

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, DECEMBER 13, 2021 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Zumbach. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Zumbach, seconded by Rogers to approve minutes of December 8 & 10, 2021 as printed.

Nicki Finger, Deputy Treasurer, presented a Public Bidder Tax Sale Certificate Abatement Agreement for a property located at 1323 Ellis Blvd NW, Cedar Rapids, Iowa, as requested by the city of Cedar Rapids. The Board will approve on Wednesday.

Lisa Powell, HR Dir., presented a vacancy form requesting an HR Coordinator position for Human Resources. She explained that the PT HR Analyst (Diane Losch) and HR Clerical Specialist (Denise Vander Sanden) have plans to retire and she would like for the Board to approve a FT HR Coordinator in lieu of filling these two positions. The Board will approve on Wednesday.

Gary Grant and Larry Murphy, Linn County Lobbyists, presented Linn County's 2022 legislative priorities and the Urban County Coalition's 2022 legislative priorities. Discussion continued regarding sirens, industrial solar farms and cannabis legalization.

Motion by Rogers, seconded by Zumbach to approve Employment Change Roster (payroll authorizations) as follows:

AUDITOR'S OFFICE

Account Technician	DeAnna Coulter	New hire – Temporary 12/18/21 15 hours/week Temp position during hiring process
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COUNTY ATTORNEY'S OFFICE

Criminal Prosecutor	Shayl Wilson	New hire – FT 01/10/22 \$79,563.54/annually Replaces A. Anderson
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PLANNING & DEVELOPMENT

Planner I	Desire Irakoze	Correction to effective date of step increase 12/07/21
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FACILITIES

Custodian	Francoise Mukarugaba	End of probation 01/18/22 10A \$17.61 + \$.50 – 10B \$18.18 + \$.50
Custodian	Barbara Tjarks	End of probation 01/18/22 10A \$17.61 + \$.25 – 10B \$18.18 + \$.25
Custodian	Nazriet Zeremariam	End of probation 01/18/22 10A \$17.61 + \$.25 – 10B \$18.18 + \$.25
Custodian	Leya Neema	Step increase/contract 01/27/22 10C \$18.19 + \$.25 – 10D \$19.46 + \$.25
Facilities Manager	Anthony Rossetti	Correction to hire date 11/29/21

SHERIFF'S OFFICE

Deputy Sheriff	Austin Hoffman	New hire – FT 12/13/21 DB \$29.31
Correctional Center Nurse	Rebecca Annis	Correction to step increase date 11/09/21

COMMUNITY SERVICES

Income Mtc Worker	Janet Dolan	Termination/retirement 12/31/21
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JUVENILE DETENTION

Youth Leader	Kristi Powlistha	Step increase/contract 01/08/22 55B \$20.44 – 55C \$21.51
Intervention Counselor	Gabrielle Armstrong,	End of probation 01/27/22 36A \$23.94 – 36B \$25.13
Intervention Counselor	Benjamin Potter	Step increase/contract 01/02/22 36B \$25.13 – 36C \$26.45

PUBLIC HEALTH

Account Technician	Denise Allison	New hire – PT 12/13/21 58A \$24.61 New position
HIV/HCV/STI Outreach Coord	Anna Herber-Downey,	New hire - FT 01/10/22 39A \$39.59 New position

ENGINEERING

Heavy Equip Oper	Kelly Malone	Termination/retirement 01/06/22
Senior Mechanic	Gregory Svoboda	Termination/retirement 02/04/22
Assist Co Eng II	John Resler	Termination/resignation 01/07/22

Motion by Rogers, seconded by Zumbach to approve Payroll Checks in the amt. of \$349,083.88, Payroll ACH in the amt. of \$54,312.07 and Payroll Wires in the amt. of \$2,044,925.36.

Motion by Walker, seconded by Rogers to appoint Nancy Craft and Robert Peterson to the Linn County Historic Preservation Comm., term ending 12/31/24.

Motion by Walker, seconded by Rogers to enter into closed session in accordance with Iowa Code Section 21.5.1.c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent.

Vote: Rogers – Aye Walker – Aye Zumbach – Aye

Motion by Rogers, seconded by Walker to go out of Closed Session.

Vote: Rogers – Aye Walker – Aye Zumbach – Aye

The Board recessed at 12:14 p.m. and reconvened at 1:30 p.m. to review proposed Fiscal Year 2023 budgets. Present: Dawn Jindrich, Finance Dir., Sara Bearrows, Budget Dir., Asst. County Attorneys Nick Maybanks, Monica Slaughter and Lisa Epp, Gayle Keiser, County Attorney Office Manager, Darrin Gage., Dir. of Policy & Admin. and Tamara Marcus, Sustainability Coord.

County Attorney - FY 23 proposed appropriations request meets the Board's guidelines.

Nick Maybanks presented the budget narrative, KPI's and the following Offers:

- Asst. County Attorney - Criminal Div. Head (no cost)
- Rehabilitation Prosecutor
- Civil Attorney
- Secretary - Victim Witness Div.
- Legal Assistant
- Secretary - Criminal

Lisa Epp stated that she appreciates the consideration of a Civil Attorney since they are a significant piece of the County Attorney's Office even though they are in a different location.

Motion by Rogers, seconded by Walker to approve FY 23 County Attorney appropriations in the amount of \$5,744,713 and revenue in the amount of \$322,805.

Discussion: Chairperson Walker stated that the proposed Deputy position will be addressed on Wednesday.

VOTE: All Aye

Board of Supervisors - Proposed appropriation is over the Board's guidelines by \$2,500 due to contractual increase for Adobe software used by Communications.

Darrin Gage presented the budget narrative and KPI and Tamara Marcus presented the following Offers:

- ICLEI Membership
- Electric Vehicle Charging Stations (Public Service Center, Sheriff's Office & Courthouse).
- Fillmore Water Hydrants

Chairperson Walker stated that they need to address a promise made to Darrin Gage regarding a reclassification of his job. Budget & Finance stated that he needs to address that with HR and needs to be finalized by the end of January if included in the FY 23 budget. Walker will follow-up.

Motion by Rogers, seconded by Walker to approve FY 23 Board of Supervisors appropriations in the amount of \$1,426,971.

Adjournment at 3:16 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors