

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, DECEMBER 7, 2022 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers, Vice Chairperson Zumbach and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order and led the Pledge of Allegiance.

Motion by Rogers, seconded by Walker to approve Consent Agenda as follows:

Approve Linn County Communication & Branding Policy, PM-024

Approve Linn County Media Relations Policy, PM-025

Resolution 2022-12-185

RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Supplemental fund to the General Basic fund and, WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows:

Section 1. The sum of \$8,564,304 is ordered to be transferred from the General Supplemental fund to the General Basic fund, to replace FICA, IPERS and insurance costs paid from the General Basic fund.

Section 2. The Auditor has been directed to correct his books accordingly and to notify the Treasurer of this operating transfer, accompanying the notification with a copy of this resolution and the record of its adoption.

Resolution 2022-12-186

RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Basic fund to the Secondary Roads fund and, WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows:

The sum of \$557,442 is ordered to be transferred from the General Basic fund to the Secondary Roads fund, as allowed under the Code of Iowa maximum transfer limits.

Resolution 2022-12-187

WHEREAS, it is desired to transfer monies from the Rural Services fund to the Secondary Roads fund and, WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows:

The sum of \$2,605,479 is ordered to be transferred from the Rural Services fund to the Secondary Roads fund, as allowed under the Code of Iowa maximum transfer limits.

Resolution 2022-12-188

RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Basic fund to the Capital Projects fund and, WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows: The sum of \$1,740,000 is ordered to be transferred from the General Basic fund to the Capital Projects fund, as allowed under the Code of Iowa maximum transfer limits.

Resolution 2022-12-189

RESOLUTION FOR INTERFUND TRANSFER

WHEREAS, it is desired to transfer monies from the General Basic fund to the Conservation Reserve fund and, WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa, NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows:

Section 1. The sum of \$750,000 is ordered to be transferred from the General Basic fund to the Conservation Reserve fund in accordance with the strategic plan adopted by the Conservation Board and funded at \$250,000 annually, in addition to the \$500,000 fiscal year 2013 approved offer for ongoing funding to the Conservation Reserve fund.

Section 2. The Auditor has been directed to correct his books accordingly and to notify the Treasurer of this operating transfer, accompanying the notification with a copy of this resolution and the record of its adoption.

Resolution 2022-12-190

A Resolution approving Temporary Use Permit JTU22-0007 requesting permission to operate a construction staging area for a project to rebuild an existing electric transmission line.

The following description is a summary of Resolution 2022-12-190 as passed and approved by Linn County Board of Supervisors, effective December 7, 2022.

Resolution approving Temporary Use Permit, Case JTU22-0007; V.G Stoner & Sons, owner; and Dairyland Power Cooperative, petitioner; have requested the Linn County Board of Supervisors' permission to operate a construction staging area at parcel number 16-302-51-003-00000, approx. 1500 block of Horn Road, for a CIPCO electric transmission line rebuild project. The staging area will be permitted from December 15, 2022, through November 15, 2023. Poles and staging materials will be delivered to the site this winter. Construction is scheduled for May through October of 2023. Site restoration will immediately follow. Dairyland will park equipment on the site including bucket trucks, digger derrick trucks, skid steers and UTVs. A temporary job

site trailer will also be onsite and connected to power. Hours of operation are scheduled to be Monday through Thursday 7:00am to 6:00 pm. Portable restrooms will be brought to the site. A maximum of 12 employees is anticipated to be on site at any one time. The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at www.linncounty.org

Approve and authorize Chair to sign an American Rescue Plan Act (ARPA) Subaward Agreement between Linn County and African-American Heritage Foundation, Inc. for the Voices Inspiring Progress (VIP) Project in the amount of \$333,000.00.
Approve and authorize Chair to sign a 2023 Linn County Medical Examiner Service Agreement between Donald J Linder, D.O., Linn County Medical Examiner and Linn County effective January 1, 2023 through December 31, 2023

Approve and authorize Chair to sign contract agreement between Linn County and Sarah Blais (Contractor) for the contract period of Nov 15, 2022 through Nov 14, 2023 in an amount not to exceed \$9,000 for Program Coordinator services in support of the ARPA funded Linn County Food Systems Council's Food Access, Resiliency and Equity Grant Program.

Award bid and authorize Chair to sign contract for Capital Improvement Project-2022CP-004-Fuel Tanks and Pumps to Acterra Group, Inc for \$95,260.01

Approve purchase order # P0410 in the amount of \$6,100.00 to Binns & Stevens Explosive Inc. for the purchase of Liquid Chloride for snow and ice control for the Secondary Road Department.

Motion by Rogers, seconded by Walker to approve minutes of Dec. 5 & 6, 2022 as printed.

Motion by Rogers, seconded by Walker to approve claims AP Checks #71009290-#71009373 in the amt. of \$478,905.20, and AP ACH in the amt. of \$1,882,142.98 for a total of \$2,361,048.18; Precinct Election Official claims for AP checks #71009264-#71009289 in the amt. of \$5,614.09, and AP ACH in the amt. of \$150,647.75 for a total of \$156,261.84.

Motion by Rogers, seconded by Walker to open a public hearing approving Proceeding with the Issuance and Sale of not to Exceed \$8,000,000 Aggregate Principal Amount of Revenue Bonds (The Young Men's Christian Association of the Cedar Rapids Metropolitan Area Project) Series 2022, of Linn County, Iowa, and related matters. Proof of publication was presented.

Atty. Dean Spina gave a recap of the conduit financing which allows a city or a county to issue a revenue bond on behalf of a nonprofit, therefore saving a significant amount of interest for the YMCA. He stated that they started with an \$8 million bond but it will actually be closer to a \$6 million bond. There are no tax dollars at risk. There were no oral or written objections.

Motion by Rogers, seconded by Walker to close public hearing.

Motion by Rogers, seconded by Walker to adopt Resolution 2022-12-192
PUBLIC HEARING AND RESOLUTION APPROVING PROCEEDING WITH THE ISSUANCE AND SALE OF NOT TO EXCEED \$8,000,000 AGGREGATE PRINCIPAL AMOUNT OF REVENUE BONDS (THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE CEDAR RAPIDS METROPOLITAN AREA PROJECT) SERIES 2022 OF LINN COUNTY, IOWA, AND RELATED MATTERS. WHEREAS, Linn County, Iowa, (the "Issuer"), is authorized by Chapter 419 of the Iowa Code, as amended (the "Act"), to issue Revenue Bonds for the purposes set forth on Exhibit "A" attached hereto (hereinafter "Project") and to loan the proceeds from the sale of such Bonds, pursuant to a Loan Agreement, to The Young Men's Christian Association of the Cedar Rapids Metropolitan Area, an Iowa nonprofit corporation (hereinafter referred to as the "Borrower"), to be used for the aforesaid purposes; and WHEREAS, Borrower is an organization described in section 501(c)(3) of the Internal Revenue Code which is exempt from tax under section 501(a) of the Internal Revenue Code (a "Tax Exemption Organization"); and WHEREAS, a notice of hearing on the proposal to issue not to exceed \$8,000,000 aggregate principal amount of Revenue Bonds (The Young Men's Christian Association of the Cedar Rapids Metropolitan Area Project) (the "Bonds"), of Linn County, Iowa, has been published as required by law; and WHEREAS, a public hearing has been held at the time and place as specified in said notice of hearing and any and all objections or other comments relating to such Bonds have been heard and it is deemed to be in the best interests of the Issuer, that said Bonds be issued as proposed.
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Linn County, Iowa, as follows:

Section 1. That it is hereby determined that it is necessary and advisable that the Issuer proceed with the issuance of the Bonds (The Young Men's Christian Association of the Cedar Rapids Metropolitan Area Project) in an amount not to exceed \$8,000,000, all as authorized and permitted by the Act and Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended, and to loan the proceeds of the sale of the

Bonds to the Borrower, all upon terms and conditions mutually satisfactory to the County and the Borrower.

Section 2. That at the public hearing conducted by the Board as required by the Act and Section 147(f) of the Internal Revenue Code of 1986, as amended, and pursuant to published notice, all persons who appeared were given an opportunity to express their views for or against the proposal to issue said Bonds and it is hereby determined that any and all objections to the issuance of the said Bonds, are hereby overruled.

Section 3. That the Board shall proceed with the necessary proceedings relating to the issuance of said Bonds upon reasonable advance notice from the Borrower that satisfactory financing terms have been agreed upon with the proposed purchasers and the required documentation has been prepared by Bond Counsel, and approved by all other parties, including the Counsel to Linn County, Iowa.

Section 4. That said Bonds, if issued, and the interest thereon, will be payable solely out of the revenues derived from the financing of said Project and shall never constitute an indebtedness of Linn County, Iowa, within the meaning of any state constitutional provision, or statutory limitation, and shall not constitute nor give rise to a pecuniary liability of said Linn County, Iowa, or a charge against its general credit or taxing powers.

Section 5. All Resolutions and Orders or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed and this Resolution shall be in full force and effect immediately upon its adoption.

Brent Oleson, Deputy Dir. of Policy & Comm. Relations, presented the Linn County legislative agenda for distribution to members of the 2023 Iowa General Assembly.

Gary Grant and Larry Murphy, lobbyists, presented top legislative priorities including Local Option Sales Tax and Iowa Water and Land Legacy Fund.

Motion by Rogers, seconded by Walker to approve Linn County legislative agenda for distribution to members of the 2023 Iowa General Assembly.

Motion by Rogers, seconded by Walker to open a public hearing on the fiscal year 2023 proposed budget amendment. Proof of publication was presented.

Sara Bearrows, Budget Dir., presented and explained the amendments. There were no oral or written objections.

Motion by Rogers, seconded by Walker to adopt Resolution 2022-12-193

LINN COUNTY FISCAL YEAR 2023 BUDGET APPROPRIATIONS

Expenditures cannot exceed the following fiscal year 2023 appropriations by organization:

1	BOARD OF SUPERVISORS	\$	30,774,519
2	AUDITOR		2,933,652
3	RECORDER		1,641,504
4	TREASURER		3,800,712
5	COUNTY ATTORNEY		5,744,714
6	IT		4,219,583
9	RISK		347,308
10	CIVIL SERVICE		18,907
11	HUMAN RESOURCES		1,132,255
12	FACILITIES		3,145,608
13	FACILITIES - BOARD BUILDINGS		1,196,263
14	FINANCE & BUDGET		743,216
15	SUSTAINABILITY		159,805
16	PURCHASING		498,459
21	SHERIFF		28,021,888
24	MEDICAL EXAMINER		762,800
27	COURT EXPENSE		32,500
29	JUVENILE JUSTICE		193,017
30	DHS - STATE WELFARE		307,077
33-34	LCCS		11,980,891
35	YOUTH SERVICES		4,929,595
36	VETERAN AFFAIRS		627,066
37	PUBLIC HEALTH		8,068,147
40	PLANNING & DEVELOPMENT		1,727,185
42	LIFTS		2,269,158
45	SOIL CONSERVATION		207,107
46	CONSERVATION		18,656,828
61	ENGINEER		27,740,549
65	CIP		5,110,000
86	BONDS		5,795,630
		\$	<u>172,785,943</u>

Board Member Reports: Supervisor Walker attended a conference with a coalition of environmentalists and labor representatives who are supporting renewable energy projects; he was contacted by Jeanette Shoop who invited him to a zoom meeting of social services agencies interested in making sure that indigent clients in the criminal legal system have the support they need.

Chairperson Rogers participated in a combined Nov./Dec. Regional Mental Health Governance Board meeting; participated in a corridor mental health discussion at the WMT studios; and attended a ribbon cutting for an ASAC program.

The Board recessed at 11:26 a.m. and reconvened at 1:30 p.m. to review and discuss the following FY 2024 budgets. Present: Dawn Jindrich, Finance Dir., Sara Bearrows, Budget Dir., Britt Hutchins, Purchasing Dir., and Carolyn Siebrecht, Recorder Elect and Teresa Sackett, Deputy Recorder.

Purchasing – Proposed appropriations exceeds the Board’s guidelines by \$160 due to an increase in memberships and dues.

Britt Hutchins presented his department’s budget narrative and KPI’s (encourage green office supplies).

Supervisor Walker understands encouraging green office supplies but also encouraged exploring a green alternative and broaden the scope of options for large machinery, vehicles, etc.

Motion by Rogers, seconded by Walker to approve Purchasing FY 24 appropriations in the amount of \$355,732 and revenue in the amount of \$160,000.

Recorder – Proposed appropriation is over the Board’s guidelines by \$2,000 due to an increase in document scanning and postage. They expect revenues to go down with the rise in interest rates.

Siebrecht presented her department’s budget narrative, KPI’s and the following
Offers: Two full time employees - \$ 104,416
Record restoration and digitization - \$ 90,000 (index back up)
\$ 225,000 (book restoration)

A lengthy discussion continued regarding the issuing of passports and the taking of passport photos which is not a mandated service provided by the County Recorders.

Motion by Rogers, seconded by Walker to approve the Recorder’s FY 24 appropriations in the amount of \$1,650,574 and revenues in the amount of \$1,645,500.

Adjournment at 2:43

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors