

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, JUNE 17, 2025 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Meisheid, Vice Chairperson Running-Marquardt (via phone) and Supervisor Scheetz. Board members voting "AYE" unless otherwise noted.

Chairperson Meisheid called the meeting to order.

Motion by Meisheid, seconded by Scheetz to approve minutes of June 9, 2025 as printed.

The Board received updates from the following Department Heads:

Charlie Nichols, Planning and Development Dir. – Budget is on track; Lead Permit Specialist position closed June 15 (there is an internal applicant); Building Division has been working on Code updates (including snow load standards) as well as multiple commercial projects in both rural Linn County and within contract cities; clerical staff training; Zoning Division has been working on ordinance updates; one vacancy on Planning & Zoning Comm.; engaged Cook Appraisal to complete an updated appraisal on Dows Farm property; the Governor intends to create a Nuclear Energy Task Force (asking that Linn County have representation on the Task Force); Coggon Solar project developer has given a construction timeline now that the tax credit bill passed (site operational by mid-2028); and permit activity.

Supervisor Scheetz asked about ordinance language should a data center be proposed for Linn County. Nichols stated that they have been contacted by a company that is interested in locating one in Linn County. Planning & Development is looking at an ordinance (Aug./Sept. 2025).

Britt Hutchins, Purchasing Dir. – continue meeting with departments to push procuring green/sustainable products; budget on target; fully staffed; postal summary report; and purchasing assistance to various departments.

Steve Estenson, Risk Management Dir. – met yesterday with FEMA and closed out the COVID project (over half was for the Medical Examiner); and Derecho project updates (\$22.7 million identified in costs, \$18.1 million received).

Luke Fischer, Facilities Dir. – budget on track; two staff vacancies; time and material contractors; building automation upgrades; lighting updates; Winter Weather Shelter is 50% complete; Juvenile Detention Center courtyard fence still pending; Courthouse exterior renovations; Secondary Roads Headquarter periodic meetings; and EMA project update.

Joi Alexander, Communications Dir. – Editorial Calendar activities; Medicaid/Social Services Roundtable is today; property tax insert from the Treasurer; communications plan for Treasurer's Office title transfer appointments and EMA mobile unit rollout; Veteran Services webpage content update; Intranet migration to Sharepoint; County Assessor allowance/disallowance letter (on behalf of the Board); Courthouse anniversary October 3rd; Veteran of the Month online nomination form; various videos; and ongoing projects (website redesign, brand management and online clothing store).

Adjournment at 9:56 a.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BRANDY Z. MEISHEID, Chairperson
Board of Supervisors