



LINN COUNTY HISTORIC PRESERVATION COMMISSION
935 Second Street SW • Cedar Rapids, Iowa 52404 • 319-892-5138

Minutes
February 19, 2025

Members Present

Todd McNall, Vice Chair
Barb Westercamp, Secretary
Steve Ciha
Stacey Colledge-Skelton
Hilary Copeland-Marvin
Matt Kenney
Nancy Kraft
Maura Pilcher

Absent

Kim Hanna, Chair

Guests

Ralph Taylor
Jessie Taylor

Staff Present

Bradley Wylam, Staff Liaison
Jill Hansen, Recording Secretary

Call to Order

Vice Chair, McNall, called the meeting to order at 4:03 pm.

Public Comment

None

Approval of Minutes

Motion by Kraft to approve the minutes of January 15, 2025, second by Westercamp with those present voting aye.

Announcements/Communication

None

Budget

The current balance is \$14,748.10.



New Business

Pitch the Project for the Historic Preservation Commission Grant clinic was opened for members of the public to address the board regarding 2025 grant proposals.

Ralph and Jessie Taylor inquired about their eligibility to receive a grant for the house they are going to restore for their son. Pilcher explained the grant wasn't for privately owned residences. Commissioners suggested contacting the City of Cedar Rapids for possible grants given to individuals as the dwelling was in the city limits but not in a historical area.

Pitch the Project was closed as no other members of the public were there to address the board.

Kraft inquired about activity on the grant application site. Copeland-Marvin stated there were two applications from a private individual and one from the History Center. Wylam reported on the type of advertisements which had been done for the grant including the advertising done by the Linn County Communications Department. Ciha asked about contacting any applicants that might appear to be ineligible, but Copeland-Marvin had concern about looking at the actual grant application ahead of time. McNall asked Wylam to send another email to the grant contact list reminding them of the grant application deadline and including the March 1st online grant briefing information. Copeland-Marvin asked for the needed meeting link from Wylam.

FY 2025 Work Plan

Abbe Creek Kiosk Update – Ciha reported that he had been in contact with Jeanie Hau. He has inquired on the project status. He had concerns about the signs being shipped as a kit to HPC with responsibility for assembly and installation being given to the commission. McNall expressed that he felt like Hau had made it sound like the group she represented would be responsible for all the work regarding installation. Ciha was asked to get clarification from Hau. The commissioners discussed what would be needed if HPC ended up being responsible for the installation.

McNall reported that he reached out to a landscape architect. McNall said the architect will look at the Mount Vernon Rd kiosk site.

Ciha informed the commission he received a bid from CR Signs for the Wanatee kiosk in the amount of \$8,741.00 for the same design as the previous Lincoln Highway kiosks.

Pilcher made a motion to move forward with the Wanatee Lincoln Highway kiosk from CR Signs for \$8,741.00, second by Westercamp with all those present voting aye.

Wylam and Stephanie Lientz will proof the kiosk sign to make sure it has the correct information. Ciha will let CR Signs know the sign was approved by HPC. He will have the production proof sent to himself and Wylam. Ciha was asked to remind them to go back to the original shop drawings, so the bracing will not be an issue again.

Matsell Bridge MOA Update – The Memorandum of Agreement does not appear to have been signed. Brad is to get the name changed on the MOA from Pilcher to Hanna. Hanna will need to sign. Pilcher provided an overview of the agreement and reviewed the list of items

Secondary Roads agreed to provide. Kenney would like to be involved as he has family ties to the Matsell family.

Pilcher made the motion to approve the Matsell Bridge MOA with the correction of the signature line to Kim Hanna, second by Colledge-Skelton with those present voting aye.

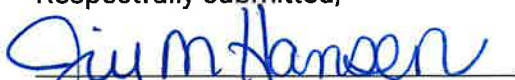
Next Meeting

Next Regular Meeting, Wednesday, March 19, 2025.

Adjournment

The meeting was adjourned at 4:38 pm by McNall.

Respectfully submitted,


Jill Hansen, Recording Secretary

Approved,


Todd McNall, Vice Chair