

**BOARD OF SUPERVISORS**District 1 | **Stacey Walker**District 2 | **Ben Rogers**District 3 | **Louis J. Zumbach****JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER**

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000 | FAX: 319-892-5009

LinnCounty.org

**LINN COUNTY BOARD OF SUPERVISORS  
MEETING AGENDA****\*\*AMENDED\*\***

Monday, July 12, 2021

11 a.m.

Formal Board Room—Jean Oxley Public Service Center  
935 2nd St. SW, Cedar Rapids, IA**Call to Order****Public Comment: Five Minute Limit per Speaker**

This comment period is for the public to address topics on today's agenda.

**Minutes**

Discuss and decide on meeting minutes.

**\*\*Discuss and decide on making certain sections of the Fillmore property, located at 520 11<sup>th</sup> Street NW, Cedar Rapids, as no trespassing zones retroactive to July 9, 2021**Authorize Chair to sign, retroactive to July 9, 2021, a letter to The Honorable Pete Buttigieg, Secretary to U.S. Department of Transportation, in support of the 8<sup>th</sup> Avenue Bridge Replacement Over the Flood Control System project application.

Discuss and authorize Chair to sign a domain authorization letter on behalf of the Auditor/Elections office for the domain name linncountyelections-IA.gov.

Discuss revision number 6 to the Linn County Engineering and Secondary Road Department Winter Maintenance Operations Policy, Policy #SR-12

First consideration of Ordinance Amending Chapter 18 Article VI Snow and Ice Removal

Set public hearing date for Monday July 26, 2021 at 11:00am to establish a Secondary Road Assessment District to improve Wayside Circle with a two inch asphalt overlay for the entire length of Wayside Circle and four inch patching in three locations and driveway transitions involving concrete driveway panel removal and replacement at a cost of \$118,185.00. The assessment district includes Blair Ridge Estates Addition lots 1-6 and lots 9-16 and Blair Ridge Estates 2nd Addition lots 1-2.

Discuss resolution setting dates for public hearing on Urban Revitalization Plan Amendment

Discuss Temporary Use Permit, Case JTU21-0009, Mike Pillard, owner; and Backpocket Brewing LLC, c/o Whitney Daniels, petitioner; requesting permission to operate a RAGBRAI Beer Sales event, located at 4562 Prairieburg Rd, Anamosa, Iowa.

Presentation and approval of property tax levies for FY 2021-2022 tax collections

**Public Comment: Five Minute Limit per Speaker**

This is an opportunity for the public to address the board on any subject pertaining to board business.

**Payroll Authorizations**

Discuss and decide on Employment Change Roster (payroll authorizations).

**Claims**

Discuss and decide on claims.

**Correspondence****Appointments****Closed Session**

The Board will enter into a closed session to discuss pending litigation, pursuant to Code of Iowa 21.5(1)(c).

**Adjournment**

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at [bd-supervisors@linncounty.org](mailto:bd-supervisors@linncounty.org).

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July 9, 2021

The Honorable Pete Buttigieg  
Secretary  
U.S. Department of Transportation  
1200 New Jersey Ave., SE  
Washington, DC 20590

Dear Honorable Pete Buttigieg,

The Linn County Board of Supervisors is pleased to submit this letter of support for the **8<sup>th</sup> Avenue Bridge Replacement Over the Flood Control System** project application to the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program.

The project entails the reconstruction of an existing 84-year-old bridge that crosses the Cedar River in downtown Cedar Rapids, Iowa. The bridge, constructed in 1937, is in serious need of replacement due to its age and unreliable condition no doubt made worse by recent flood events. A new bridge will connect the well-maintained and expanding bicycle and pedestrian trails on either side of the river, and **the new bridge will be the only local access road connecting the city in the event of a major flood.** In 2008 and 2016, flood waters crested over six of the existing bridges, leaving I-380 as the only access across the river. During those flood events, it took more than two hours to drive across town. More alarming, routing to hospitals and medical offices on the east side of the Cedar River was incredibly difficult for citizens living on its west side.

Support for a new 8<sup>th</sup> Avenue bridge is not only needed, but is also critical as the city experiences increasing development and traffic to and from the southwest quadrant, and it is important that as a community we make continuous improvements to our transportation system. The City of Cedar Rapids requested funding last year and received a "Highly Recommended" categorization from the US DOT, but unfortunately did not fall within the roughly 10 percent of applicants to receive funding. The Linn County Board of Supervisors strongly encourages you to prioritize the funding of this project.

Replacement of the existing bridge will help insure the health and safety of Cedar Rapids residents and other motorists using the bridge. A new bridge will greatly improve the quality of life in the region by providing more vehicle, pedestrian, and cyclist access. For these reasons, the Linn County Board of Supervisors fully supports the bridge replacement and respectfully requests that you strongly consider this important project for a program award. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stacey Walker'. The signature is fluid and cursive, with the first name 'Stacey' written in a larger, more prominent script than the last name 'Walker'.

Stacey Walker  
Chair, Linn County Board of Supervisors

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07/07/2021

.Gov Domain Registration  
c/o Verisign, Inc.  
12061 Bluemont Way  
Reston, Virginia 20190

To the .gov Program:

As [authorizing authority](#) for Linn County, IA, I request that responsibility for the domain name `linncountyelections-IA.gov` be delegated to my municipality.

The domain will host election information for Linn County IA as administrated by the Linn County Auditor.

In order to obtain and maintain `linncountyelections-IA.gov`, Linn County will meet the general and specific requirements for federal agencies, found at <https://home.dotgov.gov/registration/requirements>.

The following will be listed as contacts for `linncountyelections-IA.gov`, which Linn County will keep up to date in the .gov registrar.

**Administrative contact**

Phil Lowder  
IT Director  
1240 26<sup>th</sup> Ave Ct SW, Cedar Rapids, IA 52404  
319-892-5250  
[phil.lowder@linncounty.org](mailto:phil.lowder@linncounty.org)

**Billing contact**

Joi Alexander  
Communications Director  
935 2<sup>nd</sup> St SW, Cedar Rapids, IA 52404  
319-892-5118  
[joi.alexander@linncounty.org](mailto:joi.alexander@linncounty.org)

**Technical/Security contact**

Dominic Roberts  
Technology Infrastructure Manager  
1240 26<sup>th</sup> Ave Ct SW, Cedar Rapids, IA 52404

319-892-5267

dominic.roberts@linncounty.org

I understand that if I wish to retire [linncountyelections-IA.gov](http://linncountyelections-IA.gov), I must submit a written request to [registrar@dotgov.gov](mailto:registrar@dotgov.gov).

Sincerely,

Stacey Walker

Board Chair/Supervisor



## ENGINEERING AND SECONDARY ROAD DEPARTMENT LINN COUNTY, IOWA

|                                                                          |                                     |                                                                 |                                           |
|--------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------------------------|-------------------------------------------|
| <b>Title:</b> Winter Maintenance Operations                              |                                     | <b>Policy Number:</b> SR-12                                     |                                           |
| <b>Responsible Department:</b> Engineering and Secondary Road Department |                                     |                                                                 |                                           |
| <b>Revision No:</b><br>06                                                | <b>Revision Date:</b><br>XX/XX/2021 | <b>Policy Effective Date:</b><br>XX/XX/2021                     | <b>Expiration Date:</b><br>Until Repealed |
| <b>Initial Approval Date:</b> 01/25/2007                                 |                                     | <b>Distribution:</b> Secondary Road Maintenance Crews, Internet |                                           |

### I. PURPOSE & OBJECTIVES

The purpose of this policy is to communicate standard procedures for winter maintenance operations, including documentation, evaluation, and determinations for the appropriate response to winter weather conditions affecting the Linn County secondary road system.

The objectives of this policy are to enhance the use of the Linn County secondary road system by outlining procedures, documentation of road conditions, and factors considered for response, and to identify the positions responsible for approving and conducting winter maintenance operations.

### II. SCOPE

This policy pertains to winter maintenance operations conducted by the Department on roads in Linn County jurisdiction, responsibility by agreement, responsibility by general emergency declaration or responsibility by site emergency in accordance with the Linn County Snow and Ice Control Ordinance.

### III. EXCEPTIONS

None.

### IV. DEFINITIONS

**Department:** The Linn County Secondary Road Department

**Extended Hours:** 4 a.m. to 7 a.m., 3:30 p.m. to 6 p.m., Monday through Friday, and 4 a.m. to 6 p.m. on Saturday, Sunday, and holidays.

**General Emergency:** A situation declared by the Governor of Iowa or the Linn County Board of Supervisors. The Governor and/or Board of Supervisors may direct Secondary Road Department personnel and equipment during declared events.

**Incident Commander:** The emergency response person in charge of the site emergency.

**Normal Hours:** 7 a.m. to 3:30 p.m., Monday through Friday.

**Priority Route:** Designated hard surfaced roads that receive a higher level of snow service based on traffic count and use.

**Site Emergency:** An incident that requires medical, fire department, or law enforcement personnel to render aid including fires, or traffic crashes involving serious injury, and/or medical or life-threatening situations.

**Standard Route:** All roads that receive snow service from the Linn County Secondary Road Department either by jurisdiction or through a county/city 28E Agreement.

## **V. PROVISIONS**

- A. The Department does not have a “dry pavement” policy, but instead works to improve road surface conditions within the operational parameters established by existing contracts, agreements, and ordinances. During a site emergency, the incident commander will coordinate requested assistance through the County Engineer or designee, and will direct department activity on site during the site emergency.
- B. During a snow event, the Linn County Secondary Road Superintendent or designee will record and evaluate road conditions during normal working hours. These conditions may include wind speed and direction, air and pavement temperatures, and road surface conditions (wet/dry) when these parameters are available or measured, time of day, and whether or not conditions are likely to change throughout the day. The Road Superintendent or designee may estimate or observe the recorded information. Personnel involved in responses to winter weather events and emergencies should document their actions during the events.
- C. Generally, one inch of snow accumulation may trigger a response on priority routes; however, wind conditions may affect the type of response and treatment. For example: wind may blow the snow off of the road when more than one inch of snow is reported, making a response unnecessary. Snow with accumulation may trigger action based on expected weather conditions, such as: dropping temperatures with wet snow or additional snowfall.
- D. The Department uses a “graduated response approach,” which identifies priority and standard routes, to provide a limited but flexible response to winter snow and ice events. The graduated response includes priority routes that receive snow services during extended operating hours and standard routes that receive snow services during normal operating hours.
- E. The department will plow rock-surfaced roads initially to provide for one lane of traffic, and plow further during regular business hours to provide for two-lane access. The department does not plow on weekends unless roads are impassable. Generally, five or more inches of blowing and drifting snow will trigger extended-hour activity on rock roads.

- F. Traffic volume varies during the day, which department personnel should consider in directing operations. For example: traffic on commuter routes increases from 7 am to 9 am and from 3 p.m. to 5 p.m. with people driving to and from work.
- G. Department personnel may evaluate other information such as staffing levels, types of equipment available to plow, and crew and equipment readiness for the next day, and factor that information into the decision process.
- H. The department completes winter maintenance operations in accordance with Linn County ordinances, policies, and departmental procedures in place at the time of the event.
- I. The Department will evaluate mailboxes, fences, and other private fixtures damaged during snow and ice removal on a case by case basis and will repair at county expense only such items damaged by contact with county equipment. The Department will not provide special mailbox installations or decorative designs. The Department will replace mailbox supports damaged during snow and ice removal with a 4" x 4" wooden post, bracket, and standard mailbox kit. Linn County does not assume the ownership of mailboxes, fences, and other private fixtures it repairs as a result of damage caused during snow and ice removal.

## **VI. ENFORCEMENT**

The county engineer has the responsibility to enforce this policy and to enlist the cooperation of employees in accomplishing its objectives. The human resources director will review disciplinary actions taken pursuant to this policy and will refer actions to the Board of Supervisors for consideration, if necessary. If, in the opinion of the Board of Supervisors, the strict application of this policy in a specific instance does not serve the best interests of Linn County, the Board may waive or modify the provisions of this policy.



**AN ORDINANCE AMENDING CHAPTER 18 OF THE CODE OF ORDINANCES, LINN COUNTY, IOWA BY AMENDING SECTIONS IN ARTICLE VI RELATING TO SNOW AND ICE REMOVAL**

**BE IT ORDAINED** by the Board of Supervisors of Linn County, Iowa, as follows:

**SECTION 1. SECTION MODIFIED.** Chapter 18, Article VI, Section 18-145(a) of the Code of Ordinances, Linn County, Iowa, is hereby amended to read as follows:

Sec. 18-145(a) - Clearance of snow or ice, and maintenance of the secondary road system during the months set forth in section 18-143 is primarily for the benefit of county residents. Each storm has its own unique characteristics that the secondary road department must deal with accordingly. In addition, the secondary road department will test and evaluate various new products, equipment, and methods from time to time to develop strategies to improve effectiveness and response to winter driving conditions. For these reasons, level of service will not be the same from one road to the next, nor from one storm to the next.

**SECTION 2. SECTION MODIFIED.** Chapter 18, Article VI, Section 18-145(e) of the Code of Ordinances, Linn County, Iowa, is hereby amended to read as follows:

Sec. 18-145(e) - Motorists shall operate their vehicles with additional caution when driving in snow and ice conditions, especially when the road surface is damaged and/or visibility is reduced. It is also recommended that motorists reduce vehicle speed to at least 25 miles per hour below the speed legally permitted or advised under normal driving conditions. Motorists should exercise additional caution on roads where only one lane is open, and vehicle speed should not exceed ten miles per hour. In these cases, the secondary road department will not place additional warning or regulatory signs to warn of impaired sight distance, reduced visibility at intersections, road blockages, single-lane conditions, slick or slippery roads, and/or recommended speeds.

**SECTION 3. SECTION MODIFIED.** Chapter 18, Article VI, Section 18-146(b)(5) of the Code of Ordinances, Linn County, Iowa, is hereby amended to read as follows:

Sec. 18-146(b)(5) – *Mailboxes, fences, and other private fixtures.* The secondary road department will evaluate mailboxes, fences, and other private fixtures damaged during snow and ice removal on a case by case basis and will repair at county expense only such items damaged by contact with county equipment. The secondary road department will not provide special mailbox installations or decorative designs. The secondary road department will replace mailbox supports damaged during snow and ice removal with a 4" x 4" wooden post, bracket, and standard mailbox kit. Linn County does not assume the ownership of mailboxes, fences, and other private fixtures it repairs as a result of damage caused during snow and ice removal.

**SECTION 4. SECTION MODIFIED.** Chapter 18, Article VI, Section 18-147 of the Code of Ordinances, Linn County, Iowa, is hereby amended to read as follows:

Sec. 18-147. - Limitation of service.

The policy and level of service provided for in this article is limited as follows:

- (1) The secondary road department will not treat hard-surfaced roadways for freezing precipitation outside of the standard hours of operation unless the county engineer or his or her designee extends the daily hours of operation as allowable within the maximum hours of operation.

- (2) The secondary road department will not re-treat hard-surfaced roadways during freeze/thaw cycles or to eliminate frost.
- (3) The secondary road department will not apply de-icing chemicals or salt to rock-surfaced roads. The secondary road department will apply abrasives to dangerous hills and intersections only as determined by the county engineer or his or her designee, and only after the county engineer or his or her designee deems an attempt(s) to use other mechanical means, such as scraping with motor graders, unsuccessful.
- (4) The secondary road department will evaluate the removal of sand, salt, and other abrasives on a case-by-case basis.
- (5) The secondary road department will not place additional warning or regulatory signs to warn of impaired sight distance, reduced visibility at intersections, road blockages, single-lane conditions, slick or slippery roads, and/or recommended speeds.

**SECTION 5. SECTION MODIFIED.** Chapter 18, Article VI, Section 18-148(a) of the Code of Ordinances, Linn County, Iowa, is hereby amended to read as follows:

Sec. 18-148(a) – The county engineer or his or her designee, either independently or at the request of the incident commander, may adjust or suspend operations during an emergency situation as defined in Section 18-144. The county engineer or his or her designee shall verify an emergency situation reported by the public through the 911 system and sheriff's office.

**SECTION 6. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 7. SEVERABILITY.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 8. SAVING.** The Code of Ordinances, Linn County, Iowa, shall remain in full force and effect, save and except as amended by this ordinance.

**SECTION 9. EFFECTIVE DATE.** This ordinance shall be in effect after its final passage, approval and publication as provided by law.

**LINN COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
Stacey Walker, Chair

\_\_\_\_\_  
Ben Rogers, Vice Chair

\_\_\_\_\_  
Louis J. Zumbach, Supervisor

**ATTEST:**

\_\_\_\_\_  
Joel Miller, County Auditor

Ordinance No.

I, Linn County Auditor, hereby certify that the above and foregoing is a true copy of an ordinance passed by the Linn County Board of Supervisors.

\_\_\_\_\_  
Joel Miller, County Auditor

State of Iowa  
County of Linn

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, by Joel Miller as Linn County Auditor.

\_\_\_\_\_  
Notary Public, State of Iowa

First reading on the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

Second reading on the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

Third reading and final passage on the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

Published in *The Gazette* on the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

DATE SET FOR PUBLIC HEARING

Moved by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

that the 26<sup>th</sup> day of July, 2021 at 11:00 am be set as date for the public hearing to establish a Secondary Road Assessment District to improve Wayside Circle with a two inch asphalt overlay for the entire length of Wayside Circle and four inch patching in three locations and driveway transitions involving concrete driveway panel removal and replacement at a cost of \$118,185.00. The assessment district includes Blair Ridge Estates Addition lots 1-6 and lots 9-16 and Blair Ridge Estates 2<sup>nd</sup> Addition lots 1-2.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
BOARD OF SUPERVISORS  
LINN COUNTY, IOWA

**RESOLUTION NO. \_\_\_\_\_**

**Resolution providing for notice of hearing on proposed Amendment to the Linn County Urban Revitalization Plan**

WHEREAS, pursuant to the provisions of Chapter 404 of the Code of Iowa (the "Act") Linn County, Iowa (the "County"), has proposed designating certain real property situated within the County as an Urban Revitalization Area (the "Urban Revitalization Area") and has proposed adoption of an Urban Revitalization Area Plan (the "Plan") for such Urban Revitalization Area; and

WHEREAS, it has been proposed that the Plan be amended to remove commercial property from applicable property and to remove commercial property from the tax exemption schedules; and

WHEREAS, pursuant to the provisions of the Act, before amending the Plan, the County must prepare an amended plan, hold a public hearing thereon, and otherwise comply with the procedures set forth in the Act; and

WHEREAS, an amended and restated plan (the "Restated Plan") is being prepared for presentation to the Board of Supervisors for consideration in accordance with the provisions of the Act, said Restated Plan is available for review in the Linn County Planning and Development Department and is attached hereto as Exhibit A;

NOW, THEREFORE, be it resolved by the Board of Supervisors of Linn County, Iowa, as follows:

Section 1. It is hereby determined and reaffirmed that:

- a. The Linn County Urban Revitalization Area is an area which is appropriate as an economic development area as defined in Section 403.17 of the Code of Iowa.
- b. The economic development of the Linn County Urban Revitalization Area is necessary in the interest of public welfare of the residents of the County and the Linn County Urban Revitalization Area substantially meets the criteria set forth in Section 403.17 of the Act.

Section 2. It is hereby directed that the Restated Plan be prepared for consideration by the Board of Supervisors.

Section 3. This This Board of Supervisors will meet at the Linn County Jean Oxley Public Service Center, Cedar Rapids, Iowa, on the 28<sup>th</sup> day of July, 2021, at 11:00 o'clock a.m., at which time and place it will hold a public hearing on the Restated Plan.

Section 4. The County Auditor is hereby directed to publish notice of said hearing, the same being in the form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in Linn County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for the hearing.

Passed and approved July 14<sup>th</sup>, 2021.

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Stacey Walker, Chairperson

Attest:

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Joel Miller, County Auditor

NOTICE OF PUBLIC HEARING OF THE LINN COUNTY BOARD OF SUPERVISORS RELATING TO THE  
ADOPTION OF AN AMENDED AND RESTATED PLAN FOR THE LINN COUTY URBAN REVITALIZATION AREA,  
PURSUANT TO CHAPTER 404 OF THE CODE OF IOWA

Notice is Hereby Given: That there is now on file for public inspection in the Planning and Development Department, Linn County, Iowa an Amended and Restated Urban Revitalization Plan for the Urban Revitalization Area within the County.

The Board of Supervisors will meet at 11:00 o'clock a.m., at the Linn County Jean Oxley Public Service Center, Cedar Rapids Iowa, on the 28<sup>th</sup> day of July, 2021, at which time the Board will hold a public hearing on the proposal to adopt the Restated Plan, pursuant to Chapter 404. At such public hearing all residents of the County, and any other person having an interest in the matter may appear and be heard for or against the adoption of the Restated Plan, pursuant to the Act.

The Plan will be amended to remove commercial property from applicable property and to remove commercial property from the tax exemption schedules.

Joel Miller  
County Auditor

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Prepared by and to be returned to: MIKE TERTINGER, Linn County Planning & Development  
935 2<sup>nd</sup> Street S.W., Cedar Rapids, Iowa 52404-2100 (319) 892-5130

RESOLUTION APPROVING A TEMPORARY USE

RESOLUTION # \_\_\_\_\_

**WHEREAS**, Mike Pillard, owner; and Backpocket Brewing LLC, c/o Whitney Daniels, petitioner; Case JTU21-0009, have requested the Linn County Board of Supervisors' permission to operate a RAGBRAI Beer Sales event, located at 4562 Prairieburg Rd, Anamosa, Iowa located within the NE ¼ NE ¼ of 09-85-5.

**WHEREAS**, said temporary use request and attachments thereto have been examined by the Linn County Board of Supervisors and approval of the request is subject to the following conditions:

**WHEREAS**, the Board of Supervisors makes the following Findings of Facts:

1. Planning & Development received the Temporary Use Permit application on Wednesday, June 29, 2021.
2. The parcel is currently zoned AG (Agricultural) containing 4.08 acres.
3. The subject parcel has a Rural Land Use Map designation of AA (Agricultural Area).
4. The outdoor event will be held on Thursday July 29, 2021 at 4562 Prairieburg Rd between the hours of 9am and 8pm.
5. Setup for the event will begin on Wednesday July 28<sup>th</sup>, 2021.
6. The event will include a beer trailer provided by Backpocket Brewing to sell beer to RAGBRAI bicycle riders passing by the property.
7. The event will include onsite food sales provided by Brewers Family Farms.
8. The applicant will provide regular and handicapped portable toilets, and a hand washing station.
9. Four flags will be temporarily placed onsite provided by Backpocket Brewing to advertise the property as a RAGBRAI stop.
10. Parking on site will be limited to event staff only (approximately 4 cars) and RAGBRAI bicyclists. No other vehicles will be allowed to park on site.

11. Appropriate licensing, permits and insurance are required by various departments.

**AND WHEREAS**, the Linn County Technical Review Committee has examined the application and all conditions of approval are listed as part of this Resolution;

**AND WHEREAS**, the temporary use application has been examined by the Linn County Board of Supervisors at a public meeting on July 12, 2021, all interested persons having been heard;

**WHEREAS**, said temporary use request and attachments thereto have been examined by the Linn County Board of Supervisors and approval of the request is subject to the following conditions:

**LINN COUNTY PLANNING & DEVELOPMENT – Zoning Division**

1. The Temporary Use may be reviewed at any time during the duration of the permit to ensure that all conditions have been or are being met.
2. Evidence of liability insurance coverage has been provided for the event dates, through Illinois Casualty Company.
3. Signage shall conform to Article V, Section 107-94, subsection (j). Temporary off site signs may be allowed, provided that:
  - a. No sign is placed on public property, or within a road right-of-way.
  - b. Sign size shall not exceed 16 sq. ft., or 6' in width, nor 5' in height.
  - c. All temporary signs are required to be removed on the day following the final event date.
4. The owner and petitioner shall sign an "Acceptance of Conditions" form which provides assurance that all conditions will be met prior to the Board of Supervisors Resolution of Approval, and specifically agrees to hold Linn County harmless from any and all damages or claims for damages that might arise or accrue by reason of approval of the Temporary Use permit by the Linn County Board of Supervisors. Further, by signing the "Acceptance of Conditions" form, the petitioner shall agree to allow employees of the County reasonable access to the property for inspection and for submission of documents to verify any additional information.

**LINN COUNTY PLANNING & DEVELOPMENT – Building Division**

1. All electrical wiring shall be in compliance with the National Electrical Code.
2. Platforms or structures planned for this event are required to meet building code requirements.

**LINN COUNTY ENGINEERING DEPARTMENT**

1. Access shall be from the existing entrance on Prairieburg Road.
2. No parking is allowed on Prairieburg Road.
3. Signs / flags shall be placed on private property.



**IOWA DEPARTMENT OF TRANSPORTATION**

1. No conditions to be met.

**LINN COUNTY PUBLIC HEALTH DEPARTMENT**

1. Contact Linn County Public Health (892-6000) if selling food and/or beverages at the event.
2. Continuously maintain all requirements of the Health Department throughout the event.
3. Portable toilets are required, and hand-washing stations are strongly recommended.
4. Hand washing facilities required for toilet area and the food prep areas.

**LINN COUNTY SHERIFF'S OFFICE**

1. An after-hour's call list shall be supplied to the Linn County Sheriff's Office for emergency situations.
2. If a traffic problem would occur, contact shall be made to the Linn County Sheriff's Office to help alleviate the problem.
3. Traffic control is to be provided by the applicant during operation. Traffic shall be maintained on Prairieburg Road at all times.

**LINN COUNTY EMERGENCY MANAGEMENT**

1. A tone alert weather radio is required to be available on site and in use at any time the public is using the facility.
2. The applicant shall submit a Severe Weather Plan for approval by the Linn Co. Emergency Management Agency.

**WHEREAS**, failure to submit and/or comply with any of the conditions in a timely manner will revoke this Temporary Use Permit.

**NOW, THEREFORE, BE IT RESOLVED**, by the Linn County Board of Supervisors that said temporary use is hereby approved.

**Passed and approved this 14<sup>th</sup> day of July 2021.**

Linn County Board of Supervisors

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Chair

---

Vice Chair

\_\_\_\_\_  
Supervisor

Aye:

Nay:

Abstain:

Absent:

Attest:

\_\_\_\_\_  
Joel Miller, Linn County Auditor

State of Iowa    )  
                          ) SS  
County of Linn    )

I, Joel Miller, County Auditor of Linn County, Iowa hereby certify that at a regular meeting of the said Board of Supervisors the foregoing resolution was duly adopted by a vote of:

\_\_\_ Aye \_\_\_ Nay \_\_\_ Abstain and \_\_\_ Absent from voting.

\_\_\_\_\_  
Joel Miller

Subscribed and sworn to before me by the aforesaid Joel Miller, on this 14<sup>th</sup> of July, 2021.

\_\_\_\_\_  
Notary Public State of Iowa