

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, DECEMBER 15, 2025 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Meisheid, Vice Chairperson Running-Marquardt and Supervisor Scheetz. Board members voting "AYE" unless otherwise noted.

Chairperson Meisheid called the meeting to order.

Motion by Meisheid, seconded by Running-Marquardt to approve minutes of December 8, 9 & 10, 2025 as printed.

Motion by Meisheid, seconded by Running-Marquardt to open public hearing on the plans, specifications, form of contract, and estimated total cost for the Linn County Courthouse Interior Remodeling Project.

Darrin Gage, Dir. of Policy & Admin., stated that this is a formality after the preliminary approval of the plans and specifications. Proof of publication was presented. There were no oral or written objections.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Motion by Meisheid, seconded by Running-Marquardt to adopt Resolution 2025-12-185
A RESOLUTION GRANTING FINAL APPROVAL AND CONFIRMING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED TOTAL COST FOR THE
LINN COUNTY COURTHOUSE INTERIOR REMODELING PROJECT
WHEREAS, on November 19, 2025, the Linn County, Iowa, Board of Supervisors ("Board") approved, in preliminary form, the proposed plans, specifications, form of contract, and estimated total project cost ("Contract Documents") prepared by Design Dynamics, Inc. ("Architect") for the Linn County Courthouse Interior Remodeling Project ("Project"); and
WHEREAS, pursuant to direction of the Board, Linn County published a Notice of Public Hearing on the Contract Documents in accordance with Iowa Code Section 331.305 and Iowa Code Chapter 26; and
WHEREAS, the Board conducted a public hearing on the Contract Documents on December 15, 2025, in accordance with the published Notice of Public Hearing.
BE IT THEREFORE RESOLVED by the Linn County Board of Supervisors that the Contract Documents referenced herein are hereby granted final approval, and the Board confirms its prior action granting preliminary approval and finding the Project necessary and desirable.

Rob Peck, Design Dynamics, opened bids and Gage announced bid proposals for the Linn County Courthouse Interior Remodeling Project.

Motion by Meisheid, seconded by Running-Marquardt to refer bid proposals to Linn County staff and the project architect for review and tabulation.

Charlie Nichols, Planning & Development Dir., discussed amending contract number 20-DRH-020 between Linn County and IEDA for Disaster Recovery new housing production grant funds to extend the project deadline through June 30, 2026. ECICOG is requesting a letter extending the contract as there were some delays with the project. The extension would allow more time to sell the additional 3 homes.

Supervisor Running-Marquardt thanked Nichols for his work on this project, and she is looking forward to the project moving forward.

The Board will approve Wednesday.

Motion by Meisheid, seconded by Running-Marquardt to approve payroll authorizations (detail is available upon request).

Motion by Meisheid, seconded by Running-Marquardt to appoint Sami Scheetz to the Hiawatha Economic Development Corporation (HEDCO) Board, for a three-year term, effective January 1, 2026, through December 31, 2028.

VOTE: Meisheid & Running-Marquardt – Aye Scheetz - Abstain

Motion by Meisheid, seconded by Running-Marquardt to reappoint Leon Soukup to the Fire District 3 as a trustee for a three-year term, effective January 1, 2026, through December 31, 2028.

Motion by Meisheid, seconded by Running-Marquardt to enter into a closed session pursuant to Iowa Code Section 21.5(1)(a) to discuss two draft ordinances and two draft agreements as authorized by state law to be kept as a confidential record pursuant to Iowa Code 22.7(65).

VOTE: Running-Marquardt – Aye Meisheid – Aye Scheetz - Aye

Motion by Meisheid, seconded by Running-Marquardt to go out of closed session.

VOTE: Running-Marquardt – Aye Meisheid – Aye Scheetz - Aye

The Board recessed at 2:27 p.m. and reconvened at 2:36 p.m. to discuss the following proposed budgets for fiscal year 2027. Also present: Dawn Jindrich, Finance Dir.; Sara Bearrows, and Cara Matteson, Sustainability Dir.

Civil Service – Bearrows stated that the budget meets Board's guidelines.

Bearrows highlighted the budget that is required by Iowa Code section 341A.20. This department is supported by a three-member commission and an administrative assistant who coordinates promotional and psychological testing for staff promotions and hiring decisions in the Sheriff's Office.

Motion by Meisheid, seconded by Running-Marquardt to approve Civil Service FY27 preliminary appropriations in the amount of \$20,824.

Sustainability- Bearrows stated that the budget meets the Board's guidelines.

Cara Matteson presented a PowerPoint presentation of her budget and reviewed KPI's in depth.

Supervisor Running-Marquardt stated that Matteson's expertise is appreciated noting that the population is well served having her as the Sustainability Dir. This is a great budget and a critical part of Linn County moving forward.

Discussion continued regarding watersheds and money available at the state level.

Matteson advised that they will not be utilizing AmeriCorps interns that were past practice. They determined the scope of what the interns did and that does not align with the direction they would like to go.

Motion by Meisheid, seconded by Running-Marquardt to approve Sustainability FY27 preliminary appropriations in the amount of \$183,436.

Adjournment at 3:05 p.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Amanda Brown, Deputy Auditor

Approved by:

BRANDY Z. MEISHEID, Chairperson
Board of Supervisors