

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, DECEMBER 8, 2021 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order and led the pledge of allegiance.

Motion by Rogers, seconded by Zumbach to approve Consent Agenda as follows:

Resolution 2021-12-190

A Resolution approving a one lot final plat to be named Palmer's Second Addition. The following description is a summary of Resolution No. 2021-12-190 as passed and approved by Linn County Board of Supervisors, effective December 8, 2021.

Palmer's Second Addition (Case # JF21-0019) to Linn County, Iowa, containing one (1) lot, numbered lot, a subdivision of real estate located in the NWNW of Section 4, Township 83 North, Range 8 West of the 5th P.M., Linn County, Iowa, described as follows: COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 4; THENCE N88°54'03"E ALONG THE NORTH LINE OF THE NW1/4 OF SAID SECTION 4, 678.40 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N88°54'03"E ALONG SAID NORTH LINE, 925.20 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF COVINGTON ROAD; THENCE S09°42'28"E ALONG SAID WESTERLY RIGHT-OF-WAY LINE, 414.67 FEET; THENCE S88°54'03"W, 987.28 FEET; THENCE N01° 05'57"W, 410.00 FEET TO THE POINT OF BEGINNING CONTAINING 9.00 ACRES (392,058 SQ.FT.) MORE OR LESS. The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at www.linncountyiowa.gov

Approve Change Order Number 2, a decrease to the contract sum in the amount of \$27,055, from Garling Construction, Inc. for the Fillmore Building Reroofing project, and authorize the Chair to sign the change order

Approve and sign an Iowa Department of Transportation (IDOT) Final Contract Construction Voucher for project FM-C057(152) - - 55-57, HMA resurfacing on Front Drive, First Street and Toddville Road in Toddville.

Approve purchase order P0217 for \$57,997.00 to Pritchards Lake Chevrolet for a 2019 Ford T350 Transit Passenger Wagon for Options.

Motion by Rogers, seconded by Zumbach to approve minutes of December 6, 2021 as printed.

Motion by Rogers, seconded by Zumbach to approve claims for AP checks #71005213 - #71005271 in the amt. of \$213,897.46 and AP ACH (including void) in the amt. of \$583,882.56; and Area Ambulance in the amt. of \$91,485.60.

Motion by Walker, seconded by Zumbach to approve a claim for Marcia Rogers in the amt. of \$700.00. VOTE: Walker & Zumbach - Aye Rogers - Abstain

Erin Foster gave an update on the Linn County Mental Health Access Center including walk-in hours, the opening of the sobering unit (the detox unit is not open at this time) and taking law enforcement referrals. Future updates will be quarterly.

Erin Foster presented a request for the support of Linn County Make it OK Assessment tool and implementation plan survey. She is asking that the Board of Supervisors send the survey to all county employees.

Motion by Rogers, seconded by Walker to authorize the support of Linn County Make it OK Assessment tool and implementation plan survey. The survey will be sent by the Board of Supervisors to Linn County employees (second week of January). This survey is anonymous and not mandatory.

Discussion: Supervisor Zumbach stated that he does not think the survey needs to come from the Board of Supervisors which makes it look like it is not a voluntary survey.

VOTE: All Aye

Motion by Rogers, seconded by Zumbach to approve upon second Consideration an ordinance amending the Code of Ordinances, Linn County, Iowa by amending provisions in Chapter 107, Unified Development Code. Staff is proposing amendments to Article IV, Section 107-72 Land Division Processes and Requirements related to final plat document and filing requirements, Residential Parcel Splits, Minor Boundary Changes, and Land Preservation Parcel Splits.

Nick Maybanks, Asst. County Atty., gave a brief review of Monday's discussion regarding a resolution appointing a Criminal Division Head Deputy Assistant County Attorney. This is a new deputy position. He also explained the Vacancy Form

requesting an Assistant County Attorney-Criminal Division Head for the Linn County Attorney's Office.

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Discussion continued regarding the order of operations and the fact that they are adding a Deputy position and how that would be funded. If this position is not approved through the Offer process (and the county's valuation is unknown at this time), will the County Attorney be making cuts within his budget.

Supervisor Zumbach stated that he is not comfortable approving the Resolution or the Vacancy Form until he can look at the total budget.

Maybanks stated that he is aware that they will have to make some cuts in their budget and have identified some areas.

Chairperson Walker stated that he is comfortable approving the request as long as Maybanks knows that there is a way to fund this position without a budget offer moving forward. He was however confused about the Deputy position.

Sara Bearrows, Budget Dir., stated that the Board will be reviewing the County Attorney's FY 23 budget next week and perhaps that would provide more information to the Board.

Motion by Walker, seconded by Zumbach to postpone both agenda items until Monday, Dec. 13 at 1:30 p.m. following the County Attorney's budget review (Resolution approving the appointment of Criminal Division Head-Deputy Assistant County Attorney, Jordan N Schier and Vacancy Form requesting an Assistant County Attorney-Criminal Division Head for the Linn County Attorney's Office).

Darrin Gage, Dir. of Policy & Admin., presented an acceptance of a competitive quotation from Darnell Construction for the Secondary Road District #1 Shop Salt Shed Derecho Repair project.

Motion by Rogers, seconded by Walker to approve acceptance of a competitive quotation of \$11,200.00 from Darnell Construction for the Secondary Road District #1 Shop Salt Shed Derecho Repair project and authorize Chair to sign a Notice to Proceed notifying Darnell Construction to commence work on the project

Discussion: Steve Estenson, Risk Manager, stated that there are still a number of buildings that need repaired. This is the Toddville Shop. There are several at the Main Shop on County Home Rd.

VOTE: All Aye.

Board Member Reports - Supervisor Zumbach reported that he accompanied his wife last week while she accepted an award from the International Assoc. of Fairs and he is very proud of that. While there, he visited a solar farm and two agri-communities. He attended the Heartland Navigator pipeline meeting (as an affected landowner). He is quite concerned as are many people in the community. He hopes that the three of them will write a letter asking Heartland to respect the two-mile jurisdictional authority. He also met with several people on a variety of topics and wanted to thank Darrin Gage and Brent Oleson for their outreach efforts re: ARPA funds.

Supervisor Rogers welcomed Tony Rossetti, the new Facilities Dir., noting that it was a privilege being on the hiring committee. He talked to Ted Garnett's class re: Linn County's Culture; and met with the Robinson family this morning and toured proposed solar sight near Coggon.

The Board recessed at 12:14 p.m. and reconvened at 1:30 p.m. to review proposed Fiscal Year 2023 budgets. Also present: Dawn Jindrich, Finance Dir.; Sara Bearrows, Budget Dir.; Britt Hutchins and Callie Trewin, Purchasing; and Joan McCalmant, Recorder and Carolyn Siebrecht, Deputy Recorder.

Purchasing - FY23 proposed appropriations meet the Board's guidelines.

Britt Hutchins and Callie Trewin presented the budget narrative.

Motion by Rogers, seconded by Zumbach to approve FY23 Purchasing appropriations in the amount of \$340,021.

Recorder - FY23 proposed appropriations are over the Board guidelines by \$2,976 due to an increase in document scanning and postage net against a decrease in armored car service fees.

Joan McCalmant and Carolyn Siebrecht presented the budget narrative. They also presented the following budget Offers:

- Clerical Specialist
- Restoration of original deed and miscellaneous records
- Digitizing original document records

Motion by Rogers, seconded by Zumbach to approve FY23 Recorder appropriations in the amount of \$1,651,600 and revenue in the amount of \$1,693,650.

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Adjournment at 2:34 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor
and Amanda Hoy, Executive Assistant

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors