



LINN COUNTY HISTORIC PRESERVATION COMMISSION
935 Second Street SW • Cedar Rapids, Iowa 52404 • 319-892-5138

December 18, 2024

Members Present

Kim Hanna, Chair
Todd McNall, Vice Chair
Hilary Copeland-Marvin
Maura Pilcher
Steve Ciha
Nancy Kraft
Matt Kenney

Absent

Barb Westercamp, Secretary
Stacey Colledge-Skelton

Guests

Staff Present

Bradley Wylam, Staff Liaison
Jill Hansen, Recording Secretary

Call to Order

Vice Chair, McNall, called the meeting to order at 4:02 p.m.

Public Comment

None

Approval of Minutes

Motion by Kraft to approve the minutes of November 20, 2024, second by Kenney with those present voting aye.

Announcements/Communication

Hanna arrived at 4:04 p.m. McNall relinquished the chair.

Wylam reported that the Linn County Secondary Roads Department had reached out to see if the commissioners of HPC were interested in helping with the historic timeline display to be created in the new headquarters. Copeland-Marvin mentioned the Lincoln Highway signage being used. Ciha recommended adding the opportunity to the work plan. McNall was interested in helping. Wylam was asked to get more information.



Budget

There is currently a total of \$14,825.50 in the budget. McNall asked about Lincoln Highway kiosks being paid for out of this amount. Ciha suggested the sign at Wanatee Park as the next kiosk to be completed. Ciha asked for the kiosk discussion be put on next month's agenda.

Kraft inquired if the HPC mileage reimbursement was paid out of the HPC budget. Wylam believed it came out of another budget.

FY 2024 Work Plan

Wylam informed the committee that he had been in contact with Jeanie Hau regarding the Abbe Creek Lincoln Highway sign. He reported the rough draft of the sign was nearly done. Wylam will send out the draft to the committee once he receives it.

Copeland-Marvin presented suggested revisions to the grant application. The scoring matrix was discussed by the committee. Copeland-Marvin brought forth thoughts on revisions to the grant questionnaire. Discussion was held. Kraft suggested the need for a project timeline. Hansen present the board with information on the Linn County Grant from the Board of Supervisors. The grant calendar was reviewed.

Copeland-Marvin left the meeting at 4:35 p.m.

The Work Plan was reviewed and updated. Hanna removed a former commissioner from the work plan and Wylam made other updates. It was noted that Kenney needed to be added to a committee. Colledge-Skelton was added to the grant committee. Ciha mentioned adding the Secondary Roads historic timeline project to the plan. McNall and Kenney will be on this committee. Wylam said items on the work plan that have been completed will need to be removed.

Mileage reimbursement forms will be sent to the committee. Committee members are to fill out and return to Hansen or let Hansen know if they wish to decline reimbursement.

Next Meeting

Next Regular Meeting, Wednesday, January 15, 2025.

Adjournment

The meeting was adjourned at 4:58 p.m. by Hanna.

Respectfully submitted,


Jill Hansen, Recording Secretary

Approved,


Kim Hanna, Chair