

LINN COUNTY BOARD OF SUPERVISORS
 CEDAR RAPIDS, LINN COUNTY, IOWA
 WEDNESDAY, JULY 2, 2025 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Meisheid, Vice Chairperson Running-Marquardt and Supervisor Scheetz. Board members voting “AYE” unless otherwise noted.

Chairperson Meisheid called the meeting to order and led the Pledge of Allegiance.

Motion by Meisheid, seconded by Running-Marquardt to approve Consent Agenda as follows:

Resolution 2025-7-101

A Resolution Approving Financial Institutions as Depositories for Linn County Funds
 WHEREAS, Iowa Code Section 12C.2 states, “The approval of a financial institution as a depository of public funds for a public body shall be by written resolution or order that shall be entered of record in the minutes of the approving board, and that shall distinctly name each depository approved, and specify the maximum amount that may be kept on deposit in each depository.”
 BE IT THEREFORE RESOLVED by the Linn County Board of Supervisors that pursuant to all applicable provisions of Iowa Code Chapter 12C, the financial institutions listed below are approved as depositories for Linn County, Iowa public funds for the deposit limit specified for each respective financial institution.

Depository	Home Office Location	Deposit Limit
Bankers Trust	Des Moines, Iowa	\$200,000,000.00
Bank Iowa	Independence, Iowa	\$30,000,000.00
Bridge Community Bank	Mechanicsville, Iowa	\$1,500,000.00
Cedar Rapids Bank and Trust	Cedar Rapids, Iowa	\$10,000,000.00
Central State Bank	Coralville, Iowa	\$7,500,000.00
Citizens State Bank	Springville, Iowa	\$2,000,000.00
Community Savings Bank	Edgewood, Iowa	\$15,000,000.00
Corda Credit Union	Cedar Rapids, Iowa	\$10,000,000.00
Exchange State Bank	Springville, Iowa	\$1,500,000.00
Fairfax State Savings Bank	Fairfax, Iowa	\$5,000,000.00
Farmers and Merchants Savings	Manchester, Iowa	\$15,000,000.00
Farmers State Bank	Marion, Iowa	\$15,000,000.00
GreenState Credit Union	North Liberty, Iowa	\$25,000,000.00
Heartland Bank and Trust Company	Central City, Iowa	\$7,500,000.00
Hiawatha Bank and Trust	Hiawatha, Iowa	\$4,500,000.00
Hills Bank and Trust	Lisbon, Iowa	\$50,000,000.00
Iowa Public Agency Investment Trust (IPAIT)	Des Moines, Iowa	\$5,000,000.00
Kerndt Brothers Bank	Cedar Rapids, Iowa	\$5,000,000.00
Mount Vernon Bank and Trust	Mount Vernon, Iowa	\$30,000,000.00
Ohnward Bank	Cascade, Iowa	\$30,000,000.00
Depository	Home Office Location	Deposit Limit
Solon State Bank	Solon, Iowa	\$1,500,000.00
US Bank	Des Moines, Iowa	\$200,000,000.00

BE IT FURTHER RESOLVED Linn County officials are hereby authorized to deposit Linn County funds in amounts not to exceed the deposit limit as listed above for each respective financial institution.

Resolution 2025-7-102

AN AMENDMENT TO THE LINN COUNTY
 2000 RURAL LAND USE MAP

BE IT RESOLVED by the Board of Supervisors, Linn County, Iowa, that the following amendment, Case PA25-0002, be made to the Rural Land Use Map of the Linn County Comprehensive Plan, dated July 19, 2013:

Amend the Rural Land Use Map designation from Critical Natural Resources Area (CNRA) to Metro Urban Service Area (MUSA) on the Linn County Rural Land Use Plan Map as shown below.



Resolution 2025-7-103

A Resolution Awarding the Contract to Peterson Contractors Inc. for the Matsell Park Road Bridge 797 Replacement for an amount of \$3,699,622.95 and authorize Bradley J. Ketels, Garret A. Reddish, or Curtis A. Logan, County Engineer or Assistant County Engineer, to execute the contract. Project FM-C057(173)—55-57

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the FM-C057(173)- - 55-57, hereafter referred to as “the project” is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as a replacement of bridge 797 and approaches – steel girder on Matsell Park Road; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Peterson Contractors Inc. in the amount of \$3,699,622.95 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Bradley J. Ketels, Garret A. Reddish or Curtis A. Logan, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Resolution 2025-7-104

A Resolution Recognizing, Commending, and Thanking Becky Shoop for 50 Years of Dedicated Service to Linn County

WHEREAS, Becky Shoop began her distinguished career with Linn County on May 27, 1975, and has provided exceptional service to residents and employees of Linn County for 50 years; and

WHEREAS, throughout her 50 years of service, Becky has demonstrated unwavering commitment and professionalism, earning the respect of her colleagues and the community; and

WHEREAS, Becky has played a vital role in the success, and positive reputation of Linn County, holding key positions such as First Deputy Auditor and Interim County Auditor, consistently going above and beyond in service to the public and her fellow employees; and

WHEREAS, Becky has been a mentor and role model to Linn County staff, exemplifying loyalty, integrity, hard work, and dedication; and

WHEREAS, achieving 50 years of service is a rare and remarkable accomplishment that is worthy of special recognition and celebration.

BE IT THEREFORE RESOLVED that the Board of Supervisors hereby recognizes and commends Becky Shoop for her outstanding 50 years of service and extends its deepest gratitude for her invaluable contributions, exceptional dedication, and lasting impression on Linn County.

Resolution 2025-7-105

A Resolution Approving the Contract and/or Payment Bonds for the Linn County Courthouse Exterior Restoration Project

WHEREAS, the Linn County Board of Supervisors ("Board") on June 4, 2025, awarded a contract for the Linn County Courthouse Exterior Restoration Project ("Project") to TNT Tuckpointing & Building Restoration, LLC ("Contractor"), and fixed the amount of the performance and/or payment bonds required for the Project; and,

WHEREAS, the Contractor duly signed the contract for the Project, and the contract appears to be in proper form; and,

WHEREAS, the Contractor filed satisfactory performance and/or payment bonds in the amount fixed by the Board.

BE IT THEREFORE RESOLVED the Board hereby approves the aforementioned contract and performance and/or payment bonds, authorizes the Board chairperson to execute said contract, declares the contract and performance and/or payment bonds binding upon the parties thereto, and authorizes the Board chairperson to execute a Notice to Proceed.

Approve and authorize the Chair to sign a Certificate of Self-Insurance to allow Linn County employees and agents working with Early Learning and Development services to provide professional development supports.

Approve and authorize the Chair to sign a Certificate of Self-Insurance to allow Linn County employees and agents working with Healthy Families Nurturing Parenting Program intended to provide long-term home visitation family support services to Linn County families.

Approve and authorize the Chair to sign a Certificate of Self-Insurance to allow Linn County employees and agents working with Linn County Community Services Child Development Center to increase access to extended day and wraparound care for Linn County families.

Approve and authorize the Chair to sign a Certificate of Self-Insurance to allow Linn County employees and agents working with My Care Community (Coordinated Intake Services) to provide coordinated intake services for early access supports prior to release for individuals with children under the age of 6 that are exiting correctional facilities.

Approve and authorize the Chair to execute a Listing Change and Sold Form with Skogman Realty, extending the listing period for the Fillmore Building through December 30, 2025.

Approve and authorize the Chair to sign an agreement between Linn County Board of Health/Public Health and Linn County Community Services/Home Health for the amount of \$106,745 effective July 1, 2025, through June 30, 2026. LPHS_LCCS_2026.

Approve and authorize the Chair to sign a service agreement between Linn County and the Linn County Juvenile Detention (LCJD) Medical Director to provide the final medical judgment regarding health care delivery to inmates at the LCJD center for the amount of \$32,500 effective July 1, 2025, through June 30, 2026.

Approve and authorize the Chair to sign a Service Agreement between Linn County and the Linn County Correctional Center (LCCC) Physician to provide medical treatment to patients referred by the LCCC staff in the amount of \$30,000 annually, effective July 1, 2025, through June 30, 2026.

Approve and authorize the Chair to sign a Service Agreement between Linn County and Linn County Correctional Center (LCCC) Medical Director to provide the final medical judgment regarding health care delivery to inmates at the LCCC in the amount of \$56,429 effective July 1, 2025, through June 30, 2026.

Approve Class C Retail Alcohol License for Edith Lucille's Bait Shack, 6913 Mount Vernon Rd SE, noting all conditions have been met.

Approve application for Display Fireworks permit for Darrell Merta to conduct a display at 967 East Bertram Rd, Mt Vernon on July 5, 2025, noting all conditions have been met.

Motion by Meisheid, seconded by Running-Marquardt to remove from the agenda: Third and Final Consideration of an ordinance amending the code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 105 Article III, pertaining to Electrical Installations.

Lisa Powell, HR Dir., presented the Policies and Procedures for Management, Non-Bargaining and Confidential Personnel effective July 1, 2025 that was previously discussed at a Board meeting and summarized the updates.

Motion by Meisheid, seconded by Running-Marquardt to approve revisions to the Policies and Procedures for Management, Non-Bargaining and Confidential Personnel effective July 1, 2025.

Powell presented the Group Insurance Policy PM-028 that was previously discussed at a Board meeting and summarized the updates.

Motion by Meisheid, seconded by Running-Marquardt to approve revisions to the Group Insurance Policy PM-028.

Powell presented the Family Medical Leave Act Policy PM-009 that was previously discussed at a Board meeting and summarized the updates.

Motion by Meisheid, seconded by Running-Marquardt to approve revisions to the Family Medical Leave Act Policy PM-009.

Powell presented the Employee Recognition and Training Policy PM-007 and summarized the changes and updates.

Supervisor Meisheid is in favor of the updates noting that it is the little things that will help employees to feel like they are valued. She thanked all of Linn County's employees.

The Board will approve next week.

Powell presented the Promotions and Transfers Policy PM-025 and summarized the changes and updates. Clarification was given that the budget impact would be minimal.

Supervisor Running-Marquardt stated that she appreciates all the work that Powell and her staff have put into these policy updates.

The Board will approve next week.

Rhonda Betsworth, Deputy Auditor, presented and explained the approval of additional 2024 Homestead and Military Allowances and Disallowances.

Supervisor Running-Marquardt added that this is an important thing they do.

Motion by Meisheid, seconded by Running-Marquardt to approve additional 2024 Homestead and Military Allowances and Disallowances.

Betsworth also presented the property tax levies for FY2025-2026 tax collections and explained the process. Levy rates are published on Linn County's website and the Board can approve and/or accept them as part of the motion.

Supervisor Running-Marquardt thanked Betsworth for checking with our counties. She added that the Board has the ability to approve publication of the tax levies.

Motion by Meisheid, seconded by Running-Marquardt to change the wording of the agenda item from approve to accept.

Motion by Meisheid, seconded by Running-Marquardt to accept the property tax levies for FY2025-2026 tax collections.

Sara Bearrows, Budget Dir., presented the fiscal year 2026 amendment request and a request to set a public hearing on the proposed amended budget for July 23, 2025 at 10 a.m. She stated that this is not a normal amendment request noting that they typically wait until December to do an amendment. There are some carryover projects and a large grant for Planning & Development that need to be funded earlier than December and there are not enough funds to cover the payouts.

Motion by Meisheid, seconded by Running-Marquardt to set public hearing on the proposed amended budget for July 23, 2025 at 10 a.m.

Stephanie Lientz, Planning & Development, stated there have not been any changes or comments received.

Motion by Meisheid, seconded by Running-Marquardt to approve upon Second Consideration an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 107, pertaining to Variances/Special Exceptions and Accessory Dwelling Units.

Mike Tertinger, Planning & Development, stated there have not been any changes or comments received.

Motion by Meisheid, seconded by Running-Marquardt to approve upon Second Consideration a request to rezone .26 acres located at 1212 Stoney Point Road, Cedar Rapids, Iowa, from Rural Residential 1-Acre (RR1) to Urban Services Residential (USR).

Motion by Meisheid, seconded by Running-Marquardt to appoint Luke Swanson to the Plumbing Board of Appeals for a three-year term, ending December 31, 2027.

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Motion by Meisheid, seconded by Running-Marquardt to enter into closed session pursuant to Iowa Code Section 21.5(1)(k) to discuss information contained in records in the custody of a governmental body that are confidential records pursuant to section 22.7(50).

VOTE: Meisheid – Aye Scheetz – Aye Running-Marquardt – Aye

Motion by Meisheid, seconded by Running-Marquardt to go out of closed session.

VOTE: Meisheid – Aye Scheetz – Aye Running-Marquardt – Aye

Adjournment at 11:13 a.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Amanda Brown, Deputy Auditor

Approved by:

BRANDY Z. MEISHEID, Chairperson
Board of Supervisors