

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, DECEMBER 8, 2025 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Meisheid, Vice Chairperson Running-Marquardt and Supervisor Scheetz. Board members voting "AYE" unless otherwise noted.

Chairperson Meisheid called the meeting to order.

Motion by Meisheid, seconded by Running-Marquardt to approve minutes of December 2 & 3, 2025 as printed.

Motion by Running-Marquardt, seconded by Scheetz to approve claims dated 12/05/25 for payroll deduction Check Nos. 71019796 to 71019801 in the amount of \$10,566.39, ACH in the amount of \$22,800.00, an EFT wire in the amount of \$27,859.61 and a Ceridian ER Funds Trust Wire in the amount of \$2,280,590.90, for a total of \$2,341,816.90.

Curt Logan, Asst. County Engineer, presented a Road Improvement Agreement between Linn County and Wendling Quarries, Inc. for road maintenance responsibilities of Linn-Johnson Road, from the quarry entrance east to Maple Grove Road, and Maple Grove Road, from Linn-Johnson Road north to Wright Brothers Boulevard.

Supervisor Meisheid stated that her preference is to have this on the regular agenda to be completely transparent as traffic will be going in and out of those roads.

Supervisor Running-Marquardt expressed that this is a sensitive area, and they want to make sure they are all good partners. She requested that Logan come to the meeting on Wednesday to ensure that nothing else comes up during the week.

Logan explained that this was a 25-year agreement that expired last year. The new agreement is a 50-year extension. They also agreed to keep those roads hard surface in exchange for material and maintenance.

The Board will approve Wednesday.

Brent Oleson, Treasurer, presented Public Bidder Tax Sale Certificate Assignment Agreements for the following properties: 1021 10th Street SE Cedar Rapids, Iowa, 1434 Bever Avenue SE, Cedar Rapids, Iowa, and 1628 C Avenue NE Cedar Rapids, Iowa. The City of Cedar Rapids SPARC (Saving Properties and Revitalizing Communities) Program works to rehabilitate properties.

Supervisor Meisheid thanked Nicki Finger for the extra effort with this noting that the SPARC program is great.

Supervisor Running-Marquardt also thanked Finger for working with her on this. She also appreciates Jeff Wozencraft with the City of Cedar Rapids and their collaboration. The community aspect is really important to her. Running-Marquardt also noted that Cedar Rapids does not receive anything financially from these investors who will come in and put the homes up. It is a well-established non-profit.

Jeff Wozencraft, Planner II with the City of Cedar Rapids, stated that they've had these properties for over a decade. They will work with established non-profit housing developers and then transfer at no cost to rehabilitate. They would like to rehab or complete new construction as quickly as possible.

Supervisor Scheetz stated that he is supportive and appreciative for all the guidance on the program.

The Board will approve Wednesday.

Luke Fischer, Facilities Dir., presented an Acceptance of Proposal with Unzeitig Construction Co. to furnish a prefabricated wood storage unit for the Harris Building in the amount of \$24,600. One shed has been constructed and they are adding a 2nd for additional storage space. This is not funded through the county since they were able to find a grant, but the money must be spent by the end of December.

Motion by Meisheid, seconded by Running-Marquardt to approve and authorize the Chair to sign an Acceptance of Proposal with Unzeitig Construction Co. to furnish a prefabricated wood storage unit for the Harris Building in the amount of \$24,600.

Fischer also presented an amended contract between Linn County and Stericycle, Inc. The amended contract includes an increase in the number of monthly shred bins, from twenty (20) to twenty-five (25), at the same cost of \$15.92 per container. This is due to overage charges that were increasing significantly so they negotiated an amended contract to keep the overage charges down.

The Board will approve Wednesday.

Motion by Meisheid, seconded by Running-Marquardt to open a public hearing on an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 105, Article II, Construction Regulations.

Luke Maloney, Building Official, stated that this change is to stay on the most current version. The Building Board of Appeals recommended for approval. There are 2 significant changes that relate to post frame style construction. His office was forced to approve designs that did not meet any standards. Post frames are all engineered buildings. This will impact a specific group of customers and includes post free buildings that are 1,000 sq. ft. or less that did not go through a company to have it engineered and designed. Farmers are exempt. This will greatly reduce liability on their staff. Proof of publication was presented. There were no oral or written objections.

Supervisor Meisheid stated that she doesn't love this and asked about the Amish building a shed.

Maloney responded that Amish put up engineered buildings all the time. This was so small but created a big problem for their staff since it shouldn't have been exempted in the first place. The other change is snow loading which is set at 36 pounds per square foot. Commercial structures would be impacted by the change.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Motion by Meisheid, seconded by Running-Marquardt to approve upon First Consideration of an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 105, Article II, Construction Regulations.

Motion by Meisheid, seconded by Running-Marquardt to open a public hearing on an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 12, Article II, Fire Code.

Maloney stated that this is changing from the 2021 version to the 2024 version. The changes were administrative in nature. The Building Board of Appeals recommended for approval. Proof of publication was presented. There were no oral or written objections.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Motion by Meisheid, seconded by Running-Marquardt to approve upon First Consideration of an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 12, Article II, Fire Code.

Motion by Meisheid, seconded by Running-Marquardt to open a public hearing on an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 105, Article VI, Property Maintenance Code.

Maloney stated that this is changing from the 2021 version to the 2024 version. Most of these changes were administrative in nature as well. The Building Board of Appeals recommended for approval. Proof of publication was presented. There were no oral or written objections.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Motion by Meisheid, seconded by Running-Marquardt to approve First Consideration of an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 105, Article VI, Property Maintenance Code.

Motion by Meisheid, seconded by Running-Marquardt to open a public hearing on an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 105, Article VII, Housing Code.

Maloney stated that this is changing from the 2021 version to the 2024 version. The changes are specific to non-owner-occupied homes. The Building Board of Appeals recommended for approval. Proof of publication was presented. There were no oral or written objections.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Motion by Meisheid, seconded by Running-Marquardt to approve upon First Consideration of an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 105, Article VII, Housing Code.

Motion by Meisheid, seconded by Running-Marquardt to open a public hearing to gather input for a 28E Fringe Agreement between Linn County and the City of Center Point, Iowa, to manage future growth within the two-mile area outside the City of Center Point.

Tom Gruis, Senior Planner with ECICOG, stated that he worked with the county on the creation of the 28E fringe agreement. The fringe area plan guides development and orderly growth in unincorporated Linn County within 2 miles of the city limit of Center Point. ECICOG coordinated the work to create the plan and used public feedback from an open house in June of 2025. The new fringe area plan establishes 2 distinct review areas, the Non-Metro Urban Reserve and the Rural Preserve. Proposals in both areas would be subject to review by both Linn County and the City of Center Point.

Supervisor Running-Marquardt thanked Gruis for his presentation. He is a good communicator with counties, cities and ECICOG and continues to make sure other people's voices are heard. She appreciates their partnership and his work.

Supervisor Scheetz asked how many fringe area agreements the county has and Stephanie Lientz, Planning & Development, responded that this is the 5th.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Mike Tertinger, Planning & Development, presented a resolution rescinding Resolution 2016-9-105 regarding Private Burial Site Maintenance Agreement at 1401 W Mount Vernon Road, Mount Vernon, Iowa, as requested by Crystal L. Strickland, guardian and conservator for property owner Evett E. Unzicker-Schierholtz. In 2016, a burial maintenance agreement was recorded to allow the owners to be buried on their property. On December 2nd, Evett Unzicker-Schierholtz requested to terminate the previous agreement as Robert Schierholtz passed away in October of 2025 and was buried at Cedar Memorial and she will be buried elsewhere herself. Tertinger has received evidence that no one was actually buried on this property.

The Board will approve Wednesday.

Moton by Meisheid, seconded by Running-Marquardt to approve payroll authorizations (detail is available upon request).

Motion by Meisheid, seconded by Running-Marquardt to reappoint Michael Wiese as Trustee for Fire District 1, term effective January 1, 2026, through December 31, 2028.

Motion by Meisheid, seconded by Running-Marquardt to reappoint Galen McAtee as Trustee for Fire District 7, term effective January 1, 2026, through December 31, 2028.

The Board recessed at 10:45 a.m. and reconvened at 1:30 p.m. to review the following proposed fiscal year 2027 budgets. Also present: Dawn Jindrich, Finance Dir.; Sara Bearrows, Budget Dir.

Finance & Budget – Jindrich stated that the budget meets guidelines.

Jindrich highlighted her budget including long term goals; challenges (increasing workload and technology limitations) and creation of step-by-step grant reconciliation instructions and a monthly reconciliation process to balance bank accounts to funds.

Discussion continued regarding software program capabilities and limitations due to IT protections.

Supervisor Meisheid expressed her appreciation and how grateful they are for all their hard work.

Supervisor Running-Marquardt stated that each year they both knock it out of the park with their leadership and the trust they have in them.

Supervisor Scheetz stated that he truly values their expertise and shared his appreciation for them as well.

Motion by Meisheid, seconded by Running-Marquardt to approve Finance & Budget FY27 preliminary appropriations in the amount of \$876,473.

Medical Examiner – Bearrows stated that budget is under the Board's guidelines by \$21,000.

Bearrows highlighted the budget noting that transport costs have been steadily increasing and Purchasing will conduct an RFP for transport services in FY26.

Motion by Meisheid, seconded by Running-Marquardt to approve Medical Examiner FY27 preliminary appropriations in the amount of \$851,650 and revenues in the amount of \$70,000.

Page 4
December 8, 2025

Adjournment at 2:10 p.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Amanda Brown, Deputy Auditor

Approved by:

BRANDY Z. MEISHEID, Chairperson
Board of Supervisors