

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, APRIL 23, 2025 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Meisheid, Vice Chairperson Running-Marquardt and Supervisor Scheetz. Board members voting "AYE" unless otherwise noted.

Chairperson Meisheid called the meeting to order and led the Pledge of Allegiance.

Motion by Meisheid, seconded by Running-Marquardt to approve minutes of April 22, 2025 as printed.

Motion by Running-Marquardt, seconded by Scheetz to approve accounts payable checks dated 4/23/25 #71017586 to 71017638 in the amount of \$169,536.65; and ACH in the amount of \$891,352.88; for a total of \$1,060,889.53; voided checks totaling \$5,776.40; P-card Charge – Planning & Development for Kitchen Supplies - \$20.04 and P-card Charge – Recorder – Parking – no receipt - \$29.96.

Motion by Meisheid, seconded by Running-Marquardt to approve Consent Agenda as follows:

Receive and place on file the Auditor's Quarterly Report for the quarter ending March 31, 2025, in the amount of \$41,375.17. The total Auditor transfer fees deposited by the Recorder with the County Treasurer are in the amount of \$8,985.

Resolution 2025-4-62

ROAD CLOSURE AND DETOUR AUTHORIZATION

WHEREAS: Linn County Project 307823V44, railroad crossing improvement, on County Home Road at the Chicago Central and Pacific Railroad crossing between North Troy Road and North Mentzer Road will begin soon. WHEREAS: this project lies on marked Farm-to-Market routes and
WHEREAS: a detour must be established to close a secondary route for longer than 48 hours, and
WHEREAS: a map of the detour is attached hereto. NOW, THEREFORE, BE IT RESOLVED: that the Linn County Board of Supervisors hereby authorize and direct the Linn County Engineer to place the appropriate signs to establish the following detour commencing at the intersection of County Home Road (E34) and C Avenue Extension (W56), thence north on C Avenue Extension (W56) for 3.7 miles to Roosevelt Street (E28), thence west on Roosevelt Street (E28) for approximately 1.3 miles to East Otter Road (E28), thence south on East Otter Road (E28) for approximately 0.3 miles to Lafayette Road (E28), thence west on Lafayette Road (E28) for approximately 1.1 miles to Alice Road (W45), thence south on Alice Road (W45) for approximately 2.7 miles to North Center Point Road (W6E), thence south on North Center Point Road (W6E) for approximately 1.4 miles (see attached map).

Signs shall be placed when and as necessary to protect the work and the traveling public in accordance with the Manual on Uniform Traffic Control Devices and Chapter 306 of the Code of Iowa.

Resolution 2025-4-63

VACATE EXCESS ROAD RIGHT-OF-WAY

WHEREAS, the Linn County Board of Supervisors desire to vacate a portion of excess road right-of-way, more particularly described as follows.

A portion of the NE 1/4 NW 1/4, Section 30, T. 85N., R. 07W. of the 5th P.M., Linn County, Iowa described as follows: The NW 475 feet of Cummings Ford Road located in said NE 1/4 NW 1/4. Said vacated area = 31,363 sf or 0.72 acres.

WHEREAS, pursuant to Chapter 306.12 and 306.13 of the Code of Iowa, notice was published in the Cedar Rapids Gazette, a copy of said notice being attached hereto, and

WHEREAS, all adjoining landowners, all utility companies and the Iowa Department of Transportation have been notified by certified mail pursuant to Chapter 306.12 of said vacation and the hearing thereon, and WHEREAS, the Linn County Board of Supervisors pursuant to the aforesaid notice held a hearing on the proposed vacation of the aforementioned right-of-way, and

WHEREAS, it being deemed in the best interest of Linn County to vacate said right-of-way, and
WHEREAS, the vacation is subject to easements of record at time of the public hearing including a utility easement, and NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Linn County Board of Supervisors that the subject section of road be ordered vacated and closed, and the vacated property listed above, subject to the right of utilities to continue in possession of any easement existing at the time of vacation. See Exhibit "A" attached.

in Linn County, Iowa, be and the same is hereby vacated, and shall no longer be deemed public road right-of-way.

Resolution 2025-4-64

VACATE EXCESS ROAD RIGHT-OF-WAY

WHEREAS, the Linn County Board of Supervisors desire to vacate a portion of excess road right-of-way, more particularly described as follows.

A portion of the NW 1/4 NW 1/4, Section 30, T. 85N., R. 07W. of the 5th P.M., Linn County, Iowa described as follows: All of Cummings Ford Road located in said NW 1/4 NW 1/4. Said vacated area = 19,438 sf or 0.45 acres.

WHEREAS, pursuant to Chapter 306.12 and 306.13 of the Code of Iowa, notice was published in the Cedar Rapids Gazette, a copy of said notice being attached hereto, and

WHEREAS, all adjoining landowners, all utility companies and the Iowa Department of Transportation have been notified by certified mail pursuant to Chapter 306.12 of said vacation and the hearing thereon,

and WHEREAS, the Linn County Board of Supervisors pursuant to the aforesaid notice held a hearing on the proposed vacation of the aforementioned right-of-way, and
WHEREAS, it being deemed in the best interest of Linn County to vacate said right-of-way, and
WHEREAS, the vacation is subject to easements of record at time of the public hearing including a utility easement, and NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Linn County Board of Supervisors that the subject section of road be ordered vacated and closed, and the vacated property listed above, subject to the right of utilities to continue in possession of any easement existing at the time of vacation. See Exhibit "A" attached.
in Linn County, Iowa, be and the same is hereby vacated, and shall no longer be deemed public road right-of-way.

Approve and authorize the Chair to sign an amendment to the design services agreement with Solum Lang Architects for the winter weather shelter improvements project to increase the contract sum by \$19,840.

Approve and authorize the Chair to sign a 60-month copier lease agreement with Gordon Flesch Company in the amount of \$105.56 per month for Public Health.

Approve and authorize the Chair to sign a licensing agreement between e-Plan, Inc. and Linn County for the e-PlanSoft software subscription in the amount of \$10,500.

Approve the addendum to the Software As A Service (SAAS) agreement between BS&A Software LLC and Linn County in the amount of \$8,940.

Approve purchase order PO749 in the amount of \$19,215 to Baycom Inc. for five Panasonic Toughbook Laptops and five Barcode Scanners for the Sheriff's Office.

Approve a Retail Tobacco License for Casey's Marketing Co., 888 Vernon Valley Drive SE, Cedar Rapids, noting all conditions have been met.

Approve a Special Class C Five-Day Retail Alcohol License for Wildhorse Productions for the Sandburr Rodeo located at 58 Sutliff Road, Lisbon, on May 24, 2025.

Approve and authorize the Chair to sign a Vacancy Form request for a part-time Public Health Nurse Practitioner for the Public Health Department.

Set a public hearing date of May 5, 2025, at 10 a.m. for a request to rezone 22.48 acres located in the 1500 block of Big Creek Road, Cedar Rapids, Iowa, from Rural Residential One-Acre (RR1) and Agricultural (AG) to Rural Residential Two-Acre (RR2).

Approve and authorize the Chair to sign a Settlement Agreement for the settlement of case LACV103490.

Todd Kruse, County Assessor's Office, presented information related to the 2025 Slough Bill, however, the agenda listed this item as the 2024 Slough Bill exemptions.

Motion by Meisheid, seconded by Running-Marquardt to remove approval of the 2024 Slough Bill exemptions from the agenda and place 2025 Slough Bill exemptions on Monday's agenda.

The Board discussed a Resolution adopting the FY 2026 Elected Officials Compensation.

Supervisor Running-Marquardt stated that this was a new process this year. Elected Officials came to the Board and made their presentations. The Board believes that they made a decision on what was fair and reasonable based on the budget. This was a really fair process which was open to the public.

Motion by Running-Marquardt, seconded by Scheetz to adopt Resolution 2025-4-65

**A RESOLUTION RELATING TO THE COMPENSATION SCHEDULE FOR
ELECTED LINN COUNTY OFFICERS FOR FISCAL YEAR 2026**

WHEREAS, the Linn County Board of Supervisors ("Board") met on January 27, 2025, to carry out duties as the county compensation board in accordance with Iowa Code Sections 331.905 and 331.907, and
WHEREAS, the Board reviewed and discussed the compensation paid to the Linn County auditor, treasurer, recorder, sheriff, attorney, and supervisors, and comparable officers in other Iowa counties, other states, private enterprise, and the federal government, and professional law enforcement administrators and command officers of the State Patrol, the Division of Criminal Investigation of the Department of Public Safety, and city police chiefs employed by cities of similar population; and,
WHEREAS, upon completing its review, the Board prepared a recommended compensation schedule for elected Linn County officers for Fiscal Year 2026 to submit for consideration at the public hearing held on the county budget as provided in Iowa Code Section 331.434, and for inclusion in the county budget; and,
WHEREAS, the Fiscal Year 2025 compensation schedule for elected Linn County officers is: auditor, treasurer, recorder, and supervisors – \$135,294.43; sheriff – \$192,113.25; and attorney – \$217,919.47; and
WHEREAS, the Board, carrying out duties as the county compensation board, voted on January 27,

2025, to recommend a 6.5% increase in the compensation paid to the sheriff, and a 4.0% increase in the compensation paid to the attorney, auditor, treasurer, recorder, and supervisors for Fiscal Year 2026, which begins July 1, 2025.

BE IT THEREFORE RESOLVED by the Linn County Board of Supervisors that the final Fiscal Year 2026 compensation schedule for Linn County elected officers is as follows:

Auditor	\$5,411.78 increase or \$140,706.21 total salary
Treasurer	\$5,411.78 increase or \$140,706.21 total salary
Recorder	\$5,411.78 increase or \$140,706.21 total salary
Supervisors	\$5,411.78 increase or \$140,706.21 total salary
Sheriff	\$12,487.36 increase or \$204,600.61 total salary
Attorney	\$8,716.78 increase or \$226,636.25 total salary

BE IT FURTHER RESOLVED that the salary for Linn County elected officers be increased according to the above listed compensation schedule for Fiscal Year 2026, effective July 1, 2025.

Motion by Meisheid, seconded by Running-Marquardt to open a public hearing on proposed Fiscal Year 2026 budget.

Proof of publication was presented by Sara Bearrows, Budget Director. She stated that she and the Finance Manager, Dawn Jindrich, received feedback from residents and passed those onto the Board members by district. Ultimately, with the mailer that went out and the 2025 assessments that went out at the same time, there was a lot of confusion. She stated that the levy rate is actually decreasing and continued with a Powerpoint presentation explaining the FY 26 budget in detail. There were no oral or written objections.

Chairperson Meisheid thanked Bearrows and Jindrich for all their work.

Supervisor Running-Marquardt stated that there was an amazing amount of work that Bearrows, Jindrich and their team did to get them to this place. Budget meetings started in November with many, many opportunities for the public to engage as the process was open and transparent. The level of excellence in Linn County includes the GFOA designation that shows efficiency in budgeting/financial reporting and their AAA bond rating. There is only one other county in the State of Iowa that gets even close to this level. She stated that it is noticed by the Board and noticed across the state. They are making Linn County a place where people want to live and grow, and Linn County residents are duly served. She also thanked all the Elected Officials and Département Heads and those working in their departments to get the budget put together and she sincerely appreciates the work.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Chairperson Meisheid stated that this budget was a lot of work, and a lot of effort was put into it. It reflects collaboration of everyone and it also reflects the priorities that the Board has, noting the collaboration between the three Board members. She is excited to vote on this for the first time and also excited to vote to decrease the levy.

Motion by Meisheid, seconded by Running-Marquardt to adopt Resolution 2025-4-66

A RESOLUTION APPROVING FISCAL YEAR 2026 PROPOSED BUDGET

WHEREAS, the Linn County Board of Supervisors have considered the proposed fiscal year 2026 county budget and certification of taxes; and, WHEREAS, a notice concerning the proposed county budget was published as required and posted on the county web site and social media accounts; and,

WHEREAS, a public hearing concerning the proposed fiscal year 2026 county budget was held on April 23, 2025. NOW, BE IT THEREFORE RESOLVED by the Linn County Board of Supervisors as follows:

The county budget and certification of taxes for fiscal year 2026, as set forth in the Proposed Budget Summary, is hereby adopted, and the Board of Supervisors and County Auditor are hereby authorized to sign the approved fiscal year 2026 county budget.

Bearrows presented Fiscal Year 2025 budget amendment requests and explained in detail.

Motion by Meisheid, seconded by Running-Marquardt to set a Public Hearing for Wednesday, May 14, 2025, at 10 a.m. for the fiscal year 2025 proposed budget amendment

Adjournment at 10:38 a.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

BRANDY Z. MEISHEID, Chairperson
Board of Supervisors