

MINUTES
LINN COUNTY FOOD SYSTEMS COUNCIL
Thursday, August 25, 2022

The Linn County Food Systems Council meeting was called to order at 12:07 P.M. in conference room 3A/3B at the Jean Oxley Public Service Center, 935 2nd St. SW, Cedar Rapids, Iowa.

PRESENT: August Stolba, Prairiewood Franciscan Spirituality Center
Amy Hockett, LCPH
Stephanie Schrader, City of CR Community Services Coordinator
Emmaly Renshaw, Feed Iowa First
Melissa Wahl, Horizons
Emily Qual, Restaurant Manager
Jacquie Montoya, LCPH
Laura Seyfer, Cedar Rapids Metro Economic Alliance

ABSENT: Sarah Blais, NewBo City Market
Sandy Rosenberger, ISU Extension
Kim Guardado, HACAP
Laura Krouse, Abbe Hills Farm
Tamara Marcus, LC BOS Sustainability Manager

OTHERS

PRESENT: Ilsa Dewald

STAFF: Mike Tertinger, Senior Planner
Cathy Coppess, Recording Secretary

Approval of Minutes

Motion by Seyfer and second by Qual to approve the July 28, 2022 LCFSC minutes as submitted, all members present voting yes to approve.

Monthly Budget Report

Tertinger said the remaining operating account balance as of today is \$4,000.

FARE Grant Discussion

Subcommittee Updates:

Grant Summary: Release and marketing will go through Britt for the county's social media pages. Rosenberger and Renshaw will contact the immigrant outreach.

Scoring Matrix: Anyone with a conflict of interest should excuse themselves from scoring.

Program Officer RFP: Schrader proposed using "coordinator" instead of "officer", all agreed.

Application: Discussion on capping the maximum number of hours allowed. Also on monthly to quarterly check-ins to keep the commission aware of the progress. Chair/Vice-chair will need to go to the BOS meeting to get the awards signed.

Grant Management Software: Stobla attempted to show a brief tutorial on the software. Stolba, Tertinger, Montoya, Qual will meet to all get up to speed on the review process.

Timeline: Deadlines were discussed, but aiming for Grant release November 1, closing deadline December 15, review/decision January meeting. Looking to have checks available to the award winners by March 1. Next cycle to start in May-June -July. Early submittals will be accepted.

Open Discussion:

Adjournment - The meeting adjourned at 1:35 PM

Respectfully submitted,

A handwritten signature in blue ink, reading "Cathy Coppess", written over a horizontal line.

Cathy Coppess, Recording Secretary

Approved,

A handwritten signature in blue ink, appearing to read "Emmaly Renshaw", written over a horizontal line.

Emmaly Renshaw, Vice-Chair