



LINN COUNTY HISTORIC PRESERVATION COMMISSION
935 Second Street SW ▪ Cedar Rapids, Iowa 52404 ▪ 319-892-5138

Minutes
November 16th, 2022

Members Present

Maura Pilcher
Michael LeClere
Barb Westercamp
Steve Ciha
Hilary Copeland-Marvin
Robert Peterson
Nancy Kraft

Absent

Todd McNall

Guests

Staff Present

Stephanie Lientz, Staff Liaison
Susan Bennett, Recording Secretary

Call to Order

Chair Maura Pilcher called the meeting to order at 4 p.m.

Public Comment

None

Approval of Minutes of October 19, 2022

Motion by Kraft, second by Peterson, all present voting aye.

Announcements/Communication

Lientz reminded Commission that the Genealogical Society Christmas Party is on 12/3/22 from 1pm to 3pm. All Commission members are invited.

Lientz discussed a phone call she received from Nancy Vincent of Ely regarding the



proposed demolition of the Ely Community Center, which was on the National Register of Historic Places. Pilcher will respond.

Budget

\$9545. The Fall Amendment is in process. When it passes it will add \$10,040 to the budget. Subtracting the \$4,000 kiosk seed money for Mt Vernon & Lisbon, that leaves \$15,585 in the budget. The amount of seed money will increase due to the increased estimated cost of the kiosks

New Business

Ciha spoke with Darrin at CR Signs for an update on the kiosk pricing. Due to material prices, the price for one kiosk is now \$ 9,170. Discussion was had regarding notifying Mt Vernon and Lisbon of the price increase. The Commission also discussed increasing the amount of the seed money being offered to Mt Vernon & Lisbon to match the increase in price.

Motion by Ciha, second by LeClere, that the Historic Preservation Commission raise the amount of the seed money donation to cover the cost of construction & installation for the Mount Vernon and Lisbon kiosks, so that the cities only owe the original amount we quoted them. Also, to send a letter to Mount Vernon & Lisbon entities informing them of same and inquiring as to the status of their fundraising.

All present voting aye. Motion carried.

Ciha will contact Darrin to let him know that the Mt Vernon & Lisbon kiosks are a go, and he can finalize the pricing and create the contract. We will shoot for a May installation.

LeClere might have computer disks with the kiosk designs – he will check. Lientz will reach out to Amanda Happel to see if she has any relevant data files.

Lientz will write the official letters to Mt Vernon & Lisbon entities regarding the kiosks and the increased seed money amounts. Ciha will reach out informally to Mt Vernon & Lisbon to let them know.

Ciha stated the next kiosk to repair is the Highway Patrol kiosk. The group discussed and decided that we can afford to fix that one in 2023 as well.

Pilcher asked for status of HPC grant application. Copeland-Marvin is currently working with the software, and there is tech support for the program. It will take at several weeks to get it functioning. Kraft wants to revisit the digital part.

Copeland-Marvin & Pilcher will attend the National Trust Conference.

The FY24 Grant Calendar was reviewed. The grant will open to the public on 2/1/23 and

closes 3/31/23. We will hold Pitch the Project in February, and the Grant Briefing will be held virtually in March. For the Pitch the Project, we will hold it during our regular February meeting. Bennett will contact the appropriate staff to reserve 3 A/B for that meeting.

Next Meeting

December 21, 2022

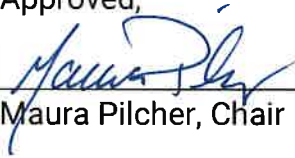
Adjournment -

Motion by Kraft, second by Copeland-Marvin, those present voting aye, to adjourn the HPC meeting at 4:39 p.m.

Respectfully submitted,


Sue Bennett, Recording Secretary

Approved,


Maura Pilcher, Chair