

LINN COUNTY BOARD OF SUPERVISORS
 CEDAR RAPIDS, LINN COUNTY, IOWA
 MONDAY, JANUARY 6, 2025 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Rogers, Vice Chairperson Meisheid and Supervisor Running-Marquardt. Board members voting “AYE” unless otherwise noted.

Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Meisheid to approve minutes of January 2, 2025 as amended (correcting the ending date of township trustees term).

Motion by Meisheid, seconded by Rogers to approve claims dated 1/3/25 for payroll deduction checks #71016586 - #71016591 in the amt. of \$10,090.83, ACH in the amt. of \$22,637.80, an EFT wire in the amt. of \$26,119.14 and a Ceridian ER Funds Trust Wire in the amt. of \$2,197,911.93, for a total of \$2,256,759.70.

Kristine Bullock, Kirkwood Comm. College Director, gave a presentation by Kirkwood Workplace Learning Connection. They continue to request 10 cents per capita from Linn County.

Chairperson Rogers noted the longtime relationship that Linn County has had with Kirkwood Workplace Learning Connection and he has had a positive experience talking to students that had internships and job shadows. He asked about their involvement with the Cedar Rapid’s Comm. School District’s (CRCSd) new approach to career opportunities. Bullock explained that they have worked closely with CRCSd and they still are handling the business placements.

Supervisor Running-Marquardt also expressed her excitement for college credits that are afforded students prior to graduation.

Supervisor Meisheid noted that she has an acquaintance that did a welding job shadow and she is now going into that as a career. She also has a niece that graduated with college credits.

Motion by Rogers, seconded by Meisheid to open a public hearing to determine whether Linn County will vacate and convey to Daniel & Debra Remington Trust whatever interest Linn County may have in a portion of Toddville, Block 4. The alley lying between Lots 1 through lot 8, Bock 4 of said Toddville. Said vacated area equal to 1,600 sf or 0.04 acres.

Proof of publication was presented.

Curt Logan, Asst. Co. Eng., stated that the Secondary Road Dept. concurs with the vacation request. There were no oral or written objections.

Motion by Rogers, seconded by Running-Marquardt to close public hearing.

Jessie Black, Board Staff, presented a list of Board of Supervisors and staff appointments and committee liaisons for 2025. The Board reviewed and discussed their preferences.

Motion by Rogers, seconded by Meisheid to approve Board of Supervisors and staff appointments and committee liaisons for 2025.

Motion by Rogers, seconded by Running-Marquardt to approve Employment Change Roster (payroll authorizations) as follows:		
<u>RECORDER’S OFFICE</u>		
Recording Specialist	Anna Garcia	Termination/resignation 01/03/25
<u>TREASURER’S OFFICE</u>		
Universal Clerk	Melissa Garcia Juarez	End of probation 12/17/24 56A \$22.84 – 56B \$23.99
Universal Clerk	Melisa Troche-Corona	End of probation 12/20/24 56A \$22.84 – 56B \$23.99
Universal Clerk	Michele Nystul	End of probation 12/23/24 56A \$22.84 – 56B \$23.99
<u>COUNTY ATTORNEY’S OFFICE</u>		
Secretary	Haylie Wasem	New hire – FT 01/06/25 55A \$21.24 Replaces J. Pirc
Clerk Typist	Michele Stone	New hire – FT 01/06/25 53A \$18.27 Replaces A. Wells
<u>INFORMATION TECHNOLOGY</u>		
Database Analyst/Windows Server Assoc	David Noke	Termination/resignation 12/23/24
<u>FACILITIES</u>		
Senior Custodian	Kossi Dabokou	Promotion – internal applicant 01/04/25 10C
\$20.60 + \$.25 – 11C \$21.22 + \$.25 PT 30 hrs/wk – FT	Replaces E. Murphy	
Senior Facilities Wrkr	Perfecto Trejo	Step increase/contract 02/17/25 18B \$26.27 – 18C \$27.31

Custodian .50 – 10E \$22.84 + \$.50	Andrea Geissler	Step increase/contract 02/07/25 10D \$21.22 + \$
Custodian \$19.81	Michel Mutungirwa	End of probation 02/25/25 10A \$19.20 – 10B
<u>SHERIFF'S OFFICE</u>		
Detention Officer \$32.58	Alana Vargas	Step increase/contract 01/22/25 TB \$31.46 – T1
<u>COMMUNITY SERVICES</u>		
Income Mtc Worker \$27.39 – 57D \$28.87	Karen Merta	Step increase/contract 01/21/25 57C
Grant Coordinator \$29.35 – 37C \$30.92	Meredith Hershner	Step increase/contract 01/22/25 37B
Public Health Nurse \$33.94 – 39C \$35.74	Kimberley Kurth	Step increase/contract 01/08/25 39B
Direct Support Staff \$28.16	Kahdijah Grant Ceneus	Step increase/contract 01/24/25 56D \$26.72 – 56E
<u>JUVENILE DETENTION</u>		
Youth Worker	Steven Szyszka	Termination/resignation 12/19/24
Youth Counselor	Chloey Shriver	New hire – FT 01/06/25 36A \$26.09 + \$.50/\$.25
Youth Leader	Ara Floyd	New hire – FT 01/06/25 55A \$21.24
JDDS Supervisor	Nada Hassan	New hire – FT 02/03/25 Gr 25 \$31.50
<u>PUBLIC HEALTH</u>		
Medical Assistant	Nancy Reasland	Term./temporary employment ended 12/13/24
Medical Assistant	Candace Nickerson	Term./temporary employment ended 12/13/24
Sr Health Ed Spec \$33.94HIV/HCV/STI Outreach Coord.	Cassidy Flory	End of probation 12/30/24 39A \$32.26 – 39B
\$37.61 – 39E \$39.69	Anna Herber-Downey	Step increase/contract 01/10/25 39D

The Board recessed at 10:37 a.m. and reconvened at 1:30 p.m. to review the following FY 26 budgets. Also present: Dawn Jindrich, Finance Dir., Sara Bearrows, Budget Dir., Darrin Gage, Dir. of Policy & Admin. and Luke Fischer, Facilities Manager.

Capital Improvement Plan – Gage presented the Five-Year Plan.

Motion by Rogers, seconded by Running-Marquardt to preliminarily approve the Linn County Capital Improvement Plan for Fiscal Years 2026-2030.

Board Other – Appropriations of \$23,259,952 and revenues of \$18,496,049.

Bearrows presented the budget. She stated that the Board's General Fund budget is over guidelines by \$166,658 due to the Linn County portion of the increase in radio equipment and repairs of \$129,780, a \$900 increase in regional planning based on actuals, a requested increase of \$2,478 from ECICOG, a contractual increase of \$20,000 for board meeting recordings and streaming, a \$1,000 increase in bond fees, a \$5,500 contractual increase for rent and a \$7,000 increase of utilities for radio towers. This is a net against a (\$58,000) change in the ECR indirect cost chargeback. The Rural Fund budget is over guidelines by \$15,000 for an increase in library funding.

Motion by Rogers, seconded by Meisheid to preliminarily approve Board Other FY 26 appropriations of \$23,259,952 and revenues of \$18,496,049.

Adjournment at 2:18 p.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

BEN ROGERS, Chairperson
Board of Supervisors