



LINN COUNTY BOARD OF SUPERVISORS

District 1 | Kirsten Running-Marquardt

District 2 | Ben Rogers

District 3 | Louis J. Zumbach

MEETING AGENDA

Wednesday, August 16, 2023 | 10:00 AM

Formal Board Room—Jean Oxley Public Service Center

935 2nd St. SW, Cedar Rapids, IA

Call to Order

Pledge of Allegiance

Public Comment: Five Minute Limit per Speaker

This comment period is for the public to address topics on today's agenda.

Consent Agenda

Items listed on the consent agenda are routine and will be considered by one motion without individual discussion unless the Board removes an item for separate consideration.

Resolutions

Resolution authorizing the vacation of right-of-way along a portion of Section 14, T. 85N., R.07W. of the 5th P.M., Linn County, Iowa described as follows: The west 130 feet of the east 690 feet of Old Center Road right-of-way lying west of the east line of the SE 1/4 SE 1/4 of said Section 14. Said vacated area = 0.21 acres more or less, subject to easements and restrictions of record or use.

Resolution authorizing the vacation and conveyance to Stacey S & Nathaniel R Ross of Linn County, Iowa's interest of vacated right-of-way in a part of the SW 1/4 SE 1/4 of Section 20, Township 82 North, Range 5 West of the 5th P.M., Linn County, Iowa, described as follows: Commencing as a point of reference at the S 1/4 corner; thence N01°20'02"W along the west line of said SW 1/4 SE 1/4, 1170.15 feet; thence N57°33'26"E, 136.84 feet to the Point of Beginning; thence N56°38'31"E, 79.53 feet to the east right-of-way line of Green Ridge Road; thence SE-ly along said east right-of-way line on an arc of 281.36 feet of a 633.00-foot radius curve to the right, having a chord length of 279.05 feet bearing S40°32'18"E; thence S27°48'16"E along said east right-of-way line, 87.43 feet; thence N49°35'31"W, 378.99 feet to the Point of Beginning, containing 0.46 acres.

Contract and Agreements

Award bid and authorize the Chair to sign a contract for a pressure washer for the new District 1 Shop for Quality Cleaning Equipment in the amount of \$9,032.40.00, for the Secondary Road Department.

Approve and authorize the Chair to sign "Adopt-A-Roadside" for Randy Crouse for enhancement planting along North Center Point Road adjacent to parcels 053640200300000 and 053640100300000.

Approve and authorize the Chair to sign a Quit Claim Deed to Stacey S & Nathaniel R Ross of Linn County, Iowa's interest of vacated right-of-way in a part of the SW ¼ SE ¼ of Section 20, Township 82 North, Range 5 West of the 5th P.M., Linn County, Iowa, described as follows: Commencing as a point of reference at the S ¼ corner; thence N01°20'02"W along the west line of said SW ¼ SE ¼, 1170.15 feet; thence N57°33'26"E, 136.84 feet to the Point of Beginning; thence N56°38'31"E, 79.53 feet to the east right-of-way line of Green Ridge Road; thence SE-ly along said east right-of-way line on an arc of 281.36 feet of a 633.00-foot radius curve to the right, having a chord length of 279.05 feet bearing S40°32'18"E; thence S27°48'16"E along said east right-of-way line, 87.43 feet; thence N49°35'31"W, 378.99 feet to the Point of Beginning, containing 0.46 acres.

Authorize Chair to sign Linn County Deputy Sheriff Pre-Employment Training Agreements for the following: Derrick Sexton, Travis Rhone, Matthew Ruzicka, Jackson Meyer, Conrad Akers, Ryan Harkey, Chance Tiedtke, Jaquan Weeks, Jordan Myles, and Christopher Butterfield.

Approve purchase order PO501 in the amount of \$32,950.00 for the Department of Human Services to purchase replacement chairs from Pigott Inc.

Approve and authorize the Chair to sign an Acceptance of Proposal from Design Dynamics, Inc to complete a space needs study at the Linn County Courthouse for a \$8,800.00 fixed fee

Approve and authorize Chair to sign an American Rescue Plan Act (ARPA) Subaward Agreement between Linn County and the Lisbon-Mt Vernon Ambulance Service for the Lisbon-Mt Vernon Ambulance Project in the amount of \$112,500.00.

Regular Agenda

Discuss and Decide on Consent Agenda

Minutes

Discuss and decide on meeting minutes.

Claims

Discuss and decide on claims.

Proclamation: 17th Annual Stand Down for Homeless

Discuss and decide on a Vacancy Form requesting two Youth Leader positions for Juvenile Detention and Diversion Services.

Discuss and decide on a Vacancy Form requesting a full time JDDS Supervisor for the Juvenile Detention and Diversion Services.

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Correspondence

Appointments

Adjournment

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncountyiowa.gov.

Prepared By: Linn County Secondary Road Dept., 1888 County Home Rd, Marion, IA 52302 (319) 892-6400
Return To: Linn County Auditor's Office, 935 2nd St. SW, Cedar Rapids, IA 52404 (319) 892-5300

RESOLUTION # _____

VACATE EXCESS ROAD RIGHT-OF-WAY

WHEREAS, the Linn County Board of Supervisors desire to vacate a portion of excess road right-of-way, more particularly described as follows.

A portion of Section 14, T. 85N., R.07W. of the 5th P.M., Linn County, Iowa described as follows: The west 130 feet of the east 690 feet of Old Center Road right-of-way lying west of the east line of the SE 1/4 SE 1/4 of said Section 14. Said vacated area = 0.21 acres more or less, subject to easements and restrictions of record or use.

WHEREAS, pursuant to Chapter 306.12 and 306.13 of the Code of Iowa, notice was published in the Cedar Rapids Gazette, a copy of said notice being attached hereto, and

WHEREAS, all adjoining land owners, all utility companies and the Iowa Department of Transportation have been notified by certified mail pursuant to Chapter 306.12 of said vacation and the hearing thereon, and

WHEREAS, the Linn County Board of Supervisors pursuant to the aforesaid notice held a hearing on the proposed vacation of the aforementioned right-of-way, and

WHEREAS, it being deemed in the best interest of Linn County to vacate said right-of-way, and

WHEREAS, the vacation is subject to easements of record at time of the public hearing including a utility easement, and

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Linn County Board of Supervisors that the subject section of road be ordered vacated and closed, and the vacated property listed above, subject to the right of utilities to continue in possession of any easement existing at the time of vacation. See Exhibit "A" attached.

in Linn County, Iowa, be and the same is hereby vacated, and shall no longer be deemed public road right-of-way.

Dated at Cedar Rapids, Linn County, Iowa on this _____ day of _____, 2022.

BOARD OF SUPERVISORS
LINN COUNTY, IOWA

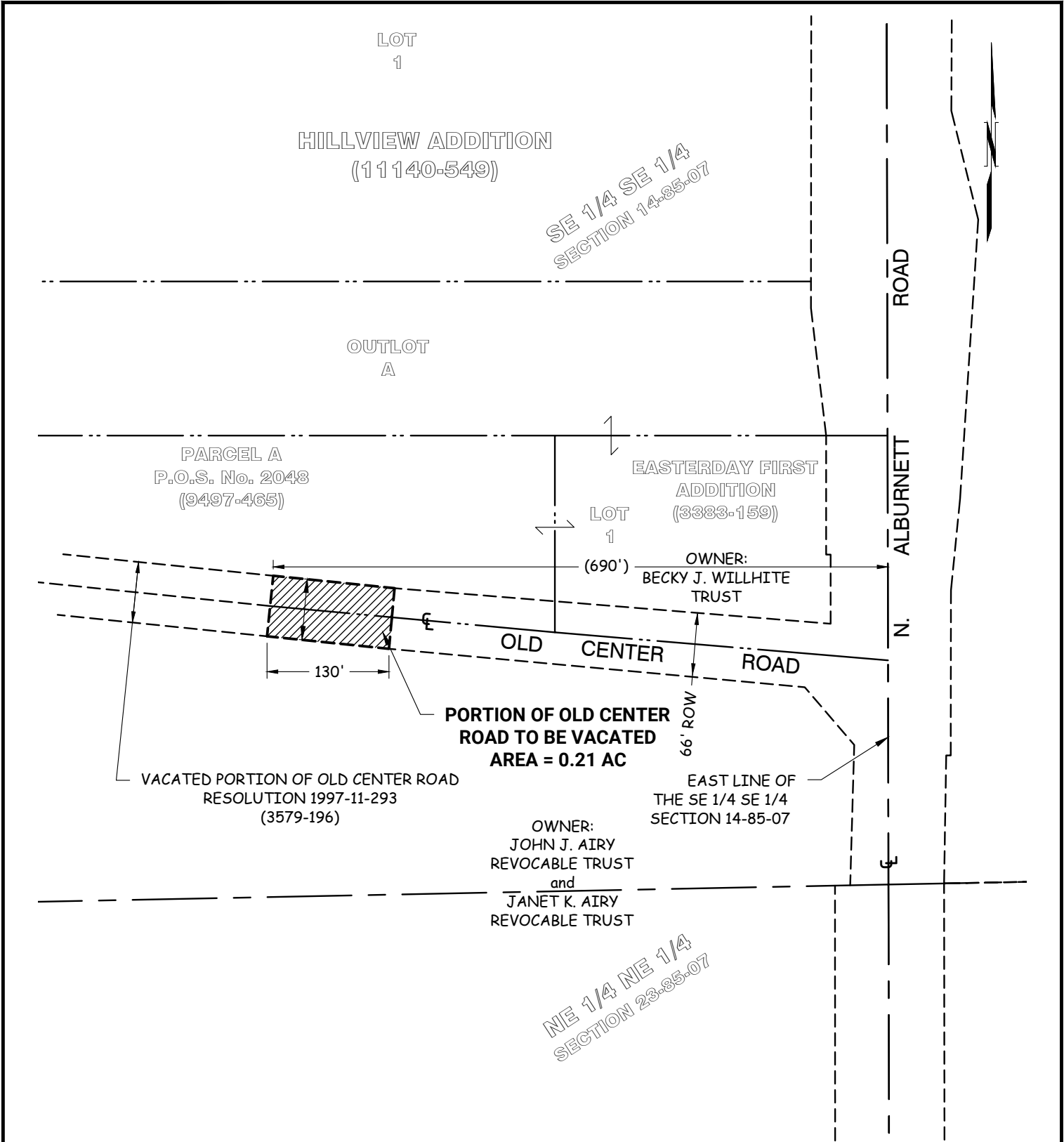
Chairperson

Vice Chairperson

ATTEST:

Linn County Auditor

Supervisor



Legal Description:
A portion of Section 14, T. 85N., R.07W. of the 5th P.M., Linn County, Iowa described as follows:
The west 130 feet of the east 690 feet of Old Center Road right-of-way lying west of the east line of the SE 1/4 SE 1/4 of said Section 14.

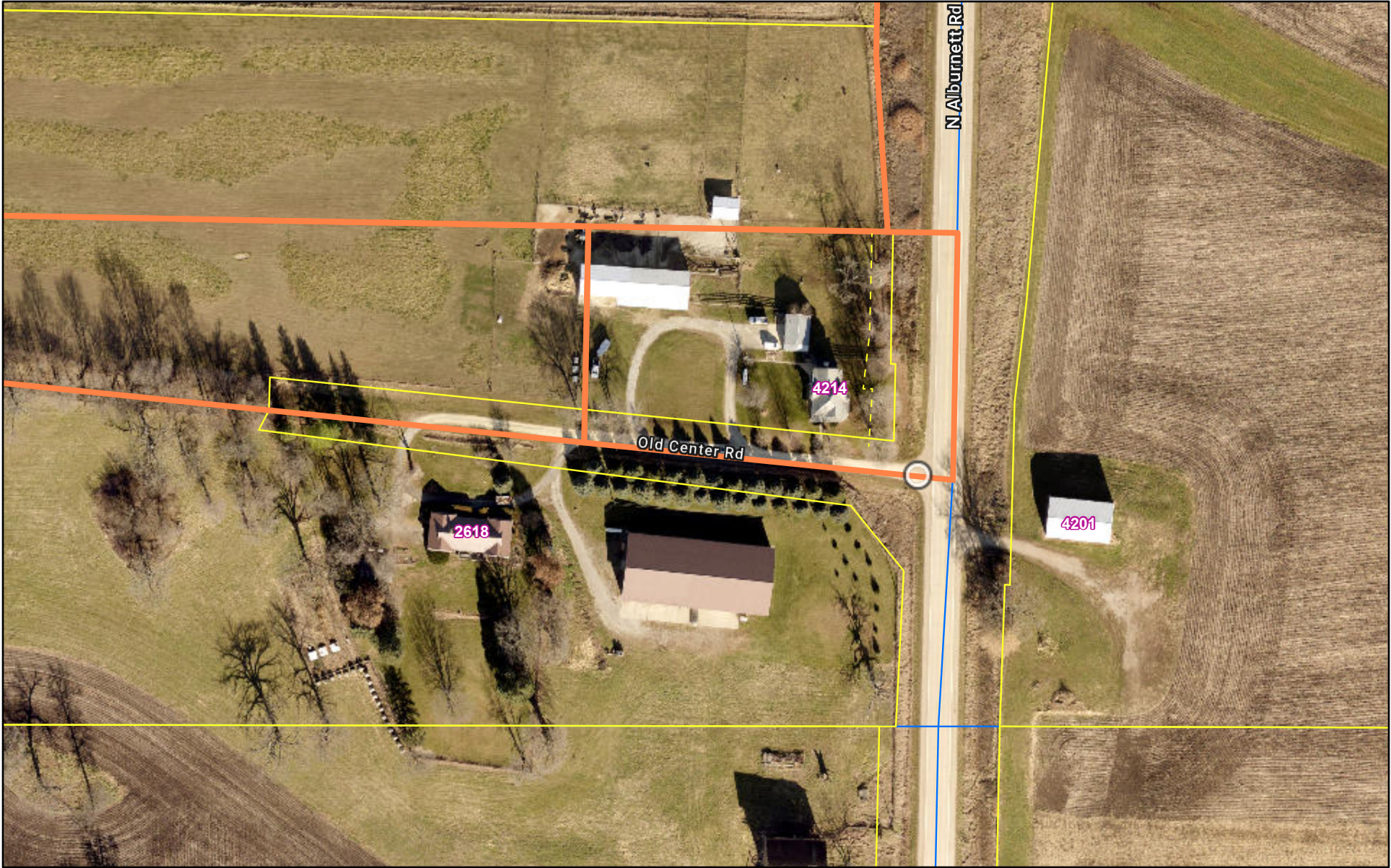
Said vacated area = 0.21 acres more or less, subject to easements and restrictions of record or use.

LEGEND

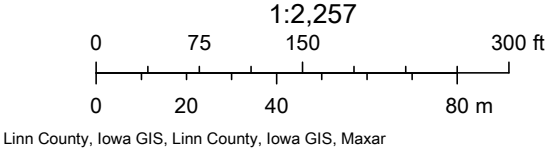
- PROPERTY/ROW LINE
- - - - - SECTION LINE
- () RECORDED DIMENSION or RECORDED BK-PG

 Secondary Road Department 1888 COUNTY HOME ROAD MARION, IOWA 52302 PH (319) 892-6400	VACATION EXHIBIT SE 1/4 SE 1/4, SEC 14-85-07 SCALE: 1" = 100'	THIS PLAT IS A REPRESENTATION OF THE PREMISES PROPOSED FOR A QUIT CLAIM DEED. THIS PLAT IS NOT A SURVEY.	DATE 07/17/2023
			DATE REVISED
			DRAWN BY CAL
			SHEET 1 OF 1 1 SHEET

Linn County, Iowa Land Records



August 1, 2023



Prepared By: Linn County Secondary Road Dept., 1888 County Home Rd, Marion, IA 52302 (319) 892-6400
Return To: Linn County Auditor's Office, 935 2nd St. SW, Cedar Rapids, IA 52404 (319) 892-5300

RESOLUTION # _____

VACATE EXCESS ROAD RIGHT-OF-WAY AND CONVEYANCE OF THE VACATED RIGHT-OF-WAY

WHEREAS, the Linn County Board of Supervisors desire to vacate a portion of excess road right-of-way and Quit Claim unto the adjoining property owners, more particularly described as follows.

A part of the SW $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 20, Township 82 North, Range 5 West of the 5th P.M., Linn County, Iowa, described as follows: Commencing as a point of reference at the S $\frac{1}{4}$ corner; thence N01°20'02"W along the west line of said SW $\frac{1}{4}$ SE $\frac{1}{4}$, 1170.15 feet; thence N57°33'26"E, 136.84 feet to the Point of Beginning; thence N56°38'31"E, 79.53 feet to the east right-of-way line of Green Ridge Road; thence SE-ly along said east right-of-way line on an arc of 281.36 feet of a 633.00-foot radius curve to the right, having a chord length of 279.05 feet bearing S40°32'18"E; thence S27°48'16"E along said east right-of-way line, 87.43 feet; thence N49°35'31"W, 378.99 feet to the Point of Beginning, containing 0.46 acres.

WHEREAS, pursuant to Chapter 306.12 and 306.13 of the Code of Iowa, notice was published in the Cedar Rapids Gazette, a copy of said notice being attached hereto, and

WHEREAS, all adjoining land owners, all utility companies and the Iowa Department of Transportation have been notified by certified mail pursuant to Chapter 306.12 of said vacation, quit claim deed, and the hearing thereon, and

WHEREAS, the Linn County Board of Supervisors pursuant to the aforesaid notice held a hearing on the proposed vacation and quit claim deed of the aforementioned right-of-way, and

WHEREAS, it being deemed in the best interest of Linn County to vacate said right-of-way, and convey said vacated right-of-way to adjoining property owners listed below, and

No.	Property Owner	Legal Description
1	Stacy S & Nathaniel R Ross	N 36RDS W 45RDS SW SE E OF RDS

WHEREAS, the vacation and quitclaim deed is subject to easements of record at time of the public hearing including a utility easement, and

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Linn County Board of Supervisors that the subject section of road be ordered vacated and closed and do hereby Quitclaim unto the adjoining property owners, all our right, title, interest, estate, claim and demand, the

vacated property listed above subject to the right of utilities to continue in possession of any easement existing at the time of vacation. See Exhibit "A" attached.

in Linn County, Iowa, be and the same is hereby vacated and conveyed, and shall no longer be deemed public road right-of-way.

Dated at Cedar Rapids, Linn County, Iowa on this _____ day of _____, 2023.

BOARD OF SUPERVISORS
LINN COUNTY, IOWA

Chairperson

Supervisor

Supervisor

ATTEST:

Linn County Auditor

Recorder's Stamp:

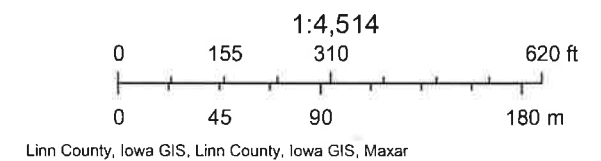
Index Legend


$$1'' = 100'$$

Linn County, Iowa Land Records



July 31, 2023



LINN COUNTY SECONDARY ROAD DEPARTMENT
1888 COUNTY HOME ROAD
MARION, IA 52302
PH: 319-892-6400 | FAX: 319-892-6419

LinnCounty.org



Date: 8/2/2023

To: Linn County Board of Supervisors

Re: Equipment Purchase

This request is to purchase a Pressure Washer from Quality Cleaning Equipment for \$9,032.40



The Secondary Road Department, along with the Purchasing Department, conducted an RFP for a pressure washer in accordance with the Linn County Procurement Policy.

This pressure washer meets Linn County Secondary Road Department specifications and was the low quote.

Estimated delivery/installation is October 2023

This pressure washer is for the new District 1 shop.



THAD ALEXANDER

Shop Manager

SECONDARY ROAD DEPARTMENT

1944 County Home Road | Marion, IA 52302

Ph: 319-892-6427 | Fax: 319-892-6449

LinnCounty.org

A handwritten signature in blue ink, appearing to read 'T. Alexander'.

8/7/2023 Page 12 of 80

Vendor	Manufacturer	Model	Price
Quality Cleaning Equipment Attn: Ron Meader PO Box 10195 Cedar Rapids, IA 52410-0195	Alkota	4301	\$ 9,032.40
Hotsy Cleaning Systems, Inc. Attn: James Hoy 1020 North 15 th Ave Hiawatha, IA 52233	Hotsy	1473P	\$ 11,400.00
Washer Systems of Iowa Attn: Travis Taylor 6050 NE 14 th St Des Moines, IA50313	Mi-T-M	HEG	\$ 13,486.57
Midwest Pressure Washers Attn: Sales 506 6 th Ave, Suite A Durant, IA 52747	Landa	VHG	No Quote



LINN COUNTY PURCHASING DIVISION

ATTACHMENT A-2

QUOTE

One (1) Pressure washer installed per specifications.

Pressure Washer \$ \$7459.90

Total Price including installation & freight \$ \$9032.40

Estimated Delivery/Install Date: October 2023

Dealer: Quality Cleaning Equipment

Dealer Representative: Ron Meader

Dealer Address: 1076 Lucas Ln

Marion Iowa 52500

Dealer Telephone: 319-447-0101 Fax: _____

Dealer Email: customerservice@qcesales.com

Notes:

- Linn County Secondary Road Department - District 1 Shop @ 2400 Covington Road, Palo IA.
- Proposal to include installation and freight.
- All questions to Thad Alexander @ 319-892-6427 or thad.alexander@linncountyiowa.gov



PO Box 10195

Cedar Rapids, IA 52410-0195

PH: (319) 651-0410

Customer:	Linn County Secondary Roads Dept
	District 1 Shop Palo IA
	Britt Hutchins

QUOTE

QTY	MATERIAL	UNIT	AMOUNT
1	Model 4301 BA Alkota Hot Water Gas Fired Power Washer		7459.90
	4 Gpm @ 3000 PSI		
	Belt Drive Triplex Pump Assembly (5 year warranty) Oil bath crank case		
	8Hp High efficiency Electric Motor 230 volt 1phase 40 Amp		
	Stainless Steel Float Tank		
	High Pressure Detergent application		
	Schedule 80 coil (7year warranty) Stainless steel Wrap		
	Electronic Ignition L.P . Fired Burner 365,000 BTU's		
	Adjustable Temperature control		
	50' Hp hose, Gun, Wand, Tips		
	Options:		
	Smart timer Auto start/Stop W/lock out timer		
1	Wall Mount Hose reel and 100' Hp		570.00
	Installation: Includes Wire into supplied Electrical Junction Box, Max 10' (Regulated) water supply with in 10'. low voltage wiring into wash bay For remote switch Panel. With in 25' class B vent and Gas piping to b installed by Qualified contractor (Not Included in price)		787.50
	Freight		\$215.00
	Sub-Total		\$9032.40
	Tax 7%		Exempt
	GRAND TOTAL		\$9032.40



COUNTY

LINN COUNTY PURCHASING DIVISION

ATTACHMENT A-1

PRESSURE WASHER SPECIFICATIONS

Models:

- Alkota 4301-LP or equivalent

General specifications:

- Industrial hot high pressure stationary pressure washer to be installed in a room outside of the wash bay.
- Flow Rate - 4 GPM
- Pressure - 3000 PSI
- Motor Voltage - 230 v
- Phase - 1 (Single)
- Amp Requirement - 40 amp
- Motor Power - 8 hp
- Fuel Source - LP
- BTU Rating - 365,000 Btu
- Electronic ignition
- Smart timer with auto start/stop and lock out timer
- Pump Style - Oil Bath Crankcase | Triplex Ceramic Plunger with 5-year warranty
- Coil Type - Schedule 80 with 7-year warranty
- Float Tank Construction Material - Stainless Steel
- Temperature Control
- Chemical Features - High Pressure Metered
- Soap switch
- Remote 100' hose reel & hose, gun, wand and tips to be mounted in wash bay.
- Remote low voltage control panel to include on/off, heat and soap to be mounted in wash bay.

Meets specifications Yes ✓ No _____ Explain _____



COUNTY

LINN COUNTY PURCHASING DIVISION

ATTACHMENT A-2

QUOTE

One (1) Pressure washer installed per specifications.

Pressure Washer \$ 11,400.00

Total Price including installation & freight \$ Placement, Mounting of Reel, Mounting of Remote Box

Estimated Delivery/Install Date: October 2023

Dealer: Hotsy Cleaning Systems, Inc.

Dealer Representative: James Hoy

Dealer Address: 1020 North 15th Ave, Hiawatha Iowa 52233

Dealer Telephone: 319-640-2317 Fax:

Dealer Email: James@hotsyiowa.com

Notes:

- Linn County Secondary Road Department - District 1 Shop @ 2400 Covington Road, Palo IA.
- Proposal to include installation and freight.
- All questions to Thad Alexander @ 319-892-6427 or thad.alexander@linncountyiowa.gov



Hotsy Cleaning Systems

Des Moines • Cedar Rapids

www.hotsyiowa.com

Quotation



Prepared For:

Contact: Thad Alexander
 Company: Linn County Sec. Roads
 Address: 2400 Covington Road
 City, State, Zip: Palo, IA
 Phone: (319)892-6427
 Email: thad.alexander@linncounty.org

Date: 7/28/2023

Hotsy Consultant:

James Hoy
 Cell: (319) 640-2317
 Office: (800) 798-8800
 Email: james@hotsyiowa.com

Qty	Part Number	Description	Options	Price
Equipment				
1	1473P	Industrial Hot High Pressure Stationary Pressure Washer 8' SO 230 V Power Cord Flow Rate - 5 GPM Pressure 3000 PSI Motor Voltage 230 V Phase - 1 (Single) Amp Requirement 42 AMP Fuel Source - LP 378,617 BTU/HR Electric Ignition Smart Timer with Auto Start/Stop and Lock out Timer Pump Style - Oil Bath Crankcase Triplex Ceramic Plunger with 7 Year Warranty Coil Type - Schedule 80 with 7 Year Warranty Float Tank Construction Material - Poly Temperature Control Chemical Features - High Pressure Metered Remote Box Soap Switch Power Switch 100' High Pressure Hose 100' Non Pivot Hose Reel Gunjet Wand Tips Install at no charge to Include Placement of Unit Mounting of Remote Box Mounting of Non Pivot Hose Reel		\$11,400.00
Schedule Service Maintenance				
1		Schedule Service Maintenance - Annually		
Detergent				
1		Fleet Wash Wax N Citrus 15 Gallon		
1		Salt Lick 5 Gallon Salt Neutralizer/Degreaser 5 Gallon		
Lease Option				
				Sub-Total \$11,400.00
				Freight N/C
				Taxes Advise
				TOTAL \$11,400.00
Available Terms				
Standard		50% Down Upon Order, 50% Due Upon Receipt		
Differed Billing		6-Months Same-As-Cash Differed Billing (Credit App Required, Fee May Apply)		

THIS QUOTE IS VALID FOR 30 (THIRTY) DAYS

Acceptance:

Date:

****NOTE: Unless otherwise Noted, Quotations are for Items Listed and DO NOT Include Additional Labor for Equipment Install****

Terms & Conditions: All orders are subject to approval and acceptance by said Hotsy dealer and shall be subject to the terms and conditions herein contained, and to no others whatsoever unless altered or modified by said Hotsy dealer in writing. Said Hotsy dealer shall be excused for any delay due to strikes, accidents, war, fires, Acts of God, or any other causes beyond our control. Promises of delivery are based on our expectations, and does not guarantee to accomplish shipment on the dates or estimated time period mentioned. Orders cannot be canceled, specifications changed, or good returned without written permission. Goods permitted to be returned are subject to restocking and freight charges.

Nothing Cleans Like a Hotsy!

THANK YOU FOR THE OPPORTUNITY TO EARN YOUR BUSINESS



COUNTY

LINN COUNTY PURCHASING DIVISION

ATTACHMENT A-2

QUOTE

One (1) Pressure washer installed per specifications.

Pressure Washer \$ 9,427.00

Total Price including installation & freight \$ 13,486.57

Estimated Delivery/Install Date: October 2023

Dealer: Washer Systems of Iowa

Dealer Representative: Travis Taylor

Dealer Address: 6050 NE 14th Street

Des Moines, IA 50313

Dealer Telephone: (515) 289-1844 Fax: (515) 309-1007

Dealer Email: Travis.Taylor@washersystems.com

Notes:

- Linn County Secondary Road Department - District 1 Shop @ 2400 Covington Road, Palo IA.
- Proposal to include installation and freight.
- All questions to Thad Alexander @ 319-892-6427 or thad.alexander@linncountyiowa.gov

Washer Systems of Iowa, Inc.

6050 NE 14th Street
Des Moines, IA 50313
Phone 1-800-433-8441 or 515-289-1844
Fax 515-309-1007

Estimate

DATE	ESTIMATE #
7/27/2023	7026

NAME / ADDRESS
Linn County Purchasing Thad Alexander 935 2nd Street SW Cedar Rapids, IA 52404

		P.O. NO.	PROJECT	
ITEM	DESCRIPTION	QTY	Price	TOTAL
HEG-3004-0E2G	3,000 psi, 3.9 gpm, 8 hp, 230 volt, single phase, 37Amp, belt drive, Triplex Ceramic Plunger General Pump, Nat. gas burner, electronic ignition gas valve, adj. temp. control, trigger gun control, hose, trigger gun, wand, nozzles, up stream soap injection, sch 80 steel coil	1	8,501.00	8,501.00T
HX-0297	Programmable logic controller with first remote. Includes auto start/stop, timed lockout and detergent solenoid	1	1,550.00	1,550.00T
Misc.	Re-pulley Unit to specifications of customer request. -unit is factory speck'ed (3,000 psi @ 3.9 GPM)		0.00	0.00T
	-Re-pulley unit speck (3,000 psi @ 4.0 GPM)			
HX-0105	LP gas Conversion Kit	1	75.00	75.00T
Discount	Government/First Responder Vent Stacking and Installation		-700.00	-700.00
10MC	*10" M Style ,B Vent Cap	1	172.26	172.26T
10MCS	Storm collar	2	18.80	37.60T
10M5	*10" x 5' Length, M Style ,B Vent	2	280.94	561.88T
10M4	*10" x 4' Length, M Style ,B Vent	1	228.83	228.83T
10M3	*10" x 3' Length, M Style ,B Vent	1	175.00	175.00T
Draft 10" Damper	Dampner 10" Electronic control	1	650.00	650.00T
Draft Cord	Wiring Harness 8 ft for 10" and 12 " Draft Damper	1	125.00	125.00T
Misc.	Silicone Rubber Boot Roof Flashing	1	185.00	185.00T
Misc.	Hardware and Fittings (i.e. screws,silicone sealant,elbows, etc.)	1	260.00	260.00T
Misc.	Legacy 100' Capacity Hose Reel, High Pressure Swivels, 360 degree rotation, powder coated black, long arm	1	420.00	420.00T
Lift Rental	Lift Rental (subject to use of customers if available)	1	195.00	195.00T
TOTAL				

Washer Systems of Iowa, Inc.

6050 NE 14th Street
Des Moines, IA 50313
Phone 1-800-433-8441 or 515-289-1844
Fax 515-309-1007

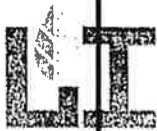
Estimate

DATE	ESTIMATE #
7/27/2023	7026

NAME / ADDRESS
Linn County Purchasing Thad Alexander 935 2nd Street SW Cedar Rapids, IA 52404

P.O. NO.	PROJECT

ITEM	DESCRIPTION	QTY	Price	TOTAL
Labor 1 Man	Labor Description: WSOI Staff Member to complete the installation of above listed unit and stacking. Unit and Install location to be determined by the customer. Should be supplied with Electric, Water, and Gas hookups within 4 feet of the desired location. Upon completion of unit and stacking installation. WSOI Staff to give safety briefing and operation training of unit to customer and additional staffing (if so chosen). NOTE: Estimate Valid (60 days)-Travis Taylor NOTE: Units available as of date listed above NOTE: Estimated lead time for new order (14-16 weeks from date of P.O) NOTE: Final invoice may reflect parts, labor and material used. Sales Tax	10	105.00	1,050.00T
			0.00	0.00
			TOTAL	\$13,486.57



COUNTY

LINN COUNTY PURCHASING DIVISION

ATTACHMENT A-1

PRESSURE WASHER SPECIFICATIONS

Models:

- Allkota 4301-LP or equivalent

General specifications:

- Industrial hot high pressure stationary pressure washer to be installed in a room outside of the wash bay.
- Flow Rate - 4 GPM
- Pressure - 3000 PSI
- Motor Voltage - 230 v
- Phase - 1 (Single)
- Amp Requirement - 40 amp
- Motor Power - 8 hp
- Fuel Source - LP
- BTU Rating - 365,000 Btu
- Electronic Ignition
- Smart timer with auto start/stop and lock out timer
- Pump Style - Oil Bath Crankcase | Triplex Ceramic Plunger with 5-year warranty
- Coil Type - Schedule 80 with 7-year warranty
- Float Tank Construction Material - Stainless Steel
- Temperature Control
- Chemical Features - High Pressure Metered
- Soap switch
- Remote 100' hose reel & hose, gun, wand and tips to be mounted in wash bay.
- Remote low voltage control panel to include on/off, heat and soap to be mounted in wash bay.

Meets specifications Yes _____ No _____ Explain _____

**LINN COUNTY
1888 COUNTY HOME ROAD
MARION, IOWA 52302**

**APPLICATION TO
"ADOPT-A-ROADSIDE"**

FOR OFFICE USE ONLY

Permit Number _____

County Road Name N. Center Point Road

☒ NEW

☐ RENEWAL

☐ GIS# _____

**TO BE COMPLETED BY SPONSOR
PLEASE PRINT CLEARLY**

Name of Sponsor (Organization, Group or Individual) RANDY CROUSE

Signature of Contact Person Randy Crouse

Mailing Address (Street, P.O. Box, City, State, Zip Code) 4210 CARPENTER RD. C.R. IA. 52411

Telephone Number 319-329-0371 E-Mail Address RLC4210@AOL.COM

The proposed work is located on NORTH CENTER POINT RD. DITCHES Road

from PARCEL # 053640200300000 to 053640100300000

ALL DITCHES THAT BORDER BOTH PARCELS.

Approval is hereby requested to enter within the County Road right of way to perform the following described work (check all that apply):

☐ Litter removal ☒ Enhancement Planting* ☐ Other (describe)

NOTE! EMS ADDRESS SIGNS HAVE BEEN REQUESTED FOR

*A sketch noting the quantity, location, and species must be attached to this application prior to Department granting approval.

BOTH PARCELS

AGREEMENTS:

The Sponsor(s) agrees that if granted a permit to do said work the following stipulations shall govern:

1. This application shall have been approved prior to Sponsor(s) beginning any operations as requested herein.
2. Sponsor(s) agree to indemnify and hold harmless Linn County, its Board of Supervisors, officers and employees from all liability, judgment, costs, expenses and claims growing out of damages, or alleged damages of any nature whatsoever to any person, property or third party arising out of the performance or nonperformance of said work.
3. No vehicles, equipment or materials are to be stored within the right of way. A vehicle may be allowed to be parked on the shoulder during times of litter pick up.
4. Right of way markers, signs and land monuments shall not be removed, altered or damaged.
5. This permit shall be subject to any laws now in effect or any laws which may be hereafter enacted and all applicable rules and regulations of local, state and federal agencies.
6. The Sponsor(s) agrees to give Linn County forty-eight hours notice of intention to start operations. Notification shall be given to the Secondary Road Department, 1944 County Home Road, Marion, Iowa 52302, work phone number Monday through Friday 7:00 A.M. to 3:30 P.M. 892-6400.

7. Access to the work site will, where possible, be obtained from private property or other roadways and not from the traveled portion of the hard surfaced roadway.
8. The Sponsor(s) shall carry on the work as required and authorized by this agreement with serious regard to the safety of the traveling public, adjacent property owners and volunteers or employees of the Sponsor(s).
9. The Sponsor(s) acknowledges that all personnel involved in this project are initiators and volunteers directed by the Sponsor(s) and that the Sponsor(s) accept full responsibility for any injuries or damages sustained by or caused by such personnel. The Sponsor(s) acknowledges that they or their volunteers are in no way considered to be employees of the Linn County Board of Supervisors or the Linn County Secondary Road Department.

The Sponsor(s) and the Department further agree to the following terms and conditions of this agreement.

SPONSOR'S ADDITIONAL RESPONSIBILITY:

To perform the work specified in a satisfactory, safe and professional manner.

To provide adult supervision at the work site when volunteers or employees are 14 years of age or younger.

To obtain required supplies and materials as may be needed from the Secondary Road Department to carry out this agreement, during regular business hours, Monday through Friday 7:00 A.M. to 3:30 P.M.

To put in place traffic control signs at all times when the Sponsor(s) is doing work near the roadway and remove only when the work has been completed.

To place all trash bags used during collection of litter, adjacent to the Adopt-A-Roadway signs (if applicable), or at the ends of adopted sections, for pickup and disposal by the Department.

To plant all right of way harvested seed on either County road rights of way or other public grounds as approved.

To return all unused materials and supplies furnished by the Secondary Road Department, to the Main Shop within one week after the activity is completed.

DEPARTMENT'S RESPONSIBILITIES:

To erect a sign at each end of the adopted section with the Sponsor(s) name or acronym displayed (if requested).

To provide reflective vests, trash bags, safety literature, and other related materials, to the Sponsor(s).

To remove trash bags used for litter pickup by Sponsor(s).

To assist in removal of litter under unusual circumstances such as when large, heavy or hazardous items are found.

To assist in location and selection of enhancement plantings (if applicable).

PLEASE NOTE:

The Department reserves the right to terminate this agreement and remove Adopt-A-Roadway signs when in the sole judgment of the Department, it is found that the Sponsor(s) has not met the terms and conditions of this agreement.

FOR OFFICE USE ONLY

This agreement shall remain in force from August 1, 2023 until August 1, 2025. If this agreement includes litter removal the Sponsor agrees to pickup litter N/A (times) per year.

DEPARTMENT OF SECONDARY ROADS APPROVAL

FOR OFFICE USE ONLY

Recommended for Approval

[Signature]
Linn County Engineer

Date

August 7, 2023

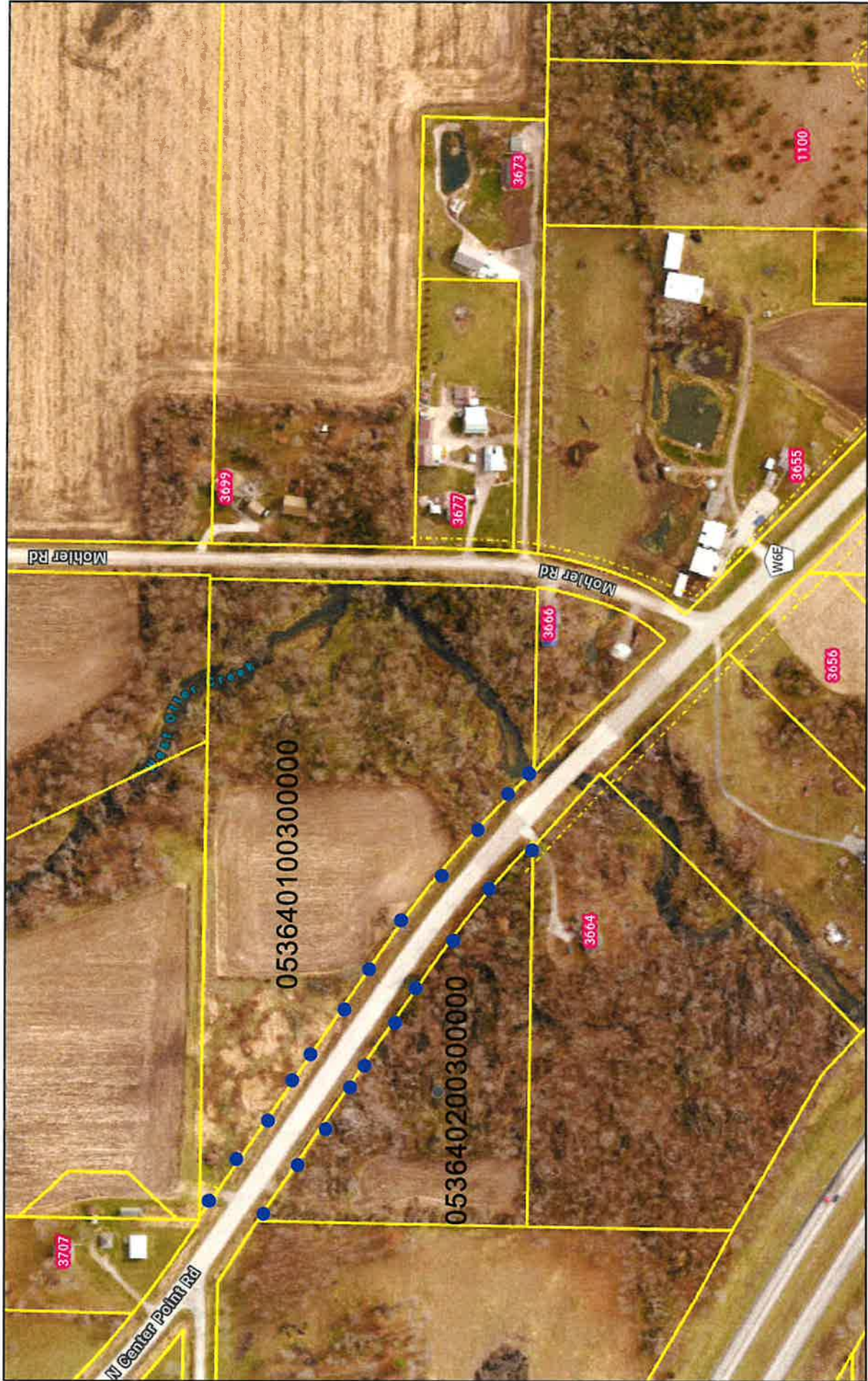
Approved

Linn County Board of Supervisors

Date

_____, 20____

Engineering Infrastructure (Detail)



7/31/2023

1:4,514
0 0.03 0.06 0.11 mi
0 0.04 0.09 0.18 km
Linn County, Iowa GIS, Linn County, Iowa GIS, Maxar

Prepared by: Linn County Secondary Road Dept., 1888 County Home Road, Marion, IA 52302 (319) 892-6400
Return To: Linn County Auditor's Office, 935 2nd St. SW, Cedar Rapids, IA 52404 (319) 892-5300
Send tax statement: Stacy S & Nathaniel R Ross, 647 Green Ridge Road, Lisbon IA 52253

QUIT CLAIM DEED

KNOW ALL PERSONS BY THESE PRESENTS:

That Linn County, Iowa (Grantor) in consideration of the sum of four thousand six hundred fifty dollars ((\$4,650.00) and other valuable consideration does hereby quit claim unto Stacey S & Nathaniel R Ross all of the County's right, title, interest, estate, claim and demand in the following described real estate situated in Linn County, Iowa, to-wit:

A part of the SW ¼ SE ¼ of Section 20, Township 82 North, Range 5 West of the 5th P.M., Linn County, Iowa, described as follows: Commencing as a point of reference at the S ¼ corner; thence N01°20'02"W along the west line of said SW ¼ SE ¼, 1170.15 feet; thence N57°33'26"E, 136.84 feet to the Point of Beginning; thence N56°38'31"E, 79.53 feet to the east right-of-way line of Green Ridge Road; thence SE-ly along said east right-of-way line on an arc of 281.36 feet of a 633.00-foot radius curve to the right, having a chord length of 279.05 feet bearing S40°32'18"E; thence S27°48'16"E along said east right-of-way line, 87.43 feet; thence N49°35'31"W, 378.99 feet to the Point of Beginning, containing 0.46 acres.

This transfer is an exempt transaction by a governmental subdivision as transfer or pursuant to Iowa Code §428A.2(6).

Signed August 16, 2023.

LINN COUNTY, IOWA

BY:

Louis J. Zumbach, Chairperson
Linn County Board of Supervisors

Joel Miller
Linn County Auditor

QUIT CLAIM DEED - PAGE 2

STATE OF IOWA)
) ss:
COUNTY OF LINN)

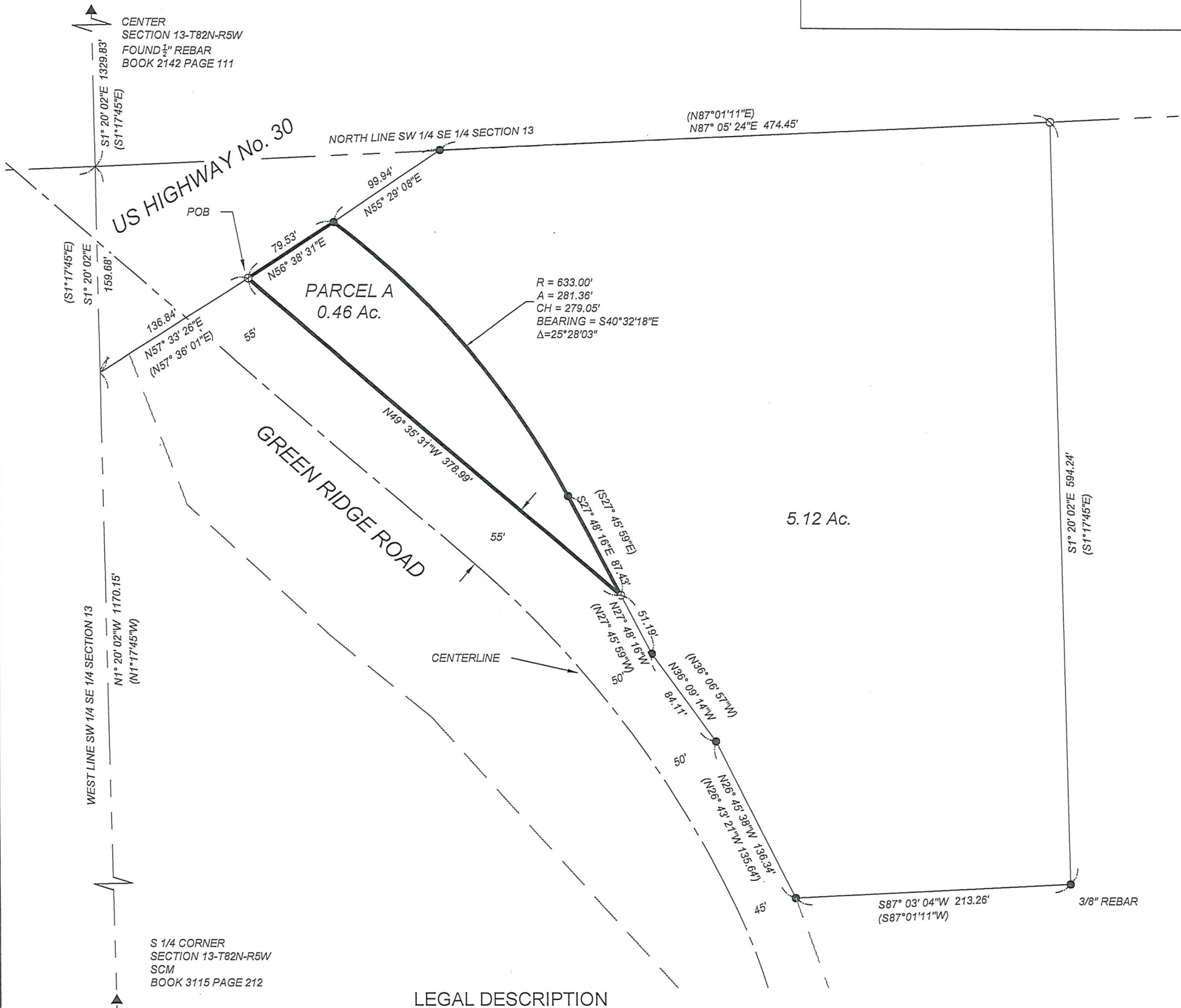
On August 16, 2023, before me _____, a Notary Public in and for the State of Iowa, personally appeared Louis J. Zumbach and Joel Miller, to me personally known, and who, being by me duly sworn, did say that they are the Chairperson of the Board of Supervisors and the County Auditor, respectively, of the County of Linn, Iowa; that the instrument was signed on behalf of the corporation, by authority of its Board of Supervisors, as contained in resolution number _____ adopted by the Board of Supervisors on August 16, 2023, and Louis J. Zumbach and Joel Miller acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

NOTARY PUBLIC
STATE OF IOWA

PLAT OF SURVEY No. 2731
PARCEL A

Recorder's Stamp:

Index Legend
Location Description A part of the SW 1/4 SE 1/4 Section 13-82-5
Requestor: Stacy Ross
Proprietor: Linn County, Iowa
Surveyor: Kevin F. Bradshaw, LS
Surveyor Company: Brain Engineering, Inc.
Return to: SM Brain, 1540 Midland Ct NE Cedar Rapids, IA
52402 or mikeb@brain-eng.com (319) 294-9424

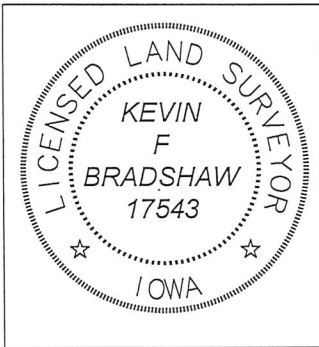


LEGAL DESCRIPTION

A part of the SW 1/4 SE 1/4 of Section 20, Township 82 North, Range 5 West of the 5th P.M., Linn County, Iowa, described as follows:

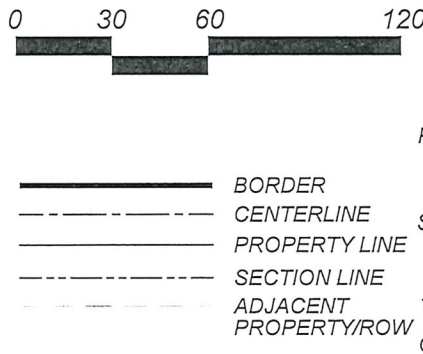
Commencing as a point of reference at the S 1/4 corner;
thence N01°20'02"W along the west line of said SW 1/4 SE 1/4, 1170.15 feet;
thence N57°33'26"E, 136.84 feet to the Point of Beginning;
thence N56°38'31"E, 79.53 feet to the east right of way line of Green Ridge Road;
thence SE-ly along said east right of way line on an arc of 281.36 feet of a 633.00-foot radius curve to the right, having a chord length of 279.05 feet bearing S40°32'18"E;
thence S27°48'16"E along said east right of way line, 87.43 feet;
thence N49°35'31"W, 378.99 feet to the Point of Beginning, containing 0.46 acres.

NOTES: ALL MEASUREMENTS IN FEET AND DECIMALS THEREOF.



I hereby certify that this land surveying document and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.
Signed _____ Date _____

Kevin F. Bradshaw, L.S.
My License Renewal Date Is December 31, 2024
License Number 17543
Pages or sheets covered by this seal: THIS PAGE



- ▲ FOUND SECTION CORNER
- FOUND 1/2" REBAR W/OPC #19515 OR AS LABELED
- △ SET SECTION CORNER
- SET 1/2" REBAR W/ YPC #9647
- POB POINT OF BEGINNING
- () RECORDED AS
- SCM 4"x 4" CONCRETE POST w/DISK
- UE UTILITY EASEMENT
- YPC YELLOW PLASTIC CAP
- OPC ORANGE PLASTIC CAP

DATE OF SURVEY: 4/20/23

Title: **PLAT OF SURVEY No. 2731**
PARCEL A

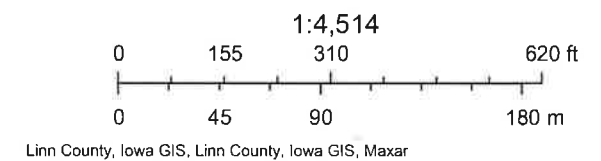


Drawn: SMB
4/21/23
Checked: *[Signature]*
4/24/23
Book: DC
Scale: 1"=100'

Linn County, Iowa Land Records



July 31, 2023



PRE-EMPLOYMENT TRAINING AGREEMENT
LINN COUNTY DEPUTY SHERIFF

This Agreement is entered into by Linn County, Iowa, hereinafter referred to as the “employing agency” and **Derrick Sexton** hereinafter referred to as the “recruit”. In accordance with IAC 501-6.2(2) this is a written agreement being entered into contemporaneously with an offer of employment for the position of Linn County Deputy Sheriff. Recruit’s employment will require attendance and completion of the Iowa Law Enforcement Academy to obtain the minimum law enforcement certification training as governed by Iowa Code Chapter 80B and Iowa Code Chapter 384 at some time within the twelve months following employment. In consideration of the employing agency agreeing to provide for the cost of that training, the recruit agrees that, should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training, the recruit will make reimbursement for a prorated portion of the associated training costs. This Agreement is specifically intended to govern the conditions under which the employing agency can require the recruit to reimburse those associated training costs. These associated training cost included Iowa Law Enforcement Academy tuition, meals, books, certifications, employee wages, including all benefits and transportation. See itemized list in Exhibit “A” This Agreement is not, itself, a contract for employment and does not give rise to any property right or interest in the recruit.

1) Liquidated Damages. The employing agency has attached hereto and incorporated herein Exhibit “A” which itemizes the current costs to be paid by the employing agency upon the recruit attending and successfully completing the fifteen/sixteen-week certification training course provided by the Iowa Law Enforcement Academy. Taking into consideration the requirements of the Fair Labor Standards Act and other practical adjustments due to benefits, taxes or other items paid that are not easily pro-ratable or otherwise recoverable, the sum of **\$40,261.03** is hereby fixed and agreed to as liquidated damages that fairly represent the economic loss that the employing agency will incur by reason of the recruit resigning within forty-eight months following completion of the certification training.

2) Reimbursement. Reimbursement shall become the recruit’s obligation should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training. The amount due shall be determined by crediting 1/48th of the total liquidated damages amount agreed to above for each month of the recruit’s service with the employing agency following completion of the certification training. The recruit will then be required to reimburse the balance.

3) Term of Reimbursement. The Recruit agrees that resignation, for whatever reason, shall be prima facia evidence that they left employment with the Employing Agency voluntarily. Payment for the remaining balance of the employment contract shall be made within thirty days of acceptance of employment with a different law enforcement agency. The Recruit agrees that, the Employing Agency, in its sole discretion, may retain and deduct from my last payroll check, any amount due and payable to the Employing Agency, to the extent allowed by law, to offset against any training and other employment related expenses (per section 1 above and Exhibit “A” attached) that the recruit will be obligated to reimburse to the Employing Agency.

4) Decertification. Failing to make reimbursement in accordance with this Agreement may, in addition to any other remedy available to the employing agency under this Agreement, result in decertification of the recruit as an Iowa law enforcement officer pursuant to Iowa Code Section 80B.11(7) and IAC 501-6.2(2). The Recruit does hereby expressly acknowledge and understand that the reimbursement obligations set forth herein are mandatory. The Recruit also expressly acknowledges that if it becomes necessary to enforce this Agreement and judgment is entered against the Recruit, the Recruit will pay all costs and expenses incurred by the Employing Agency including attorney fees.

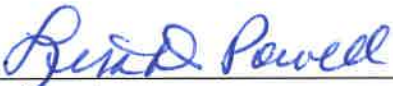
5) Bona-Fide Employment. This Agreement is for the purpose of bona-fide employment of the recruit by the employing agency and is not for the purpose of achieving certification of the recruit by way of "sponsorship" through the academy.

6) Available Remedies. This Agreement shall not be deemed exclusive and shall not limit the employing agency from any other remedy available to it.

7) Severability. If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

8) Entire Agreement/Amendments. This Agreement contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified or amended only upon written agreement of the parties.

9) Effective Date. This document may be executed in counterparts and shall be deemed effective, subject to all signatures being obtained, upon recruit's employment date which shall be the: 24th day of July, 2023.



Linn County Human Resource Director

8-9-23

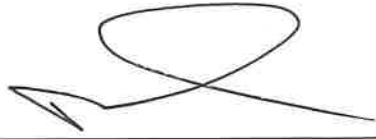
Date

Chair, Linn County Board of Supervisors

Date



Employee



Witness to Employee's signature

Date 7-24-23

Date 7-24-23

Exhibit "A"

The following is an itemized list of expenses acquired to send a Deputy to 15+ weeks of certified law enforcement training at the Iowa Law Enforcement Academy, Johnston, Iowa:

		Single Empl.	Married Empl.
1	Tuition	\$6,650.00	\$6,650.00
	Consolidated Foods (15+ wks)	\$2,121.12	\$2,121.12
	Defensive Tactics Uniforms	\$225.00	\$225.00
	Taser Certification	\$225.00	\$225.00
	Total	\$9,221.12	\$9,221.12
11	Deputy's wages and benefits for one year:		
	Starting base wage	\$66,541.00	\$66,541.00
	Cleaning allowance	\$150.00	\$150.00
	Blue Cross & Blue Shield	\$10,188.00	\$22,440.00
	Delta Dental Insurance	\$660.00	\$759.00
	Long term Disability Insurance	\$263.00	\$263.00
	Life Insurance (\$15,000.00) policy	\$43.00	\$43.00
	Iowa Public Employee Retirement System	\$5,662.64	\$5,662.64
	Social Security/Medicare	<u>\$5,090.39</u>	<u>\$5,090.39</u>
	For one year:		
	Total	\$88,598.03	\$100,949.03
	15 Week Academy		
	Total	\$25,557.12	\$29,119.91
111	Transportation to and from Johnston, Iowa (ILEA) 240 miles (round trip) (X) 16 trips = 3,840 miles. 3840 miles (X) .50 cents/ mile =	\$1,920.00	\$1,920.00
1V	TOTALS:		
	Academy Costs:	\$9,221.12	\$9,221.12
	Wage and Benefits for one quarter	\$25,557.12	\$29,119.91
	Transportation costs:	\$1,920.00	\$1,920.00
	GRAND TOTAL	\$36,698.24	\$40,261.03

PRE-EMPLOYMENT TRAINING AGREEMENT
LINN COUNTY DEPUTY SHERIFF

This Agreement is entered into by Linn County, Iowa, hereinafter referred to as the "employing agency" and Travis Rhone hereinafter referred to as the "recruit". In accordance with IAC 501-6.2(2) this is a written agreement being entered into contemporaneously with an offer of employment for the position of Linn County Deputy Sheriff. Recruit's employment will require attendance and completion of the Iowa Law Enforcement Academy to obtain the minimum law enforcement certification training as governed by Iowa Code Chapter 80B and Iowa Code Chapter 384 at some time within the twelve months following employment. In consideration of the employing agency agreeing to provide for the cost of that training, the recruit agrees that, should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training, the recruit will make reimbursement for a prorated portion of the associated training costs. This Agreement is specifically intended to govern the conditions under which the employing agency can require the recruit to reimburse those associated training costs. These associated training cost included Iowa Law Enforcement Academy tuition, meals, books, certifications, employee wages, including all benefits and transportation. See itemized list in Exhibit "A" This Agreement is not, itself, a contract for employment and does not give rise to any property right or interest in the recruit.

1) Liquidated Damages. The employing agency has attached hereto and incorporated herein Exhibit "A" which itemizes the current costs to be paid by the employing agency upon the recruit attending and successfully completing the fifteen/sixteen-week certification training course provided by the Iowa Law Enforcement Academy. Taking into consideration the requirements of the Fair Labor Standards Act and other practical adjustments due to benefits, taxes or other items paid that are not easily pro-ratable or otherwise recoverable, the sum of \$32,562.70 is hereby fixed and agreed to as liquidated damages that fairly represent the economic loss that the employing agency will incur by reason of the recruit resigning within forty-eight months following completion of the certification training.

2) Reimbursement. Reimbursement shall become the recruit's obligation should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training. The amount due shall be determined by crediting 1/48th of the total liquidated damages amount agreed to above for each month of the recruit's service with the employing agency following completion of the certification training. The recruit will then be required to reimburse the balance.

3) Term of Reimbursement. The Recruit agrees that resignation, for whatever reason, shall be prima facia evidence that they left employment with the Employing Agency voluntarily. Payment for the remaining balance of the employment contract shall be made within thirty days of acceptance of employment with a different law enforcement agency. The Recruit agrees that, the Employing Agency, in its sole discretion, may retain and deduct from my last payroll check, any amount due and payable to the Employing Agency, to the extent allowed by law, to offset against any training and other employment related expenses (per section 1 above and Exhibit "A" attached) that the recruit will be obligated to reimburse to the Employing Agency.

Exhibit "A"

The following is an itemized list of expenses acquired to send a Deputy to 15+ weeks of certified law enforcement training at the Iowa Law Enforcement Academy, Johnston, Iowa:

		Single Empl.	Married Empl.
1	Tuition	\$6,240.00	\$6,240.00
	Consolidated Foods (15+ wks)	\$1,287.41	\$1,287.41
	Defensive Tactics Uniforms	\$225.00	\$225.00
	Taser Certification	\$225.00	\$225.00
	Total	\$7,977.41	\$7,977.41
11	Deputy's wages and benefits for one year:		
	Starting base wage	\$58,380.00	\$58,380.00
	Jail Premium pay	\$520.00	\$520.00
	Cleaning allowance	\$150.00	\$150.00
	Blue Cross & Blue Shield	\$8,652.00	\$18,996.00
	Delta Dental Insurance	\$660.00	\$759.00
	Long term Disability Insurance	\$208.00	\$208.00
	Life Insurance (\$15,000.00) policy	\$43.00	\$43.00
	Iowa Public Employee Retirement System	\$5,454.14	\$5,454.14
	Social Security/Medicare	\$4,505.85	\$4,505.85
	For one year:		
	Total	\$78,572.99	\$89,015.99
	15 Week Academy		
	Total	\$22,665.29	\$25,677.69
111	Transportation to and from Johnston, Iowa (ILEA) 240 miles (round trip) (X) 16 trips = 3,840 miles. 3840 miles (X) .50 cents/ mile =	\$1,920.00	\$1,920.00
1V	TOTALS:		
	Academy Costs:	\$7,977.41	\$7,977.41
	Wage and Benefits for one quarter	\$22,665.29	\$25,677.69
	Transportation costs:	\$1,920.00	\$1,920.00
	GRAND TOTAL	\$32,562.70	\$35,575.10

4) Decertification. Failing to make reimbursement in accordance with this Agreement may, in addition to any other remedy available to the employing agency under this Agreement, result in decertification of the recruit as an Iowa law enforcement officer pursuant to Iowa Code Section 80B.11(7) and IAC 501-6.2(2). The Recruit does hereby expressly acknowledge and understand that the reimbursement obligations set forth herein are mandatory. The Recruit also expressly acknowledges that if it becomes necessary to enforce this Agreement and judgment is entered against the Recruit, the Recruit will pay all costs and expenses incurred by the Employing Agency including attorney fees.

5) Bona-Fide Employment. This Agreement is for the purpose of bona-fide employment of the recruit by the employing agency and is not for the purpose of achieving certification of the recruit by way of "sponsorship" through the academy.

6) Available Remedies. This Agreement shall not be deemed exclusive and shall not limit the employing agency from any other remedy available to it.

7) Severability. If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

8) Entire Agreement/Amendments. This Agreement contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified or amended only upon written agreement of the parties.

9) Effective Date. This document may be executed in counterparts and shall be deemed effective, subject to all signatures being obtained, upon recruit's employment date which shall be the: 13th day of June, 2022.



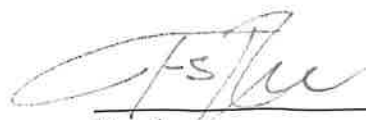
Linn County Human Resource Director

8-9-23

Date

Chair, Linn County Board of Supervisors

Date



Employee

Date 6-13-22



Witness to Employee's signature

Date 6-13-22

PRE-EMPLOYMENT TRAINING AGREEMENT
LINN COUNTY DEPUTY SHERIFF

This Agreement is entered into by Linn County, Iowa, hereinafter referred to as the "employing agency" and Matthew Ruzicka hereinafter referred to as the "recruit". In accordance with IAC 501-6.2(2) this is a written agreement being entered into contemporaneously with an offer of employment for the position of Linn County Deputy Sheriff. Recruit's employment will require attendance and completion of the Iowa Law Enforcement Academy to obtain the minimum law enforcement certification training as governed by Iowa Code Chapter 80B and Iowa Code Chapter 384 at some time within the twelve months following employment. In consideration of the employing agency agreeing to provide for the cost of that training, the recruit agrees that, should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training, the recruit will make reimbursement for a prorated portion of the associated training costs. This Agreement is specifically intended to govern the conditions under which the employing agency can require the recruit to reimburse those associated training costs. These associated training cost included Iowa Law Enforcement Academy tuition, meals, books, certifications, employee wages, including all benefits and transportation. See itemized list in Exhibit "A" This Agreement is not, itself, a contract for employment and does not give rise to any property right or interest in the recruit.

1) Liquidated Damages. The employing agency has attached hereto and incorporated herein Exhibit "A" which itemizes the current costs to be paid by the employing agency upon the recruit attending and successfully completing the fifteen/sixteen-week certification training course provided by the Iowa Law Enforcement Academy. Taking into consideration the requirements of the Fair Labor Standards Act and other practical adjustments due to benefits, taxes or other items paid that are not easily pro-ratable or otherwise recoverable, the sum of \$38,405.60 is hereby fixed and agreed to as liquidated damages that fairly represent the economic loss that the employing agency will incur by reason of the recruit resigning within forty-eight months following completion of the certification training.

2) Reimbursement. Reimbursement shall become the recruit's obligation should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training. The amount due shall be determined by crediting 1/48th of the total liquidated damages amount agreed to above for each month of the recruit's service with the employing agency following completion of the certification training. The recruit will then be required to reimburse the balance.

3) Term of Reimbursement. The Recruit agrees that resignation, for whatever reason, shall be prima facie evidence that they left employment with the Employing Agency voluntarily. Payment for the remaining balance of the employment contract shall be made within thirty days of acceptance of employment with a different law enforcement agency. The Recruit agrees that, the Employing Agency, in its sole discretion, may retain and deduct from my last payroll check, any amount due and payable to the Employing Agency, to the extent allowed by law, to offset against any training and other employment related expenses (per section 1 above and Exhibit "A" attached) that the recruit will be obligated to reimburse to the Employing Agency.

Exhibit "A"

The following is an itemized list of expenses acquired to send a Deputy to 15+ weeks of certified law enforcement training at the Iowa Law Enforcement Academy, Johnston, Iowa:

		Single Empl.	Married Empl.
1	Tuition	\$6,650.00	\$6,650.00
	Consolidated Foods (15+ wks)	\$2,121.12	\$2,121.12
	Defensive Tactics Uniforms	\$225.00	\$225.00
	Taser Certification	\$225.00	\$225.00
	Total	\$9,221.12	\$9,221.12
11	Deputy's wages and benefits for one year:		
	Starting base wage	\$61,936.00	\$61,936.00
	Jail Premium pay	\$520.00	\$520.00
	Cleaning allowance	\$150.00	\$150.00
	Blue Cross & Blue Shield	\$9,564.00	\$20,652.00
	Delta Dental Insurance	\$660.00	\$759.00
	Long term Disability Insurance	\$208.00	\$208.00
	Life Insurance (\$15,000.00) policy	\$43.00	\$43.00
	Iowa Public Employee Retirement System	\$5,471.00	\$5,471.00
	Social Security/Medicare	<u>\$4,777.88</u>	<u>\$4,777.88</u>
	For one year:		
	Total	\$83,329.88	\$94,516.88
	15 Week Academy		
	Total	\$24,037.47	\$27,264.48
111	Transportation to and from Johnston, Iowa (ILEA) 240 miles (round trip) (X) 16 trips = 3,840 miles. 3840 miles (X) .50 cents/ mile =	\$1,920.00	\$1,920.00
1V	TOTALS:		
	Academy Costs:	\$9,221.12	\$9,221.12
	Wage and Benefits for one quarter	\$24,037.47	\$27,264.48
	Transportation costs:	\$1,920.00	\$1,920.00
	GRAND TOTAL	\$35,178.59	\$38,405.60

4) Decertification. Failing to make reimbursement in accordance with this Agreement may, in addition to any other remedy available to the employing agency under this Agreement, result in decertification of the recruit as an Iowa law enforcement officer pursuant to Iowa Code Section 80B.11(7) and IAC 501-6.2(2). The Recruit does hereby expressly acknowledge and understand that the reimbursement obligations set forth herein are mandatory. The Recruit also expressly acknowledges that if it becomes necessary to enforce this Agreement and judgment is entered against the Recruit, the Recruit will pay all costs and expenses incurred by the Employing Agency including attorney fees.

5) Bona-Fide Employment. This Agreement is for the purpose of bona-fide employment of the recruit by the employing agency and is not for the purpose of achieving certification of the recruit by way of "sponsorship" through the academy.

6) Available Remedies. This Agreement shall not be deemed exclusive and shall not limit the employing agency from any other remedy available to it.

7) Severability. If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

8) Entire Agreement/Amendments. This Agreement contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified or amended only upon written agreement of the parties.

9) Effective Date. This document may be executed in counterparts and shall be deemed effective, subject to all signatures being obtained, upon recruit's employment date which shall be the: 2nd day of November 2022.



Linn County Human Resource Director

8-9-23

Date

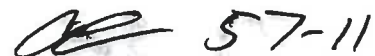
Chair, Linn County Board of Supervisors

Date



Employee

Date 11/2/22

 57-11

Witness to Employee's signature

Date 11-2-22

PRE-EMPLOYMENT TRAINING AGREEMENT
LINN COUNTY DEPUTY SHERIFF

This Agreement is entered into by Linn County, Iowa, hereinafter referred to as the "employing agency" and Jackson Meyer hereinafter referred to as the "recruit". In accordance with IAC 501-6.2(2) this is a written agreement being entered into contemporaneously with an offer of employment for the position of Linn County Deputy Sheriff. Recruit's employment will require attendance and completion of the Iowa Law Enforcement Academy to obtain the minimum law enforcement certification training as governed by Iowa Code Chapter 80B and Iowa Code Chapter 384 at some time within the twelve months following employment. In consideration of the employing agency agreeing to provide for the cost of that training, the recruit agrees that, should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training, the recruit will make reimbursement for a prorated portion of the associated training costs. This Agreement is specifically intended to govern the conditions under which the employing agency can require the recruit to reimburse those associated training costs. These associated training cost included Iowa Law Enforcement Academy tuition, meals, books, certifications, employee wages, including all benefits and transportation. See itemized list in Exhibit "A" This Agreement is not, itself, a contract for employment and does not give rise to any property right or interest in the recruit.

1) Liquidated Damages. The employing agency has attached hereto and incorporated herein Exhibit "A" which itemizes the current costs to be paid by the employing agency upon the recruit attending and successfully completing the fifteen/sixteen-week certification training course provided by the Iowa Law Enforcement Academy. Taking into consideration the requirements of the Fair Labor Standards Act and other practical adjustments due to benefits, taxes or other items paid that are not easily pro-ratable or otherwise recoverable, the sum of \$35,178.59 is hereby fixed and agreed to as liquidated damages that fairly represent the economic loss that the employing agency will incur by reason of the recruit resigning within forty-eight months following completion of the certification training.

2) Reimbursement. Reimbursement shall become the recruit's obligation should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training. The amount due shall be determined by crediting 1/48th of the total liquidated damages amount agreed to above for each month of the recruit's service with the employing agency following completion of the certification training. The recruit will then be required to reimburse the balance.

3) Term of Reimbursement. The Recruit agrees that resignation, for whatever reason, shall be prima facia evidence that they left employment with the Employing Agency voluntarily. Payment for the remaining balance of the employment contract shall be made within thirty days of acceptance of employment with a different law enforcement agency. The Recruit agrees that, the Employing Agency, in its sole discretion, may retain and deduct from my last payroll check, any amount due and payable to the Employing Agency, to the extent allowed by law, to offset against any training and other employment related expenses (per section 1 above and Exhibit "A" attached) that the recruit will be obligated to reimburse to the Employing Agency.

Exhibit "A"

The following is an itemized list of expenses acquired to send a Deputy to 15+ weeks of certified law enforcement training at the Iowa Law Enforcement Academy, Johnston, Iowa:

		Single Empl.	Married Empl.
1	Tuition	\$6,650.00	\$6,650.00
	Consolidated Foods (15+ wks)	\$2,121.12	\$2,121.12
	Defensive Tactics Uniforms	\$225.00	\$225.00
	Taser Certification	\$225.00	\$225.00
	Total	\$9,221.12	\$9,221.12
11	Deputy's wages and benefits for one year:		
	Starting base wage	\$61,936.00	\$61,936.00
	Jail Premium pay	\$520.00	\$520.00
	Cleaning allowance	\$150.00	\$150.00
	Blue Cross & Blue Shield	\$9,564.00	\$20,652.00
	Delta Dental Insurance	\$660.00	\$759.00
	Long term Disability Insurance	\$208.00	\$208.00
	Life Insurance (\$15,000.00) policy	\$43.00	\$43.00
	Iowa Public Employee Retirement System	\$5,471.00	\$5,471.00
	Social Security/Medicare	\$4,777.88	\$4,777.88
	For one year:		
	Total	\$83,329.88	\$94,516.88
	15 Week Academy		
	Total	\$24,037.47	\$27,264.48
111	Transportation to and from Johnston, Iowa (ILEA)		
	240 miles (round trip) (X) 16 trips = 3,840 miles.		
	3840 miles (X) .50 cents/ mile =	\$1,920.00	\$1,920.00
1V	TOTALS:		
	Academy Costs:	\$9,221.12	\$9,221.12
	Wage and Benefits for one quarter	\$24,037.47	\$27,264.48
	Transportation costs:	\$1,920.00	\$1,920.00
	GRAND TOTAL	\$35,178.59	\$38,405.60

4) Decertification. Failing to make reimbursement in accordance with this Agreement may, in addition to any other remedy available to the employing agency under this Agreement, result in decertification of the recruit as an Iowa law enforcement officer pursuant to Iowa Code Section 80B.11(7) and IAC 501-6.2(2). The Recruit does hereby expressly acknowledge and understand that the reimbursement obligations set forth herein are mandatory. The Recruit also expressly acknowledges that if it becomes necessary to enforce this Agreement and judgment is entered against the Recruit, the Recruit will pay all costs and expenses incurred by the Employing Agency including attorney fees.

5) Bona-Fide Employment. This Agreement is for the purpose of bona-fide employment of the recruit by the employing agency and is not for the purpose of achieving certification of the recruit by way of "sponsorship" through the academy.

6) Available Remedies. This Agreement shall not be deemed exclusive and shall not limit the employing agency from any other remedy available to it.

7) Severability. If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

8) Entire Agreement/Amendments. This Agreement contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified or amended only upon written agreement of the parties.

9) Effective Date. This document may be executed in counterparts and shall be deemed effective, subject to all signatures being obtained, upon recruit's employment date which shall be the: 6th day of March, 2023.



Linn County Human Resource Director

8-9-23

Date

Chair, Linn County Board of Supervisors

Date



Employee

Date 03/06/2023



Witness to Employee's signature

Date 3-6-23

PRE-EMPLOYMENT TRAINING AGREEMENT
LINN COUNTY DEPUTY SHERIFF

This Agreement is entered into by Linn County, Iowa, hereinafter referred to as the "employing agency" and Conrad Akers hereinafter referred to as the "recruit". In accordance with IAC 501-6.2(2) this is a written agreement being entered into contemporaneously with an offer of employment for the position of Linn County Deputy Sheriff. Recruit's employment will require attendance and completion of the Iowa Law Enforcement Academy to obtain the minimum law enforcement certification training as governed by Iowa Code Chapter 80B and Iowa Code Chapter 384 at some time within the twelve months following employment. In consideration of the employing agency agreeing to provide for the cost of that training, the recruit agrees that, should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training, the recruit will make reimbursement for a prorated portion of the associated training costs. This Agreement is specifically intended to govern the conditions under which the employing agency can require the recruit to reimburse those associated training costs. These associated training cost included Iowa Law Enforcement Academy tuition, meals, books, certifications, employee wages, including all benefits and transportation. See itemized list in Exhibit "A" This Agreement is not, itself, a contract for employment and does not give rise to any property right or interest in the recruit.

- 1) Liquidated Damages. The employing agency has attached hereto and incorporated herein Exhibit "A" which itemizes the current costs to be paid by the employing agency upon the recruit attending and successfully completing the fifteen/sixteen-week certification training course provided by the Iowa Law Enforcement Academy. Taking into consideration the requirements of the Fair Labor Standards Act and other practical adjustments due to benefits, taxes or other items paid that are not easily pro-ratable or otherwise recoverable, the sum of \$32,419.74 is hereby fixed and agreed to as liquidated damages that fairly represent the economic loss that the employing agency will incur by reason of the recruit resigning within forty-eight months following completion of the certification training.
- 2) Reimbursement. Reimbursement shall become the recruit's obligation should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training. The amount due shall be determined by crediting 1/48th of the total liquidated damages amount agreed to above for each month of the recruit's service with the employing agency following completion of the certification training. The recruit will then be required to reimburse the balance.
- 3) Term of Reimbursement. The Recruit agrees that resignation, for whatever reason, shall be prima facia evidence that they left employment with the Employing Agency voluntarily. Payment for the remaining balance of the employment contract shall be made within thirty days of acceptance of employment with a different law enforcement agency. The Recruit agrees that, the Employing Agency, in its sole discretion, may retain and deduct from my last payroll check, any amount due and payable to the Employing Agency, to the extent allowed by law, to offset against any training and other employment related expenses (per section 1 above and Exhibit "A" attached) that the recruit will be obligated to reimburse to the Employing Agency.

Exhibit "A"

The following is an itemized list of expenses acquired to send a Deputy to 15+ weeks of certified law enforcement training at the Iowa Law Enforcement Academy, Johnston, Iowa:

		Single Empl.	Married Empl.
1	Tuition	\$6,650.00	\$6,650.00
	Consolidated Foods (15+ wks)	\$2,121.12	\$2,121.12
	Defensive Tactics Uniforms	\$225.00	\$225.00
	Taser Certification	\$225.00	\$225.00
	Total	\$9,221.12	\$9,221.12
11	Deputy's wages and benefits for one year:		
	Starting base wage	\$61,936.00	\$61,936.00
	Jail Premium pay	\$520.00	\$520.00
	Cleaning allowance	\$150.00	\$150.00
	Blue Cross & Blue Shield	\$0.00	\$20,652.00
	Delta Dental Insurance	\$660.00	\$759.00
	Long term Disability Insurance	\$208.00	\$208.00
	Life Insurance (\$15,000.00) policy	\$43.00	\$43.00
	Iowa Public Employee Retirement System	\$5,471.00	\$5,471.00
	Social Security/Medicare	<u>\$4,777.88</u>	<u>\$4,777.88</u>
	For one year:		
	Total	\$73,765.88	\$94,516.88
	15 Week Academy		
	Total	\$21,278.62	\$27,264.48
111	Transportation to and from Johnston, Iowa (ILEA)		
	240 miles (round trip) (X) 16 trips = 3,840 miles.		
	3840 miles (X) .50 cents/ mile =	\$1,920.00	\$1,920.00
1V	TOTALS:		
	Academy Costs:	\$9,221.12	\$9,221.12
	Wage and Benefits for one quarter	\$21,278.62	\$27,264.48
	Transportation costs:	\$1,920.00	\$1,920.00
	GRAND TOTAL	\$32,419.74	\$38,405.60

4) Decertification. Failing to make reimbursement in accordance with this Agreement may, in addition to any other remedy available to the employing agency under this Agreement, result in decertification of the recruit as an Iowa law enforcement officer pursuant to Iowa Code Section 80B.11(7) and IAC 501-6.2(2). The Recruit does hereby expressly acknowledge and understand that the reimbursement obligations set forth herein are mandatory. The Recruit also expressly acknowledges that if it becomes necessary to enforce this Agreement and judgment is entered against the Recruit, the Recruit will pay all costs and expenses incurred by the Employing Agency including attorney fees.

5) Bona-Fide Employment. This Agreement is for the purpose of bona-fide employment of the recruit by the employing agency and is not for the purpose of achieving certification of the recruit by way of "sponsorship" through the academy.

6) Available Remedies. This Agreement shall not be deemed exclusive and shall not limit the employing agency from any other remedy available to it.

7) Severability. If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

8) Entire Agreement/Amendments. This Agreement contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified or amended only upon written agreement of the parties.

9) Effective Date. This document may be executed in counterparts and shall be deemed effective, subject to all signatures being obtained, upon recruit's employment date which shall be the: 6th day of February 2023.



Linn County Human Resource Director

8-9-23

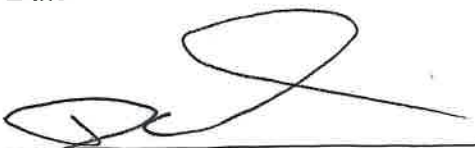
Date

Chair, Linn County Board of Supervisors

Date



Employee



Witness to Employee's signature

Date 2/6/23

Date 2-6-23

PRE-EMPLOYMENT TRAINING AGREEMENT
LINN COUNTY DEPUTY SHERIFF

This Agreement is entered into by Linn County, Iowa, hereinafter referred to as the "employing agency" and Ryan Harkey hereinafter referred to as the "recruit". In accordance with IAC 501-6.2(2) this is a written agreement being entered into contemporaneously with an offer of employment for the position of Linn County Deputy Sheriff. Recruit's employment will require attendance and completion of the Iowa Law Enforcement Academy to obtain the minimum law enforcement certification training as governed by Iowa Code Chapter 80B and Iowa Code Chapter 384 at some time within the twelve months following employment. In consideration of the employing agency agreeing to provide for the cost of that training, the recruit agrees that, should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training, the recruit will make reimbursement for a prorated portion of the associated training costs. This Agreement is specifically intended to govern the conditions under which the employing agency can require the recruit to reimburse those associated training costs. These associated training cost included Iowa Law Enforcement Academy tuition, meals, books, certifications, employee wages, including all benefits and transportation. See itemized list in Exhibit "A" This Agreement is not, itself, a contract for employment and does not give rise to any property right or interest in the recruit.

1) Liquidated Damages. The employing agency has attached hereto and incorporated herein Exhibit "A" which itemizes the current costs to be paid by the employing agency upon the recruit attending and successfully completing the fifteen/sixteen-week certification training course provided by the Iowa Law Enforcement Academy. Taking into consideration the requirements of the Fair Labor Standards Act and other practical adjustments due to benefits, taxes or other items paid that are not easily pro-ratable or otherwise recoverable, the sum of \$35,575.10 is hereby fixed and agreed to as liquidated damages that fairly represent the economic loss that the employing agency will incur by reason of the recruit resigning within forty-eight months following completion of the certification training.

2) Reimbursement. Reimbursement shall become the recruit's obligation should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training. The amount due shall be determined by crediting 1/48th of the total liquidated damages amount agreed to above for each month of the recruit's service with the employing agency following completion of the certification training. The recruit will then be required to reimburse the balance.

3) Term of Reimbursement. The Recruit agrees that resignation, for whatever reason, shall be prima facia evidence that they left employment with the Employing Agency voluntarily. Payment for the remaining balance of the employment contract shall be made within thirty days of acceptance of employment with a different law enforcement agency. The Recruit agrees that, the Employing Agency, in its sole discretion, may retain and deduct from my last payroll check, any amount due and payable to the Employing Agency, to the extent allowed by law, to offset against any training and other employment related expenses (per section 1 above and Exhibit "A" attached) that the recruit will be obligated to reimburse to the Employing Agency.

4) Decertification. Failing to make reimbursement in accordance with this Agreement may, in addition to any other remedy available to the employing agency under this Agreement, result in decertification of the recruit as an Iowa law enforcement officer pursuant to Iowa Code Section 80B.11(7) and IAC 501-6.2(2). The Recruit does hereby expressly acknowledge and understand that the reimbursement obligations set forth herein are mandatory. The Recruit also expressly acknowledges that if it becomes necessary to enforce this Agreement and judgment is entered against the Recruit, the Recruit will pay all costs and expenses incurred by the Employing Agency including attorney fees.

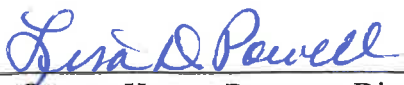
5) Bona-Fide Employment. This Agreement is for the purpose of bona-fide employment of the recruit by the employing agency and is not for the purpose of achieving certification of the recruit by way of "sponsorship" through the academy.

6) Available Remedies. This Agreement shall not be deemed exclusive and shall not limit the employing agency from any other remedy available to it.

7) Severability. If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

8) Entire Agreement/Amendments. This Agreement contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified or amended only upon written agreement of the parties.

9) Effective Date. This document may be executed in counterparts and shall be deemed effective, subject to all signatures being obtained, upon recruit's employment date which shall be the: 8th day of November, 2021.



Linn County Human Resource Director

8-9-23

Date

Chair, Linn County Board of Supervisors

Date



Employee



Witness to Employee's signature

Date 8 Nov. 2021

Date 11-8-21

Exhibit "A"

The following is an itemized list of expenses acquired to send a Deputy to 15+ weeks of certified law enforcement training at the Iowa Law Enforcement Academy, Johnston, Iowa:

		Single Empl.	Married Empl.
1	Tuition	\$6,240.00	\$6,240.00
	Consolidated Foods (15+ wks)	\$1,287.41	\$1,287.41
	Defensive Tactics Uniforms	\$225.00	\$225.00
	Taser Certification	\$225.00	\$225.00
	Total	\$7,977.41	\$7,977.41
11	Deputy's wages and benefits for one year:		
	Starting base wage	\$58,380.00	\$58,380.00
	Jail Premium pay	\$520.00	\$520.00
	Cleaning allowance	\$150.00	\$150.00
	Blue Cross & Blue Shield	\$8,652.00	\$18,996.00
	Delta Dental Insurance	\$660.00	\$759.00
	Long term Disability Insurance	\$208.00	\$208.00
	Life Insurance (\$15,000.00) policy	\$43.00	\$43.00
	Iowa Public Employee Retirement System	\$5,454.14	\$5,454.14
	Social Security/Medicare	\$4,505.85	\$4,505.85
	For one year:		
	Total	\$78,572.99	\$89,015.99
	15 Week Academy		
	Total	\$22,665.29	\$25,677.69
111	Transportation to and from Johnston, Iowa (ILEA) 240 miles (round trip) (X) 16 trips = 3,840 miles. 3840 miles (X) .50 cents/ mile =	\$1,920.00	\$1,920.00
1V	TOTALS:		
	Academy Costs:	\$7,977.41	\$7,977.41
	Wage and Benefits for one quarter	\$22,665.29	\$25,677.69
	Transportation costs:	\$1,920.00	\$1,920.00
	GRAND TOTAL	\$32,562.70	\$35,575.10

PRE-EMPLOYMENT TRAINING AGREEMENT
LINN COUNTY DEPUTY SHERIFF

This Agreement is entered into by Linn County, Iowa, hereinafter referred to as the "employing agency" and **Chance Tiedtke** hereinafter referred to as the "recruit". In accordance with IAC 501-6.2(2) this is a written agreement being entered into contemporaneously with an offer of employment for the position of Linn County Deputy Sheriff. Recruit's employment will require attendance and completion of the Iowa Law Enforcement Academy to obtain the minimum law enforcement certification training as governed by Iowa Code Chapter 80B and Iowa Code Chapter 384 at some time within the twelve months following employment. In consideration of the employing agency agreeing to provide for the cost of that training, the recruit agrees that, should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training, the recruit will make reimbursement for a prorated portion of the associated training costs. This Agreement is specifically intended to govern the conditions under which the employing agency can require the recruit to reimburse those associated training costs. These associated training cost included Iowa Law Enforcement Academy tuition, meals, books, certifications, employee wages, including all benefits and transportation. See itemized list in Exhibit "A" This Agreement is not, itself, a contract for employment and does not give rise to any property right or interest in the recruit.

1) Liquidated Damages. The employing agency has attached hereto and incorporated herein Exhibit "A" which itemizes the current costs to be paid by the employing agency upon the recruit attending and successfully completing the fifteen/sixteen-week certification training course provided by the Iowa Law Enforcement Academy. Taking into consideration the requirements of the Fair Labor Standards Act and other practical adjustments due to benefits, taxes or other items paid that are not easily pro-ratable or otherwise recoverable, the sum of **\$35,575.10** is hereby fixed and agreed to as liquidated damages that fairly represent the economic loss that the employing agency will incur by reason of the recruit resigning within forty-eight months following completion of the certification training.

2) Reimbursement. Reimbursement shall become the recruit's obligation should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training. The amount due shall be determined by crediting 1/48th of the total liquidated damages amount agreed to above for each month of the recruit's service with the employing agency following completion of the certification training. The recruit will then be required to reimburse the balance.

3) Term of Reimbursement. The Recruit agrees that resignation, for whatever reason, shall be prima facie evidence that they left employment with the Employing Agency voluntarily. Payment for the remaining balance of the employment contract shall be made within thirty days of acceptance of employment with a different law enforcement agency. The Recruit agrees that, the Employing Agency, in its sole discretion, may retain and deduct from my last payroll check, any amount due and payable to the Employing Agency, to the extent allowed by law, to offset against any training and other employment related expenses (per section 1 above and Exhibit "A" attached) that the recruit will be obligated to reimburse to the Employing Agency.

Exhibit "A"

The following is an itemized list of expenses acquired to send a Deputy to 15+ weeks of certified law enforcement training at the Iowa Law Enforcement Academy, Johnston, Iowa:

		Single Empl.	Married Empl.
1	Tuition	\$6,240.00	\$6,240.00
	Consolidated Foods (15+ wks)	\$1,287.41	\$1,287.41
	Defensive Tactics Uniforms	\$225.00	\$225.00
	Taser Certification	\$225.00	\$225.00
	Total	\$7,977.41	\$7,977.41
11	Deputy's wages and benefits for one year:		
	Starting base wage	\$58,380.00	\$58,380.00
	Jail Premium pay	\$520.00	\$520.00
	Cleaning allowance	\$150.00	\$150.00
	Blue Cross & Blue Shield	\$8,652.00	\$18,996.00
	Delta Dental Insurance	\$660.00	\$759.00
	Long term Disability Insurance	\$208.00	\$208.00
	Life Insurance (\$15,000.00) policy	\$43.00	\$43.00
	Iowa Public Employee Retirement System	\$5,454.14	\$5,454.14
	Social Security/Medicare	<u>\$4,505.85</u>	<u>\$4,505.85</u>
	For one year:		
	Total	\$78,572.99	\$89,015.99
	15 Week Academy		
	Total	\$22,665.29	\$25,677.69
111	Transportation to and from Johnston, Iowa (ILEA)		
	240 miles (round trip) (X) 16 trips = 3,840 miles.		
	3840 miles (X) .50 cents/ mile =	\$1,920.00	\$1,920.00
1V	TOTALS:		
	Academy Costs:	\$7,977.41	\$7,977.41
	Wage and Benefits for one quarter	\$22,665.29	\$25,677.69
	Transportation costs:	\$1,920.00	\$1,920.00
	GRAND TOTAL	\$32,562.70	\$35,575.10

4) Decertification. Failing to make reimbursement in accordance with this Agreement may, in addition to any other remedy available to the employing agency under this Agreement, result in decertification of the recruit as an Iowa law enforcement officer pursuant to Iowa Code Section 80B.11(7) and IAC 501-6.2(2). The Recruit does hereby expressly acknowledge and understand that the reimbursement obligations set forth herein are mandatory. The Recruit also expressly acknowledges that if it becomes necessary to enforce this Agreement and judgment is entered against the Recruit, the Recruit will pay all costs and expenses incurred by the Employing Agency including attorney fees.

5) Bona-Fide Employment. This Agreement is for the purpose of bona-fide employment of the recruit by the employing agency and is not for the purpose of achieving certification of the recruit by way of "sponsorship" through the academy.

6) Available Remedies. This Agreement shall not be deemed exclusive and shall not limit the employing agency from any other remedy available to it.

7) Severability. If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

8) Entire Agreement/Amendments. This Agreement contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified or amended only upon written agreement of the parties.

9) Effective Date. This document may be executed in counterparts and shall be deemed effective, subject to all signatures being obtained, upon recruit's employment date which shall be the: 7th day of March, 2022.



Linn County Human Resource Director



Date

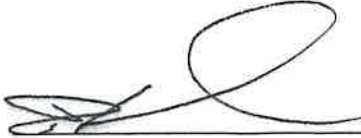
Chair, Linn County Board of Supervisors

Date



Employee

Date 3-7-22



Witness to Employee's signature

Date 3-7-22

PRE-EMPLOYMENT TRAINING AGREEMENT
LINN COUNTY DEPUTY SHERIFF

This Agreement is entered into by Linn County, Iowa, hereinafter referred to as the “employing agency” and Jaquan Weeks hereinafter referred to as the “recruit”. In accordance with IAC 501-6.2(2) this is a written agreement being entered into contemporaneously with an offer of employment for the position of Linn County Deputy Sheriff. Recruit’s employment will require attendance and completion of the Iowa Law Enforcement Academy to obtain the minimum law enforcement certification training as governed by Iowa Code Chapter 80B and Iowa Code Chapter 384 at some time within the twelve months following employment. In consideration of the employing agency agreeing to provide for the cost of that training, the recruit agrees that, should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training, the recruit will make reimbursement for a prorated portion of the associated training costs. This Agreement is specifically intended to govern the conditions under which the employing agency can require the recruit to reimburse those associated training costs. These associated training cost included Iowa Law Enforcement Academy tuition, meals, books, certifications, employee wages, including all benefits and transportation. See itemized list in Exhibit “A” This Agreement is not, itself, a contract for employment and does not give rise to any property right or interest in the recruit.

1) Liquidated Damages. The employing agency has attached hereto and incorporated herein Exhibit “A” which itemizes the current costs to be paid by the employing agency upon the recruit attending and successfully completing the fifteen/sixteen-week certification training course provided by the Iowa Law Enforcement Academy. Taking into consideration the requirements of the Fair Labor Standards Act and other practical adjustments due to benefits, taxes or other items paid that are not easily pro-ratable or otherwise recoverable, the sum of \$36,698.24 is hereby fixed and agreed to as liquidated damages that fairly represent the economic loss that the employing agency will incur by reason of the recruit resigning within forty-eight months following completion of the certification training.

2) Reimbursement. Reimbursement shall become the recruit’s obligation should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training. The amount due shall be determined by crediting 1/48th of the total liquidated damages amount agreed to above for each month of the recruit’s service with the employing agency following completion of the certification training. The recruit will then be required to reimburse the balance.

3) Term of Reimbursement. The Recruit agrees that resignation, for whatever reason, shall be prima facia evidence that they left employment with the Employing Agency voluntarily. Payment for the remaining balance of the employment contract shall be made within thirty days of acceptance of employment with a different law enforcement agency. The Recruit agrees that the Employing Agency, in its sole discretion, may retain and deduct from my last payroll check, any amount due and payable to the Employing Agency, to the extent allowed by law, to offset against any training and other employment related expenses (per section 1 above and Exhibit “A” attached) that the recruit will be obligated to reimburse to the Employing Agency.

4) Decertification. Failing to make reimbursement in accordance with this Agreement may, in addition to any other remedy available to the employing agency under this Agreement, result in decertification of the recruit as an Iowa law enforcement officer pursuant to Iowa Code Section 80B.11(7) and IAC 501-6.2(2). The Recruit does hereby expressly acknowledge and understand that the reimbursement obligations set forth herein are mandatory. The Recruit also expressly acknowledges that if it becomes necessary to enforce this Agreement and judgment is entered against the Recruit, the Recruit will pay all costs and expenses incurred by the Employing Agency including attorney fees.

5) Bona-Fide Employment. This Agreement is for the purpose of bona-fide employment of the recruit by the employing agency and is not for the purpose of achieving certification of the recruit by way of "sponsorship" through the academy.

6) Available Remedies. This Agreement shall not be deemed exclusive and shall not limit the employing agency from any other remedy available to it.

7) Severability. If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

8) Entire Agreement/Amendments. This Agreement contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified or amended only upon written agreement of the parties.

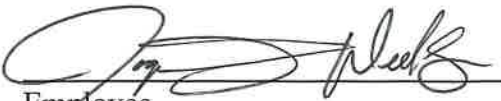
9) Effective Date. This document may be executed in counterparts and shall be deemed effective, subject to all signatures being obtained, upon recruit's employment date which shall be the: 10th days of July, 2023.


Linn County Human Resource Director

8-9-23
Date

Chair, Linn County Board of Supervisors

Date


Employee

Date 7/12/23


Witness to Employee's signature

Date 7/12/23

Exhibit "A"

The following is an itemized list of expenses acquired to send a Deputy to 15+ weeks of certified law enforcement training at the Iowa Law Enforcement Academy, Johnston, Iowa:

		Single Empl.	Married Empl.
1	Tuition	\$6,650.00	\$6,650.00
	Consolidated Foods (15+ wks)	\$2,121.12	\$2,121.12
	Defensive Tactics Uniforms	\$225.00	\$225.00
	Taser Certification	\$225.00	\$225.00
	Total	\$9,221.12	\$9,221.12
11	Deputy's wages and benefits for one year:		
	Starting base wage	\$66,541.00	\$66,541.00
	Cleaning allowance	\$150.00	\$150.00
	Blue Cross & Blue Shield	\$10,188.00	\$22,440.00
	Delta Dental Insurance	\$660.00	\$759.00
	Long term Disability Insurance	\$263.00	\$263.00
	Life Insurance (\$15,000.00) policy	\$43.00	\$43.00
	Iowa Public Employee Retirement System	\$5,662.64	\$5,662.64
	Social Security/Medicare	<u>\$5,090.39</u>	<u>\$5,090.39</u>
	For one year:		
	Total	\$88,598.03	\$100,949.03
	15 Week Academy		
	Total	\$25,557.12	\$29,119.91
111	Transportation to and from Johnston, Iowa (ILEA)		
	240 miles (round trip) (X) 16 trips = 3,840 miles.		
	3840 miles (X) .50 cents/ mile =	\$1,920.00	\$1,920.00
1V	TOTALS:		
	Academy Costs:	\$9,221.12	\$9,221.12
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	Transportation costs:	\$1,920.00	\$1,920.00
	GRAND TOTAL	\$36,698.24	\$40,261.03

PRE-EMPLOYMENT TRAINING AGREEMENT
LINN COUNTY DEPUTY SHERIFF

This Agreement is entered into by Linn County, Iowa, hereinafter referred to as the “employing agency” and Jordan Myles hereinafter referred to as the “recruit”. In accordance with IAC 501-6.2(2) this is a written agreement being entered into contemporaneously with an offer of employment for the position of Linn County Deputy Sheriff. Recruit’s employment will require attendance and completion of the Iowa Law Enforcement Academy to obtain the minimum law enforcement certification training as governed by Iowa Code Chapter 80B and Iowa Code Chapter 384 at some time within the twelve months following employment. In consideration of the employing agency agreeing to provide for the cost of that training, the recruit agrees that, should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training, the recruit will make reimbursement for a prorated portion of the associated training costs. This Agreement is specifically intended to govern the conditions under which the employing agency can require the recruit to reimburse those associated training costs. These associated training cost included Iowa Law Enforcement Academy tuition, meals, books, certifications, employee wages, including all benefits and transportation. See itemized list in Exhibit “A” This Agreement is not, itself, a contract for employment and does not give rise to any property right or interest in the recruit.

1) Liquidated Damages. The employing agency has attached hereto and incorporated herein Exhibit “A” which itemizes the current costs to be paid by the employing agency upon the recruit attending and successfully completing the fifteen/sixteen-week certification training course provided by the Iowa Law Enforcement Academy. Taking into consideration the requirements of the Fair Labor Standards Act and other practical adjustments due to benefits, taxes or other items paid that are not easily pro-ratable or otherwise recoverable, the sum of \$36,698.24 is hereby fixed and agreed to as liquidated damages that fairly represent the economic loss that the employing agency will incur by reason of the recruit resigning within forty-eight months following completion of the certification training.

2) Reimbursement. Reimbursement shall become the recruit’s obligation should the recruit resign from the employing agency and be employed by a different law enforcement agency within the forty-eight months following completion of the certification training. The amount due shall be determined by crediting 1/48th of the total liquidated damages amount agreed to above for each month of the recruit’s service with the employing agency following completion of the certification training. The recruit will then be required to reimburse the balance.

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4) Decertification. Failing to make reimbursement in accordance with this Agreement may, in addition to any other remedy available to the employing agency under this Agreement, result in decertification of the recruit as an Iowa law enforcement officer pursuant to Iowa Code Section 80B.11(7) and IAC 501-6.2(2). The Recruit does hereby expressly acknowledge and understand that the reimbursement obligations set forth herein are mandatory. The Recruit also expressly acknowledges that if it becomes necessary to enforce this Agreement and judgment is entered against the Recruit, the Recruit will pay all costs and expenses incurred by the Employing Agency including attorney fees.

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9) Effective Date. This document may be executed in counterparts and shall be deemed effective, subject to all signatures being obtained, upon recruit's employment date which shall be the: 10th days of July, 2023.

Lisa D. Powell
Linn County Human Resource Director

8-9-23
Date

Chair, Linn County Board of Supervisors

Date

[Signature]
Employee
Date 12073023

[Signature]
Witness to Employee's signature
Date 7/12/23

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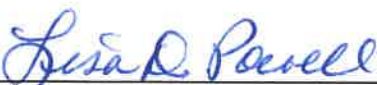
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Linn County Human Resource Director

8-9-23

Date

Chair, Linn County Board of Supervisors

Date



Employee

Date 2023 07 12



Witness to Employee's signature

Date 7/12/23

Exhibit "A"

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	GRAND TOTAL	\$36,698.24	\$40,261.03



DESIGN DYNAMICS, INC

119 14th STREET SE
CEDAR RAPIDS, IOWA 52403
PHONE: 319.298.0400
E-MAIL: ROBERTP@DESIGNDYNAMICS.BIZ
WWW.DESIGNDYNAMICS.BIZ

August 7, 2023

Jean Oxley Public Service Center
Linn County Board of Supervisors
935 2nd Street, SW
Cedar Rapids, IA 52404

Dear Mr. Gage:

I am writing to outline my proposal for architectural services for the Linn County Courthouse Space Needs Study project. I would like to thank you for the opportunity to work with you on this project. The project scope will consist of evaluating current and future space needs as they relate to the existing facilities and provide possible changes to better accommodate these needs.

The following fee does not include Mechanical, Electrical or Structural Engineering services should they be required.

Proposed scope of services

The basic architectural services shall be performed by or under the direct personal supervision of an architect duly licensed in the state of Iowa and shall consist of the tasks outlined below.

Schematic Design Services

- User Group meetings (3 anticipated)
- Field verify existing conditions and documentation
- Update existing floor plans
- Propose possible changes / solutions to better utilize current spaces
- Floor plans showing possible changes

Compensation

I propose a fixed fee of \$8,800.00 to complete this study.

Standard Rate Schedule

Principle Architect	\$ 140.00
Drafting Technician I	\$ 75.00
Secretarial	\$ 50.00

Additional Services

If additional work is required outside the project scope outlined above it would be billed for at the above hourly rates.

Reimbursable Expenses

All reimbursable expenses will be billed for at cost as they are accrued and will include such things as photocopies, mileage, and large format prints.

Schedule

DDI will begin work once we have received a signed copy of this proposal and any background information necessary. DDI will complete the work in a timely manner based on the mutually agreed upon schedule.

Again, thank you for considering Design Dynamics, Inc. as part of the team for this project. If you have any questions regarding this proposal, please don't hesitate to call. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to be 'R. Peck', with a stylized flourish at the end.

Robert W. Peck, AIA, LEED AP
President
Design Dynamics, Inc.

The following signature indicates acceptance of the proposal contained in the two pages of this letter.

Signature

Date



AMERICAN RESCUE PLAN ACT SUBAWARD AGREEMENT

Federal Awarding Agency: U.S. Department of the Treasury

Federal Award Number: SLFRP0336

Assistance Listing (CFDA): 21.027 Coronavirus State and Local Fiscal Recovery Fund

Federal Award Date: May 19, 2021

Subaward Number: ARPA2022-214

Pass-Through Entity (PTE):	Subrecipient:
Linn County, Iowa	Lisbon-Mt Vernon Ambulance Service
935 2 nd Street SW	730 1 st St SE
Cedar Rapids, IA	Mount Vernon, IA 52314-1804
	UEI #: KTJ7HLY46KM1
Subaward Budget Period Start date: 7/1/2023 End date: 12/31/2025	
Period of Performance Start date: 7/1/2023 End date: 12/31/2025	
Amount of federal funds obligated by this action: \$112,500.00	
Total amount of the federal funds obligated to the Subrecipient: \$112,500.00	
Total amount of the federal funds committed to the Subrecipient: \$112,500.00	
Project Title: Lisbon-Mt Vernon Ambulance Project	
Is Project for Research & Development? ☐ Yes ☒ No	

1. Purpose.

The purpose of this Agreement is to set forth the terms and conditions under which Linn County ("County") will provide American Rescue Plan Act ("ARPA") grant funding ("Subaward") to LISBON-MT VERNON AMBULANCE SERVICE ("Subrecipient") for **the Lisbon-Mt Vernon Ambulance Project**.

This Agreement shall be construed and enforced in accordance with the laws of the State of Iowa and federal regulations.

Subrecipient's performance under this Agreement is subject to the applicable requirements published in the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, Title 2 of the United States Code of Federal Regulations (C.F.R.) part 200 hereinafter referred to as the "Uniform Guidance."

2. Term of Agreement.

This Agreement shall be effective upon full execution by the Parties (the "Effective Date") and shall terminate upon 1) Completion of the project or 2) Exhaustion of subaward funds or 3) termination or 4) 12/31/2026

3. Grant Funding.

The Subrecipient shall use the Subaward solely for **the Lisbon-Mt Vernon Ambulance Project.**

The County agrees to provide up to \$112,500.00 to the Subrecipient from the County's share of its ARPA allotment, to be used for the purchase of a replacement ambulance for the Lisbon/Mt Vernon Ambulance Service. The County shall pay the Grant Funds to the Subrecipient per a reimbursement of expenses method.

4. Reporting and Invoicing.

The Subrecipient may submit invoices and or detailed reports to account for expenditure of funds to the County on a monthly basis, but no less than quarterly. Due dates for the quarterly reports are available on EXHIBIT A.

Invoices and reports shall be submitted to:

Linn County Finance & Budget
Attn: Sonia Evans, Senior Accountant
935 2nd Street SW
Cedar Rapids, IA 52404
Sonia.evans@linncountyiowa.gov

Consistent with Uniform Guidance (2 C.F.R. §200.328), the Subrecipient shall provide the County with quarterly reports and a closeout report. These reports shall include the current status and progress by the Subrecipient and all contractors in completing the work described in the Scope of Work and the expenditure of funds under this Agreement, in addition to any other information requested by the County.

The County may request additional information from the Subrecipient, as needed, to meet any additional guidelines regarding the use of ARPA funds that may be established by the US Treasury during the scope of this Agreement.

As required by Uniform Guidance (2 C.F.R. §200.415(a)), any request for payment under this Agreement must include a certification, signed by an official who is authorized to legally bind the Subrecipient, which reads as follows:

"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)."

5. Monitoring.

Subrecipient shall permit the County to monitor the Subrecipient, including:

- a. Reviewing financial and performance reports required by the County.
- b. Following-up and ensuring that the Subrecipient takes timely and appropriate action on all deficiencies pertaining to the Subaward provided to the Subrecipient from County detected through audits, on-site reviews, and other means.
- c. Issuing a management decision for audit findings pertaining to the Subaward provided to the Subrecipient from the County as required by 2 C.F.R. §200.521 Management decision.

Subrecipient shall monitor its performance under this Agreement, as well as that of its lower-level Subrecipients, contractors, consultants, etc. who are paid from funds provided under this Agreement, to ensure that time schedules are being met, the scope of work is being accomplished within the specified time periods, and other performance goals are being achieved.

6. Maintenance of Records.

The Subrecipient shall maintain records, books, documents, and other materials relevant to its performance under this Agreement. These records shall be subject to inspection, review, and audit by the County or its designees, the State, and the US Treasury for five (5) years following termination of this Agreement. If it is determined during the course of the audit that the Subrecipient was reimbursed for unallowable costs under this Agreement or any, the Subrecipient agrees to promptly reimburse the County for such payments upon request.

7. Closeout.

The closeout report is due ninety (90) days after termination of this Agreement or ninety (90) days after completion of the activities contained in this Agreement, whichever first occurs.

Each party's obligation to the other shall not end until all closeout requirements are completed. Activities during this closeout period shall include, but are not limited to: making final payments, disposing of program assets, (including the return of unused materials and equipment as required herein, unspent cash advances, program income balances, and

accounts receivable to the County), and determining the custodianship of records. The terms of this Agreement shall remain in effect during any period that the Subrecipient has control over ARPA funds. The County will close out the award when it determines that all applicable administrative actions and all required work of the Agreement have been completed.

8. Events of Default.

The occurrence of any one or more of the following events shall constitute cause for either party to declare the other in default of its obligations under this Agreement:

- a. A breach of any term of this Agreement
- b. A material failure of the Subrecipient to make substantial and timely progress toward performance of the Agreement
- c. Failure to comply with applicable federal, state, and local laws, rules, ordinances, regulations, guidance, and orders when performing with the scope of this Agreement
- d. Any reports required by this Agreement have not been submitted to the County or have been submitted with incorrect, incomplete, or insufficient information
- e. Engaging in conduct that has or may expose the other Party to liability

9. Notice of Default.

The County shall issue a written notice of default providing therein a thirty (30) day period in which the Subrecipient shall have an opportunity to cure, provided that cure is possible and feasible. If, after opportunity to cure, the default remains, the County may exercise any one or more of the following remedies outlined in paragraph 10, either concurrently or consecutively.

10. Remedies.

If an Event of Default occurs, the County may:

- a. Exercise any corrective or remedial actions, to include but not be limited to:
 - i. Request additional information from Subrecipient to determine the reasons for the extent of non-compliance or lack of performance
 - ii. Issue a written warning to advise that more serious measures may be taken if the situation is not corrected; or
 - iii. Advise the Subrecipient to suspend, discontinue or refrain from incurring cost for any activity in question
- b. Temporarily withhold cash payment pending correction of the deficiencies

- c. Disallow all or part of the cost of the activity or action not in compliance
- d. Require that the Subrecipient refund to the County any monies used for ineligible purposes under the laws, rules, and regulations governing the use of these funds
- e. Recommend suspension or debarment proceedings by U.S. Treasury
- f. Terminate this agreement, provided that the Subrecipient is given at least thirty (30) days prior written notice of the termination.

11. Termination.

The County may terminate this Agreement for cause after thirty (30) days written notice. Cause can include misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time, and refusal by the Subrecipient to permit public access to any document, paper, letter, or other material.

The County may terminate this Agreement for convenience or when it determines, in its sole discretion that continuing the Agreement would not produce beneficial results in line with the further expenditure of funds, by providing the Subrecipient with thirty (30) calendar day prior written notice.

The parties may agree to terminate this Agreement for their mutual convenience through a written amendment of this Agreement. The amendment will state the effective date of the termination and the procedures for proper closeout of the Agreement.

12. Procurement.

The Subrecipient shall ensure that any procurement involving funds authorized by the Agreement complies with all applicable federal and state laws and regulations, to include 2 C.F.R. §§200.318 through 200.327 as well as Appendix II to 2 C.F.R. Part 200 (entitled "Contract Provisions for Non-Federal Entity Contracts Under Federal Awards") of the Uniform Guidance.

13. Conflicts of Interest.

Subrecipient understands and agrees it must maintain a conflict-of-interest policy consistent with 2 C.F.R. §200.318 (c) and that such conflict-of-interest policy is applicable to each activity funded under this award. Subrecipient must disclose in writing to the U.S. Treasury or through the County as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. §200.12.

Subrecipient agrees that it has no interest and shall not acquire any interest direct or indirect which would conflict in any manner or degree with the performance of the work and services under this Agreement

14. Modification.

Neither this Agreement nor any documents incorporated by reference in connection with this Agreement may be changed, waived, discharged, or terminated, except in writing with the consent of both parties.

15. Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

16. Notices

Whenever this Agreement requires or permits any notice or written request by on part to another, it shall be in writing, enclosed in an envelope, addressed to the party to be notified at the address heretofore stated (or at such other address as may have been designated by written notice), properly stamped, sealed, and deposited in the United States Mail, as Certified Mail, Return Receipt Requested. Any such notice given hereunder shall be deemed delivered upon the earlier of actual receipt or two (2) business days after posting. The County will rely on the mailing and email addresses of the Subrecipient as set forth heretofore, as modified from time to time.

17. Defense and Indemnification.

Subrecipient agrees to defend, indemnify, and hold the County, its officers, officials, employees, agents, and volunteers harmless from and against any and all claims, injuries, damages, losses or expenses, including without limitation personal injury, bodily injury, sickness, disease, or death, or damage to or destruction of property, which are alleged or proven to be caused in whole or in part by an act or omission of the Subrecipient, its officers, directors, employees, and/or agents relating to the Subrecipient's performance or failure to perform under this Agreement. This section shall survive the expiration or termination of this Agreement.

18. Severability.

The parties acknowledge and agree that if any paragraph, provision, or term of this agreement is deemed illegal or void by any court or any other appropriate authority, the remaining provisions of this agreement shall remain in full force and effect.

19. Status of Subrecipient.

Nothing in this contract constitutes an employment relationship between the Subrecipient staff and the County. Subrecipient staff are not eligible to participate in any employee pension, health, vacation pay, sick pay, or other fringe benefit plan offered to employees of the County. Nothing in this contract prevents Subrecipient staff from working with others during the length of this Agreement.

Subrecipient shall determine the method, details, and means of performing the work and services to be provided by Subrecipient under this Agreement. Subrecipient shall be responsible to County only for the requirements and results specified in this Agreement and,

except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Subrecipient in fulfillment of this Agreement. Subrecipient has control over the manner and means of performing the services under this Agreement. Subrecipient is permitted to provide services to others during the same period service is provided to County under this Agreement.

20. Assignment.

Subrecipient agrees that this Agreement nor any of the rights, interest, or obligations in it shall be assigned by Subrecipient either whole or in part without the prior written consent of the County.

21. Entire Agreement.

This agreement constitutes the entire agreement between the parties for the **Lisbon-Mt Vernon Ambulance Project** and shall be binding upon true successors and assignees of the parties to this agreement.

22. Compliance with Applicable Laws and Regulations.

The Subrecipient declares that to its best knowledge, it has complied with all federal, state, and local laws regarding business permits and licenses that may be required to carry out the work to be performed under this Agreement.

The Subrecipient and its employees shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, and orders when performing the services under this Agreement, including but not limited to all of the following:

- a. Section 501;
- b. Treasury guidance, including but not limited to, U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds Frequently Asked Questions ("Treasury Guidance"), the most recent revision of which is dated November 15, 2021;
- c. Provisions outlined in 2 C.F.R. Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award;
- d. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25 and pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference;
- e. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference;

- f. OMB Guidelines to Agencies on Government wide Debarment and Suspension (Non-procurement), 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19;
- g. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference;
- h. Government wide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20;
- i. New Restrictions on Lobbying, 31 C.F.R. Part 21;
- j. Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act;
- k. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
 - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the grounds of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii. The Fair Housing Act, Title VIII-IX of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicap under any program or activity receiving or benefitting from federal assistance;
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - v. The Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

23. Publications.

Subrecipient agrees that any publications produced with funds from this award must display the following language:

"This project is being supported, in whole or in part, by federal award number SLFRP0336 awarded to Linn County by the U.S. Department of the Treasury."

24. Protections for Whistleblowers.

In accordance with 41 U.S.C. § 4712, Subrecipient may not discharge, demote, or otherwise discriminate against an employee as a reprisal for disclosing information to any of the list of persons or entities provided below that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

The list of persons and entities referenced in the paragraph above includes:

- a. A member of Congress or a representative of a committee of Congress;
- b. An Inspector General;
- c. The Government Accountability Office;
- d. A Treasury employee responsible for contract or grant oversight or management;
- e. An authorized official of the Department of Justice or other law enforcement agency;
- f. A court of grand jury; and/or
- g. A management official or other employee of Linn County, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

Subrecipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

25. Seat Belt Use.

Linn County encourages the Subrecipient to adopt and enforce on-the-job seat belt policies and programs for its employees when operating company owned, rented, or personally owned vehicles.

26. Reducing Text Messaging While Driving.

Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 1, 2009), Linn County encourages the Subrecipient to adopt and enforce policies that ban text messaging while driving and to establish workplace safety policies to decrease accidents caused by distracted drivers.

27. Certification Regarding Government-Wide Restrictions on Lobbying.

The Subrecipient certifies, to the best of his or her knowledge and belief, that:

- a. No federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any Subrecipient, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal grant, agreement, the making of any federal grant, the making of any federal loan, the entering into of any cooperative Sub-Grant Agreement, and the extension, continuation, renewal, amendment, or
- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Subrecipient, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with this Agreement, the Subrecipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.

28. Eligibility.

Subrecipient certifies that neither it nor its principals is/are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any Federal department or Contractor. The Excluded Parties List System can be found at <https://www.sam.gov/>.

29. Acknowledgements.

The parties acknowledge and agree that they have carefully read and have had an opportunity to review with legal counsel all the provision of this Agreement, that they completely understand the terms and conditions as set forth in the Agreement, and that they have voluntarily executed this Agreement of their own free will, act, and deed.

Each party signing below warrants to the other party, that they have the full power and authority to execute this Agreement on behalf of the party for whom they sign.

IN WITNESS WHEREOF, this Agreement is executed and shall become effective as of the last date signed below:

Dated this 08 day of August, 2023.

BOARD OF SUPERVISORS

LINN COUNTY, IOWA

SUBRECIPIENT:

LISBON-MT VERNON AMBULANCE
SERVICE

Board Chair

[Signature] *President*
Authorized Representative

Date

08-08-2023
Date

EXHIBIT A

Statement of Work

The goal of the Lisbon-Mt-Vernon Ambulance Project is to replace an aging ambulance unit with a new unit to ensure proper patient care. The program will operate and follow the estimated budget (EXHIBIT A1) as approved and will report to Linn County on a quarterly basis.

Quarterly Reporting Timelines for Project and Expenditures Reports

Year	Quarter	Period Covered	Due Date
2021	4	October 1 - December 31	January 15, 2022
2022	1	January 1 - March 31	April 15, 2022
2022	2	April 1 - June 30	July 15, 2022
2022	3	July 1 - September 30	October 15, 2022
2022	4	October 1 - December 31	January 15, 2023
2023	1	January 1 - March 31	April 15, 2023
2023	2	April 1 - June 30	July 15, 2023
2023	3	July 1 - September 30	October 15, 2023
2023	4	October 1 - December 31	January 15, 2024
2024	1	January 1 - March 31	April 15, 2024
2024	2	April 1 - June 30	July 15, 2024
2024	3	July 1 - September 30	October 15, 2024
2024	4	October 1 - December 31	January 15, 2025
2025	1	January 1 - March 31	April 15, 2025
2025	2	April 1 - June 30	July 15, 2025
2025	3	July 1 - September 30	October 15, 2025
2025	4	October 1 - December 31	January 15, 2026
2026	1	January 1 - March 31	April 15, 2026
2026	2	April 1 - June 30	July 15, 2026
2026	3	July 1 - September 30	October 15, 2026
2026	4	October 1 - December 31	January 15, 2027

LMVAS Budget Amendment

LMVAS Ambulance Project

2025 LifeLine Type III Ambulance 260,668.00

LMVAS Ambulance Project				
Source	Amount	Total		
LMVAS Capital	\$ 148,668.00	\$ 148,668.00	Secured	
Linn County ARPA	\$ 112,500.00	\$ 260,668.00	Secured	

This amendment for ARPA funding is being requested due to partial funding for a building project not being sufficient for LMVAS to have high confidence in completing the project in the allocated timeline. An additional urgent need for LMVAS is to replace a 2015/2005 remounted ambulance, which due to the COVID19 Pandemic and general increase in call volume saw increased use over the last three years. This unit is a 2005 patient module that was placed on a new 2015 chassis. Because of the age of the patient care module there are failing electrical and environmental controls in the unit hindering proper patient care. By reallocating the \$112,500.00 for use to replace an ambulance, LMVAS can order the unit with confidence and expect delivery within two years of order. This pricing was obtained by looking at multiple quotes for ambulances of similar build.

EXIHIBIT B

Mandatory Contract Provisions

The following terms and conditions apply to any sub-grantees, contractors, subcontractors, successors, transferees, and assignees ("Recipient") of federal assistance provided to Linn County by the U.S. Department of Treasury under the American Rescue Plan Act ("ARPA"), Sections 602(b) and 603(b) of the Social Security Act, Pub. L. No. 117-2 (March 11, 2011).

1. Compliance with Applicable Laws and Regulations.

The Recipient and its employees shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations and orders when performing the services under this Agreement, including but not limited to all of the following:

- a. Treasury guidance, including but not limited to, U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds Frequently Asked Questions ("Treasury Guidance"), the most recent revision of which is dated November 15, 2021;
- b. Provisions outlined in 2 C.F.R. Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award;
- c. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25 and pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference;
- d. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference;
- e. OMB Guidelines to Agencies on Government wide Debarment and Suspension (Non procurement), 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
- f. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference;
- g. Government wide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20;
- h. New Restrictions on Lobbying, 31 C.F.R. Part 21;
- i. Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act;

- j. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
 - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the grounds of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii. The Fair Housing Act, Title VIII-IX of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicap under any program or activity receiving or benefitting from federal assistance;
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - v. The Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

2. Publications.

Recipient agrees that any publications produced with funds from this award must display the following language:

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In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee as a reprisal for disclosing information to any of the list of persons or entities provided below that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

The list of persons and entities referenced in the paragraph above includes:

- a. A member of Congress or a representative of a committee of Congress;
- b. An Inspector General;

- c. The Government Accountability Office;
- d. A Treasury employee responsible for contract or grant oversight or management;
- e. An authorized official of the Department of Justice or other law enforcement agency;
- f. A court of grand jury; and/or
- g. A management official or other employee of Linn County, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

4. Seat Belt Use.

Linn County encourages the Recipient to adopt and enforce on-the-job seat belt policies and programs for its employees when operating company owned, rented, or personally owned vehicles.

5. Reducing Text Messaging While Driving.

Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 1, 2009), Linn County encourages the Recipient to adopt and enforce policies that ban text messaging while driving and to establish workplace safety policies to decrease accidents caused by distracted drivers.

6. Certification Regarding Government-Wide Restrictions on Lobbying.

The Recipient certifies, to the best of his or her knowledge and belief, that:

- a. No federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any Contractor, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal grant, agreement, the making of any federal grant, the making of any federal loan, the entering into of any cooperative Sub-Grant Agreement, and the extension, continuation, renewal, amendment, or
- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Recipient, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with this Agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.

LINN COUNTY



PROCLAMATION

17th Annual Stand Down for Homeless

Whereas, VALOR, Inc., in partnership with the Cedar Rapids Metro Area Veterans Council, the Iowa City VA Medical Center, and the Linn County Continuum of Care will hold Linn County's 17th annual Stand Down for homeless and near-homeless veterans and non-veterans; and

Whereas, Stand Down is a term used in times of war in which exhausted combat units come off the battlefield to rest and recover in a place of safety; and

Whereas, according to the U.S. Department of Veteran Affairs, the first Stand Down was organized in 1988 by a group of Vietnam Veterans in San Diego; and

Whereas, today, Stand Down also refers to a community-based program that provides assists homeless and near-homeless veterans transition to community living by providing access to human service agencies, including benefits counseling (Social Security and Veterans), employment and training assistance, eye exams screenings, health care screenings, housing services, legal assistance, mental health treatment and substance abuse counseling; and

Whereas, Stand Downs have been used as an effective tool in reaching out to homeless veterans, nationally reaching more than 200,000 veterans and their family members.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Linn County Board of Supervisors, do hereby proclaim September 7, 2023, as the: **17th Annual Five Seasons Stand Down Day** and encourage residents to recognize the positive impacts of this event to assist Veterans, and to express gratitude to those who have served and continue to serve.

Linn County Board of Supervisors

Chairperson





VACANCY FORM

SELECT ONE:

☐ NEW POSITION

☒ REPLACEMENT

REPLACES: 2 open Youth Counselor positions

SELECT ONE:

☐ NEW JOB CLASSIFICATION

☒ EXISTING JOB CLASSIFICATION

JOB TITLE: Youth Leader - male

DEPARTMENT: JDDS

SHIFT/HOURS: 3-11pm Wed-Sunday & 3-11pm Fri-Tuesday

NUMBER OF POSITIONS: 2

VACANCY DATE: 07/26/2023

NEW POSITION FUNDING SOURCE(S):

Youth Leaders are a lesser paid position than the Youth

Counselors (lesser qualifications as well)

REASON TO ADD NEW POSITION (if applicable): ☐ BUDGET OFFER

☐ GRANT FUNDING

☒ OTHER: change in position structure

DURATION OF POSTING (must remain open a minimum of 10 days): 10 days

POSITION TYPE:

☒ FULL-TIME ☐ PART-TIME ____ # of hours/week ☐ TEMPORARY/SEASONAL

☐ ON-CALL/SUBSTITUTE ☐ GRANT-FUNDED

BARGAINING UNIT: ☐ Clerical ☐ Maintenance ☒ Para Professional ☐ Professional
☐ Attorneys ☐ Conservation ☐ Sergeants ☐ PPME

☐ NON-BARGAINING UNIT (Management and Confidential Employees)

APPROVED BY: David Fisher

7-27-23

DEPARTMENT HEAD (original signature required)

DATE

By signing above, I acknowledge my understanding of the following about external job postings: Failure to make a good faith effort to begin the interview process within one month of receiving candidates' applications will result in HR charging the cost of advertising back to the department.

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:

PAY GRADE: _____ STARTING SALARY: _____

HR DIRECTOR COMMENTS: _____

FINANCE/BUDGET DIRECTOR COMMENTS: Savings used to pay for Supervisor change to FT

APPROVED BY: Kim D. Powell

7-31-23

HUMAN RESOURCES DIRECTOR

DATE

APPROVED BY: Barrows

8/8/23

FINANCE/BUDGET DIRECTOR

DATE

APPROVED BY: _____

CHAIRPERSON/BOARD OF SUPERVISORS

DATE



VACANCY FORM

SELECT ONE:

☒ NEW POSITION

☐ REPLACEMENT

REPLACES: _____

SELECT ONE:

☐ NEW JOB CLASSIFICATION

☒ EXISTING JOB CLASSIFICATION

JOB TITLE: JDDS Supervisor

2pm-12am

DEPARTMENT: JDDS

SHIFT/HOURS: 2-12pm Sun-Wednesday

NUMBER OF POSITIONS: 1

VACANCY DATE: 07/26/2023

NEW POSITION FUNDING SOURCE(S):

Funding will come from changing 2 YC to YL positions and
the program then has the ability to absorb the
remaining expense by a decrease of overtime.

REASON TO ADD NEW POSITION (if
applicable): ☐ BUDGET OFFER

☐ GRANT FUNDING

☒ OTHER: change in program structure

Not asking for additional position. This is to increase
PT supervisor position from 24 hours per week to FT.

DURATION OF POSTING (must remain open a minimum of 10 days): 10 days

POSITION TYPE:

☒ FULL-TIME ☐ PART-TIME _____ # of hours/week ☐ TEMPORARY/SEASONAL

☐ ON-CALL/SUBSTITUTE ☐ GRANT-FUNDED

BARGAINING UNIT: ☐ Clerical ☐ Maintenance ☐ Para Professional ☐ Professional
☐ Attorneys ☐ Conservation ☐ Sergeants ☐ PPME

☒ NON-BARGAINING UNIT (Management and Confidential Employees)

APPROVED BY: _____

David Fischer

7/27/23

DEPARTMENT HEAD (original signature required)

DATE

By signing above, I acknowledge my understanding of the following about external job postings: Failure to make a good faith effort to begin the interview process within one month of receiving candidates' applications will result in HR charging the cost of advertising back to the department.

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:

PAY GRADE: _____ STARTING SALARY: _____

HR DIRECTOR COMMENTS: _____

FINANCE/BUDGET DIRECTOR COMMENTS: \$26k Increase covered by YL savings and decrease in OT

APPROVED BY: _____

Lisa D. Powell

7-31-23

HUMAN RESOURCES DIRECTOR

DATE

APPROVED BY: _____

Barrows

8/8/23

FINANCE/BUDGET DIRECTOR

DATE

APPROVED BY: _____

CHAIRPERSON/BOARD OF SUPERVISORS

DATE