

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, NOVEMBER 26, 2025 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Meisheid, Vice Chairperson Running-Marquardt and Supervisor Scheetz. Board members voting "AYE" unless otherwise noted.

Chairperson Meisheid called the meeting to order and led the Pledge of Allegiance.

Public Comment: Brandy Meisheid, 5892 Nickel Plate Rd, Coggon, expressed her thanks to everyone that helped out during the election. She knows it takes an incredible amount of work.

Motion by Meisheid, seconded by Running-Marquardt to approve the minutes of November 19, 2025 as printed.

Motion by Running-Marquardt, seconded by Meisheid to approve accounts payable checks dated 11/26/25 #71019656 to 71019660 in the amount of \$2,066.66; and ACH in the amount of \$136,306.23; for a total of \$138,372.89. Accounts payable regular checks dated 11/26/25 #71019661 to 71019706 in the amount of \$116,147.25; and ACH in the amount of \$613,289.73; for a total of \$729,436.98 and to approve voids totaling \$350.00.

Motion by Meisheid, seconded by Running-Marquardt to approve Consent Agenda as follows:

RESOLUTION 2025-11-178

ESTABLISH BRIDGE WEIGHT AND WIDTH RESTRICTIONS

WHEREAS, the Office of the Linn County Engineer has conducted a field inspection of the bridges on the Secondary Road System in Linn County per State and Federal guidelines, and
WHEREAS, an analysis and rating of each bridge on the attached list has been performed establishing a safe load capacity and width restriction required, and

WHEREAS, proper signing in accordance with prescribed methods help to protect the traveling public and is authorized under Chapter 321 of the Code of Iowa, and

WHEREAS, this resolution supersedes any previous resolutions pertaining to load limits or width restriction for the structures on the attached list.

NOW, THEREFORE, BE IT RESOLVED by the Linn County Board of Supervisors, meeting in lawful session this day, that the Linn County Engineer be authorized to provide, erect and maintain appropriate signs to establish the safe load capacity and/or width restriction for the structures on the attached list, which is made a part of this resolution, and that this posting is legal and enforceable under the provisions of the Code of Iowa.

RESOLUTION 2025-11-179

A RESOLUTION TO AWARD AND AUTHORIZE ENGINEERS TO SIGN CONTRACT FOR THE
ROSEDALE ROAD BRIDGE REPLACEMENT PROJECT

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the BROS-C057(168)—8J-57, hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as a replacement of bridge 878 on Rosedale Road over Indian Creek; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Taylor Construction, Inc in the amount of \$1,223,403.05 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance Bradley J. Ketels or Garret A. Reddish, the County Engineer or Assistant County Engineer II for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

RESOLUTION 2025-11-180

A RESOLUTION TO AWARD AND AUTHORIZE ENGINEERS TO SIGN CONTRACT FOR THE
BURLINGHAM ROAD BRIDGE REPLACEMENT PROJECT

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the BROS-C057(177)—8J-57, hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as a replacement of bridge 406 on Burlingham Road over Buffalo Creek; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Taylor Construction, Inc in the amount of \$927,890.15 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels or Garret A. Reddish, the County Engineer or Assistant County Engineer II for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

RESOLUTION 2025-11-181

A RESOLUTION TO ESTABLISH STOP REGULATIONS ON FROZEN HILL ROAD

WHEREAS, the following intersections located in Linn County have been reviewed by the Linn County Secondary Road Department, and

WHEREAS, it is deemed that the necessary steps should be taken to insure the safety of the traveling public.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors, meeting in regular session, and upon recommendation of the Linn County Engineer that the public would be better served and safety enhanced by placing a stop sign at the following locations.

- Stop northbound traffic on Frozen Hill Road at the intersection of Silver Creek Road in section 24-86-5

The Board of Supervisors declares these signs to be legal, valid and enforceable and directs the County Engineer to erect said signs in accordance with the provisions of the Code of Iowa.

Approve purchase order PO823 in the amount of \$13,400 to De Novo Alternative Marketing for advertising Public Health's Mobile Health Clinic.

Approve and authorize the chairperson to sign a Vacancy Form request for a Behavior Intervention Specialist for the Sheriff's Office.

Approve and authorize the chairperson to sign a Letter of Support for Discovery Living's request to the Iowa Department of Health and Human Services to convert its Home and Community Based Services (HCBS) home at 2621 Summerwood Court SW, Cedar Rapids, Iowa, into a five-person residential site.

Jessie Black, Admin. Specialist, discussed the applications for funding allocations for the fiscal year 2026 Linn County Legacy & Community Attraction Grant. There have been no changes since the discussion on Monday.

Motion by Meisheid, seconded by Running-Marquardt to approve the funding allocations for the fiscal year 2026 Linn County Legacy & Community Attraction Grant.

Darrin Gage, Dir. of Policy & Admin., and Todd Taylor, Auditor, discussed an Acceptance of Proposal with Emergent Architecture for master planning services for a proposed Auditor-Elections building. This has been an issue that previous Boards and Auditors have been discussing for some time. The first step in the process is for Emergent Architecture to conduct a land use study and space needs analysis for \$9,500. Taylor discussed the budget within his office and how they plan to fund this project.

Supervisor Running-Marquardt believes this is a good thing and honors the neighborhood. This is not only going to be for the Auditor's Office, but also for other county services, especially storage. Right now, tax dollars are being spent on leasing storage spaces, and this will play a part in the County being good stewards with those tax dollars. The Auditor's Office will remain in this building, but this specific building will be for Elections and Elections storage, as well as meetings and trainings for other county departments.

Supervisor Scheetz thanked Taylor and his staff for walking him through the last couple days and showing him a more realistic picture of what may be potentially necessary down the road. They are not voting today to build a building or to fund a building, this is just trying to add more information about what the next steps could look like.

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Supervisor Meisheid appreciates the time that Taylor took to give her a tour of the building. She acknowledges this item has been put off for quite some time due to other things that have popped up such as the flood, derecho, and covid. She appreciates that he found ways to pay for this study through savings in his budget.

Motion by Meisheid, seconded by Running-Marquardt to authorize the Chairperson to sign an Acceptance of Proposal with Emergent Architecture for master planning services for a proposed Auditor-Elections building.

Adjournment at 10:13 a.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Ana Brunscheen, Executive Assistant

Approved by:

BRANDY Z. MEISHEID, Chairperson
Board of Supervisors