

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, OCTOBER 7, 2024 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Running-Marquardt called the meeting to order.

Motion by Running-Marquardt, seconded by Rogers to approve minutes of October 2, 2024 as printed.

Dustin Peterson, VA Dir., discussed changing the name of the Linn County Veteran Affairs Department to Linn County Veteran Services. There has been lots of confusion and frustration from clients the past couple years calling for services and wasting time coming to their office for services that Linn County does not provide. There has been an uptick in people not understanding Linn County's role in benefits and healthcare for veterans. Linn County applies for and requests on behalf of the veteran trying to connect them with the benefits they deserve. This name change would create a distinction between county level veteran's programs and the state and federal level. The name change puts emphasis on the services for veterans. The things they have done since the department was created will remain the same.

Chairperson Running-Marquardt asked if there have been any comments from the public and Peterson responded no. The Veterans Affairs Commission also support this name change unanimously.

Supervisor Rogers asked if there is any impact with the name change and Peterson responded no.

The Board will approve Wednesday.

Alicia Presto, ECICOG Environmental Dir., discussed a request for Linn County to support East Central Iowa Council of Governments (ECICOG) in a US Environmental Protection Agency (EPA) Brownfields grant application as a non-lead coalition member. ECICOG is planning to submit an EPA grant on behalf of the entire region to help communities address Brownfields. Brownfields are sites that either have known contamination or the potential for contamination. This would provide funding for sites to do testing as well as funding for planning. In order to apply for a coalition grant they need two formal non-lead coalition members. Presto has also talked to Jones County for their support. They are asking for a formal commitment from Linn County.

Chairperson Running-Marquardt appreciates ECICOG taking on this grant application. She also confirmed that by signing there is no financial obligation and Presto stated that is correct.

Cara Matteson, Sustainability Dir., added that the letter of support and resolution will be on Wednesday's consent agenda. Linn County must go through a memorandum of agreement if the funds get awarded at that time. Linn County will be looking at formalizing a resolution as well. Legal and Finance and Budget have reviewed the documents.

The Board will approve Wednesday.

Sam Black, Dir. of Development and Public Relations and Coral, Dir. of Grants and Publications, Riverview Center, gave a presentation highlighting the services they provide and the communities they serve in support of their Legacy and Community Attraction Fund grant application for fiscal year 2025.

Chairperson Running-Marquardt asked how people contact them. Black stated by phone at 888-557-0310. Their address is 118 3rd Ave SE, Ste. 500, Cedar Rapids or by email sam@riverviewcenter.org.

Supervisor Rogers stated that the workers and volunteers who work on their behalf are the community's secret keepers. It is incredibly important as they consider organizations in their community to fund. The power of what their organization does when people are in their most vulnerable times. He appreciates them bringing these types of voices into the community.

Supervisor Zumbach added that the Witwer Grant is in November if this request doesn't fit with the Legacy and Community Attraction Fund.

Dawn Jindrich, Finance Dir., discussed an updated Conflict of Interest policy FM-003. The previous policy is a draft Dorsey and Whitney provided from 2011. Updates include an out of date amount and awkward language that has been corrected. The Board will approve Wednesday.

Supervisor Rogers asked if this policy needs to be filled out annually and Jindrich responded that it only has to be filled out if there is a potential conflict of interest. She gave the example of Lu Barron when the county purchased from her husband's company.

Jindrich also discussed a new Cash Handling and Deposits policy FM-020. A draft was put together the end of June and feedback was received. The policy provides for segregation of duties; cash should not be sent through interoffice mail; written procedures are specific to departments. These are general countywide rules that need to be followed. The Board will approve Wednesday.

Motion by Running-Marquardt, seconded by Rogers to approve Employment Change Roster (payroll authorizations) as follows:

TREASURER'S OFFICE

Deputy	Lacey Hastings	70% of Treasurer 11/30/24 \$87,941.38 - \$94,706.10/annually
Deputy	Jen Hebert	68% of Treasurer 11/30/24 \$87,941.38 - \$92,000.21/annually
Universal Clerk	Cori Mason	Step increase/contract 10/31/24 56C \$25.34–56D \$26.72
Universal Clerk	Elizabeth Fredin	Step increase/contract 10/31/24 56C \$25.3 –56D \$26.72

COUNTY ATTORNEY'S OFFICE

Secretary	Tricia Nunemaker	Step increase/contract 10/22/24 55C \$23.44–55D \$24.72
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SHERIFF'S OFFICE

Comm. Oper.	Alexia Lujan,	Termination/resignation 11/1/24
Deputy Sheriff	Ryan Harkey	Step increase/contract 11/1/24 D2 \$36.81–D3 \$38.21
Deputy Sheriff	Drew Wirtner	Step increase/contract 11/2/24 D3 \$38.21–D4 \$39.65
Deputy Sheriff	Charles Woodcock	Step increase/contract 11/2/24 D3 \$38.21–D4 \$39.65
Deputy Sheriff	Laurisa Filmer	Step increase/contract 11/2/24D3 \$38.21–D4 \$39.65
Deputy Sheriff	Warren Fuller	Step increase/contract 11/16/24 D3 \$38.21–D4 \$39.65
Deputy Sheriff	Derek Pritchard	Step increase/contract 11/16/24 D3 \$38.21–D4 \$39.65
Deputy Sheriff	James Robinson	Step increase/contract 11/30/24 D6 \$42.39–D7 \$43.03
Deputy Sheriff	Tia Finley	Step increase/contract 11/29/24 39D \$44.58–39E \$47.04

ENGINEERING

Heavy Equip Oper	Corey Melchert	Temp Transfer 9/30/24 17E \$29.35–19D \$29.75
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Motion by Running-Marquardt, seconded by Rogers to enter into a closed session on two separate matters, both pursuant to Code of Iowa 21.5(1)(c), to discuss pending litigation.

VOTE: Zumbach – Aye Running-Marquardt – Aye Rogers – Aye

Motion by Running-Marquardt, seconded by Rogers to go out of closed session.

VOTE: Zumbach – Aye Running-Marquardt – Aye Rogers – Aye

Adjournment at 11:18 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor

By: Amanda Hoy, Deputy Auditor

APPROVED BY:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors