

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, MAY 13, 2025 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Meisheid, Vice Chairperson Running-Marquardt (via phone) and Supervisor Scheetz. Board members voting "AYE" unless otherwise noted.

Chairperson Meisheid called the meeting to order.

The Board received updates from the following Department Heads:

Brad Ketels, County Engineer – working on communications with the Board including budget and reporting deadlines; Consent Agenda items clarifications; budget is on track; employee training (11 employees met at a culvert site); Department Spring Meeting held on May 7 and highlighted topics; project lettings; and working on gravel roads.

The Board thanked Ketels and his team for everything they do.

Carter Baldwin, LIFTS Director – one vacant driver position; budget on track; FTA Triennial Review; training with Risk Management; continue to work on Medicaid rides application; bus replacement and funding.

Cara Matteson, Sustainability Director – detailed review of Key Performance Indicators; partner outreach continues to build partnerships for collaboration and learning; Watershed meetings explained; Comprehensive Climate Action Plan; Community Transportation Academy; Events attended (Iowa PFAS Conference, Managing Risks and Climate Disasters and Midwest Climate Collaborative).

Lisa Powell, Human Resources Director – Learning Institutes continue (departments are making progress); GAPM metric improvement activities; budget on target; making progress with large job description project; attended Secondary Roads Spring meeting (presented retirement information); attended March Department Head Roundup (discussed FMLA); recruitment continues to take up a significant amount of a staff member's time; working with Metro Studios to create employment advertising campaigns; training for hiring managers last month (focused on interview questions); a national keynote speaker will return for a series of management training sessions; Leadership Univ. classes are in progress; next Employee Recognition Breakfast is July 16th; a staff member continues to be active on Make It OK Committee; Wellmark's final rates came out; in year 3 of a 3 year stepped renewal with Delta Dental; and basic life insurance has been raised to \$25,000 for all employees.

Sara Bearrows, Budget Director – budget on track; totally staffed; tomorrow is the public hearing for the Spring Amendment; FY25 audit visits; and quarterly department goal is to implement GASB 101.

Darrin Gage, Director of Policy and Administration – budget is on track; working on policies; quarterly goal setting continues; working on Supervisor on-boarding process; ADA Coordinator training in June; Winter Weather Shelter construction continues; Secondary Roads Headquarters (May 2026 completion); Courthouse exterior renovation; Community I.D. Program; storage project (on and off site); and legislative update.

Adjournment at 9:58 a.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BRANDY Z. MEISHEID, Chairperson
Board of Supervisors