

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, OCTOBER 17, 2023 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Zumbach and Vice Chairperson Rogers. Absent: Supervisor Running-Marquardt (personal business). Board members voting "AYE" unless otherwise noted.

Motion by Zumbach, seconded by Rogers to approve minutes of Oct. 16, 2023 as printed.

The Board received updates from the following Department Heads:

Steve Estenson, Risk Management Dir. – Moving forward with two FEMA projects (Covid & Derecho) and challenges he's been facing; Policy updates (Workplace Violence, Reporting of Injuries and Driving). Discussion continued regarding the open carry law; ALICE training scheduled in Nov./Dec. as well as CPR/First Aid and slips/trips/falls; Safety Fair; attended local chapter of PRIMA meeting; Fitness Centers need equipment replacement and looking at fee structure; budget presentation scheduled for Dec. 11.

Luke Fischer, Facilities Dir. - Completed 4 of 6 Core Value classes; budget on track; no vacancies; completed Natural Gas purchasing contract with Wood River Energy; preparing site of the Overflow Shelter; recommending Emergent Arch. for Secondary Main Shop project; first heating cycle of the season and buildings are balancing; HESCO barriers moved to allow room for a salt bunker located at Davidson Building; meetings for projects including Courthouse space needs and parking arrangements, Correctional Center isolation cells addition and Juvenile Detention Center camera upgrade; installing ADA operators at Comm. Serv. Bldg. and MHAC; and RFP's for EMA demolition and insulation results.

Joi Alexander, Communications Dir. - Follow-up on GAPm survey (working on teamwork and reached out to HR); working w/ LCCS on rental assistance program; working w/ Veteran Affairs to highlight services; working with Elections for signage; Road Dept. is ready to roll out to the public the program that tracks snowplows; CivicClerk Agenda Center and Media software (planning to launch public portal); working on Popular Annual Financial Report (PAFR); working with Road Dept. on fall newsletter; First Amendment Auditor training is provided through new hire orientation (will work with Risk Management to make sure complies with the Workplace Violence Policy); and Contact Us Form statistics.

Adjournment at 9:42 a.m

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

LOUIS J. ZUMBACH, Chairperson
Board of Supervisors