

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, NOVEMBER 12, 2024 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting “AYE” unless otherwise noted.

Chairperson Running-Marquardt called the meeting to order.

Motion by Rogers, seconded by Zumbach to approve minutes of November 6, 2024 as printed.

Motion by Rogers, seconded by Zumbach to approve claims dated 11/8/24 for payroll deduction checks #71016064 - #71016068 in the amount of \$595.33, ACH in the amount of \$21,211.43, an EFT wire in the amount of \$24,240.59 and a Ceridian ER Funds Trust Wire in the amount of \$2,155,788.09, for a total of \$2,201,835.44.

Motion by Running-Marquardt, seconded by Rogers to open a public hearing.

Stephanie Lientz, Planning & Development, discussed first consideration on an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 107, Unified Development Code, relating to setbacks, administrative exceptions, and tiny houses as accessory dwelling units. She added that they are looking to increase flexibility for residency and staff; items related to sizes and heights; and neighbor notifications. These are above and beyond what they normally require. She presented proof of publication. There were no oral or written objections.

Supervisor Running-Marquardt added that in the Milwaukee area secondary dwellings were built (building attachments or tiny homes) and allowed people to stay in their homes longer.

Supervisor Zumbach stated that he appreciates that people can use their land as they wish.

Motion by Running-Marquardt, seconded by Rogers to close public hearing.

Motion by Running-Marquardt, seconded by Rogers to approve first consideration on an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 107, Unified Development Code, relating to setbacks, administrative exceptions, and tiny houses as accessory dwelling units.

Darrin Gage, Dir. of Policy & Admin., stated that last week they received and opened bids for the Linn County Secondary Road Headquarters Project. Larson Construction was low bid at \$15,729,000. Staff and Gary Landhauser, Emergent Architecture, have reviewed the low bid and recommend for approval.

Motion by Zumbach, seconded by Rogers to adopt Resolution 2024-11-175

A RESOLUTION AWARDDING CONTRACT FOR THE
LINN COUNTY SECONDARY ROAD HEADQUARTERS PROJECT

WHEREAS, pursuant to a Notice to Bidders duly posted as prescribed by Resolution 2024 –10–164 of the Linn County, Iowa Board of Supervisors (“Board”), and as required by Iowa law, the Board received sealed bids for the Linn County Secondary Road Headquarters (“Project”); and
WHEREAS, each bid submitted for the Project received careful consideration, and it is now necessary and advisable to award the contract for the Project.

BE IT THEREFORE RESOLVED by the Board as follows:

The sealed bid for the Project submitted by the contractor, and in the amount set out below, is the lowest responsible bid received for the Project, and is fully responsive to the plans and specifications for the Project.

<u>Contractor</u>	<u>Bid Amount</u>
Larson Construction Co. Inc. 600 17 th Street SE Independence, IA 50644	\$15,729,000

The Board hereby awards the contract for the Project to such contractor, and for the total estimated cost set out above, with final settlement to be made on the basis of the unit prices set out in said contract, and on the actual final quantity of each class of material(s) furnished, and said contract is subject to the Notice to Bidders, the plans and specifications for the Project, and the terms of the bidder’s written proposal. The Board hereby fixes the amount of the contractor’s performance and/or payment bonds at 100 percent of the amount of the contract.

Gage added that due to the weather, Larson Construction, would like to get started on the project soon. The County Attorney’s Office has reviewed the documents, and it will be placed on tomorrow’s agenda for approval.

Gage also discussed a Security Officer Temporary Services Contract between Linn County and Per Mar Security to furnish security officer service and fire watch at the Winter Weather Shelter, beginning November 15, 2024. Two quotes were received and Per Mar was the low bid. The \$60,000 funding estimate will come from extra money from projects at the Harris Bldg. and the Emergency Grant with Housing Fund for Linn County.

Motion by Running-Marquardt, seconded by Rogers to authorize the Chair to sign a Security Officer Temporary Services Contract between Linn County and Per Mar Security to furnish security officer service and fire watch at the Winter Weather Shelter, beginning November 15, 2024.

Motion by Running-Marquardt, seconded by Rogers to approve Cigarette Permit for the Troy Store, 5913 Main St., Troy Mills, retroactive to November 5, 2024, noting all conditions have been met.

Motion by Running-Marquardt, seconded by Rogers to approve Employment Change Roster (payroll authorizations) as follows:

BOARD OF SUPERVISORS

Supervisor Brandy Zumbach Meisheid New hire 1/1/25 \$135,294.43/annually
Repl L. Zumbach

FACILITIES

Custodian Thomas Clark Corrected resignation date 11/8/24

LIFTS

LIFTS Dispatcher Christina Dawson New hire 11/25/24 55A \$21.24 Repl J. Spradley

ENGINEERING

Senior Mechanic Adam King Step increase 12/11/24 21B \$29.38-21C
\$30.62

PUBLIC HEALTH

Senior Environ Chemist Robin Nyberg Termination/retirement
12/27/24

Motion by Running-Marquardt, seconded by Rogers to appoint Eva Donnelly to the Food Systems Council for a four-year term, beginning January 1, 2025, and expiring December 31, 2028.

Adjournment at 10:14 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Deputy Auditor

APPROVED BY:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors