

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, OCTOBER 13, 2025 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Meisheid, Vice Chairperson Running-Marquardt and Supervisor Scheetz. Board members voting "AYE" unless otherwise noted.

Chairperson Meisheid called the meeting to order.

Motion by Meisheid, seconded by Running-Marquardt to approve minutes of October 6, 7, and 8, 2025 as printed.

Motion by Running-Marquardt, seconded by Scheetz to approve claims dated 10/10/25 for payroll deduction Check Nos. 71019260 to 71019266 in the amount of \$10,590.84, ACH in the amount of \$22,769.94, an EFT wire in the amount of \$37,255.80 and a Ceridian ER Funds Trust Wire in the amount of \$2,298,333.70, for a total of \$2,368,950.28.

Motion by Meisheid, seconded by Running-Marquardt to open a public hearing to discuss the status of CDBG-DR funded activities for Linn County's Disaster Recovery New Production for Sale Housing Program (Dows Pocket Neighborhood).

Paula Mitchell, ECICOG, stated that the purpose of this hearing is to consider the status of funded activities for the Disaster Recovery Housing New Production – For Sale Housing Program for Linn County, Iowa, as assisted by the Community Development Block Grant (CDBG) Program (Contract #20-DRH-020). Proof of publication was presented. There were no oral or written objections.

As required for this hearing, it is noted that:

- a. For a general description of accomplishments to-date, A CDBG Disaster Recovery Housing contract in the amount of \$990,000.00 was awarded to Linn County from the Iowa Economic Development Authority for the construction of 6 new duplex single family residences (3 structures), with a release of funds issued on September 18, 2023. A pre-construction conference was held on March 6, 2025, and housing construction began in Spring of 2025.
- b. For a summary of expenditures to-date, through August 31, 2025, a total of \$511,354.41 has been invoiced; \$467,549.41 for construction expenses, and \$43,805 for project service delivery. Construction items included materials and labor for construction of Lots 32, 33, 36, 37, 38 and 39 of Dows Farm Agri Community First Addition.
- c. For a general description of remaining work, two of the homes are completed and of those, one has sold to an eligible buyer and the other is under purchase agreement to be sold to an eligible buyer, with that sale expected to close in November 2025. Two units are at the carpentry/millwork stage with baseboard installation still underway and expected to be substantially complete by the end of October 2025. The final two units are enclosed, and siding is installed. Drywall is being completed, painting and landscaping are yet to be completed, and the units are projected to be substantially complete by the end of November 2025.
- d. For a general description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries, Contract amendments were approved on June 11, 2024, and June 19, 2025, to add \$11,033.00 and \$8,276 to the budget, respectively to help offset increased costs of project delivery. In addition, a contract amendment was approved on January 4, 2025, extending the timeline for performance until December 31, 2025, to accommodate unforeseen site conditions that delayed the project.

Supervisor Running-Marquardt requested a copy of the notes be provided to the Auditor's Office.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Luke Maloney, Building Official, requested that a public hearing be set for a plumbing code update.

Motion by Meisheid, seconded by Running-Marquardt to adopt Resolution 2025-10-155.

A RESOLUTION SETTING A PUBLIC HEARING ON A PROPOSAL TO ADOPT
AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, LINN COUNTY, IOWA BY AMENDING
PROVISIONS IN CHAPTER 105, ARTICLE V, PLUMBING

WHEREAS, the Linn County Planning and Development Department presented the Board of Supervisors with a proposal to adopt an ordinance to amend the Code of Ordinances, Linn County, Iowa by amending provisions in Chapter 105, Article V, Plumbing; and,
WHEREAS, the Board of Supervisors hereby finds that it is desirable to hold a public hearing to consider the proposal to adopt an ordinance for to amend the Code of Ordinances, Linn County, Iowa by amending provisions in Chapter 105, Article V, Plumbing, and that Linn County should publish a notice thereof as required by law.

BE IT THEREFORE RESOLVED that the Linn County Board of Supervisors will hold a public hearing on the proposal to adopt an ordinance to amend the Code of Ordinances, Linn County, Iowa by amending provisions in Chapter 105, Article V, Plumbing on Monday, October 27, 2025 at 10:00 am in the Formal Board Room of the Linn County Public Service Center located at 935 2nd Street SW, Cedar Rapids, Iowa, at which time any interested person may provide public comment on the proposed ordinance, and after hearing any and all public comments, the Board may proceed with the approval of the proposed ordinance.

BE IT FURTHER RESOLVED that the Board of Supervisors directs the publication of a notice of public hearing in accordance with Iowa Code Section 331.305.

Motion by Meisheid, seconded by Running-Marquardt to open a public hearing for an ordinance amending the Code of Ordinances, Linn County, Iowa by amending provisions in Chapter 105, Article IV, Mechanical Installation.

Maloney stated that this is updating from the 2021 version of International Mechanical Code to 2024 version. Mechanical Board of Appeals has approved unanimously. This ordinance would also merge the Plumbing and Mechanical Boards. Proof of publication was presented. There were no oral or written objections.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Motion by Meisheid, seconded by Running-Marquardt to open a public hearing for an ordinance amending provisions in Chapter 105, Article III, Electrical Installation.

Maloney stated that this ordinance has previously been updated and this clarifies the language but doesn't change any requirements. The Electrical Board has been notified. Proof of publication was presented. There were no oral or written objections.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Maloney discussed the ordinance amending provisions in Chapter 105, Article III, Electrical Installation. This clarifies the language to make it more understandable.

Motion by Meisheid, seconded by Running-Marquardt to approve upon First Consideration an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 105, Article III, Electrical Installation.

Motion by Meisheid, seconded by Running-Marquardt to approve payroll authorizations (detail available upon request).

Motion by Meisheid, seconded by Running-Marquardt to appoint Nancy Cleary to the Linn County Child and Youth Development Services Advisory Committee, term expires June 30, 2027.

Motion by Meisheid, seconded by Running-Marquardt to enter into a closed session pursuant to Iowa Code Section 21.5(1)(a) to discuss two draft ordinances that are authorized by state law to be kept as confidential records pursuant to Iowa Code 22.7(65)

Vote: Running-Marquardt – Aye Meisheid – Aye Scheetz – Aye

Motion by Meisheid, seconded by Running-Marquardt to go out of closed session.

Vote: Running-Marquardt – Aye Meisheid – Aye Scheetz – Aye

Adjournment at 1:21 p.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Ana Brunscheen, Executive Assistant

Approved by:

BRANDY Z. MEISHEID, Chairperson
Board of Supervisors