

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, DECEMBER 10, 2024 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Running-Marquardt (via phone), Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Vice Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Zumbach to approve minutes of December 4, 2024 as printed.

The Board received updates from the following Department Heads:

Brad Ketels, County Eng. – Fall department meeting was held on Oct. 25th (lots of good presentations throughout the day); working with Ted Garnett to improve the GAPM (Generally Accepted People Metrics) metric of "Better Communication Between Teams"; working on quarterly departmental goals; a presentation was given on the "Blue Bridge" at the County Engineer's Conference held last week; budget is on target; staffing (don't plan to fill Design Tech. position); and construction projects including bridges.

Discussion continued regarding the GAPM survey results and what they try to focus on for improvement.

Carter Baldwin, LIFTS Dir. - fully staffed (just hired a new Operations Manager, a new driver and dispatcher); Medicaid rides (in the process of obtaining the necessary certification to offer these services); new training program through an ECICOG grant (TAPCO); 5310 funding compliance review for IDOT with the city of Cedar Rapids; National Transit Database annual report has been successfully completed and submitted; collaborating with the county's Communication Dept. to implement a 2024 communication plan; participated in several community outreach events; and Key Performance Indicators (KPI's).

Discussion continued regarding drainage and the LIFTS building.

Cara Matteson, Sustainability Dir. – Collaborating with ECICOG to apply for a Collaborative Brownfields grant; working IDNR regarding a tree grant for planting trees on Linn County property within the urban area; KPI - "increase the number of sustainable initiatives at Linn County-owned facilities; reviewed Internal Sustainability Plan; Resident Iowa Community Award nomination and award recognition event in January in Des Moines; working with the Make it OK private space committee; working with Public Health and Conservation to discuss potential overlap and partnership and a detailed list of education and outreach events.

Lisa Powell, Human Resources Dir. – Job Description Update Project is in full swing; Fall Learning Institutes going very well; the annual GAPM employee engagement survey results are back (participation is up); Telework Policy revisions approved; budget on target; recruitment involvement with departments; 49th Core Values Academy begins in January; employee recognitions; Open Enrollment completed and Deferred Compensation Committee met in October to review the plan and labor relations.

Adjournment at 9:46 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

BEN ROGERS, Vice Chairperson
Board of Supervisors