



LINN COUNTY HISTORIC PRESERVATION COMMISSION
935 Second Street SW • Cedar Rapids, Iowa 52404 • 319-892-5138

Minutes
June 18, 2025

Members Present

Kim Hanna, Chair
Todd McNall, Vice-Chair
Barb Westercamp, Secretary
Steve Ciha
Stacey Colledge-Skelton
Nancy Kraft
Maura Pilcher

Absent

Hilary Copeland-Marvin
Matt Kenney

Guests

Staff Present

Bradley Wylam, Staff Liaison
Jill Hansen, Recording Secretary
Grace Hobson, Planning and Development Intern

Call to Order

Chair Hanna called the meeting to order at 4:01 p.m.

Public Comment

None

Approval of Minutes

Motion to approve minutes was made by McNall, second by Pilcher with all those present voting aye to approve the minutes from April 16, 2025 and April 30, 2025.

Announcements/Communication

Pilcher mentioned the Past Forward Conference recordings being online. Next Past Forward Conference will take place in Milwaukee, WI in October.



Budget

HPC currently has \$14,748.10 with the amount of \$6,007.10 remaining after the invoice for the Lincoln Highway kiosk at Wanatee Park is paid.

Westercamp arrived at 4:19 p.m.

Wylam talked about the upcoming end of the fiscal year and the request for an extension on payment from current fiscal year funds for the Wanatee sign. The invoice has been received and Wylam did not foresee an issue with the funding request. There will also be a request made to the Board of Supervisors to roll over the remaining funds after the sign expense to the new fiscal budget as has happened in past years.

New Business

Wylam reported on an inquiry regarding potential local organizations as recipients for a donation of historic carvings. A gentleman wishes to donate carvings done by Jim Poweshiek. Hanna will reach out to Tara Templeman, curator at the History Center in Cedar Rapids.

Wylam brought up the Good Grants platform is due for renewal. He inquired if there was any interest in using a different platform. Hanna asked if Wylam had feedback from grant applicants if the platform seemed cumbersome. Wylam has not had much from the public in feedback regarding the system. Pilcher mentioned not having negative feedback in the grant workshops. Kraft believed the grant process now has regular applicants that are getting used to the current system. Colledge-Skelton thought the longer HPC worked with the system the more it could be refined. Wylam talked about the possibility of other departments, including the Board of Supervisors, using Good Grants and sharing the cost. Wylam informed the HPC commissioners that the rate paid for Good Grants is locked in at the original rate. The current cost paid by Planning and Development is approximately \$1600 and the market rate for a new customer is \$3500. Wylam also mentioned that moving to a new platform would see a similar cost to a new market rate.

HPC Grant allocations were approved by the Board of Supervisors with some questions. Hanna and Wylam were present at the BOS meeting. It was emphasized by the supervisors to make sure HPC is reaching out to the entire county with information regarding the grants.

Westercamp left at 4:35 p.m.

FY 2026 Work Plan

A discussion on the remaining Lincoln Highway kiosks was held.

Ciha reported the Wanatee Park sign is in production with a timeframe of July to August for the kiosk to be installed. McNall asked about a Linn County Conservation staff contact. Ciha will let Dennis, from Linn County Conservation, know about the installation of the kiosk.

The Abbe Creek sign being donated was discussed. Installation costs were brought up. McNall wanted to know if any money was offered for installation from Jeanie Hau's group. Ciha did not think there was any funding for installation just the donation of the new sign. McNall wanted to ask for funding. McNall also mentioned sign placement needs to be handicapped accessible. Discussion was held on proofreading the graphic design documents for accuracy on the sign information. Hanna requested the sign image be sent to all HPC members for review so the final draft can be approved at the next meeting. Colledge-Skelton brought up concerns of ability to read the sign from the road. Ciha will email Hau with the request for a site plan and installation information. He will also request her attendance at the July HPC meeting. McNall will be included in the email so he may respond with an inquiry into any additional funds available for installation costs from Hau's group.

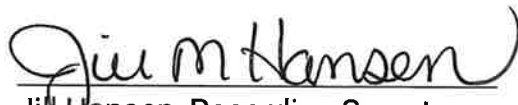
The Lincoln Way kiosk was brought up in the meeting. The need for a complete site plan was discussed.

Next Meeting

Next Regular Meeting, Wednesday, July 16, 2025.

The meeting was adjourned at 4:50 by Hanna.

Respectfully submitted,


Jill Hansen, Recording Secretary

Approved,


Kim Hanna, Chair