

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, APRIL 1, 2026 10:26 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Running-Marquardt, Vice Chairperson Scheetz and Supervisor Meisheid. Board members voting “AYE” unless otherwise noted.

Chairperson Running-Marquardt called the meeting to order and led the Pledge of Allegiance.

Public Comment: Circe Stumbo, 3839 Cottage Grove Ave. SE, Cedar Rapids, stated that she is speaking on behalf of the Advocates for Social Justice for the National Arab American Heritage Month Proclamation on today’s agenda. She read from the Proclamation that they must come together as Americans to build a peaceful, prosperous, and diverse society, where every individual is treated equally and feels safe. They are in support of the proclamation on today’s agenda.

Newman Abuissa, Arab American Institute Iowa Chair, stated that he appreciates the support for the Arab community. He is in opposition to the war in Iran that is costing more than \$2 million a day. He referenced Linn County accepting Arabs and their coexistence and wanting to stand in unity. Abuissa appreciates law enforcement and contributing to the community.

Motion by Running-Marquardt, seconded by Scheetz to approve minutes of March 30, 2026 as printed.

Motion by Scheetz, seconded by Meisheid Accounts payable checks dated 04/01/26 #71020873 to 71020966 in the amount of \$550,112.73; and ACH in the amount of \$1,760,803.34; for a total of \$2,310,916.07 and voids totaling \$1,300.00.

Motion by Scheetz, seconded by Running-Marquardt to approve payment to Brandy Meisheid in the amount of \$107.00.

VOTE: Scheetz & Running-Marquardt – Aye Meisheid - Abstain

Motion by Running-Marquardt, seconded by Scheetz to approve Consent Agenda as follows:

Resolution 2026-4-48

A RESOLUTION TO ESTABLISH ROAD CLOSURE AND DETOUR FOR FM-C057(179)—55-57

WHEREAS: Linn County Project FM-C057(179)—55-57, Bridge Replacement, on Covington Road (W36) in Linn County will begin soon.

WHEREAS: this project lies on a marked Farm-to-Market route, and

WHEREAS: a detour must be established to close a marked route for longer than 48 hours, and

WHEREAS: a map of the detour is attached hereto.

NOW THEREFORE BE IT RESOLVED that the Linn County Board of Supervisors hereby authorize and direct the Linn County Engineer to place the appropriate signs to establish the following detour: commencing at the intersection of Blairs Ferry Road and Shellsburg Road east 7.32 miles along Blairs Ferry Road until Edgewood Road NE, then continue south 0.35 miles on Edgewood Road NE until US Highway 100, then continue west 3.75 miles on US Highway 100 to the end of the detour at Covington Road. (See attached map)

Signs shall be placed when and as necessary to protect the work and the traveling public in accordance with the Manual on Uniform Traffic Control Devices and Chapter 306 of the Code of Iowa.

Resolution 2026-4-49

A RESOLUTION TO ESTABLISH ROAD CLOSURE AND DETOUR FOR M-376746K(26)

WHEREAS: Linn County Project M-376746K(26), HMA Paving, on Wright Brothers Blvd (E70) in Linn County will begin soon.

WHEREAS: this project lies on a marked Farm-to-Market route, and

WHEREAS: a detour must be established to close a marked route for longer than 48 hours, and

WHEREAS: a map of the detour is attached hereto.

NOW THEREFORE BE IT RESOLVED that the Linn County Board of Supervisors hereby authorize and direct the Linn County Engineer to place the appropriate signs to establish the following detour: commencing at the intersection of Wright Brothers Boulevard and Edgewood Road, head North 3.18 miles along Edgewood Road until Highway 30 then continue west 1.35 miles on Highway 30 to the Highway 151/Williams Boulevard exit, then continue southwest 5.6 miles along Highway 151/Williams Boulevard to the end of the detour at Wright Brothers Boulevard. (See attached map) Signs shall be placed when and as necessary to protect the work and the traveling public in accordance with the Manual on Uniform Traffic Control Devices and Chapter 306 of the Code of Iowa

Resolution 2026-4-50

A RESOLUTION TO AWARD AND AUTHORIZE ENGINEERS TO SIGN CONTRACT FOR THE REPAIR OF MULTIPLE ROADS WITHIN THE TWIN KNOLLS SUBDIVISION AND OFF BEVERLY ROAD

WHEREAS, the Linn County Board of Supervisors, hereafter referred to as “the Board”, believes the M-DERECHO ROAD REPAIR(26), hereafter referred to as “the project” is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as asphalt leveling to repair subdivision roads from derecho debris removal operation; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Pelling, L.L. Co., Inc. in the amount of \$1,688,156 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Linn County Board of Supervisors, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels, Garret A. Reddish or Jon L. Larson, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 3/24/2026.

Resolution 2026-4-51

A RESOLUTION TO AWARD AND AUTHORIZE ENGINEERS TO SIGN CONTRACT FOR THE REPAIR OF MULTIPLE ROADS WITHIN THE TWIN KNOLLS SUBDIVISION

WHEREAS, the Linn County Board of Supervisors, hereafter referred to as “the Board”, believes the M-TWIN KNOLLS REPAIR(26), hereafter referred to as “the project” is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as asphalt leveling to repair multiple roads within the Twin Knolls Subdivision; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Pelling, L.L. Co., Inc. in the amount of \$117,524 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Linn County Board of Supervisors, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels, Garret A. Reddish or Jon L. Larson, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 3/24/2026.

Resolution 2026-4-52

A RESOLUTION TO AWARD AND AUTHORIZE ENGINEERS TO SIGN CONTRACT FOR A CULVERT REPLACEMENT ON MERRITT ROAD

WHEREAS, the Linn County Board of Supervisors, hereafter referred to as "the Board", believes the M-RCB 1092(26), hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as replacing an existing 108" diameter metal culvert with a proposed 12'x6' reinforced concrete box (RCB) culvert on Merritt Road, at an unnamed tributary located approximately 850 feet west of the Shaw Road intersection; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from K Construction, Inc. in the amount of \$171,526 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Linn County Board of Supervisors, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels, Garret A. Reddish or Jon L. Larson, the County Engineer or Assistant County Engineer for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let on 3/24/2026.

Resolution 2026-4-53

APPROVING A PROPERTY USE REQUEST FOR PERMISSION TO UTILIZE THE LINN COUNTY COURTHOUSE FOR THE PURPOSE OF CONDUCTING MOCK TRIAL TOURNAMENT

WHEREAS, Linn Mar Community School District, has requested permission to use courtrooms at the Linn County Courthouse, for the purpose of conducting a Mock Trial on Thursday, May 14, 2026, and;

WHEREAS, the Linn County Attorney's Office, Linn County Sheriff's Office, Linn County Facilities Department, Linn County Risk Management Department and the State of Iowa Court Administrator have recommended approval of this request,

BE IT THEREFORE RESOLVED by the Board of Supervisors of Linn County, Iowa, that the above request is herewith approved subject to the following conditions:

The personnel sponsoring the Mock Trial will follow the directions given by Linn County employees.

The personnel sponsoring the Mock Trial will be responsible for seeing that all courtroom furniture and items are returned to the same place they were before the Mock Trial started.

The personnel sponsoring the Mock Trial will oversee the proper conduct of the event. The applicant will accept the appropriate Linn County issued fee(s) associated with the cleaning of the facility following the event.

Approve and authorize the chairperson to sign an Acceptance of Proposal from Unzeitig Construction to furnish labor and materials to remodel the existing library in the County Attorney's Civil Division office area into a private office for the sum of \$6,825.

Approve and authorize the Chairperson to sign the proposal between Siemens Industry Inc. and Linn County for a three-year software subscription service in the amount of \$70,779.42.

Approve purchase order PO885 in the amount of \$15,095.50 to CDW GOVT for the wireless DECT headset system for Teams phones for the IT Department.

Approve and authorize the Chairperson to sign an agreement between Abbe Center for Community Mental Health and Linn County Juvenile Detention to provide Mental Health Services for the youth at Linn County Juvenile Detention Center. The amount invoiced varies on services provided, from \$49.17 to \$298.53.

Approve purchase order PO884 in the amount of \$7,100 to Acterra Group LLC. to remove fuel tank and disconnect Fuelmaster system at the Walford Rd Shop and reinstall fuel tank and reconnect Fuelmaster system at the Alice Shop for the Secondary Road Department.

Supervisor Running-Marquardt read a letter recognizing Jason Loftsgard as the Linn County Veteran of the Month for March 2026.

Dustin Peterson, Veteran Services Dir., shared Loftsgard's accomplishments including serving active duty and National Guard as well as being promoted to 1st Sergeant. He also thanked the Sheriff's Office for attending this morning's meeting and showing their support.

Supervisor Scheetz read Proclamation: National Arab American Heritage Month, April 2026.

Motion by Scheetz, seconded by Meisheid to adopt said Proclamation.

Supervisor Meisheid read Proclamation: Child Abuse Prevention Month, April 2026.

Motion by Meisheid, seconded by Scheetz to adopt said Proclamation.

Supervisor Running-Marquardt read Proclamation: Week of the Young Child, April 11–17, 2026.

Motion by Running-Marquardt, seconded by Scheetz to adopt said Proclamation.

Motion by Running-Marquardt, seconded by Scheetz to open Public Hearing on a proposal to convey County-Owned real property (Dows Farm) located generally between Dows Road, Mount Vernon Road SE, and Wanatee Creek Road, Cedar Rapids, Iowa.

Charlie Nichols, Planning & Dev. Dir., stated that the Dows developer has a proposal to purchase the farm property. It is approximately 40 acres with an intended use to integrate it. An appraisal was done last year and came back at \$273,000 which is the suggested sale price. This property is deed restricted and limited to farming use. Proof of publication was presented and there were no oral or written objections.

Motion by Running-Marquardt, seconded by Scheetz to close public hearing.

Nichols also discussed authorizing the Chair to sign a Resolution Approving and Authorizing the Conveyance of Linn County-Owned Real Property (Dows Farm), located along the north side of Mount Vernon Road SE, Cedar Rapids, Iowa, between Dows Road and Wanatee Creek Road, by Special Warranty Deed and Authorizing the Execution of Said Deed, to Dows Agri Community Development LLC.

Supervisor Meisheid highlighted that they are selling at the appraisal price due to the limited use of the property and they will be moving forward with an agri-community.

Supervisor Running-Marquardt added that they have overcommunicated about this and are moving forward. She feels it is a really good partnership, and this will help to find a greater balance between public and private.

Motion by Running-Marquardt, seconded by Scheetz to adopt Resolution 2026-4-54
A RESOLUTION APPROVING AND AUTHORIZING THE SALE OF LINN COUNTY-OWNED REAL PROPERTY BY SPECIAL WARRANTY DEED AND AUTHORIZING THE EXECUTION OF SAID DEED

WHEREAS, Iowa Code Section 331.361 authorizes and empowers the Linn County Board of Supervisors (the "Board") to dispose of an interest in real property by sale; and WHEREAS, Linn County, Iowa (the "County") is the title holder to certain real property (the "Dows Farm Property") located along the north side of Mount Vernon Road SE, Cedar Rapids, Iowa between Dows Road and Wanatee Creek Road and legally described as:

Parcel A, Plat of Survey No. 2991, Linn County, Iowa as recorded as Document 2025-030937 in the Office of the Linn County Recorder

WHEREAS, In accordance with the Purchase, Sale and Development Agreement dated May 11, 2022, between LINN COUNTY, IOWA and DOWS AGRI COMMUNITY DEVELOPMENT LLC, and in accordance with the Governing Plan for the Dows Farm Agri-Community recorded on April 9, 2025 as Document 2025-008451 of the records of the Linn County, Iowa, Recorder, DOWS AGRI COMMUNITY DEVELOPMENT LLC, has elected to exercise its right to purchase the Dows Farm Property; and

WHEREAS, the Board passed and approved Resolution No. 2026-3-47 on March 25, 2026, which sets forth its proposal to sell and convey the Dows Farm Property to Dows Agri Community Development LLC for the appraised value of \$273,000; and

WHEREAS, the Board published a notice of the time and place of the public hearing on the proposal to sell and convey the property in the Cedar Rapids Gazette on March 28, 2026, in accordance with Iowa Code Section 331.305; and

WHEREAS, in accordance with the above-described notice and Iowa Code Section 331.361, the Board conducted a public hearing on April 1, 2026, on its proposal to sell and convey the property to Dows Agri Community Development LLC at which time any interested person had the opportunity to appear to file a written or oral objection to the proposal.

BE IT THEREFORE RESOLVED by the Board as follows:

The Board determines that there is no further public use by the County for the property.

The Board determines that it is in the best interest of the County to sell and convey the Dows Farm Property to Dows Agri Community Development LLC by Special Warranty Deed.

The Board approves and authorizes the sale and conveyance of the Dows Farm Property by Special Warranty Deed to Dows Agri Community Development LLC.

The Board hereby authorizes the Chairperson of the Board to execute the Special Warranty Deed selling and conveying the Dows Farm Property to Dows Agri Community Development LLC and all other documents required to finalize the sale of the property.

Nichols also presented a Resolution Approving Letter of Support for Twenty40 Building Concepts for a Multi-Family and Single-Family Workforce Housing Tax Credit Application at Dows Farm Agri-Community. Every year the state out of Iowa puts out a program that provides a tax credit and Dows would like to apply. The application to the state requires a letter of support from the jurisdiction and a local match per dwelling. This resolution can be submitted with the application.

Board members expressed their appreciation for this application as they are all supportive of additional affordable housing.

Motion by Running-Marquardt, seconded by Scheetz to adopt Resolution 2026-4-55
A RESOLUTION APPROVING LETTER OF SUPPORT TO TWENTY40 BUILDING CONCEPTS INC-DOWS FARM AGRI-COMMUNITY FOR A MULTI-FAMILY AND SINGLE-FAMILY WORKFORCE HOUSING TAX CREDIT APPLICATION

WHEREAS, Twenty 40 Building Concepts, Inc. (the "Developer") is proposing to undertake a multi-unit residential development project on property located North of Mount Vernon Road and East of Dows Road, Linn County (the "Property") and is applying for Workforce Housing Tax Credit (WHTC) funds through the Iowa Economic Development Authority (IEDA); and

WHEREAS, the project consists of 21 (twenty one) market rate loft style residential units and six (six) single family residential units (the "Project"); and

WHEREAS, the WHTC Program requires the County to provide local match of not less than \$1,000 per dwelling unit associated with the Project, which local match can be satisfied through property tax exemption or rebate; and

WHEREAS, the County has established economic development programs that guide the use of financial assistance and aid in achieving the economic development objectives of the County; and

WHEREAS, the Project qualifies for the County's Local Match-Economic Development Program which provides a 10-year 100% Abatement incentive program which is estimated to be \$1,042,000 in total taxes (the "County Incentive"); and

WHEREAS, the County Incentives authorized by this Resolution meets the requisite match requirement as required by the WHTC program.

NOW, THEREFORE, IT IS HEREBY RESOLVED by Linn County, Iowa, that the County hereby expresses its support of an application on behalf of the Developer to IEDA for the WHTC funds and providing local match funds under the Local Match-Economic Development Program as provided herein.

Sara Bearrows, Finance Dir., discussed setting a public hearing date for the FY27 proposed budget. This is the last step in the FY27 budget process.

Motion by Running-Marquardt, seconded by Scheetz to set a public hearing for Wednesday, April 22, 2026, at 10 a.m. in the Formal Board Room at the Jean Oxley Public Service Center, 935 2nd Street S.W. Cedar Rapids, Iowa, on the fiscal year 2027 proposed budget.

Dave Thielen, LCCS Dir., presented a contract between the Iowa Department of Health and Human Services and Linn County Community Services for the Ryan White Client Services Program, effective April 1, 2026, through March 31, 2027, amount not to exceed \$264,607. This is not the full contract amount; it pays for salaries and benefits

short term. He will come back to the Board with an amendment for the remainder of the year.

Supervisor Scheetz added that this contract provides lifesaving care to residents with HIV and the funds to maintain the services.

Motion by Running-Marquardt, seconded by Scheetz to approve and authorize the Chair to sign a contract retroactive to March 31, 2026, between the Iowa Department of Health and Human Services and Linn County Community Services for the Ryan White Client Services Program, effective April 1, 2026, through March 31, 2027, amount not to exceed \$264,607.

Motion by Running-Marquardt, seconded by Scheetz to remove the Closed Session from the agenda.

Adjournment at 10:53 a.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor
By: Amanda Brown, Deputy Auditor

Approved by:

KIRSTEN RUNNING-MARQUARDT, Chairperson
Board of Supervisors