

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, JULY 9, 2025 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Meisheid, Vice Chairperson Running-Marquardt and Supervisor Scheetz. Board members voting "AYE" unless otherwise noted.

Chairperson Meisheid called the meeting to order and led the Pledge of Allegiance.

Motion by Meisheid, seconded by Running-Marquardt to approve minutes of July 7, 2025 as printed.

Motion by Running-Marquardt, seconded by Scheetz to approve claims accounts payable checks dated 7/9/25 #71018293 to 71018421 in the amount of \$556,986.82; and ACH in the amount of \$3,582,991.23; for a total of \$4,139,978.05 and to approve voids totaling \$1,805.00.

Motion by Running-Marquardt, seconded by Scheetz to approve payment to Brandy Meisheid in the amount of \$322.00.

VOTE: Running-Marquardt & Scheetz – Aye Meisheid – Abstain

Motion by Meisheid, seconded by Running-Marquardt to approve Consent Agenda as follows:

Approve and authorize the Chair to sign a Linn County Children's Mental Health Assistance Program Fiscal Year 2026 Provider Agreement between Linn County and Alicia Gerber LMHC LLC, dba Guiding Light Christian Counseling Center. Contracted rates are \$60.44 to \$214.23. The total amount is based on each individual and what services are provided. Effective July 1, 2025, through June 30, 2026.

Approve and authorize the Chair to sign a Linn County Children's Mental Health Assistance Program Fiscal Year 2026 Provider Agreement between Linn County and The ARC of East Central Iowa. Contracted rates are \$0.50 to \$4.97. The total amount is based on each individual and what services are provided. Effective July 1, 2025, through June 30, 2026.

Approve and authorize the Chair to sign a Linn County Children's Mental Health Assistance Program Fiscal Year 2026 Provider Agreement between Linn County and The Respite Connections Inc. Contracted rates are \$3.91 to \$5.16. The total amount is based on each individual and what services are provided. Effective July 1, 2025, through June 30, 2026.

Approve and authorize the Chair to sign a Linn County Children's Mental Health Assistance Program Fiscal Year 2026 Provider Agreement between Linn County and Abbe Center for Community Mental Health. Contracted rates are \$83.77 to \$419.53. The total amount is based on each individual and what services are provided. Effective July 1, 2025, through June 30, 2026.

Approve and authorize the Chair to sign a Linn County Children's Mental Health Assistance Program Fiscal Year 2026 Provider Agreement between Linn County and Tanager Place. Contracted rates are \$15.00 to \$248.28. The total amount is based on each individual and what services are provided. Effective July 1, 2025, through June 30, 2026.

Approve and authorize the Chair to sign a Linn County Children's Mental Health Assistance Program Fiscal Year 2026 Provider Agreement between Linn County and Four Oaks Family and Children Services. Contracted rates are \$5.40 to \$163.61. The total amount is based on each individual and what services are provided. effective July 1, 2025, through June 30, 2026.

Approve and authorize the Chair to sign a Linn County Children's Mental Health Assistance Program Fiscal Year 2026 Provider Agreement between Linn County and Associates for Behavioral Health. Contracted rates are \$83.77 to \$419.53. The total amount is based on each individual and what services are provided. Effective July 1, 2025, through June 30, 2026.

Lisa Powell, HR Dir., presented the Employee Recognition and Training Policy PM-007 that was previously discussed at a Board meeting and summarized the updates.

Supervisor Meisheid expressed how important these changes are to ensure employees feel valued, especially since no changes have been made to this policy since 1996.

Motion by Meisheid, seconded by Running-Marquardt to approve revisions to the Employee Recognition and Training Policy PM-007.

Powell also presented the Promotions and Transfers Policy PM-025 that was previously discussed at a Board meeting and summarized the updates.

Motion by Meisheid, seconded by Running-Marquardt to approve revisions to the Promotions and Transfers Policy PM-025.

Rhonda Betsworth, Deputy Auditor, presented the Resolution Fixing Township Compensation that she discussed at Monday's Board meeting. The only feedback she received was from Lisa Epp, County Attorney, to add a maximum of 60 hours per fiscal year to the resolution.

Supervisor Meisheid stated that she appreciates Epp's feedback on the resolution and added that the sentence that was added allows for a new township official to step up to serve the community. She doesn't want people to feel like they have a barrier to serving due to an hourly requirement.

Supervisor Running-Marquardt thanked the trustees and clerks who keep Linn County running. She also added that new legislation was recently passed regarding open records training. Betsworth added that they plan to do an annual training as well.

Motion by Meisheid, seconded by Running-Marquardt to adopt Resolution 2025-7-106
FIXING TOWNSHIP COMPENSATION EFFECTIVE 7/1/2025

WHEREAS, the Board of Supervisors of Linn County, Iowa, fixed the compensation of township trustees and clerks with Resolution 2023-4-61 as allowed in Iowa Code 359.46 and 359.47; now
THEREFORE BE IT RESOLVED by the Board of Supervisors of Linn County, Iowa, that township trustee and clerk compensation be fixed as follows effective 7/1/2025:

1. Township Trustees will be compensated \$30.00 for each open session meeting attended. An open session meeting per Iowa Code Chapter 21 is a meeting attended by a quorum of trustees to which members of the public have access. Trustees are expected to attend a minimum of three (3) open session meetings per fiscal year (Annual Financial Report Certification, Budget Planning, and Budget Adoption). Work related to fence viewing or other work done that is paid from fees collected are not eligible hours for payment by Linn County. Note: Trustee, whether elected or appointed, per meeting (aka per diem) rate is not IPERS eligible for appointed or elected trustees.
2. Township Clerks will be compensated \$30.00 for each open session meeting attended. An open session meeting per Iowa Code Chapter 21 is a meeting attended by a quorum of trustees to which members of the public have access. In addition, township clerks will be paid \$15.00 per hour up to a maximum of 60 hours per fiscal year for official township business at which the clerk updates township receipts, disbursements, and other official township records. The maximum number of hours per fiscal year may only be exceeded in a fiscal year with prior Board of Supervisors approval. Work related to fence viewing or other work done that is paid from fees collected are not eligible hours for payment by Linn County. Note: Clerk per meeting (aka per diem) and work session hours are eligible for IPERS. Elected clerks may opt out within 90 days but appointed clerks may not.
3. Township Trustees and Clerks shall turn in completed timesheets in a timely manner to the Linn County Auditor's Office on the provided timesheet form.

Luke Fischer, Facilities Dir., presented a contract between Linn County and Baker Group for Secondary Roads Cabling and Camera Installation for \$55,789 noting that this is part of the project for the new building.

Motion by Meisheid, seconded by Running-Marquardt to approve a contract between Linn County and Baker Group for Secondary Roads Cabling and Camera Installation for \$55,789.

Fischer also presented a contract between Linn County and Baker Group for Secondary Roads new shop access control for \$167,307 noting that this is also another owner expense for the new building. This software is the same as what other main county buildings have.

Motion by Meisheid, seconded by Running-Marquardt to approve a contract between Linn County and Baker Group for Secondary Roads new shop access control for \$167,307.

Motion by Meisheid, seconded by Running-Marquardt to approve upon second consideration an ordinance amending Chapter 105, Article III of the Linn County, Iowa Code of Ordinances, pertaining to the Linn County Electrical Code.

Discussion: Supervisor Running-Marquardt asked if there have been any comments.

Luke Maloney, Building Official, stated that he has not received any feedback.

Vote: All Aye

Motion by Meisheid, seconded by Running-Marquardt to approve upon third and final consideration Ordinance 3-7-2025 amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 107, pertaining to Variances/Special Exceptions and Accessory Dwelling Units.

Discussion: Stephanie Lientz, Planning & Development, stated that no changes have been made and no feedback received.

Vote: All Aye

Public Comment: Supervisor Meisheid wished her parents a happy anniversary as they are celebrating 37 years today.

Chris Philipp, City of Fairfax Building Admin./Inspector, stated that there have been some difficulties in Fairfax on jurisdictional boundaries with Linn County Public Health. He is asking to be on the Board's agenda next week. Philipp will be meeting with Running-Marquardt after today's meeting. He stated that

Page 3
July 9, 2025

this is an in-depth issue regarding a well permit that was issued for two residents in the city of Fairfax. There have been issues with the inspector that issues the permit as well as the supervisor. They met with Pramod Dwivedi and thought the issue was put to bed after that meeting but received an email yesterday and it is not.

Motion by Meisheid, seconded by Running-Marquardt to appoint Trent Henkel and Jeffrey Schmidt to the Veteran Affairs Commission. Term effective July 1, 2025, through June 30, 2028.

Dustin Peterson, VA Dir., stated that both candidates are well qualified along with the other applicants.

Supervisor Meisheid highlighted that the process needs to be more streamlined and advised Peterson to work with Darrin Gage on the proper channels.

Adjournment at 10:19 a.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Amanda Brown, Deputy Auditor

Approved by:

BRANDY Z. MEISHEID, Chairperson
Board of Supervisors