

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, SEPTEMBER 30, 2024 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt and Supervisor Zumbach. Absent: Vice Chairperson Rogers (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Running-Marquardt called the meeting to order.

Motion by Running-Marquardt, seconded by Zumbach to approve minutes of September 25, 2024 as printed.

Motion by Zumbach, seconded by Running-Marquardt to approve claims dated 09/27/24 for payroll deduction checks #71015681 - #71015687 in the amount of \$22,031.39, ACH in the amount of \$56,884.84, an EFT wire in the amount of \$756,024.27 and a Ceridian ER Funds Trust Wire in the amount of \$2,142,582.41, for a total of \$2,977,522.91.

Chairperson Running-Marquardt read Cedar Valley Nature Trail Day, October 4, 2024 Proclamation.

Motion by Running-Marquardt, seconded by Zumbach to approve Proclamation: Cedar Valley Nature Trail Day, October 4, 2024.

Darrin Gage, Dir. of Policy & Admin., presented a Resolution to Provide for a Notice of Public Hearing on the Proposed Plans, Specifications, Form of Contract, and Estimated Total Cost for the Linn County Secondary Road Headquarters Project, and for the Taking of Bids on Said Project.

Gary Landhauser, Emergent Architecture, presented and explained plans for the Linn County Secondary Roads Headquarters, including Site Plan and Floor Plan (Office and Shop).

Gage clarified that the project's estimate of \$19,884,000 does not include water project with the city of Marion. The bid opening date is Oct 28.

Motion by Zumbach, seconded by Running-Marquardt to adopt Resolution 2024-9-142

A RESOLUTION TO PROVIDE FOR A NOTICE OF PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED TOTAL COST FOR THE LINN COUNTY SECONDARY ROAD HEADQUARTERS PROJECT, AND FOR THE TAKING OF BIDS ON SAID PROJECT

WHEREAS, the Linn County, Iowa Engineer proposes that the Linn County, Iowa Board of Supervisors (the "Board") authorize the construction of the public improvement(s) as described in the proposed plans, specifications, estimated total project cost, and form of contract prepared by Emergent Architecture (the "Project Architect"), hereinafter referred to as the "Linn County Secondary Road Headquarters," or the "Project"; and, WHEREAS, the proposed plans, specifications, form of contract, and estimated total cost for the project (the "Contract Documents") prepared by the Project Architect are on file with the Board; and, WHEREAS, in accordance with Iowa Code Chapter 26 it is necessary to set a time and place for a public hearing on the Contract Documents, to publish a Notice of Public Hearing on the Contract Documents, and to advertise for sealed bids on the Project.

BE IT THEREFORE RESOLVED by the Board as follows: The Board hereby approves, in their preliminary form, the proposed Contract Documents referred to in this Resolution as prepared by the Project Architect. The Board hereby determines that the Project is necessary and desirable for Linn County (the "County") and finds that it is in the best interest of the County to proceed toward the construction of the Project. The Board shall hold a public hearing on the proposed contract documents on the 28th day of October 2024 at 10 o'clock am in the Formal Board Room of the Linn County Public Service Center located at 935 – 2nd Street SW, Cedar Rapids, Iowa, at which time any interested person may appear and file objections to the proposed Contract Documents, and, after hearing objections, the Board may proceed with the approval of said Contract Documents. The Board hereby authorizes and directs the publication of a notice of public hearing on the Contract Documents for the Project at least once, not less than four (4) nor more than twenty (20) days before the date of the hearing in one or more newspapers that meet the requirements of Iowa Code Section 618.14. The Board hereby delegates to the Linn County Purchasing Director and/or his designee(s) the duty of receiving bids for the construction of the Project until 9 o'clock am on October 28, 2024, at the Jean Oxley Linn County Public Service Center in Cedar Rapids, Iowa. The Board hereby sets October 28, 2024, at 10 o'clock am in the Formal Board Room of the Jean Oxley Linn County Public Service Center as the time and place that the Board or its designee will open and announce the bids received for the construction of the Project, and that the Board will consider said bids. The Board hereby fixes the amount of the bid security to accompany each bid at five (5) percent of the amount of the bid. The Board hereby authorizes and directs advertisement for sealed bids for the Project in accordance with Iowa Code Section 26.3.

Stephanie Lientz, Planning & Development, presented a Preliminary Plat application for Dows Farm Agri-Community Addition on property owned by Linn County, located in the 3900 block of Mount Vernon Road. She explained that since Linn County is the owner, this application requires a signature by the Chair. The Board will approve on Wednesday.

Public Comment: Dennis Goemaat, Conservation Dir., explained that Linn County Conservation will be celebrating the completion of the Cedar Valley Nature Trail on October 4 at the Urbana City Hall. The trail has been under construction for 40 years.

Motion by Running-Marquardt, seconded by Zumbach to approve the following Employment Change Roster (payroll authorizations):

<u>COUNTY ATTORNEY’S OFFICE</u>		
Secretary	Julie James	Temporary Transfer 04/20/24 55C \$22.54
<u>INFORMATION TECHNOLOGY</u>		
Helpdesk Specialist/ Desktop Assoc.	Richard Cornelison	Step increase/contract 09/18/24 58B \$28.23 – 58C \$29.83
<u>SHERIFF’S OFFICE</u>		
Deputy Sheriff	Devon Kregel	Transfer from Correctional Center 10/12/24 D5 \$41.18 – D5 \$40.73
Detention Officer	Erin Ott	New hire – FT 10/14/24 TB \$31.46
Detention Officer	Brady Schmitt	New hire – FT 10/14/24 TB \$31.46
<u>COMMUNITY SERVICES</u>		
Assistant Teacher	JoDee Janson	Step increase/contract 10/30/24 53B \$19.25 – 53C \$20.18
<u>JUVENILE DETENTION</u>		
Youth Counselor	Alexis Bowers	End of probation 10/10/24 36A \$26.09 + \$.25 – 36B \$27.39 + \$.25
Tracker	Darren Cook	Step increase/contract 10/09/24 56C \$25.34 – 56D \$26.72
<u>PUBLIC HEALTH</u>		
Harm Reduction Coordinator	Megan Meyers	New hire – FT 10/28/24 39A \$32.26 Replaces K. Lyon
Sr Health Ed Spec	Cassidy Flory	New hire – FT 09/30/24 39A \$32.26 Replaces K. Reasner

Adjournment at 10:19 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors