



LINN COUNTY COMMUNITY SERVICES BOARD

Zoom

Tuesday, November 8th - 12:00 p.m.

PRESENT: Bob Hebl Melissa Dean Diane Daubenmier Mike Hines (joined after
12:08)
Erin Koehn Mike Tiernan Robin Shelby

GUEST: Melissa Wahl

STAFF: Nichole Baker-Jones Jody Bridgewater Amy Grunewaldt
Erin Foster Stacey Lietz Staci Meade
Dawn Schott David Thielen Gloria Witzberger

CALL TO ORDER

The meeting was called to order at 12:01 p.m.

MINUTES FROM THE OCTOBER MEETING

The minutes from the October meeting were approved. MSC: Hebl/Tiernan (6-0).

FUNDED AGENCY PRESENTATION - HORIZONS

Melissa Wahl presented information about the work being done at Horizons. Horizons serves an average of 630 clients per month with home meal delivery. They also have 87 congregate meal clients. There has been a large growth in service. Meals are prepared in house in Cedar Rapids and are delivered through volunteers with nearly 99% of the routes covered by volunteers. They serve Linn, Washington, and Johnson counties. They have started serving Geneva Tower as a congregate site, with about 40-50 clients per day.

They have introduced a Mobile Meals app that allows volunteers to have turn by turn and allows for secure notes for coordinators to follow up on. The app also has information about the clients as well as notes for the driver. This is part of the More Than A Meal program, which improves access to healthy food, the ability to react quickly to emerging needs, and building relationships. 75% of clients report feeling less isolated. This overall helps seniors to age in their homes longer, and this is in partnership with Corridor/UniteUS.

In October 2021 they were serving 736 unduplicated clients and this has grown 28% in the past 12 months. Extended Snap benefits ended 3/31/22, the average meal costs went up and rising costs have impacted both clients and Horizons. Horizons is spending \$6,000/month on food more than it was this time last year.

The Older Americans Act funds meals at \$4.32 for home delivered and \$3.88 for congregate. Linn County has covered approximately 19,000 home delivered meals in FY22.

Melissa asked about the increase in demand and how this has impacted the volunteer pool. Melissa noted that they experience a deficit during the colder months due to their largely retired volunteer base leaving town.

Mike Hines asked where the SELCC congregate site is located. It is in Lisbon. Mike also asked what days meals are served. They are M-F for hot meal delivery, but there are also frozen meals and breakfast bags. Bob asked about the time volunteers can spend with clients, and there are time restrictions due to food safety.

David shared that LCCS provides Horizons with approximately \$110,000.

MONTHLY BUDGET REPORT

Monthly Budget Report - Staci noted that there is not a monthly budget report due to timing and the current external audit.

CACFP Report - Staci presented the CACFP report. She noted that the average daily attendance continues to be a major area that can impact programs, particularly given illnesses. There is policy work being done to address this. The budget side reflects on track for S&B, but that food expenses are over budget with food costs continuing to rise due to inflation. This is on the radar for the upcoming budget season. The CACFP report was approved. MSC: Hebl/Shelby (7-0)

FY24 Budget Update - Staci noted that she is working with LCCS managers to develop the base budget for continuance of service at current level. She is also working with managers to compile information about offers or vehicle requests. The S&B report is an area of ongoing work.

EXECUTIVE DIRECTOR REPORT

ARPA Updates: David presented information about ARPA's second round of funding. The board of supervisors has made their awards, LCCS has submitted a request for technology upgrades that was not funded. The departments will analyze their needs and then add to the spring amendment or budget as necessary.

PROGRAM UPDATES

Home Health: Stacey provided the update for Home Health. They have been awarded their full grant from IDPH. She anticipates that there will be funding cuts coming in the future. Reporting has also changed. She is working through succession planning; 50% of her staff is retirement eligible. One of her staff intends to retire after the 1st of the year. She expects another to follow shortly. This may be an opportunity to reevaluate staffing levels and program structure. They will not be accepting new clients through the holidays due to vacations and absences.

Child/Youth Development: Gloria provided the update for CYD. They have submitted their ECI quarterly report as well as their reapplications for grants. Their NAEYC site visit window is January to June and they will schedule a visit for accreditation. The Child Development Center is preparing for a quality rating review. These quality reviews show a level of excellence and can potentially increase their reimbursement levels. They are working on key performance indicators and are working with a

new state fingerprinting process that is free. One of the legislative priorities is to invest in the childcare industry and have the income level reflect the level of work.

Early Childhood Iowa: Amy presented the report for ECI Decat. The funding for ECI is split broadly between five different areas, with Child Health, Affordable Care, In-Home, Parent Education, and Quality Supports. Amy provided an overview of performance measures for these different and the annual report presented. Amy also presented information about specific programs and their performance indicators. Amy noted the importance of presenting this information to the state because there is philosophical disagreement about supporting 0-3 where ECI wants to focus on 0-5.

East Central Region - Linn County: Jody provided an update for ECR. They are working on providing shelter for those transitioning out of hospitalization. Jody reminded the group that there are still training dollars available.

Ryan White: Nichole presented the update for Ryan White. To date they have 202 ongoing clients. They have about 48 clients per case manager which would typically be above the recommended case load. She intends to request an additional case manager through the offer process and she anticipates that they could be 20-30 clients over contract by the end of the fiscal year with an influx of high risk high need clients.

Options of Linn County: David presented the update for Options. Groups are making regular outings and have been able to go to volunteer sites. They have renewed their nurse contract and have completed their corrective action plan for CARF.

NEW BUSINESS

Bob reminded the group of upcoming meetings. The meeting adjourned at 12:57 p.m.

Leah Coffman, Recorder

DATE OF NEXT LCCS BOARD MEETING

12:00 PM, Tuesday, December 13th, 2022

Zoom

Cedar Rapids, IA 52404

MISSION: Linn County Community Services addresses local health and human service needs by providing direct services, community planning, and administration of local, state, and federal funds in ways that promote service availability, access, cost-effectiveness, and quality.