



LINN COUNTY HISTORIC PRESERVATION COMMISSION
935 Second Street SW • Cedar Rapids, Iowa 52404 • 319-892-5138

Minutes
March 19, 2025

Members Present

Kim Hanna, Chair
Barb Westercamp, Secretary
Steve Ciha
Stacey Colledge-Skelton
Hilary Copeland-Marvin

Absent

Nancy Kraft
Todd McNall, Vice Chair
Matt Kenney
Maura Pilcher

Guests

None

Staff Present

Bradley Wylam, Staff Liaison
Sue Bennett, Recording Secretary

Call to Order

Chair Hanna called the meeting to order at 4:03 pm.

Public Comment

None

Approval of Minutes

Motion by Westercamp to approve the minutes of February 19, 2025, second by Copeland-Marvin with those present voting aye.

Announcements/Communication

Preserve Iowa Summit – June 5-7

Budget

The current balance is \$14,748.10. Wylam noted that the Lincoln Kiosk bill of \$8,741 will reduce the balance to \$6,007.10.



New Business

FY 2025 Work Plan

Discuss & Decide – FY25 Preservation Grant Final Report/ Coe College

Motion by Colledge-Skelton, second by Westercamp, to approve Final Report, all present voting aye.

Discuss & Decide – FY25 Preservation Grant Final Report/ Coggon Community Historical Society

Motion by Copeland-Marvin, second by Westercamp, to approve Final Report, all present voting aye.

Discuss & Decide – FY25 Preservation Grant Final Report/ Tanager Place

Wylam noted this had been changed to a request for a six-month extension. Motion by Colledge-Skelton, second by Westercamp, to approve requested extension until October 1, 2025, all present voting aye.

Discuss & Decide – FY25 Preservation Grant Final Report/The History Center

It was noted that the project was not finished, and Copeland-Marvin noted that the grant was not for their full request, so they might be working in stages to complete it.

Motion by Copeland-Marvin, second by Westercamp, to approve Final Report, all present voting aye.

Discuss & Decide – FY25 Preservation Grant Final Report/Troy Mills Historical Society

Motion by Colledge-Skelton, second by Westercamp, to approved Final Report, all present voting aye.

Discuss & Decide –Friends of the Lisbon Public Library extension request for FY25 Preservation Grant Final Report

Motion by Colledge-Skelton, second by Westercamp, to approve requested extension until October 1, 2025, all present voting aye.

Discuss & Decide – Ely Community History Society extension request for FY25 Preservation Grant Final Report

Motion by Colledge-Skelton, second by Westercamp, to approve requested extension until October 1, 2025, all present voting aye.

Discuss & Decide – FY25 Preservation Grant Final Report/Seminole Valley Farm Museum

Motion by Westercamp, second by Colledge-Skelton, to approve Final Report, all present voting aye.

Discussion of CR Signs proposal for the Wanatee Creek kiosk.

Ciha stated that he would like assurances from CR Signs that this sign will be built to the specification of the earlier signs.

Colledge-Skelton remarked that the sign had too much empty space, and the items that were on the sign were overlapped when they didn't need to be, adding to the empty space problem.

Ciha said perhaps Stephanie Lientz can use Adobe Illustrator to correct the sign. Wylam said that he wasn't sure Lientz still had access to that program. Colledge-Skelton remarked that we also might have the original source material, and if she could get access to the original source material file, she might be able to rework the sign.

It was decided that Wylam, Ciha and Colledge-Skelton would email Darrin (CR Signs) after the meeting to inquire about the framework of the sign and content design.

Motion by Westercamp to verify with Darrin on the intended structure of the kiosk, and for Colledge-Skelton to potentially change the content/graphic. Second by Ciha. All present voting aye.

Next Meeting

Next Regular Meeting, Wednesday, April 16, 2025.

Reminder of April 30, 2025, meeting to make recommendations.

Adjournment

The meeting was adjourned at 4:34 p.m.

Respectfully submitted,


Sue Bennett, Recording Secretary

Approved,


Kim Hanna, Chair