LINN COUNTY, IOWA, CONSERVATION BOARD

MINUTES OF THE MONDAY, SEPTEMBER 22, 2025, BOARD MEETING

The following is a true copy of the minutes of the meeting of the Linn County, Iowa, Conservation Board held on **September 22, 2025,** at Wickiup Hill Learning Center, 10260 Morris Hills Road, Toddville, IA 52341.

Board Members Present
Brent Oleson, George Kanz, Ashley Whittlesey
Whittlesey was appointed acting Secretary.
Oleson joined the meeting by phone.

Board Members Absent
Paul Morf, Kendal Hausmann

Staff Present
Dennis Goemaat, Executive Director; Daniel Gibbins, Deputy Director; Ryan Schlader Communications; Randy Burke, Planner; Ted Doscher, Planner; Aaron Batchelder, District Park Ranger.

Others Present

I. **Call To Order**
Kanz called the meeting to order at 12:07 P.M.

II. **Public Comment**
None.

III. **Consent Agenda**

1. Approve minutes of the August 25, 2025 meeting.
2. Approve claims list and expenditures – Claims and Transfer List # 2026-03.
3. Receive and place on file the August 2025 financial/budget report.
4. Receive and place on file the August 2025 activity report.
5. Acceptance of Gifts
    1. none
6. Capital Improvement Program updates.

IV. **Regular Agenda**

1. **Approve Consent Agenda**

   Motion by Oleson, second by Whittlesey

   To approve the consent agenda.

   Vote: aye: all present
   nay: none
   absent: Morf, Hausmann

2. **Discuss and decide regarding Resolution #2025-26 awarding a contract for construction of the Pinicon Ridge Park cold storage building and authorize the Director to sign the contract, Project #18-25.**

   Burke reviewed Resolution #2025-26 awarding a contract for construction of the Pinicon Ridge Park cold storage building, Project #18-25, with a low bid of $238,696.00 from Peak construction

   Motion by Oleson, second by Whittlesey

   To approve Resolution #2025-26 and authorize the Director to sign the contract with Peak Construction for the low bid of $238,696.00.

   Vote: aye: all present
   nay: none
   absent: Morf, Hausmann

3. **Discuss and decide regarding Resolution #2025-27 authorizing staff to submit a Federal Recreation Trail grant application for construction of the**

trail from the Wapsi Bluff shelter connecting to the Whip-poor-will Trail at Pinicon Ridge Park, Project #12-21.

Burke reviewed Resolution #2025-27 authorizing staff to submit a Federal Recreation Trail grant application for construction of the trail from the Wapsi Bluff shelter connecting to the Whip-poor-will Trail at Pinicon Ridge Park, Project #12-21.

Motion by Whittlesey, second by Oleson

To approve Resolution #2025-27 and authorize staff to submit an application.

Vote: aye: all present
nay: none
absent: Morf, Hausmann

4. **Discuss and decide regarding Resolution #2025-28 authorizing staff to submit a Transportation Alternative Set-aside (TASA) grant application for construction of the trail from Central City to the Wapsi Bluff shelter Pinicon Ridge Park, Project #12-21.**

Doscher reviewed Resolution #2025-28 authorizing staff to submit a Transportation Alternative Set-aside (TASA) grant application for construction of the trail from Central City to the Wapsi Bluff shelter Pinicon Ridge Park, Project #12-21.

Motion by Whittlesey, second by Oleson

To approve Resolution #2025-28 and authorize staff to submit an application.

Vote: aye: all present
nay: none
absent: Morf, Hausmann

5. **Discuss and decide regarding a funding agreement with the Iowa Department of Natural Resources for repairs to the Pinicon Ridge Park dam fish ladder, Project 19-19D.**

Gibbins reviewed a funding agreement with the Iowa Department of Natural Resources for repairs to the Pinicon Ridge Park dam fish ladder, Project 19-19D.

Motion by Whittlesey, second by Oleson

To approve the agreement and authorize staff to sign the agreement.

Vote: aye: all present
nay: none
absent: Morf, Hausmann

6. **Discuss and decide regarding suspending the canoe shuttle operation at Pinicon Ridge Park.**

Goemaat and Batchelder reviewed suspending the canoe shuttle operation at Pinicon Ridge Park. Goemaat and Oleson noted that this service could be revisited in the future if private vendor options were not available.

Motion by Whittlesey, second by Oleson

To approve and authorize staff to suspend the canoe shuttle operation.

Vote: aye: all present
nay: none
absent: Morf, Hausmann

7. **Discuss and decide regarding change orders with Peterson Contractors, Inc to the Morgan Creek Trail construction contract, Project #8-19.**

Burke reviewed change orders with Peterson Contractors, Inc to the Morgan Creek Trail construction contract, Project #8-19.

Motion by Oleson, second by Whittlesey

To approve and authorize the Director to sign the change orders.

Vote: aye: all present
nay: none
absent: Morf, Hausmann

8. **Discuss and decide regarding Resolution #2025-29 authorizing staff to submit an Iowa Forest Resiliency Partnership Grant application for invasive species removal on county areas.**

Gibbins reviewed Resolution #2025-29 authorizing staff to submit an Iowa Forest Resiliency Partnership Grant application for invasive species removal on county areas.

Motion by Whittlesey, second by Oleson

To approve Resolution #2025-29 and authorize staff to submit the grant application.

Vote: aye: all present
nay: none
absent: Morf, Hausmann

V. Board member / staff reports

1. Schlader updated the Board on various outreach and marketing efforts.
2. Updates:
   a. Goemaat updated the board on campground closure in October depending on overnight temperatures.

VI. Public comment

None.

VIII. Adjourn

The meeting was adjourned at 12:33 PM.
Daniel Gibbins typed the above minutes.

Recording Secretary

SEAL

Board Secretary