

BOARD OF SUPERVISORSDistrict 1 | **Stacey Walker**District 2 | **Ben Rogers**District 3 | **Louis J. Zumbach****JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER**

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000 | FAX: 319-892-5009

LinnCountyIowa.gov

**LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Monday, February 7, 2022

11 a.m.

Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA**Call to Order****Public Comment: Five Minute Limit per Speaker**

This comment period is for the public to address topics on today's agenda.

Minutes

Discuss and decide on meeting minutes.

Discuss Resolution disposing of an interest in real estate via a long term 20-year real estate lease between Linn County Conservation, Linn County and Feed Iowa First for the exclusive use of approximately 17 acres legally described as Outlot A, Squaw Creek Ridge Second Addition to Linn County, Iowa.

Authorize Chair to sign, retroactive to February 4, 2022, a letter to Governor Reynolds supporting the Eastern Iowa Airport's request for federal coronavirus state assistance funding.

Discuss a temporary construction easement request from the City of Cedar Rapids on property located NW of 1018 5th SE, Cedar Rapids as part of the City's 11th Avenue SE and 5th Street SE Roadway and Utility Improvements project.

Discuss and decide on a Resolution to Provide for a Notice of Public Hearing on the Proposed Plans, Specifications, Form of Contract, and Estimated Total Cost for the Priority #1 Linn County Facilities Derecho Repairs Project, and for the Taking of Bids on Said Project

Linn County Historic Preservation Commission 2022 Annual Update

Public Hearing and First Consideration on an ordinance amending Section 107-149 Renewable Energy Overlay District of Chapter 107 Unified Development Code to establish a six-month moratorium on rezoning to the Renewable Energy Overlay ("RE") zoning district for utility-scale solar projects.

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Claims

Discuss and decide on claims.

Legislative Update

Discuss and decide on action related to proposed legislation

Correspondence**Appointments****Adjournment**

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncountyiowa.gov.

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LinnCounty.org



February 4, 2022

The Honorable Kim Reynolds
Governor of Iowa
State Capitol
1007 East Grand Ave.
Des Moines, IA 50319

Re: Support CID Transformational Terminal Project (Phase 4)

Dear Governor Reynolds:

It is our understanding you will be making an announcement to support aviation infrastructure investment utilizing federal coronavirus state assistance money. We applaud the efforts to invest in Iowa's aviation infrastructure and respectfully request a grant to support the Eastern Iowa Airport's (CID) transformational terminal project.

We recognize the amount of funds available is always less than funding needs and difficult investment decisions must be made. A direct investment in both CID and DSM will improve Iowa's two gateway facilities. These two airports account for more than 94 percent of Iowa's air passengers and nearly 100 percent of Iowa's air cargo.

CID needs additional investment in its passenger terminal facilities. To date, CID has invested nearly \$55 million in the terminal, yet an **additional \$50 million is needed to complete the effort**. To help CID fund this project, **the region is requesting a \$25 million grant from the State of Iowa**. Local airport funds of \$25 million are on hand to match the state's 50/50 investment.

CID is a key economic driver for eastern Iowa and the state. A 2017 economic impact study noted CID's annual impact at \$451 million in total economic activity, \$171 million in total wages, and 5,000 total jobs.

The continued growth at CID, while fighting the headwinds of a global pandemic, has been impressive. CID's growth is a direct testament to the economic health of the region. There is no question the pandemic has had a negative impact on CID, which, in turn, results in a negative economic impact on all Iowa businesses. Business leaders make relocation and expansion decisions based on taxes, workforce, and **aviation**.

This infrastructure investment will create high quality construction jobs across eastern Iowa, and work will begin in the spring of 2023.

Thank you for your consideration of this request, and we look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to be 'B. Rogers', written over a horizontal line.

Ben Rogers, Chair
Linn County Board of Supervisors

RECEIPT FOR STATEMENT OF PROPERTY OWNER'S RIGHTS

PROJECT	11 th Avenue SE and 5 th Street SE Roadway and Utility Improvements
C.I.P. #	6550051
PARCEL #	5
ADDRESS	NW of 1018 5 th Street SE along alley, Cedar Rapids, IA 52403

I certify that I am the landowner of property located at NW of 1018 5th Street SE along alley, and that I have personally received a copy of the *Statement of Property Owner's Rights* which explains my rights as an owner of record who may have all or a part of their property acquired by condemnation, as required by 1999 Iowa Acts, House File 476, Section 3.

Signed this _____ day of _____, 20__.

Ben Rogers,
Chair, Board of Supervisors

Presented by: _____
City of Cedar Rapids

COMPENSATION ESTIMATE
For Uncomplicated Acquisition Valued at Less Than \$10,000

Parcel No. **5** Project No. **6550051** County **Linn**

Project Name 11th Avenue SE and 5th Street SE Roadway and Utility Improvements

Record Owner(s) Linn County

Owner's Mailing Address 935 2nd Street SW, Cedar Rapids, IA 52404

Tenant(s)

Tenant's Mailing Address

Address of Subject Property NW of 1018 5th Street SE along alley, Cedar Rapids, IA 52403

This property is described as: The Northeast 35.00 Feet of Lot 3, Block 18, Carpenter's 3rd Addition to the Town of Cedar Rapids

Itemization of Value:

Fee Title	Sq. ft.	@		=	\$
Permanent Easement	Sq. ft.	@			
Temporary Easement	2100	@	\$4.00 x 10% @ 1 year	=	\$840.00 (Rounded Up)
Buildings					\$
Other Improvements					\$
Fence					\$
Loss of Landscaping					
Loss of Access to Remaining Property					\$
Total Estimate					<u>\$840.00</u>

Certification:

I hereby certify that I am familiar with the property which is the subject of this estimate, that the estimate is based on land value and cost data contained in the files of the Acquiring Authority, that I have no direct or indirect present or contemplated future personal interest in this property and will not in any way benefit from the acquisition of this property.

* Compensation for R/W fence to be fixed dollar schedule or in accord with 6B.44, Code of Iowa.

ADMINISTRATIVE APPROVAL	Date of Estimate
DATE	Estimating Agent

DATE: _____	PROJECT	11th Avenue SE and 5th Street SE Roadway and Utility Improvements
	C.I.P. #	6550051
	PARCEL #	5
	ADDRESS	NW of 1018 5th Street SE along alley, Cedar Rapids, IA 52403

**OFFER TO PURCHASE
COMPENSATION ESTIMATE**

OWNER:	Linn County
ADDRESS:	935 2nd Street SW, Cedar Rapids, IA 52404

The CITY OF CEDAR RAPIDS presents to you an offer of Eight Hundred Forty and 00/100 dollars (\$840.00), which represents just compensation for the temporary easement needed from your property.

BY: _____
CITY OF CEDAR RAPIDS

DATE: _____	PROJECT	11th Avenue SE and 5th Street SE Roadway and Utility Improvements
	C.I.P. #	6550051
	PARCEL #	5
	ADDRESS	NW of 1018 5th Street SE along alley, Cedar Rapids, IA 52403

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COMPENSATION ESTIMATE**

OWNER:	Linn County
ADDRESS:	935 2nd Street SW, Cedar Rapids, IA 52404

The CITY OF CEDAR RAPIDS presents to you an offer of Eight Hundred Forty and 00/100 dollars (\$840.00), which represents just compensation for the temporary easement needed from your property.

BY: _____
CITY OF CEDAR RAPIDS

Project No.: 6550051

Parcel No.: 5

As owners of real estate needed for the above referenced project and parcel, and acknowledging the fact that (I) (We) are entitled to just compensation based upon the City approved appraisal of the subject real estate, nevertheless, desire to donate the right of way. (I) (We) will execute the necessary conveyance instruments to transfer said right of way. This donation to the City of Cedar Rapids is made without any coercive action of any nature.

Date

Signature of Owner

As owners of real estate needed for the above referenced project and parcel (I) (We) are entitled to just compensation, nevertheless, desire to donate the right of way and waive the right to an appraisal. (I) (We) will execute the necessary conveyance instruments to transfer said right of way. This donation to the City of Cedar Rapids is made without any coercive action of any nature.

Date

Signature of Owner

Date of Proposal to Donate:

On _____, 20__, I offered Linn County who is/are the Owner(s) an opportunity to donate this property by: personal contact / telephone / letter
This offer was: accepted / declined

AGREEMENT FOR TEMPORARY CONSTRUCTION EASEMENT

THIS AGREEMENT FOR TEMPORARY CONSTRUCTION EASEMENT ("this Agreement") is made this ____ day of _____, 20__ by and between the City of Cedar Rapids, Iowa, a municipal corporation existing under the laws of the State of Iowa (the "City"), and Linn County (the "Owner") as follows:

WHEREAS, the Owner owns the following described property ("the Property"):

The Northeast 35.00 Feet of Lot 3, Block 18, Carpenter's 3rd Addition to the Town of Cedar Rapids

AND WHEREAS, the City has requested permission and approval from the Owner to enter onto the Property for the purpose of, but not limited to, construction, grading, shaping and sodding;

AND WHEREAS, the Owner under the terms and conditions herein set forth, is willing to grant a temporary construction easement to the City to allow the City and its employees, agents, and contractors to enter onto the Property for the purpose as set forth hereinabove.

NOW THEREFORE, in consideration of One Dollar (\$1.00) in hand paid, receipt of which is hereby acknowledged, the terms and conditions of this Agreement, and payment of all required fees and other consideration, the City and Owner hereby agree as follows:

The Owner hereby grants to the City a temporary construction easement, for the purposes of grading, shaping, and sodding a portion of the above-described property, located at NW of 1018 5th Street SE along alley, more particularly described as follows:

See Attached Temporary Construction Easement Exhibit

upon the following conditions, to-wit:

1. The City agrees to compensate the Owner in the amount of \$840.00.
2. The Owner warrants that it has full and complete authority to grant the City the rights contained herein.
3. This Agreement will terminate 30 days after completion of the 11th Avenue SE and 5th Street SE Roadway and Utility Improvements project.
4. The Owner shall have five-years from the date of said settlement to renegotiate construction or maintenance damages not apparent at the time of the signing of this contract as required by Section 6B.52 of the Code of Iowa.
5. The City agrees to restore the area disturbed by the project in a timely manner including, but not limited to, the restoration of lawns by sodding, reconstruction of driveways, repairs to fences or other structures modified as a requirement of construction.
6. The Owner agrees to disclose the project details, including timelines, improvements, and impacts, to any and all individuals with a leasehold interest in the subject property.

7. This Agreement may be executed in any number of counterparts as the case may be, each of which shall be deemed a duplicate original and which together shall constitute one and the same instrument. In addition, the parties agree that this Agreement may be executed by electronic, pdf or facsimile signatures by any party and such signature will be deemed binding for all purposes hereof without delivery of an original signature being thereafter required.
8. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.
9. The Easement and rights herein described shall be binding upon the Owner, its heirs and assigns.

IN WITNESS WHEREOF, the above-named parties have executed this Agreement as of the date and year first written above.

Signed this _____ day of _____, 20__.

Linn County

Ben Rogers,
Chair, Board of Supervisors

Recommended for Approval

Rita Rasmussen Real Estate Services Manager	Date
--	------

Randy Hartman City Contract Manager	Date
--	------

CITY OF CEDAR RAPIDS, IOWA

By: Jeffrey A. Pomeranz City Manager	Date
---	------

Attested By: Amy Stevenson City Clerk	Date
--	------

REAL ESTATE CLOSING STATEMENT

Seller	<u>Linn County</u>	County	<u>Linn</u>
Contract Pay Date	<u></u>	Project No.	<u>6550051</u>
Possession Date	<u></u>	Parcel No.	<u>5</u>
Property Description	The Northeast 35.00 Feet of Lot 3, Block 18, Carpenter's 3rd Addition to the Town of Cedar Rapids		

Transaction Closed ☐ By Mail ☐ In Person ☐ N.A. means Not Applicable ☐ Non-cash Consideration Involved

CONTRACT CONSIDERATION BREAKDOWN (No breakdown is made if transaction is a Total Acquisition)

1) Land acquired by fee:		1) \$
2) Land acquired by permanent easement		2) \$
3) Buildings acquired considered real estate:	\$	
	less salvage value:	3) \$
4) Other improvement considered real estate:	\$	
	less salvage value:	4) \$

Total Conveyance Consideration (lines 1 through 4) \$

5) Other improvements considered damages, including fence:	5) \$
6) Total temporary easement:	6) <u>\$840.00</u>
7) Total reduction in value - temporary easement for detour:	7) <u>\$</u>
8) Control of Access:	8) \$

Total Damages (lines 5 through 8)	\$840.00
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LESS: Mitigate Damages (Non-cash Considerations) **\$**

TOTAL CONTRACT CONSIDERATION

Contingent Payment (e.g., value of septic, value of well):	plus	\$
Scheduled Future Abstracting Payment:	plus	\$

GROSS PROCEEDS (Maximum Determinable Proceeds) **\$840.00**

DISTRIBUTION OF GROSS PROCEEDS (NOTE: Warrant(s) must be endorsed by all payees before cashing)

Partial Payment Warrant #	_____	Paid	_____ / _____ / _____	\$	_____
Conveyance Warrant #	_____	Paid at Time of Closing		\$	_____
Possession Warrant #	_____	Paid at Time of Possession		\$	_____
(Contact _____		Phone No. _____	for Warrant,		
Contingent Payment Warrant #		Paid	_____ / _____ / _____	\$	_____

Lienholders and Other Assessments Paid:

1) Mortgage (principal & interest)	\$
2) Real Estate Taxes (Linn County Treasurer)	\$
3) Special Assessments	\$
4) Personal Taxes	\$

TOTAL DISTRUBUTIONS OF GROSS PROCEEDS	\$840.00
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REMARKS:

Grantor (or Grantor's Agent) acknowledges the return and receipt of Abstract of Title No. _____ in _____ parts to the following described real estate:

We, Grantee's Agent and Grantor, do hereby certify that this real estate transaction is closed and this statement is true and correct and the Grantor hereby acknowledges receipt for the funds specified above.

Grantee's Agent:
CITY OF CEDAR RAPIDS, IOWA

Grantor: Linn County

BY:

Closing Agent, Kelly Hansel **Date**

BY:

Ben Rogers, Chair, Board of Supervisors **Date**

ALLOCATION OF PROCEEDS STATEMENT

PROJECT	<u>11th Avenue SE and 5th Street SE Roadway and Utility Improvements</u>
C.I.P. No.	<u>6550051</u>
PARCEL No.	<u>5</u>

GROSS PROCEEDS AMOUNT **\$840.00**

(Includes Total Contract Consideration, Contingent Payment, Scheduled
Future Abstracting Payment)

<u>Name of Transferor</u>	<u>Address</u>	<u>Allocation Amount of Proceeds</u>
<u>Linn County</u>	<u>935 2nd Street SW, Cedar Rapids, IA 52404</u>	<u>\$840.00</u>

NOTE: If the Allocation of Proceeds is not provided or is not the same as reported by
other sellers, IRS Regulations Sec. 1.6056-4 require the gross proceeds be reported to
each seller.

Approved By: _____
Date

T:\ACAD\219040\DWG\Plats\TCE 5.dwg 1-18-22 09:47:53 AM DNebergall

TEMPORARY CONSTRUCTION EASEMENT EXHIBIT

11TH AVENUE SE AND 5TH STREET SE ROADWAY AND UTILITY IMPROVEMENTS
CITY OF CEDAR RAPIDS, IOWA

Prepared by R. Rodney Klien Anderson-Bogert Engineers & Surveyors, Inc.
4001 River Ridge Dr. N.E. Cedar Rapids, Iowa 52402 (319) 377-4629



- NOTES:**
- DISTANCES ARE IN FEET AND DECIMALS THEREOF.
 - BEARINGS HEREON ARE BASED UPON IOWA STATE PLANE NAD 83 NORTH ZONE.
 - TEMPORARY EASEMENT WILL EXPIRE UPON COMPLETION OF CONSTRUCTION AND ACCEPTANCE OF THE CITY OF CEDAR RAPIDS.

PROPRIETOR:
LINN COUNTY, IOWA
GPN: 14272-56004-00000

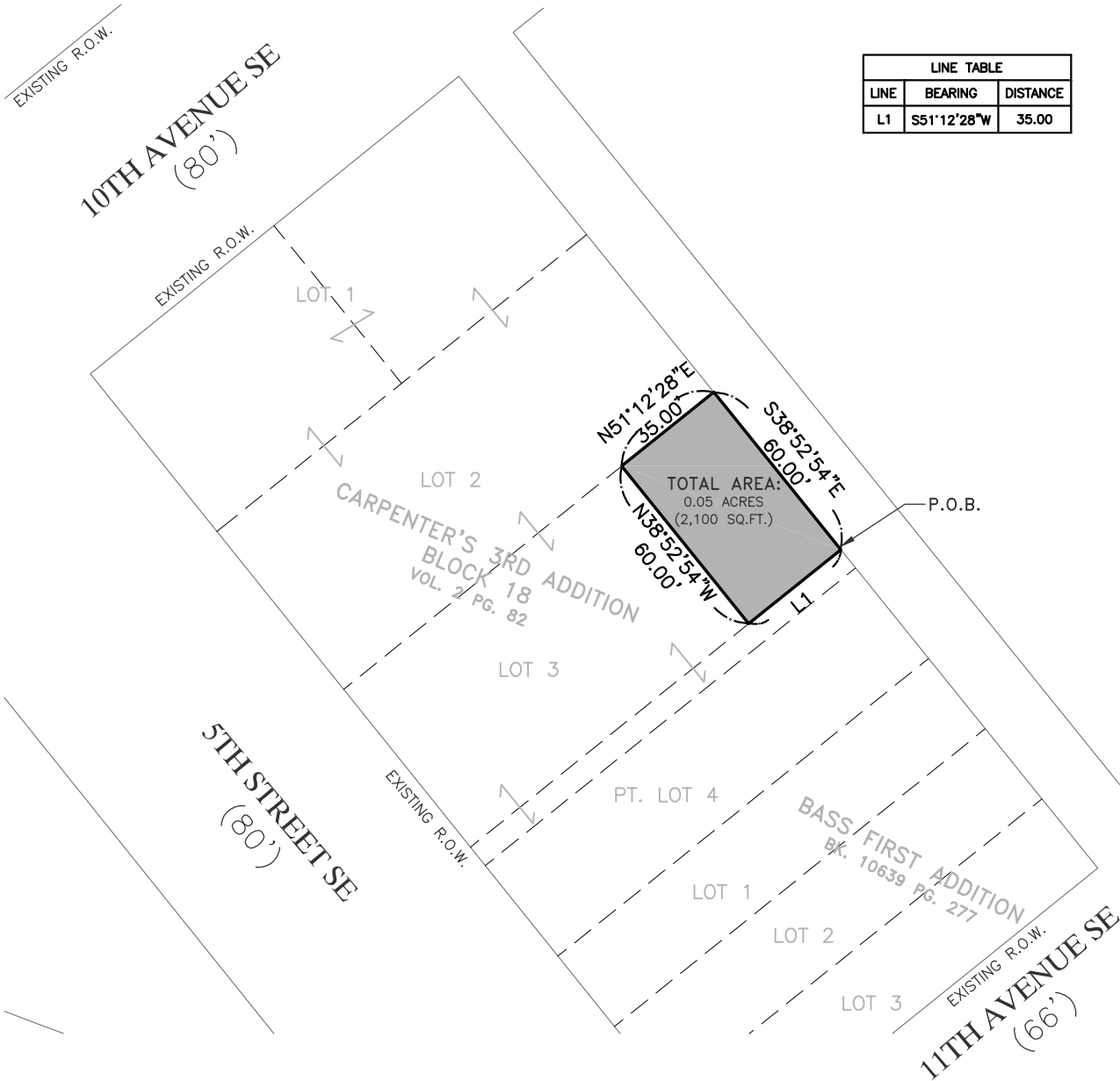
Legal Description

THE NORTHEAST 35.00 FEET OF LOT 3, BLOCK 18, CARPENTER'S 3RD ADDITION TO THE TOWN OF CEDAR RAPIDS, LINN COUNTY, IOWA.

PARCEL CONTAINS 0.05 ACRES (2,100 SQ.FT.) MORE OR LESS.

SUBJECT TO EXISTING EASEMENTS AND RESTRICTIONS OF RECORD.

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S51°12'28"W	35.00



Legend

- Boundary Line —————
- Adjoining Lot Line - - - - -
- Section Line ————
- Building Setback Line
- Found 1/2" Rebar ●
- Set 1/2"x30" Rebar ○
- w/Orange Cap #18646
- Set Section/Quarter Corner △
- Found Section/Quarter Corner ▲
- Measured (M)
- Record (R)

SURVEY PERFORMED:
DECEMBER, 2021

LINN COUNTY, IOWA
PARCEL #5
Project Number: 219040

Drawn By: DCN
Date: 01/18/22
Approved By: RRK
Scale: 1"=50'
Field Book #335



Client:

ANDERSON BOGERT

Sheet No.
1
Of
1

DRAFT

RESOLUTION NO. 2022 – 2 –

A RESOLUTION TO PROVIDE FOR A NOTICE OF PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED TOTAL COST FOR THE PRIORITY #1 LINN COUNTY FACILITIES DERECHO REPAIRS PROJECT, AND FOR THE TAKING OF BIDS ON SAID PROJECT

WHEREAS, in response to the August 10, 2020 derecho, it is proposed that the Linn County, Iowa Board of Supervisors (the “Board”) authorize the construction of the public improvement(s) as described in the proposed plans, specifications, and form of contract prepared by Martin Gardner Architecture (the “Project Architect”), which may be hereinafter referred to as the “Priority #1 Linn County Facilities Derecho Repairs Project”, or the “Project”; and,

WHEREAS, the proposed plans, specifications, form of contract, and estimated total cost for the project (the “Contract Documents”) are on file with the Board; and,

WHEREAS, it is necessary to set a time, and place for a public hearing on the Contract Documents, to publish a Notice of Public Hearing on the Contract Documents, and to advertise for sealed bids on the Project.

BE IT THEREFORE RESOLVED by the Board as follows:

1. The Board hereby approves the proposed contract documents referred to in this Resolution, as prepared by the Project Architect, in their preliminary form.
2. The Board hereby determines that the Project is necessary and desirable for Linn County (the “County”), and finds that it is in the best interest of the County to proceed toward the construction of the Project.
3. The Board shall hold a public hearing on the proposed contract documents on the 7th day of March 2022 at 11 o’clock am in the Formal Board Room of the Linn County Public Service Center located at 935 – 2nd Street SW, Cedar Rapids, Iowa, at which time any interested person may appear and file objections to the proposed Contract Documents, and, after hearing objections, the Board may proceed with approval of said Contract Documents.
4. The Board hereby authorizes and directs the publication of a notice of public hearing on the Contract Documents for the Project at least once, not less than four (4) nor more than twenty (20) days before the date of the hearing in one or more newspapers which meet the requirements of Iowa Code Section 618.14.
5. The Board hereby delegates to the Purchasing Director and/or his designee(s) the duty of receiving bids for the construction of the Project until 2 o’clock pm on March 4, 2022, at the Linn County Public Service Center in Cedar Rapids, Iowa.

6. The Board hereby sets March 7, 2022, at 11 o'clock am in the Formal Board Room of the Linn County Public Service Center as the time and place that the Board or its designee will open and announce the bids received for construction of the Project, and that the Board will consider said bids.
7. The Board hereby fixes the amount of the bid security to accompany each bid at five (5) percent of the amount of the bid.
8. The Board hereby authorizes and directs advertisement for sealed bids for the Project in accordance with Iowa Code Section 26.3.

PASSED AND APPROVED this 7th day of February, 2022.

LINN COUNTY BOARD OF SUPERVISORS

Ben Rogers, Chair

Stacey Walker, Vice Chair

Louis J. Zumbach, Supervisor

Aye: _____ Nay: _____ Abstain: _____

ATTEST:

Joel Miller, Linn County Auditor

NOT SUBMITTED

Reviewers cannot see your material until you submit your application. Once you have finished the last step, you will receive a confirmation message and ID number.

State Historical Society of Iowa

2021 Certified Local Government Annual Report

Linn County Planning & Development / Stephanie Lientz
935 2nd St SW
Cedar Rapids, IA 52404, United States
319-892-5138
stephanie.lientz@linncounty.org

Forms Edit

Certified Local Government Annual Report

* indicates a required field

Under the CLG Agreement with the State, local governments and their historic preservation commissions are responsible for submitting an annual report documenting the commission's preservation work and that they have met the requirements of the CLG program.

This annual report is also an important tool for your commission to evaluate its own performance and to plan for the coming year.

1. Name of the city, county, or land use district:

Please choose the name from the drop down table.

Linn County Historic Preservation Commission

2.

Did your commission undertake any projects for historic identification/survey, evaluation and or registration/nomination projects in this calendar year?

CLG Standards are in your local government's Certified Local Government (CLG) Agreement and the National Historic Preservation Act:

- 1) The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
- 2) The CLG will review National Register nominations on any property that lies in the jurisdiction of its historic preservation commission.

Please upload any Iowa Site Inventory Forms or other survey materials produced during the year. Please do not upload any projects that were funded with a CLG or HRDP grant, mandated by the Section 106 review and compliance process, or National Register nominations as we already have these documents in our files.

yes

3.

Were any National Register of Historic Places (NRHP) properties in your City, County, or LUD were altered, moved, or demolished in this calendar year?

no

4. Does your local government designate local landmarks or local districts?

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

No

5.

If you answered yes to the previous question, in this calendar year, what properties did your city place on its list of locally designated historic landmarks and/or historic districts? Please provide the historic name and address of each property

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

REMINDER: Before local districts are designated by your city council, you must send the local nomination to the SHPO for review and comment. Please allow at least 45 days for review before the nomination is scheduled for city council review. The SHPO review takes place after your commission has approved the local district nomination and BEFORE it is placed on the city council's agenda.

N/A

5.1.

Please attach a copy of the final designation nomination(s) and ordinances(s) for these properties

6.

In this calendar year, what were the actions to revise, amend, change, or de-list a locally designated property? Please provide the name and address of the property(ies) and the action. If no action was taken, enter N/A

N/A

7.

Has your city or county passed other ordinances that directly or indirectly affect historic preservation?

no

8.

Did your city, county, LUD or its historic preservation commission undertake any of the following activities in this calendar year? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do!

CLG Standards found in CLG Agreement and National Historic Preservation Act:

1) The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties.

2) The CLG shall provide for adequate public participation in the local historic preservation programs.

a. Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc. | b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc. | c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc.

8.1.

Describe the city, county, LUD, and/or historic preservation commission's historic preservation planning activities in this calendar year.

The Linn County Historic Preservation Commission (HPC) are continuing their work to complete the nomination process for the National Register listing of the Wickiup Hill Natural Area, as a Multiple Property listing. The nomination was presented to the State Historic Preservation Office in June 2020, and the listings were added to the National Register of Historic Places effective January 20, 2022. The Wickiup Hill nomination is based in the framework of the Rural Preservation Initiative (RPI) started in 2017 to address a problem whereby the county lacks a mechanism to introduce preservation planning to rural areas beyond the boundaries of existing city based CLGs. Because of this deficiency, historic preservation and planning professionals must take a proactive approach to inform property owners, stakeholders, and community members of the importance of their historic properties, the need for recognition and protection, and the resources available to assist them with protection. The goal is to complete National Register nominations of eligible projects in three categories including: rural towns and villages where the creation of CLGs is not possible; previously unrecorded historic farm/rural structures; and identified archaeological sites.

In addition to focusing on the RPI, the HPC will continue working on the creation of a demolition review policy for Linn County, researching protection and identification measures for our Pioneer Cemeteries, administering the Linn County Preservation Grant Program, and hosting virtual or in-person Preservation Month activities to highlight recent projects receiving grant funds from the Linn County Historic Preservation Grant Program.

The HPC has also been working on replacing and/or repairing the nine existing Lincoln Highway kiosks. HPC members worked diligently to design new kiosk signs, obtain estimates on replacement costs from different vendors, and ultimately were successful in replacing two of the kiosks which were damaged in the August 10, 2020 derecho storm. The HPC plans to continue working to repair and/or replace the remaining kiosks.

8.2.

Describe the city, county, LUD, and/or historic preservation commission's assistance on preservation issues or projects in this calendar year. Please be specific (address(es) of property(ies), what was the issue(s), what technical assistance was provided?).

The commission provided technical assistance and guidance at its annual Linn County Preservation Grant workshop, which was held virtually on March 6, 2021. The workshop is a great resource for representatives of Linn County non-profits who wish to apply for current or future grant funding for their preservation projects. Members of the commission were present at the meeting to answer questions about specific projects, to provide information related to the details of how the grant program functions, and discuss the purpose and benefits of preservation work.

8.3.

Describe the city, county, LUD, and/or historic preservation commission's public education programs in this calendar year.

Please provide specific details such as date of event, description of the event, how many people participated, whether the commission partnered with other organizations)

In honor of Preservation Month several Commission members produced videos showcasing some past projects that had received grant funding from the Linn County Historic Preservation Commission. The videos are available for viewing online:

<https://www.linncountyiowa.gov/1574/Past-Grant-Recipients>.

8.4.

If answer includes d. New or revised design standards and/or guidelines were developed and adopted during the calendar year,

Please upload the document here.

9.

Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year?

Due to the pandemic, the Commission transitioned to holding virtual meetings beginning in April 2020 and lasting until June 2021 when in-person meetings started again. Holding meetings virtually was initially challenging, however, commissioners were able to successfully administer the Grant Program, awarding grant funds totaling \$28,800.00. The grant application moved from paper to an online process for the first time this grant cycle. The Commission is still working to identify the next National Register nomination project. .

10.

What partnerships did your commission form or continue with other entities? (examples include local main street office, local school, historical society, library, museum, service club, etc.) If none, enter N/A

The Commission formed a new partnership with Linn County Conservation while working on the National Historic Register Nomination for Wickiup Hill, and formed partnerships with the Marion and Cedar Rapids Parks departments while working on the Lincoln Highway Kiosk replacement project.

11.

Did your historic preservation commission receive any grants (other than CLG or HRDP) this year? If so, please describe. If none, enter N/A

N/A

12. Does your commission have a website?

Yes

12.1. What is the website address?

<https://www.linncountyiowa.gov/137/Historic-Preservation>

13. Does your commission have a Facebook page?

No

14.

List dates of public commission meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled).

CLG Standards found in CLG Agreement and National Historic Preservation Act:

- 1) The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
- 2) The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- 3) The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
- 4) Commission members will participate in state-sponsored or state-approved historic preservation training activities.

1/20/2021, 2/17/2021, 3/17/2021, 4/1/2021, 4/21/2021, 5/5/2021, 5/19/2021, 6/16/2021,
7/21/2021, 8/18/2021, 9/15/2021, 10/20/2021, 11/17/2021, 12/15/2021

15.

We recommend that the local government provide the commission a budget with a minimum of \$750 to pay for training and other commission expenses. In this calendar year, what was the dollar amount for the historic preservation commission's annual budget?

\$9,545.00

16. Where are your official CLG files located?

Certified Local Government files must be stored at city hall (for city commissions) or the county courthouse (for county commissions).

Jean Oxley Linn County Public Service Center, Planning
& Development Department

17.

Please list the names of the Historic Preservation Commissioners who served during this calendar year.

Patricia Soukup, Amanda Happel, Michael LeClere, Barbara Westercamp, Maura Pilcher, Dick Thomas, Steve Ciha, Todd McNall, Hilary Copeland-Marvin, Nancy Kraft, Robert Peterson

18.

Each CLG was asked to provide a work plan last year. Please provide a self-assessment of your progress on the initiatives and programs you identified last year. Were you able to accomplish much of what you set out to do? If not, what would help you fulfill this next year's work plan?

With public health concerns, continuing virtual meetings and transitioning back to in-person meetings in June 2021, the HPC certainly faced more challenges this year. Progress was made on many work plan items throughout the year, although most initiatives will remain on the next work plan. Even with the challenges and setbacks of this prior year, the commissioners remain committed to working to identify a new National Register nomination project, working on projects within their subcommittees, administering the Grant Program, and working to fulfill next year's work plan.

19.

Each commission should develop a work plan for the coming year. This work plan should include the project(s), initiatives and programs you plan to begin or complete. Also discuss your plan for obtaining historic preservation training in 2022. Please attach your work plan to your annual report.

[HPC FY22 Workplan.pdf](#)

20. Please update contact information about your 2022 Chief Elected Official.

Note: This is beginning January 2022. Please provide the information for the Mayor, Chairman of the Board of Supervisors, or President of LUD Trustees.

First and Last Name	Mailing Address	Phone Number	Email Address
Ben Rogers	935 2nd St SW, Cedar Rapids, IA 52404	319- 892- 5000	bd_supervisors@linncountyiowa.gov

21.

Please update contact information about your Staff Person for the Historic Preservation Commission.

This is a local government staff member and is required. Electronic and mailed communication is sent to the staff person and chair of the commission who will forward to the rest of the commission members.

First and Last Name	Job Title	Mailing Address	Phone Number	Email Address
Stephanie Lientz	Planning & Zoning Division Manager	935 2nd St SW, Cedar Rapids, IA 52404	319-892-5138	stephanie.lientz@linncountyiowa.gov

22.

Please complete the following and provide contact information about your 2022 Chairperson/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the chair who will forward the information to the rest of the commission members.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Maura Pilcher	523 Knollwood Dr SE, Cedar Rapids, IA 52403	319-651-1133		mlrpilcher@hotmail.com

22.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A

N/A

22.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2024

22.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

23.

Please complete the following and provide information about your 2022 Vice Chairperson/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Michael LeClere	1157 Monticello Rd, Coggon, IA 52218	319- 929- 8113	319- 377- 7604	michaell@martingardnerarch.com

23.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A

Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

N/A

23.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2022

23.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

24.

Please complete the following and provide information about your 2022 Secretary/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Amanda Happel	4314 Armar Dr SE Apt 10, Cedar Rapids, IA 52403	319-929- 4600		Amanda.happel@gmail.com

24.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

24.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2023

24.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

25.

Please complete the following and provide information about your 2022 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Todd McNall	4336 Fox Meadow Dr SE, Cedar Rapids, IA 52403	319-360-2131		Tmcnall4336@gmail.com

25.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A

N/A

25.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2022

25.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

26.

Please complete the following and provide information about your 2022 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Steven	5290 Sutton Rd,	319-533-		flyboy.slc@gmail.com

Ciha Central City, IA 4543
52214

26.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A

N/A

26.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2023

26.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

27.

Please complete the following and provide information about your 2022 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Barbara Westercamp	3612 Timberline Dr, Cedar Rapids, IA 52402	319-431-6543		bwestercamp@appassoc.net

27.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A

N/A

27.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2022

27.3.**Does this person serve as the Contact with the State Historic Preservation Office for the Commission?**

No

28.**Please complete the following and provide information about your 2022 Commissioner.**

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Robert Peterson	3232 Vine Ave SE, Cedar Rapids, IA 52403	319-364-6859		1million@mediacombb.net

28.1.**If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A**

N/A

28.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2024

28.3.**Does this person serve as the Contact with the State Historic Preservation Office for the Commission?**

No

29.**Please complete the following and provide information about your 2022 Commissioner.**

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Nancy Kraft	536 Greenfield St NE, Cedar Rapids, IA 52402	319-360- 5387		nancyekraft@gmail.com

29.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

N/A

29.2. Specify the month, day, and year that the commissioner's term will end.*

mm/dd/yyyy

12/31/2024

29.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?*

no

30.**Please complete the following and provide information about your 2022 Commissioner.**

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Hilary Copeland- Marvin	925 11th St, Marion, IA 52302	319-594- 1073		haqcopeland@hotmail.com

30.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

N/A

30.2. Specify the month, day, and year that the commissioner's term will end.

MM/DD/YYYY

12/31/2022

30.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?*

no

31.

Please complete the following and provide information about your 2022 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

32.

Please attach biographical sketches for commissioners who were newly appointed in 2021.

Please be sure newly appointed commissioners sign and date their statement. The form to use for this can be found in the "Attachments" section. You will need to upload in both locations.

BIOGRAPHICAL SKETCH.docx

33.

Does your commission have any vacancies? If so, how many? If you have no vacancies, enter N/A.

N/A

34. Please complete the Commission Training Table.

An important requirement of the Certified Local Government program is annual state-sponsored (such as the Preserve Iowa Summit) or state-approved training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including online training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Event	Sponsor Organization	Location	Date	Names of Attendees
Preserve Iowa Summit	Iowa State Historic Preservation Office	Virtual	June 3-5	Maura Pilcher, Amanda Happel, Barbara Westercamp, Michael LeClere, Hilary Copeland-Marvin
PastForward	National Trust for Historic Preservation	Virtual	November 2-5	Maura Pilcher

35.

Who of your commission members, staff, and/or elected officials attended the Preserve Iowa Summit? If so, please provide their names.

Please note this must be completed. If no one attended, enter none.

Maura Pilcher, Amanda Happel, Barbara Westercamp, Michael LeClere, Hilary Copeland-Marvin

36. Signature page

The form to use for this can be found in the "Attachments" section. You will need to upload in both locations.

2021 CLG Annual Report_BOS Signature Page.pdf

ATTACHMENTS Edit**Ordinances/Resolutions**

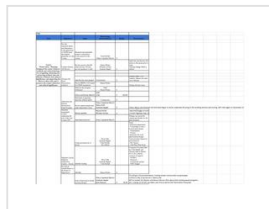
If you have a new ordinance/resolution or have changed your existing ordinance/resolution, upload it here.

 [no file]**Ordinances/Resolutions** [no file]**Survey Materials**

If you have produced Site Inventory Forms or a survey in the calendar year, please upload it here

 [no file]**Work plan**

Please upload the upcoming year's work plan here.



HPC FY22 Workplan.pdf

Biographical Sketches for New Commissioners

If you have new commissioners, please upload their Biographical Sketches here. Please make sure that they are signed. The form can be downloaded from here:

<https://drive.google.com/file/d/1GDBtPLv2an2sXho54yJfZRT13bwL4RFZ/view?usp=sharing>



BIOGRAPHICAL SKETCH.docx

Supplementary Material

Upload any supplementary material here

 [no file]**Supplementary Material 2**

Upload any supplementary material here

 [no file]

Supplementary Material 3

Upload any supplementary material here

[no file]

Elected Official's Signature Page

Please schedule a time to present your annual report to your city council or Board of Supervisors. Ask your elected official to sign the signature page and upload here.

The form can be downloaded from here: <https://drive.google.com/file/d/1YcetiR-inEjVfvoUWn3A5czCeim2m-XC/view?usp=sharing>



2021 CLG Annual Report_BOS Signature Page.pdf

Prepared by Jessie Black
Linn County Planning & Development
935 2nd Street S.W., Cedar Rapids, Iowa 52404-2100
(319) 892-5130
Return to Becky Shoop, Auditor's Office

LINN COUNTY ORDINANCE No. - - 2022

AN ORDINANCE AMENDING SECTION 107-149 RENEWABLE ENERGY OVERLAY DISTRICT OF CHAPTER 107 UNIFIED DEVELOPMENT CODE TO ESTABLISH A SIX-MONTH MORATORIUM ON REZONING TO THE RENEWABLE ENERGY OVERLAY ("RE") ZONING DISTRICT FOR UTILITY-SCALE SOLAR PROJECTS

WHEREAS, Utility-Scale Solar Facility means a group of interconnected solar panels/arrays that convert sunlight into electricity for the primary purpose of wholesale or retail sales of generated electricity, not including consumer scale solar installations that are constructed primarily to provide power for use on-site; and

WHEREAS, Linn County recently reviewed and approved an application to rezone properties associated with a utility-scale solar facility (applicant Coggon Solar LLC) to the Renewable Energy Overlay District; and

WHEREAS, the Linn County Board of Supervisors held several public meetings discussing the conditions and requirements for the Coggon Solar LLC application; and

WHEREAS, the Board of Supervisors and the Planning & Development Staff received a substantial volume of public input regarding utility-scale solar projects at the public meetings and also prior to the meetings in the form of emails, phone calls. Public input has been both in favor of and not in favor of Linn County allowing utility-scale solar projects; and

WHEREAS, Conditions above and beyond the basic requirements for utility-scale solar facilities contained within the Linn County Unified Development Code were recommended and enacted by both staff and Supervisors. Specifically, those conditions related to: appropriate setback distances, adequate screening, vegetation management requirements, decommissioning plan requirements, agricultural impact mitigation requirements, and others; and

WHEREAS, the Linn County Board of Supervisors wishes to enact a moratorium on accepting Renewable Energy Overlay Rezoning applications until the current utility-scale ordinance language is reviewed by staff and the Board to determine whether updating the current ordinances is necessary to balance the interests of: renewable energy, agricultural land, and Linn County residents.

NOW THEREFORE, BE IT ORDAINED by the Board of Supervisors of Linn County, Iowa, that:

SECTION 1. AMENDMENT. Section 107-149 Renewable Energy Overlay District in Chapter 107 Unified

Development Code is hereby amended by adding a new subsection (h), entitled, "Moratorium," as follows:

(h) Moratorium.

(1) The county shall not approve any request to rezone property to the Renewable Energy Overlay District for a period of six months while the Board of Supervisors reviews and possibly revises language in this chapter related to utility-scale solar installations.

(2) This subsection (h) shall be automatically repealed on August 16, 2022.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

SECTION 3. SEVERABILITY. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. SAVING. The Code of Ordinances, Linn County, Iowa, shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 5. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Public hearing and first consideration on the 7th day of February, 2022

Second consideration on the 9th day of February, 2022

Third and final passage on the 14th day of February, 2022

Published in the Gazette on the _____ day of _____, 2022

LINN COUNTY BOARD OF SUPERVISORS

Chairperson

Supervisor

Supervisor

ATTEST:

Joel D. Miller, Linn County Auditor

STATE OF IOWA)
) SS
COUNTY OF LINN)

I, _____, County Auditor of Linn County, Iowa, hereby certify that the above and foregoing is a true copy of an ordinance passed by the Linn County Board of Supervisors at a regular meeting of said Board held on _____, 2022 and published as provided by law on _____, 2022.

Linn County Auditor

Subscribed and sworn to me this ____ day of _____, 2022.

Notary Public, State of Iowa