Case PTU24-0011, has requested the Linn County Board of Supervisors' permission to operate the Pine Hill Farm Harvest Time Festival on September 28 and 29, 2024, located at 4022 Campfire Road, Walker, Iowa. AND WHEREAS, the Board of Supervisors makes the following Findings of Facts:

1. The outdoor event will begin at 11 a.m., Saturday September 28, 2024 through 3:00 p.m., Sunday September 29, 2024. The event will include activities such as: sales of pumpkins, flowers and mums; pumpkin painting; food trucks/vendors; 40 local market vendors; bounce houses and train rides for children.
2. The parcel is currently zoned AG (Agricultural) containing 36.77 acres.
3. The subject parcel has a Rural Land Use Map designation of AA (Agricultural Area)
4. The event will include food truck vendors.
5. The event is providing parking on-site.
6. The maximum number of parking spaces provided is approximately 100.
7. The event is estimated to host approximately 150 people.
8. The applicant will provide two portable restrooms.

AND WHEREAS, the Linn County Technical Review Committee has examined the application and all conditions of approval are listed as part of this Resolution; AND WHEREAS, the Temporary Use application has been examined by the Linn County Board of Supervisors at a public meeting on September 23rd, 2024, all interested persons having been heard; NOW THEREFORE, BE IT RESOLVED, that the Linn County Board of Supervisors approve the application, Case PTU24-0011, subject to the following conditions:

LINN COUNTY PLANNING & DEVELOPMENT – Zoning Division

1. All appropriate licensing, permits and insurance are required.
2. The Temporary Use may be reviewed at any time during the duration of the permit to ensure that all conditions have been or are being met. Linn County Board of Supervisors.
3. Evidence of Insurance coverage has been provided for the event dates, through Neighbor Insurance.
4. Signage shall conform to Article V, Section 107-94, subsection (j). Temporary off-site signs may be allowed, provided that:
 - a. No sign is placed on public property, or within a road right-of-way.
 - b. Sign size shall not exceed 16 sq. ft., or 6' in width, nor 5' in height.
 - c. All temporary signs are required to be removed on the day following the final event date.
5. The owner and petitioner shall sign an "Acceptance of Conditions" form which provides assurance that all conditions will be met prior to the Board of Supervisors Resolution of Approval, and specifically agrees to hold Linn County harmless from any and all damages or claims for damages that might arise or accrue by reason of approval of the Temporary Use permit by the Linn County Board of Supervisors. Further, by signing the "Acceptance of Conditions" form, the petitioner shall agree to allow employees of the County reasonable access to the property for inspection and for submission of documents to verify any additional information.

LINN COUNTY PLANNING & DEVELOPMENT – Building Division

1. All electrical wiring shall be in compliance with the National Electrical Code.
2. Accessible parking and access to the event site shall be provided.

LINN COUNTY RISK MANAGEMENT

1. Certificate of Insurance with Linn County and its employees listed as additional insured (\$1,000,000 limit).
2. Signed hold harmless agreement (to be provided by Linn County).
3. A copy of the participants release which must include "Linn County and its employees" names on the release or other suitable language.

LINN COUNTY CONSERVATION DEPARTMENT

1. No conditions to be met.

LINN COUNTY ENGINEERING DEPARTMENT

1. Access shall be from existing entrances only.
2. All entrances shall be permitted prior to the event.
3. No parking is allowed on Campfire Rd.
3. No signage within county road right-of-way.
4. Applicant is responsible for maintaining traffic control on Campfire Road.

IOWA DEPARTMENT OF TRANSPORTATION

1. No conditions to be met.

LINN COUNTY HEALTH DEPARTMENT

1. Portable toilets are required, and hand-washing stations are strongly recommended.
2. Application states that food is to be cooked/prepared on-site but no information was provided as to what all foods are to be prepared, by whom, if they are a licensed food vendor, etc. Please provide this information to our office by emailing dustin.hinrichs@linncountyiowa.gov or calling (319) 892-6034.

LINN COUNTY SHERIFF'S OFFICE

1. An after-hour's call list shall be supplied to the Linn County Sheriff's Office for emergency situations.
2. If a traffic problem would occur, contact shall be made to the Linn County Sheriff's Office to help alleviate the problem. Linn County Board of Supervisors
3. Traffic control is to be provided by the applicant during operation. Traffic shall be maintained on Campfire Road at all times.
4. No parking on Campfire Rd.

LINN COUNTY EMERGENCY MANAGEMENT

1. A tone alert weather radio is required to be available on site and in use at any time the public is using the facility.
2. The applicant shall submit a Severe Weather Plan for approval by the Linn Co. Emergency Management Agency.

WHEREAS, failure to comply with any of the above conditions in a timely manner will void this temporary use permit. NOW, THEREFORE, BE IT RESOLVED, by the Linn County Board of Supervisors that said temporary use is hereby approved.

Resolution 2024-9-141

APPROVE AGREEMENT FOR LIVING ROADWAY TRUST FUND GRANT

WHEREAS, Linn County has been awarded Living Roadway Trust Fund grants, and
WHEREAS, the Iowa DOT and Linn County will enter into an agreement for each grant.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors, meeting in regular session to:

1. Approve the agreement with the Iowa DOT for a Living Roadway Trust Fund Grant for the following grant. Linn County Roadside 2025 Forestry Mower Demonstration Day – \$2,028 Linn County Roadside Tumble Drum Seed Mixer – \$5,000
2. Authorize the County Engineer to execute on behalf of the County.

Approve and authorize the Chair to sign a contract between Linn County Juvenile Detention Center and SWANK Motion Pictures, Inc. for copyright privileges to view DVD, digital, and streaming services for the designated facility to a group of individuals. One installment of \$535. for 12 months, effective September 1, 2024, through August 31, 2025.

Approve and authorize the Chair to sign a 28E Agreement between Linn County Child Development Center (LCCDC) and Cedar Rapids Community School District regarding a statewide voluntary four-year-old preschool program. LCCDC will provide preschool service for 27 students, effective August 1, 2024, through June 1, 2025.

Approve and authorize the Chair to sign a contract for a Provision of Service Agreement between Linn County Child Development Center (LCCDC) and Hawkeye Area Community Action Program (HACAP). HACAP will co-fund a total of forty-four Head Start (HS) children for an amount up to \$229,694.64 and also co-fund a total of eight Early Head Start (EHS) children for an amount up to \$77,132.54, annually to the Provider LCCDC for provision of these (HS & EHS) services. Effective September 1, 2023, through August 31, 2026.

Chairperson Running-Marquardt read Proclamation: Recovery Month - September 2024.

Motion by Running-Marquardt, seconded by Zumbach to approve Proclamation: Recovery Month - September 2024.

Jason Wright, Exec. Dir., gave a presentation by The History Center to highlight projects completed in fiscal year 2024. He also provided support for their Legacy and Community Attraction Grant application for fiscal year 2025. He highlighted that they have no debt and are cash positive for the ninth year in a row. Also present: Wendy Buresh, Marion Peters, Barbara Holden, John Swanson, Rick Fry, and Kris Gulick.

Chairperson Running-Marquardt stated that she had the honor to serve on The History Center Board when the financial situation was not as good as it is now. It is great to hear of the financial stability and how they are such a good resource for everyone in the community. She visited there recently and spoke with the curator. They partner with so many different agencies and she thanked them for the presentation and is looking forward to going through their application.

Erin Foster, Mental Health Access Center, presented a request for approval of video surveillance access to Anaheim Corp., the on-site security team, at the Linn County Mental Health Access Center. She stated that this will allow them to have access to the camera shots for the internal and outside parameter of the center.

Supervisor Zumbach asked if legal had a chance to look at this and Steve Estenson, Risk Manager, stated this is a formality in the policy that this will allow the team to provide better security. If there is an issue or incident where they will need to pull the video, he is responsible for that.

Motion by Running-Marquardt, seconded by Zumbach to approve request for video surveillance access to Anaheim Corp. the on-site security team at the Linn County Mental Health Access Center.

Public Comment:

Rod and Deb Courtney, North Liberty, stated that they are co-directors of the CRUSH Recovery Community Center, 317-7th Ave. SE, and thanked the Board for today's Proclamation. Their son was a victim of fentanyl poisoning in 2017. They stated that they hear a lot about treatment and prevention but not a lot about the recovery piece. They are making a significant impact on this community and are building leaders. They recognized the volunteers that were present at today's meeting.

Adjournment at 10:32 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors