

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, SEPTEMBER 25, 2023 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Zumbach and Vice Chairperson Rogers and Supervisor Running-Marquardt. Board members voting “AYE” unless otherwise noted.

Chairperson Zumbach called the meeting to order.

Motion by Zumbach, seconded by Rogers to approve minutes of Sept. 19 & 20, 2023 as printed.

Kim Hanna, Youth Parents Network, gave a presentation regarding the Eastern Iowa Diaper Bank.

Jason Wright, Exec. Dir., of The History Center, gave a presentation and asked for support for their application for the FY 2024 Legacy and Community Attraction Fund grant. Also present: Fred Pilcher, Barb Holder, Jan Altorfer, Brian Scott, Liz Mathis, Wendy Buresh, Peter Welch and Rick Fry.

The Board highlighted Wright’s leadership as well as the staff and Board of Directors. They noted that this pot of money was cut in half, but they will do the best they can.

Pramod Dwivedi, Public Health Dir., presented a Vacancy Form requesting an Admin. Asst. I Confidential position which is a result of converting the vacated Secretary. The difference in salaries will be funded from the department budget. The Board will approve on Wednesday.

Brad Ketels, Co. Engineer, presented a Vacancy Form requesting an Admin. Secretary for the Secondary Road Department. This is a result of converting from a Clerical Specialist (retiring in December) to an Admin. Secretary. The difference in salaries will be funded from the department budget. The Board will approve on Wednesday.

Charlie Nichols, Planning & Development Dir., presented a request from Planning & Development to carry forward funds from the FY 2023 budget to FY 2024 Fall Budget and Amend FY 2024 Fall Budget (finish signs for Old Lincoln Hwy.; removal of revenues for cancellation of rental inspections from Central City; contract labor; consultant fees and office chair replacement).

Discussion continued about the \$16,000 expenditure for office chair replacement and whether or not it is necessary or is there other funding available. This will be discussed further on Wednesday.

Deputy Treasurer Kelly Geater presented a request from the Linn County Treasurer’s Office to carry forward \$41,260.00 from the Fiscal Year 2023 budget to the Fiscal Year 2024 budget (phone replacement; motor vehicle documents stored in boxes; and cupboards/table in kitchenette). The Board will approve on Wednesday.

Sara Bearrows, Budget Dir., presented a resolution authorizing the transfer of \$500,000 from Conservation appropriations to the Capital Improvement Projects (CIP) appropriations. The Board will approve on Wednesday.

Darrin Gage, Dir. of Policy & Admin., presented a proposal from Schnoor Bonifazi for land surveying, platting, and subdivision services for Linn County-owned property located at 501 13th Street NW, Cedar Rapids, commonly referred to as the Abbe Center. The total fee to provide the Scope of Services is \$12,440 plus reimbursable expenses (\$445). The Board will approve on Wednesday.

Motion by Rogers, seconded by Running-Marquardt to approve the following Payroll Authorizations:

COUNTY ATTORNEY’S OFFICE

Clerk Typist	Tina Boyer	Step increase/contract	09/20/23 53C \$19.40 –
53D \$20.51			

SHERIFF’S OFFICE

Deputy Sheriff	Kimberly Schmitz	Step increase/contract	10/05/23 D2 \$34.73 –
D3 \$36.05			
Deputy Sheriff	Gregory Streets	Step increase/contract	10/05/23 D5 \$38.42 – D6
\$39.57			
Deputy Sheriff	James Tindal	Step increase/contract	10/13/23 D6 \$39.57 – D7
\$40.17			
Deputy Sheriff	Matthew Ruzicka	Step increase/contract	10/31/23 DB \$31.99 –
D1 \$33.39			
Deputy Sheriff	Andrew Reuter	Step increase/contract	10/27/23 D6 \$39.57 –
D7 \$40.17			
Senior Account Clerk	Kelly Franck	Step increase/contract	10/04/23 55C \$22.54 –
55D \$23.77			
Senior Account Clerk	Erin Clayton	Step increase/contract	10/08/23 55A \$20.42 –
55B \$21.42			

Communications Oper. C2 \$28.20	Kelsey Springer	Step increase/contract 10/04/23 C1 \$27.44 –
<u>COMMUNITY SERVICES</u>		
Assistant Teacher 53B \$18.51	Kristin Fisher	Step increase/contract 10/24/23 53A \$17.57 –
Direct Support Staff 56B \$23.07	Marquita Keyes	Step increase/contract 10/10/23 56A \$21.96 –
<u>ENGINEERING</u>		
Heavy Equip Oper	Taylor House	Promotion 9/23/23 17B \$24.37 – 19B \$26.26
Engineering Tech	Michael Schirmer	New hire 10/16/2023 7A \$23.49
<u>JUVENILE DETENTION</u>		
Intervention Counselor	Christina Betts	Termination/deceased 09/17/23
Youth Leader	Torrance Pugliano	Termination/resignation 09/06/23
Youth Counselor 36B \$26.34	Trevor Wright	Step increase/contract 10/12/23 36A \$25.09 –
Tracker 56C \$24.37	Darren Cook	Step increase/contract 10/09/23 56B \$23.07 –
Youth Counselor 36E \$30.78	Riley Gardner	Step increase/contract 10/05/23 36D \$29.24 –

Motion by Rogers, seconded by Running-Marquardt to appoint Annie Buckley to the Sustainability and Resiliency Committee, term Sept. 25, 2023 – Sept. 30, 2024.

Adjournment at 10:44 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

APPROVED BY:

LOUIS J. ZUMBACH, Chairperson
Board of Supervisors