

Linn County Early Childhood Iowa Governance Board MINUTES

December 17, 2021 12 PM via Zoom Webinar with public in person option available in CSB, 1240 26th Ave Court SW, Cedar Rapids Room # 2213.

Call to order: Andrea Rogers, Board Chair, called the meeting to order at 12:01 pm with (8/13) present and (9/13) present at 12:02 pm.

Name	Present	Excused	Un-Excused	Guests	Staff
Richard Barrett (consumer)		X			
Linda Bigley (citizen)	X				
Karey Chase (human services)	X @ 12:02pm				
Ana Clymer (citizen)		X			
Tricia Kitzmann (citizen) Board Member at Large	X				
Karen Lewis (citizen)	X				
Dan Louzek (health)		X			
Patrick Munyakazi (faith) Secretary	X				
Andrea Rogers (business) Chair	X				
Ben Rogers (elected)	X				
Nancy Scheumann (citizen)		X			
Drew Westberg (education) Chair-Elect	X				
Jasmine Wu (citizen)	X				
Kristen Peyton, ECI Grant Coordinator					X
Amy Grunewaldt, ECI Director					X
Kelly Nelson, NPP				X	
Melissa Williams, CART				X	

Committee Minutes since last Board Meeting: Included in the packet.

Public Comment: Public invited to insert comments in Chat Box. No comments.

Action: Minutes of October and November ECI Board Meeting:

- **MSC:** (Westberg, Bigley) Motion and Second to approve minutes from October Board Meeting. Motion carries unanimously.
- **MSC:** (Wu, Westberg) Motion and Second to approve minutes from November Board Meeting. Motion carries unanimously.

Board Operations:

Discuss Application for ARPA \$: Amy Grunewaldt has met with community partners for discussions regarding the goals, strategic planning and timeline of the project. Exec members had a robust discussion about the Child Care Workforce Retention and Recruitment (CCWRR) Bonus Program.

Priorities of the project:

- Priority #1 Recruitment stipends for child care center staff (hiring bonus)-\$62,000
- Priority #1 Retention stipends for child care center staff (one-year fiscal stipend)-\$187,500
- Priority #2 Child Development Home Stipends
- Total request of \$249,500 for three (3) years.

Eligibility Criteria:

- Employ less than 15 staff
- Earn a level 3 or higher on the Iowa Quality Rating System
- Priority to child development centers serving at least 35% of children receiving child care assistance

- Child care staff cannot be currently receiving or currently eligible for Wage\$ Child Care Supplement program.

Detailed outline of the request included in the packet.

Action: Board Application for ARPA \$:

- **MSC:** (Wu, Bigley) Motion and Second to approve ECI application submittal for ARPA \$ on behalf of the Linn County child care community. Motion carries unanimously.

Action: Board By-Laws 2nd and Final Review: Board members completed a brief second and final review of the Board By-Laws. Extensive updates were completed in FY 20, with only minor edits needed this FY. The Nominations Committee was moved from a Standing Committee to an Ad-Hoc Committee.

- **MSC:** (Bigley, Chase) Motion and Second to approve the revised Board By-Laws. Motion carries unanimously.

Community & Program Engagement:

Action: Program Budget Revisions: CART (over 5% cap & out-of-state travel): The CART program is seeking Board action on their budget revision request due to the \$ amount to be shifted between categories being over the 5% cap and requesting out-of-state travel. There is unexpended \$ to be shifted in the CART budget because the original budget was submitted when the .4 FTE position was vacant, the position is now filled and the salary/benefits for the position are less than originally proposed. ECI-funded CART staff, Hilary Robinson & Melissa Williams, would like to attend the 4-day National Training on Effective Practices Conference in Tampa, Florida. The training is intended to provide an in-depth learning experience built around the Pyramid model (i.e. Early Childhood PBIS). More details included in the packet.

- **MSC:** (Westberg, Kitzmann) Motion and Second to approve the CART budget revision and out-of-state travel. Motion carries unanimously.

Open Agenda: Amy Grunewaldt shared that she will send new Board calendar invites for the remainder of the FY Board meetings.

Melissa Williams, CART provider, thanked the ECI Board for the opportunity to travel to Florida for the National Training on Effective Practices Conference.

Next Meeting: January 25, 2022 @ 3 pm

Motion to Adjourn:

- **MSC:** (Wu, Bigley) Motion and Second to adjourn. Motion carried unanimously. Meeting adjourned at 12:20 pm.

Reviewer: Patrick Munyakazi, Secretary

Signature: Patrick Munyakazi

Date: 01/11/2022

Recorder: Kristen Peyton

Signature: Kristen Peyton

Date: 1/11/2022