

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, DECEMBER 17, 2025 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Meisheid, Vice Chairperson Running-Marquardt (via phone) and Supervisor Scheetz. Board members voting "AYE" unless otherwise noted.

Chairperson Meisheid called the meeting to order and led the Pledge of Allegiance.

Motion by Scheetz, seconded by Meisheid to approve accounts payable checks dated 12/17/25 #71019856 to 71019924 in the amount of \$136,065.33; and ACH in the amount of \$2,097,368.16; for a total of \$2,233,433.49, and segregated claim to Casey's General Store in the amount of \$46.71 for no receipt.

Motion by Meisheid, seconded by Scheetz to approve Consent Agenda as follows:

RESOLUTION 2025-12-186

A RESOLUTION AWARDDING CONTRACT FOR RAILROAD CROSSING SURFACE IMPROVEMENT ON WRIGHT BROTHERS BLVD

WHEREAS, the Linn County Board of Supervisors, hereafter referred to as "the Board", believes the M-376746K(26), hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as railroad crossing surface improvement on ; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Pelling, L.L. Co. Inc. in the amount of \$72,445.80 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Linn County Board of Supervisors, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels or Garret A. Reddish, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 12/9/2025.

RESOLUTION 2025-12-187

A RESOLUTION AWARDDING CONTRACT FOR REHABILITATION OF BRIDGE 813 ON BETTYS GROVE RD

WHEREAS, the Linn County Board of Supervisors, hereafter referred to as "the Board", believes the M-BRIDGE 813 REHAB(26), hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as rehabilitation of Bridge 813 on Bettys Grove Rd and surfacing improvements on the bridge approaches along Bettys Grove Rd and adjacent Campfire Rd; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Peterson Contractors Inc. in the amount of \$98,201.95 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Linn County Board of Supervisors, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels or Garret A. Reddish, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 12/9/2025.

RESOLUTION 2025-12-188

A RESOLUTION AWARING CONTRACT FOR REHABILITATION OF BRIDGE 517 ON MCNAMARA RD

WHEREAS, the Linn County Board of Supervisors, hereafter referred to as “the Board”, believes the M-BRIDGE 517 REHAB(26), hereafter referred to as “the project” is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as bridge rehabilitation on Bridge 517 on McNamara Rd; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Peterson Contractors Inc. in the amount of \$63,944.25 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Linn County Board of Supervisors, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels or Garret A. Reddish, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 12/9/2025.

RESOLUTION 2025-12-189

A RESOLUTION AWARING CONTRACT FOR REHABILITATION OF BRIDGE 2177 ON CUPOLA RD

WHEREAS, the Linn County Board of Supervisors, hereafter referred to as “the Board”, believes the M-BRIDGE 2177 REHAB(26), hereafter referred to as “the project” is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as bridge rehabilitation on Bridge 2177 on Cupola Rd; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Jim Schroeder Construction, Inc. in the amount of \$59,076.00 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Linn County Board of Supervisors, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels or Garret A. Reddish, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 12/9/2025.

RESOLUTION 2025-12-190

A RESOLUTION AWARING CONTRACT FOR REPLACEMENT OF BRIDGE 1007 ON UPPER BOULDER RD

WHEREAS, the Linn County Board of Supervisors, hereafter referred to as “the Board”, believes the L-BRIDGE 1007(26), hereafter referred to as “the project” is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as bridge replacement on Bridge 1007 on Upper Boulder Rd; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Jim Schroeder Construction, Inc. in the amount of \$271,929.59 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part

thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and
BE IT FURTHER RESOLVED by the Linn County Board of Supervisors, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels or Garret A. Reddish, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 12/9/2025.

RESOLUTION 2025-12-191

A RESOLUTION TO APPOINT COUNTY ENGINEERS

WHEREAS, The Linn County Board of Supervisors is required to hire one or more registered Civil Engineers to serve in the capacity of County Engineer, in accordance with Chapter 309 of the Code of Iowa.

WHEREAS, These engineers oversee the operation of the Linn County Secondary Road system which includes establishing and following a budget, approving claims for expenditure of funds, approving payroll, accepting subdivision platted roadways, and administering various programs approved by the Linn County Board of Supervisors, and

WHEREAS, These engineers shall serve for a term not less than three years, and

WHEREAS, This term shall end December 31, 2029, and

WHEREAS, Bradley J. Ketels, P.E., Garret A. Reddish, P.E. and Jonathan L. Larson, P.E., are qualified to act in the capacity of County Engineer for Linn County, Iowa.

NOW THEREFORE BE IT RESOLVED the Linn County Board of Supervisors hereby appoint Bradley J. Ketels, P.E., County Engineer, Garret A. Reddish, P.E., Assistant County Engineer and Jonathan L. Larson, P.E., Assistant County Engineer, to serve in the capacity of Linn County Engineer and perform all duties of the Linn County Engineer.

RESOLUTION 2025-12-192

A RESOLUTION TO ESTABLISH STOP REGULATIONS IN DOWS FARM AGRI-COMMUNITY 1ST - PHASE 1

(SUPERSEDES RESOLUTION 2025-10-146)

WHEREAS, the roads known as Agri Parkway, Bottom Land Lane and Pumpkin Patch Boulevard in Dows Farm Agri-Community 1st, located in section 20-83-6, Linn County, Iowa, have been accepted into the Linn County Secondary Road System, and

WHEREAS, it is deemed necessary to implement measures to enhance the safety of the traveling public.

WHEREAS, upon recommendation of the Linn County Engineer, it has been determined that public safety would be enhanced by the installation of stop signs at specified locations within the subdivision.

WHEREAS, the Linn County Board of Supervisors previously passed and approved Resolution 2025-10-146 to establish stop regulations on Agri Parkway, Bottom Land Lane and Pumpkin Patch Lane, and

WHEREAS, the Linn County Board of Supervisors desires to repeal and replace Resolution 2025-10-146 to correct the road name from Pumpkin Patch Lane to Pumpkin Patch Boulevard consistent with final plat.

NOW THEREFORE, BE IT RESOLVED by the Linn County Board of Supervisors, meeting in regular session, that stop signs shall be erected at the following locations:

- Stop southbound traffic on Agri Parkway at Mount Vernon Rd SE
- Stop westbound traffic on Hackberry Loop (private road) at Agri Parkway (two legs)
- Stop eastbound traffic on Cabbage Patch Lane (private road) at Agri Parkway (two legs)
- Stop eastbound traffic on Bottom Land Lane at Agri Parkway
- Stop eastbound traffic on Pumpkin Patch Boulevard at Agri Parkway
- Stop northbound traffic on Cabbage Patch Place (private road) at Bottom Land Lane
- Stop southbound traffic on private alley at Bottom Land Lane
- Stop northbound traffic on private alley at Pumpkin Patch Boulevard (eastbound leg)
- Stop northbound traffic on crossover at Pumpkin Patch Boulevard (westbound leg)
- Stop southbound traffic on crossover at Pumpkin Patch Boulevard (eastbound leg)

BE IT FURTHER RESOLVED that the Linn County Engineer is hereby directed to cause the appropriate signage to be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

BE IT FURTHER RESOLVED that the public is hereby advised that the provisions of Section 321 of the Code of Iowa, entitled "Motor Vehicles and Law of the Road", shall apply and are valid and enforceable.

RESOLUTION 2025-12-193

A RESOLUTION TO ACCEPT SUBDIVISION ROADS AGRI PARKWAY, BOTTOM LAND LANE AND PUMPKIN PATCH BOULEVARD

(SUPERSEDES RESOLUTION 2025-10-145)

WHEREAS, the following named roads as shown on the Final Plat of Dows Farm Agri-Community 1st, located in section 20-83-6, Linn County, Iowa, have been constructed in accordance with approved plans and specifications.

- Agri Parkway
- Bottom Land Lane
- Pumpkin Patch Boulevard

WHEREAS, the Linn County Board of Supervisors previously passed and approved Resolution 2025-10-145 accepting Agri Parkway, Bottom Land Lane and Pumpkin Patch Lane; and,
WHEREAS, the Linn County Board of Supervisors desires to repeal and replace Resolution 2025-10-145 to correct the road name from Pumpkin Patch Lane to Pumpkin Patch Boulevard consistent with final plat.
NOW THEREFORE, BE IT RESOLVED by the Linn County Board of Supervisors that the above-named roads are hereby accepted into the Linn County Secondary Road System, and the Linn County Engineer is directed to assume the maintenance of said roads in accordance with the Linn County Road Maintenance Policy.

RESOLUTION 2025-12-194

A RESOLUTION TO ESTABLISH SPEED LIMIT IN DOWS FARM AGRI-COMMUNITY 1ST – PHASE 1 (SUPERSEDES RESOLUTION 2025-10-147)

WHEREAS, the Linn County Board of Supervisors is empowered under the provisions of Iowa Code Sections 321.255 and 321.285 to determine, upon the basis of an engineering and traffic investigation, that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may establish and declare a reasonable and proper speed limit, and
WHEREAS, the roads known as Agri Parkway, Bottom Land Lane and Pumpkin Patch Boulevard located in Dows Farm Agri-Community 1st, section 20-83-6, Linn County, Iowa, have been accepted into the Linn County Secondary Road System, and
WHEREAS, it is deemed necessary to implement measures to enhance the safety of the traveling public.
WHEREAS, the Linn County Board of Supervisors previously passed and approved Resolution 2025-10-147 to establish a speed limit on Agri Parkway, Bottom Land Lane and Pumpkin Patch Lane, and
WHEREAS, the Linn County Board of Supervisors desires to repeal and replace Resolution 2025-10-147 to correct the road name from Pumpkin Patch Lane to Pumpkin Patch Boulevard consistent with final plat.
NOW THEREFORE, BE IT RESOLVED by the Linn County Board of Supervisors, meeting in regular session, that the following speed limits are hereby established, and that appropriate signage be erected accordingly:

- 25 mph on Agri Parkway
- 25 mph on Bottom Land Lane
- 25 mph on Pumpkin Patch Boulevard

BE IT FURTHER RESOLVED that the Linn County Engineer is hereby directed to cause the appropriate signage to be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).
BE IT FURTHER RESOLVED that the public is hereby advised that the provisions of Section 321 of the Code of Iowa, entitled “Motor Vehicles and Law of the Road”, shall apply and are valid and enforceable.

RESOLUTION 2025-12-195

A RESOLUTION TO ESTABLISH NO PARKING IN DOWS FARM AGRI-COMMUNITY 1ST-PHASE 1 (SUPERSEDES RESOLUTION 2025-10-148)

WHEREAS, Section 26-50 of the Code of Ordinances for Linn County, Iowa provides that the Linn County Board of Supervisors may designate no parking zones upon recommendation of the Linn County Engineer, and

WHEREAS, the Linn County Engineer recommends a no parking zone within the travel way on public roads within Dows Farm Agri-Community 1st which includes Agri Parkway, Pumpkin Patch Boulevard and Bottom Land Lane, and

WHEREAS, designated parking bays have been provided for public parking purposes within the subdivision.

WHEREAS, the Linn County Board of Supervisors previously passed and approved Resolution 2025-10-148 to establish a no parking zone on Agri Parkway, Bottom Land Lane and Pumpkin Patch Lane, and
WHEREAS, the Linn County Board of Supervisors desires to repeal and replace Resolution 2025-10-148 to correct the road name from Pumpkin Patch Lane to Pumpkin Patch Boulevard consistent with final plat.
NOW THEREFORE, BE IT RESOLVED by the Linn County Board of Supervisors that no parking restrictions are hereby established as follows:

No parking shall be permitted within the travel way of Agri Parkway, Pumpkin Patch Boulevard, and Bottom Land Lane.

BE IT FURTHER RESOLVED that the Linn County Engineer is hereby directed to cause the appropriate signage to be installed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

BE IT FURTHER RESOLVED that the public is hereby advised that the provisions of Section 321 of the Code of Iowa, entitled “Motor Vehicles and Law of the Road”, shall apply and are valid and enforceable.

RESOLUTION 2025-12-196

A Resolution approving a Final Plat for KRESS SECOND ADDITION...

The following description is a summary of Resolution No. 2025-12-196 as passed and approved by Linn County Board of Supervisors, effective December 17, 2025.

KRESS SECOND ADDITION (Case # PF25-0018) to Linn County, Iowa, containing three (3) lots, numbered lot 1, lot 2, and lettered lot A has been filed for approval, a subdivision of real estate located in the NE NW of Section 8, Township 85 North, Range 8 West of the 5th P.M., Linn County, Iowa, described as follows:

PORTIONS OF LOTS TWO (2) AND THREE (3) OF AUDITOR'S PLAT NO. EIGHTY (80), LYING WITHIN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (N.W.1/4-N.E.1/4) AND THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (S.W.1/4-N.E.1/4) OF SECTION EIGHT (8), TOWNSHIP EIGHTY-FIVE (85) NORTH, RANGE EIGHT (8) WEST OF THE FIFTH PRINCIPAL MERIDIAN, LINN COUNTY, IOWA AND ALL OF LOT TWO (2) OF KRESS FIRST ADDITION IN LINN COUNTY, IOWA, ALL OF THE PRECEDING DESCRIBED AS A WHOLE AS FOLLOWS:
BEGINNING AT THE NORTH QUARTER CORNER OF SAID SECTION 8;
THENCE NORTH 88°04'33" EAST ON THE NORTH LINE OF SAID N.W.1/4-N.E.1/4, A DISTANCE OF 1348.62 FEET TO THE NORTHEAST CORNER OF SAID N.W.1/4-N.E.1/4;
THENCE SOUTH 0°51'24" EAST ON THE EAST LINE OF SAID N.W.1/4-N.E.1/4, A DISTANCE OF 1325.98 FEET TO THE NORTHWEST CORNER OF SAID S.W.1/4-N.E.1/4;
THENCE SOUTH 0°50'27" EAST ON THE EAST LINE OF SAID S.W.1/4-N.E.1/4, A DISTANCE OF 656.38 FEET TO THE CENTERLINE OF URBANA ROAD;
THENCE NORTH 75°28'15" WEST ON SAID CENTERLINE, 1394.24 FEET TO THE WEST LINE OF SAID S.W.1/4-N.E.1/4;
THENCE NORTH 0°59'54" WEST ON SAID WEST LINE, 51.89 FEET TO THE NORTH RIGHT OF WAY LINE OF URBANA ROAD;
THENCE NORTH 74°30'35" WEST ON SAID NORTH RIGHT OF WAY LINE, 97.24 FEET; THENCE NORTH 81°43'56" WEST ON SAID NORTH RIGHT OF WAY LINE, 128.67 FEET;
THENCE NORTH 74°35'25" WEST ON SAID NORTH RIGHT OF WAY LINE, 51.47 FEET TO THE SOUTHWEST CORNER OF LOT TWO (2) OF SAID KRESS FIRST ADDITION;
THENCE NORTH 0°59'54" WEST ON THE WEST LINE OF SAID LOT 2, A DISTANCE OF 966.85 FEET TO THE NORTHWEST CORNER OF SAID LOT 2;
THENCE NORTH 88°05'48" EAST ON THE NORTH LINE OF SAID LOT 2, A DISTANCE OF 269.64 FEET TO THE NORTHEAST CORNER OF SAID LOT 2;
THENCE NORTH 0°59'54" WEST ON THE WEST LINE OF SAID N.W.1/4-N.E.1/4, A DISTANCE OF 501.47 FEET TO THE POINT OF BEGINNING.
DESCRIBED PARCEL CONTAINS 61.34 ACRES INCLUDING 1.60 ACRES OF EXISTING ROAD RIGHT OF WAY.

The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 7:30 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at www.linncountyiowa.gov.

RESOLUTION 2025-12-197

A Resolution approving a Residential Parcel Split for ZABOKRTSKY OAKS FIRST ADDITION...

The following description is a summary of Resolution No. 2025-12-197 as passed and approved by Linn County Board of Supervisors, effective December 17, 2025.

ZABOKRTSKY OAKS FIRST ADDITION (Case # PPS25-0018) to Linn County, Iowa, containing four (4) lots, numbered lot 1, Outlot A and lettered lots A and B has been filed for approval, a subdivision of real estate located in the SW SW of Section 5, Township 86 North, Range 7 West of the 5th P.M., Linn County, Iowa, described as follows:

ZABOKRTSKY OAKS FIRST ADDITION TO LINN COUNTY, IOWA is that part of the Southwest Quarter of the Southwest Quarter of Section 5, Township 86 North, Range 7 West of the 5th P.M., Linn County, Iowa described as follows:

Beginning at the Northwest corner of the Southwest Quarter of the Southwest Quarter of said Section 5; thence North 89° 26' 14" East 1305.16 feet along the North line of said Southwest Quarter of the Southwest Quarter to the Northwest corner of the East 2 Rods thereof; thence South 2° 12' 49" East 1335.26 feet along west line of said East 2 Rods to the Southwest corner thereof;

thence South 89° 19' 58" West 458.16 feet along the South Line of said Southwest Quarter of the Southwest Quarter to the Southeast corner of a certain tract of land as described in a Warranty Deed recorded in Book 1906, Page 641 of the records of the Linn County Recorder; thence North 2° 14' 32" West 510.85 feet along the East line of said tract of land to the Northeast corner thereof;

thence South 89° 19' 58" West 364.60 feet along the North line of said tract of land to the Northwest corner thereof, said point also being the Northeast corner of a certain tract of land as described in a Warranty Deed recorded in Book 1636, Page 273 of the records of Linn County Recorder; thence South 88° 08' 41" West 238.40 feet along the North line of said tract of land to the Northwest corner thereof;

thence South 29° 28' 41" West 126.87 feet along West line of said tract of land to a point on the North line of the South 24 Rods of said Southwest Quarter of the Southwest Quarter;

thence South 89° 19' 58" West 143.43 feet along said North line to a point on the East line of the West 2 Rods of said Southwest Quarter of the Southwest Quarter;

thence South 2° 14' 32" East 396.15 feet along said East line to a point on the South line of said Southwest Quarter of the Southwest Quarter;

thence South 89° 19' 58" West 33.01 feet along said South line to the Southwest corner thereof;

thence North 2° 14' 32" West 1337.66 feet along the West line of said Southwest Quarter of the Southwest Quarter to the point of beginning, containing 30.97 acres subject to covenants, easements and restrictions of record.

The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 7:30 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at www.linncountyiowa.gov.

Approve and authorize Supervisor Running-Marquardt to sign an amended Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA) among the East Central Iowa Workforce Development Board (ECIWDB) and other partners regarding new space, cost allocations, and other related matters, due to the relocation of the Cedar Rapids American Job Center (AJC).

Approve and authorize the Chairperson to sign a letter of request amending Contact 20-DRH-020 project deadline to extend through June 30, 2026, for the Linn County Disaster Recovery New Production - For Sale Housing Program, for the Dows Pocket Neighborhood between Linn County and the Iowa Economic Development Authority (IEDA).

Approve Class B Retail Alcohol License for the Whittier Market, 1002 County Home Road, Springville, noting all conditions have been met.

Supervisor Meisheid read a letter recognizing Andrew Callahan as the Linn County Veteran of the Month for December 2025.

Dustin Peterson, Veteran Services Dir., spoke on Callahan's military service noting that he deployed multiple times in support of the War on Terror in Iraq and Afghanistan. He also noted Callahan's continued impact to his community including being a college professor who helped start a veterans' network, and being involved in Scouts and the local American Legions.

Luke Fischer, Facilities Dir., discussed an agreement between Linn County and Baker Group to replace county cameras. The parts are quoted at \$58,527.07 and the labor is quoted at \$15,008.24. The funding is from Project 65.

Motion by Meisheid, approved by Scheetz to approve an agreement between Linn County and Baker Group in the amount of \$73,535.31 to replace county cameras.

Joi Alexander, Communications Dir., discussed the Linn County Crisis Communication Plan. Alexander incorporated input from the Sheriff's Office and Public Health. This plan is for Linn County as a government and not an event that would activate the Emergency Operations Center (EOC).

Supervisors Meisheid and Scheetz both expressed their appreciation for the work that Alexander put into this and for seeking input from other county departments.

Motion by Meisheid, seconded by Scheetz to approve the Linn County Crisis Communication Plan.

Darrin Gage, Dir. of Policy & Admin., discussed extending the time for Snyder & Associates to file a revised preliminary plat and report with the Auditor's Office for the Lisbon-Mount Vernon Area Benefitted Emergency Medical Services District. Snyder did submit in time, but the Auditor's Office has some questions after reviewing the report. Gage asked that the Board extend that deadline to sometime in the first week of January.

Motion by Meisheid, seconded by Scheetz to extend the time for Snyder & Associates to file a revised preliminary plat and report with the Auditor's Office for the Lisbon-Mount Vernon Area Benefitted Emergency Medical Services District to January 9, 2026.

Gage then discussed a resolution awarding the contract for the Linn County Courthouse Interior Remodeling Project. Four bids were received and Garling Construction was the apparent low bidder. The amount is below the budget amount that was set aside. Gage recommends approval.

Motion by Meisheid, seconded by Scheetz to adopt Resolution 2025-12-198

**A RESOLUTION AWARDING CONTRACT FOR THE
LINN COUNTY COURTHOUSE INTERIOR REMODELING PROJECT**

WHEREAS, pursuant to a Notice to Bidders duly posted as prescribed by Resolution 2025-11-173 of the Linn County, Iowa Board of Supervisors ("Board"), and as required by Iowa law, the Board received sealed bids for the Linn County Courthouse Interior Remodeling Project ("Project"); and WHEREAS, each bid submitted for the Project received careful consideration, and it is now necessary and advisable to award the contract for the Project.

BE IT THEREFORE RESOLVED by the Board as follows:

1. The sealed bid for the Project submitted by the contractor, and in the amount set out below, is the lowest responsible bid received for the Project, and is fully responsive to the plans and specifications for the Project.

Contractor
Garling Construction, Inc.
1120 11th Street
Belle Plaine, IA 52208

Bid Amount
\$722,300.00

2. The Board hereby awards the contract for the Project to such contractor, and for the total estimated cost set out above, with final settlement to be made on the basis of the unit prices set out in said contract, and on the actual final quantity of each class of material(s) furnished, and said contract is subject to the Notice to Bidders, the plans and specifications for the Project, and the terms of the bidder's written proposal.

3. The Board hereby fixes the amount of the contractor's performance and/or payment bonds at 100 percent of the amount of the contract.

PASSED AND APPROVED this 17th day of December 2025.

Luke Maloney, Building Official, discussed Third and Final Consideration of four ordinance amendments amending provisions in the following: Chapter 105, Article VI, Property Maintenance Code; Chapter 105, Article II, Construction Regulations; Chapter 105, Article VII, Housing Code; and Chapter 12, Article II, Fire Code. There have been no oral or written objections since the second reading.

Motion by Meisheid, seconded by Scheetz to approve upon Third and Final Consideration Ordinance 13-12-2025 amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 12, Article II, Fire Code.

Motion by Meisheid, seconded by Scheetz to approve upon Third and Final Consideration Ordinance 14-12-2025 amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 105, Article II, Construction Regulations.

Motion by Meisheid, seconded by Scheetz to approve upon Third and Final Consideration Ordinance 15-12-2025 amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 105, Article VI, Property Maintenance Code.

Motion by Meisheid, seconded by Scheetz to approve upon Third and Final Consideration Ordinance 16-12-2025 amending the Code of Ordinances, Linn County, Iowa, by amending provisions Chapter 105, Article VII, Housing Code.

The Board recessed at 10:22 a.m. and reconvened at 1:30 p.m. to review the following proposed fiscal year 2027 budgets. Also present: Dawn Jindrich, Finance Dir., Sara Bearrows, Budget Dir., Carolyn Siebrecht, Recorder, Dawn Froese, Deputy Recorder, Dustin Peterson, Veteran Services Dir., Brent Oleson, Treasurer, Tracy Houdeshell, Deputy Treasurer, Nicki Finger, Deputy Treasurer, Lacey Hastings, Deputy Treasurer, and Jennifer Hebert, Deputy Treasurer.

Veteran Services – Bearrows stated that the budget meets the Board of Supervisors guidelines.

Peterson gave a PowerPoint presentation going over his department's budget, projections, and KPI (Key Performance Indicator).

Supervisor Running-Marquardt thanked Peterson for his leadership of the department and the services that he offers the community. She personally knows individuals that have sought out assistance from his department and sees the positive effect that resulted.

Motion by Meisheid, seconded by Running-Marquardt to approve Veteran Services' preliminary FY27 budget appropriations in the amount of \$784,081 and revenues of \$18,000.

Treasurer – Bearrows stated that the budget exceeds guidelines by a total of \$11,585 due primarily to increases in postage rates. Revenues will increase by \$380,108 as a result of investment earnings that are \$623,000 higher than FY26 offset by a decrease in motor vehicle registration fees of \$242,892.

Oleson and Houdeshell offered a thorough overview of their department's budget and KPI. They have no offers to ask for at this time.

Motion by Meisheid, seconded by Running-Marquardt to approve the Treasurer's preliminary FY27 budget appropriations in the amount of \$4,613,869 and revenues of \$8,227,646.

Recorder – Bearrows stated that the budget meets the Board of Supervisors guidelines.

Siebrecht gave an in-depth overview of her department's budget, history, and KPI. An offer was presented for an additional Recording Specialist.

Supervisors Running-Marquardt and Scheetz complimented Siebrecht on the culture that she has built within her office, acknowledging the work that it has taken.

Motion by Meisheid, seconded by Running-Marquardt to approve the Recorder's preliminary FY27 budget appropriations in the amount of \$1,819,120 and revenues of \$1,742,035.

Bearrows pointed out to the Board that Monday, January 5th has a regular Board meeting with a Public Hearing, a closed session, and the afternoon budget meeting. A discussion followed to determine if the

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budget meeting should be moved. It was ultimately decided that the afternoon budget meeting would be cancelled and Bearrows would email out an updated schedule once it was worked out with the original presenting departments.

Adjournment at 3:05 p.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Ana Brunscheen, Executive Assistant

Approved by:

BRANDY Z. MEISHEID, Chairperson
Board of Supervisors