



LINN COUNTY, IOWA, CONSERVATION BOARD

MINUTES OF THE MONDAY, DECEMBER 19, 2022, BOARD MEETING

The following is a true copy of the minutes of the meeting of the Linn County, Iowa, Conservation Board held on **December 19, 2022**, at Wickiup Hill Learning Center, 10260 Morris Hills Road, Toddville, IA 52341.

Board Members Present

Hillary Hughes, Cindy Burke, Brent Oleson, George Kanz
Brent Oleson joined the meeting by phone.

Board Members Absent

Steve Emerson

Staff Present

Dennis Goemaat, Executive Director; Daniel Gibbins, Deputy Director; Randy Burke, Planner; Ted Doscher, Planner; Ryan Schlader, Community Outreach Specialist;

Others Present

Tom Pepper; Greg Januska; Diane Handler; Kyle Lundberg, Gary Roling

Call To Order

President Hughes called the meeting to order at 12:00 PM

Public Comment

Diane Handler presented a check from the Linn County Trails Association for \$100,000 toward the Grant Wood Trail development from Oxley Road to Creekside Road.

ITEM R1. Approve Consent Agenda

Motion by Burke, second by Kanz

To approve the consent agenda.

Vote: aye: all present
 nay: none
 absent: Emerson

The consent agenda was approved and involved the following items:

ITEM C1. Approve minutes of the November 28, 2022 monthly meeting

ITEM C2. Approve claims list and expenditures – Claims List # 2023-6.

Claims and Transfer list #2023-6 involving claim #6-709 through #6-799

ITEM C3. Receive and place on file the November 2022 financial/budget report.

ITEM C4. Receive and place on file the November 2022 activity report.

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ITEM C5. Acceptance of gifts.

1. Gift #10-2023 – Monetary donation (\$10,000) from the Busse Foundation for undesignated support of the conservation program.
2. Gift #11-2023 – Donation of prairie management tools (backpack sprayers, swatters, fuel tank and hoses) for the natural resource work unit.
3. Gift #12-2023 – Monetary donation (\$3,000) from NATOPAKAMA Bittersweet Inc. to support the South San Juan Wilderness Trek.
4. Gift #13-2023 – Monetary donation (\$100) from Justen & Kimberly Tucker to support the South San Juan Wilderness Trek.
5. Gift #14-2023 – Monetary donation (\$40) from Friendship Force of CR/IC for undesignated support.

ITEM C6. Capital Improvement Program updates

REGULAR AGENDA:

ITEM R2. Discuss and decide on Resolution #2022-35 setting date and time for the public hearing regarding the proposed plans, specifications, form of contract and estimated cost for bridge replacement on the Cedar Valley Trail, Project #5-21.

Randy Burke reviewed Resolution #2022-35 setting date and time for the public hearing regarding the proposed plans, specifications, form of contract and estimated cost for bridge replacement on the Cedar Valley Trail, Project #5-21.

MOTION by Kanz, second by Burke

To approve Resolution #2022-35 setting the public hearing.

VOTE: aye: all present
 nay: none
 absent: Emerson

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ITEM R3. Discuss and decide regarding a professional services agreement with Shive Hattery for design, bidding and construction drawings for the Pinicon Ridge Park campground expansion, Project #29-21.

Randy Burke reviewed a professional services agreement with Shive Hattery for design, bidding and construction drawings for the Pinicon Ridge Park campground expansion, Project #29-21.

MOTION by Burke, second by Kanz

To approve the professional services agreement and authorize the Director to sign the agreement.

VOTE: aye: all present
 nay: none
 absent: Emerson

ITEM R4. Discuss and decide regarding authorizing staff to order two cabin packages from Design Homes for the Pinicon Ridge Park campground expansion project, Project #29-21.

Goemaat reviewed an order for two cabin packages from Design Homes for the Pinicon Ridge Park campground expansion project, Project #29-21. Hughes asked about construction details. Goemaat confirmed the cabins would be erected through contract.

MOTION by Kanz, second by Burke

To authorize staff to reserve two production slots on the 2023 construction calendar for cabins.

VOTE: aye: all present
 nay: none
 absent: Emerson

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ITEM R5. Discuss and decide regarding authorizing staff to sign a memorandum of understanding with the Iowa Department of Natural Resources to assist with Alliant Energy's One Million Tree initiative.

Gibbins reviewed a memorandum of understanding (MOU) with the Iowa Department of Natural Resources to assist with Alliant Energy's One Million Trees initiative.

MOTION by Burke, second by Kanz

To approve and authorize staff to sign the MOU.

VOTE: aye: all present
 nay: none
 absent: Emerson

ITEM R6. Board member / staff reports – Board members and staff may report and/or discuss meetings or activities in which they have been involved. (Conservation Board & staff)

1. Ryan Schlader – Schlader reported on recent community outreach, media and marketing efforts.
2. Updates:
 - a. Recognition of Hillary Hughes for her service on the Board – The Board and staff recognized Hillary Hughes with a commemorative plaque for her ten years of service on the Conservation Board. Hughes offered comments of gratitude to members of the Board and staff she was able to work with over her ten-year tenure.
 - b. Goemaat discussed next steps on the Biechler Bridge study.

ITEM R7. Public comment

None.

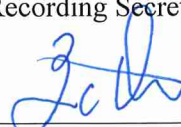
ITEM R8. Adjourn

The meeting was adjourned at 12:20 PM.

Daniel Gibbins typed the above minutes.

SEAL



Recording Secretary


Board Secretary