



LINN COUNTY HISTORIC PRESERVATION COMMISSION
935 Second Street SW • Cedar Rapids, Iowa 52404 • 319-892-5138

Minutes
November 20, 2024

Members Present

Kim Hanna, Chair
Todd McNall, Vice Chair
Barb Westercamp, Secretary
Hilary Copeland-Marvin
Steve Ciha
Nancy Kraft
Maura Pilcher
Stacey Colledge-Skelton

Absent

Matt Kenney

Guests

Staff Present

Bradley Wylam, Staff Liaison
Jill Hansen, Recording Secretary

Call to Order

Chair Kim Hanna called the meeting to order at 4:03 pm.

Public Comment

None

Approval of Minutes

McNall requested the minutes be amended to have the acronym for RPI spelled out to read Rural Preservation Initiative. Motion by Westercamp to approve the minutes of October 16, 2024, as amended, second by Colledge-Skelton with those present voting aye.

Announcements/Communication

HPC members received invitations to attend the Genealogical Society of Linn County Iowa's Christmas Open House held on Saturday, December 7, 2024, from 1:00 – 3:00 pm.

Budget

The current budget is \$14,825.50. The budget reflects the total amount available after payments for the Indian Creek Nature Center sign and the Seedling Mile signs.



The question was raised regarding a time constraint to use the funds in the budget. Wylam replied it was based on the fiscal year and would need to be used by July 1st.

The Abbe Creek kiosk was discussed. Questions on cost and design were brought up by McNall. Ciha believes there will be no cost to HPC. Wylam was asked to send Jeanie Hau an email for an update and report back to the committee.

FY 2024 Work Plan

Central City Growth Organization submitted their FY25 Preservation Grant Final Report. Hanna asked if anyone had any concerns with the report. Ciha presented the November 14, 2024, issue of the *Linn News* which featured the project and mentioned HPC in the story. Pilcher moved to accept the report as submitted, second by McNall with those present voting aye.

Ciha discussed the idea of adding the Lincoln Highway sign to the Seedling Mile sign previously brought up by Colledge-Skelton at the October meeting. Ciha said Secondary Roads was okay with the addition of the signs and will put them up for the committee. McNall suggested ordering two Lincoln Highway signs to be put on the beginning Seedling Mile sign. McNall made the motion to spend up to \$250 for the purchase of two Lincoln Highway signs, second by Pilcher with those present voting aye.

The Preservation Grant Application calendar was discussed. Pilcher volunteered to do the virtual meeting on March 1st. The \$28,800 budget was confirmed. Increasing the budget was brought up and discussed. The committee agreed the calendar looked good and no changes would be made.

Copeland-Marvin reviewed the Preservation Grant scoring matrix. Eligibility requirements were discussed. Hanna asked about the wording regarding the Witwer Trust since it is Linn County funding and effects eligibility for the HPC Preservation Grant. Pilcher suggested more training on the scoring matrix. Using a smaller range of numbers for scoring was brought up and discussed. Copeland-Marvin suggested a small group going through the questions and bringing back a proposal regarding them to the larger group. The group will consist of Copeland-Marvin, Hanna, Pilcher and Colledge-Skelton.

Wylam created a new work plan link and will share with the group.

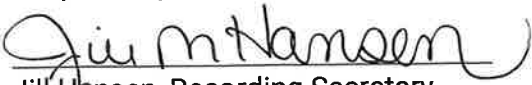
Next Meeting

Next Meeting is December 18, 2024.

Adjournment

The meeting was adjourned at 4:53 pm

Respectfully submitted,


Jill Hansen, Recording Secretary

Approved,


Kim Hanna, Chair