

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, FEBRUARY 17, 2026 9:02 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Vice Chairperson Scheetz and Supervisor Meisheid (via phone until 9:16 a.m.). Absent: Chairperson Running-Marquardt (personal business). Board members voting "AYE" unless otherwise noted.

Vice Chairperson Scheetz called the meeting to order.

Motion by Scheetz, seconded by Meisheid to approve minutes of February 10, 2026 as printed.

The Board heard updates from the following Department Heads:

Charlie Nichols, Planning and Development Dir. – budget update; Planning Intern interviews completed by early March; retirement of Zoning Inspector and looking at a P & D Project Specialist in place of Zoning Inspector; Building Official has adjusted several valuation rates used to calculate permit fees to better reflect the actual regional costs of residential alteration projects; Building Division working on their Building Code Effectiveness Grading Scale audit; customers are receiving phishing emails for invoices to be paid; Comprehensive Plan & Future Land Use Map will be shared publicly in March; work on Coggon Solar project is moving forward; staff has been working on code updates for data centers and gas-fired power plants; working with IT on getting Copilot licenses for staff; monitoring SSB3152; permit activity.

Britt Hutchins, Purchasing Dir. – KPI's; continue to work on LC3 items; fully staffed; budget update; postage statistics; RFP's and bids for various county departments.

Steve Estenson, Risk Management Dir. – reportable injury summary for 2025; assisted with emergency water situation at Secondary Roads; working through some vehicle accidents.

Supervisor Scheetz thanked Estenson for his role on the Juvenile Detention Task Force as he's been an important part of it.

Luke Fischer, Facilities Dir. – LC3 project work will resume the end of the month; Key Performance Indicator (KPI); budget update (spring budget amendment will be needed); continued review natural gas price agreement; 1 custodian vacancy; cold weather resulted in frozen pipes at 2 different buildings; Winter Weather Shelter punch list close out items; Building Automation Software punch list and seasonal training; replaced 87 cameras throughout the county in conjunction with IT; added panic buttons at General Assistance and Veteran Services; converting the Courthouse to wireless panic buttons; replaced 3 geothermal units at Wickiup; card access installed at LIFTS; preparations for phase 1 of Courthouse interior renovations; waiting on proposal from architect for EMA site on Hwy. 13; proposal for ideas for chiller replacement at the Courthouse.

Adjournment at 9:55 a.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Amanda Brown, Deputy Auditor

Approved by:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors