

BOARD OF SUPERVISORSDistrict 1 | **Stacey Walker**District 2 | **Ben Rogers**District 3 | **Louis J. Zumbach****JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER**

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000 | FAX: 319-892-5009

LinnCounty.org

**LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Monday, February 8, 2021

11 a.m.

Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA**Call to Order****Public Comment: Five Minute Limit per Speaker**

This comment period is for the public to address topics on today's agenda.

Minutes

Discuss and decide on meeting minutes.

Discuss a Vacancy Form requesting a temporary cook for Juvenile Detention and Diversion Services

Discuss authorization of the Director of Policy & Administration to effectuate the conveyance/transfer of real property owned by Linn County for right-of-way use in the construction of a bridge replacement and road upgrades on Wilder Drive SE and Bertram Road SE.

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Claims

Discuss and decide on claims.

Correspondence**Legislative Update****Appointments****Adjournment**

To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:

- 1) Conference call—telephone number 1-800-945-0974, access code 501116
- 2) Email questions or comments prior to or during the meeting to: bd-supervisors@linncounty.org

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.



VACANCY FORM

SELECT ONE:

☒ NEW POSITION

☐ REPLACEMENT

REPLACES: _____

SELECT ONE:

☐ NEW JOB CLASSIFICATION

☒ EXISTING JOB CLASSIFICATION

JOB TITLE: Cook

DEPARTMENT: JDDS

SHIFT/HOURS: 10am-6:30pm Sun-Thursday

VACANCY DATE: 2-1-21

NUMBER OF POSITIONS: 1

REASON TO ADD NEW POSITION (if applicable):

☐ BUDGET OFFER

☐ GRANT FUNDING

☒ OTHER: Full time cook will be off on long term
fmla. We have no fill in or back up cooks.

NEW POSITION FUNDING SOURCE(S):

Our budget will absorb it from part time on call budget as it
needs covered no matter what and to have a part time cook
is more cost effective than using higher paid youth
counselors for coverage

POST TO INSIDE: ☐ YES ☒ NO

ADVERTISE: ☒ YES ☐ NO

IF NO, GIVE EXPLANATION (i.e. not filling due to operational needs): I am willing to pay for advertisement in the
Corridor and anywhere else that is not typically used for a ^{maintenance} ~~para-professional~~ position.

POSITION TYPE:

☒ FULL-TIME ☐ PART-TIME _____ # of hours/week ☒ TEMPORARY/SEASONAL

☐ ON-CALL/SUBSTITUTE ☐ GRANT-FUNDED

☐ BARGAINING UNIT: ☐ Clerical ☐ Maintenance ☐ Para Professional ☐ Professional
☐ Attorneys ☐ Conservation ☐ Sergeants ☐ PPME

☐ NON-BARGAINING UNIT (Management and Confidential Employees)

APPROVED BY: David Fisher 2-1-2021

DEPARTMENT HEAD (original signature required) DATE

FOR HUMAN RESOURCES DEPARTMENT USE ONLY:

PAY GRADE: _____ STARTING SALARY: _____

HR DIRECTOR COMMENTS: _____

FINANCE/BUDGET DIRECTOR COMMENTS: _____

APPROVED BY: Lisa D. Powell
HUMAN RESOURCES DIRECTOR

2-1-21
DATE

APPROVED BY: [Signature]
FINANCE/BUDGET DIRECTOR

2/1/2021
DATE

APPROVED BY: _____
CHAIRPERSON/BOARD OF SUPERVISORS

DATE



January 15, 2021

Linn County Board of Supervisors
Attn: Darrin Gage
935 2nd Street SW
Cedar Rapids, IA 52404

Dear Darrin,

The Linn County Secondary Road Department is planning for a bridge replacement project on Bridge #1053 on Bertram Road over Indian Creek. The project is currently scheduled for construction in 2022. In order to build a wider bridge, safer foreslopes, and meet all DNR flood requirements a portion of County property may be needed for construction

Enclosed is a draft plat and waiver valuation, which has been estimated to be just compensation for such property and rights based upon the fair market value of the property.

Also enclosed is a booklet, "Highways and Your Land" that explains right-of-way acquisition procedures and the rights of affected property owners. A representative from Linn County will be contacting you no less than 10 days from the date of this letter. You can contact me whenever you wish.

In addition to the potential right-of-way acquisition, I'm sure you will have plenty of questions regarding the project. I would be happy to discuss the project with you and answer any questions you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Garret Reddish'.

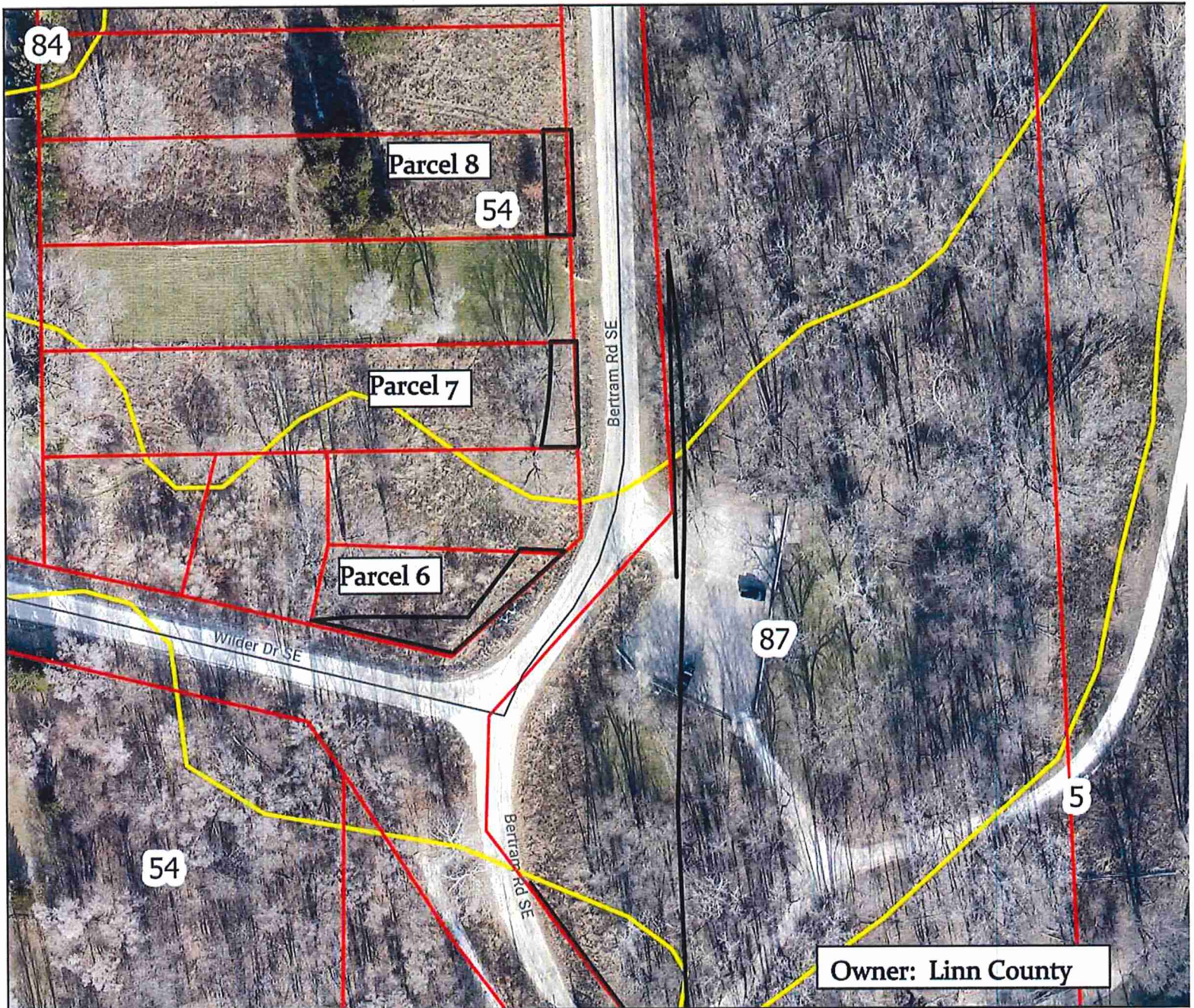
Garret Reddish, P.E.
Linn County Assistant Engineer I
319-892-6400
garret.reddish@linncounty.org

Enclosures:

Waiver Valuation
Draft Plat
Highways and Your Land

Linn County Secondary Roads

CSR Map - Bertram Road



Parcel 6:
CSR Method: \$130/CSR Point
 $87 \times 100\% = 87$

Total CSR = 87
 $\$130/\text{CSR} \times \#\# = \$11,310/\text{acre}$
 $0.07 \text{ acres} @ \$11,310/\text{ac} = \791.70

Parcel 7:
CSR Method: \$130/CSR Point
 $54 \times 100\% = 54$

Total CSR = 54
 $\$130/\text{CSR} \times \#\# = \$7,020/\text{acre}$
 $0.04 \text{ acres} @ \$7,020/\text{ac} = \280.80

Parcel 8:
CSR Method: \$130/CSR Point
 $54 \times 100\% = 54$

Total CSR = 54
 $\$130/\text{CSR} \times \#\# = \$7,020/\text{acre}$
 $0.03 \text{ acres} @ \$7,020/\text{ac} = \210.60



Waiver Valuation

Parcel Number: #6: 153010200800000 **County:** Linn

Project Number: Bridge 1053 Replacement **Route Number:** Not a numbered route

Recorded Owner(s) Linn County

Owner's(s') Mailing Address 935 2nd Street SW, Cedar Rapids, IA 52404

Tenant(s) n/a

Tenant (s) Mailing Address n/a

Subject Property Address 5904 Wilder Drive, Cedar Rapids, IA 52403
GPN: 153010200800000

This property is described as See attached acquisition plat

Basis for land compensation CSR Method: \$11,310/acre

Land to be acquired by fee title	<u>0.07acre</u>	@	<u>\$11,310/acre</u>	=	\$791.70
Permanent easement	<u>0.0 acre</u>	@	<u>\$0.00</u>	=	\$ 0.00
Other considerations: Temporary Easement					
			Total compensation		\$791.70

Compensation for right of way fence is to be determined by a fixed schedule or in accordance with Iowa Code section 6B.44.

Certification

I certify that I am familiar with the property that is the subject of this waiver valuation, and that I have no direct or indirect present or contemplated future personal interest in this property or in any benefit from the acquisition of this property.

Agent's Signature

1-15-21

Date

Approved by

Date



Waiver Valuation

Parcel Number: #7: 15301020100000 **County:** Linn

Project Number: Bridge 1053 Replacement **Route Number:** Not a numbered route

Recorded Owner(s) Linn County

Owner's(s') Mailing Address 935 2nd Street SW, Cedar Rapids, IA 52404

Tenant(s) n/a

Tenant (s) Mailing Address n/a

Subject Property Address 1119 Bertram Road, Cedar Rapids, IA 52403
GPN: 15301020100000

This property is described as See attached acquisition plat

Basis for land compensation CSR Method: \$7,020/acre

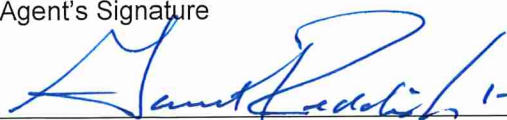
Land to be acquired by fee title	0.04acre	@	\$7,020/acre	=	\$280.80
Permanent easement	0.0 acre	@	\$0.00	=	\$ 0.00
Other considerations: Temporary Easement					
			Total compensation		\$280.80

Compensation for right of way fence is to be determined by a fixed schedule or in accordance with Iowa Code section 6B.44.

Certification

I certify that I am familiar with the property that is the subject of this waiver valuation, and that I have no direct or indirect present or contemplated future personal interest in this property or in any benefit from the acquisition of this property.

Agent's Signature


Date 1-15-21

Approved by

Date



Waiver Valuation

Parcel Number: #8: 153010201200000 **County:** Linn

Project Number: Bridge 1053 Replacement **Route Number:** Not a numbered route

Recorded Owner(s) Linn County

Owner's(s') Mailing Address 935 2nd Street SW, Cedar Rapids, IA 52404

Tenant(s) n/a

Tenant (s) Mailing Address n/a

Subject Property Address 1115 Bertram Road, Cedar Rapids, IA 52403
GPN: 153010201200000

This property is described as See attached acquisition plat

Basis for land compensation CSR Method: \$7,020/acre

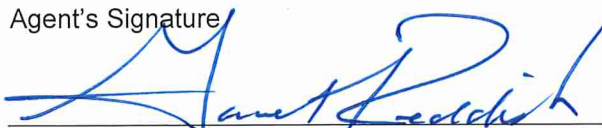
Land to be acquired by fee title	<u>0.03acre</u>	@	<u>\$7,020/acre</u>	=	\$210.60
Permanent easement	<u>0.0 acre</u>	@	<u>\$0.00</u>	=	\$ 0.00
Other considerations: Temporary Easement					
			Total compensation		\$210.60

Compensation for right of way fence is to be determined by a fixed schedule or in accordance with Iowa Code section 6B.44.

Certification

I certify that I am familiar with the property that is the subject of this waiver valuation, and that I have no direct or indirect present or contemplated future personal interest in this property or in any benefit from the acquisition of this property.

Agent's Signature


Date 1-15-21

Approved by

Date

INDEX LEGEND

Location: Lot 2, Auditor's Plat 378
NE NE Sec 30, T.83 N., R.06 W.
Requestor: Linn County, Iowa
Proprietor: Linn County, Iowa
Surveyor: Curtis Logan, P.L.S., P.E.
Company: Linn County Secondary Roads
Return To: 1888 County Home Road
Marion, IA 52302 Ph:319.892.6400

EXHIBIT A - ACQUISITION PLAT
PROJECT NO. BRIDGE 1053 REPLACEMENT
NE 1/4 NE 1/4 SECTION 30, T. 83 N., R. 06 W.
LINN COUNTY, IOWA

AUDITOR'S PLAT 193
(506-566)

LOT
8

CAP
9647

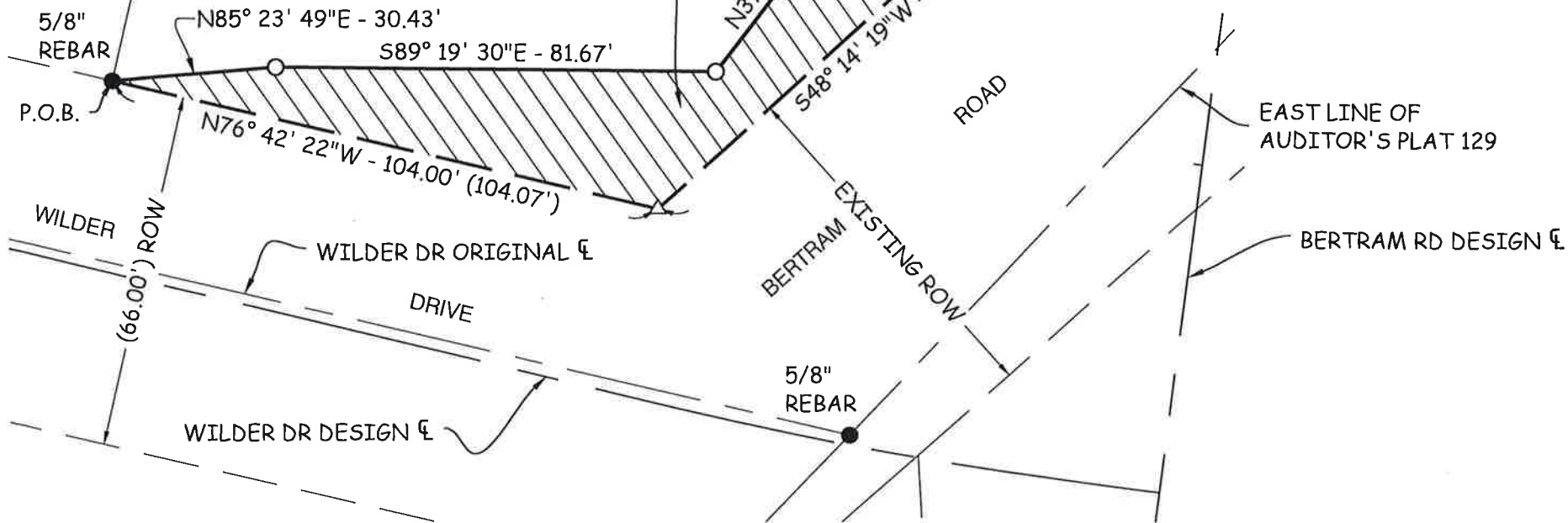
AUDITOR'S PLAT 378

LOT
3

LOT
1

LOT
2

ACQUISITION PARCEL
AREA = 2,976 SF or 0.07 AC



NOTES:

1. Section Corners and existing ROW control corners were surveyed in March 2020, using RTK GPS on SPC, NAD83, 2011 Adjustment Datum.

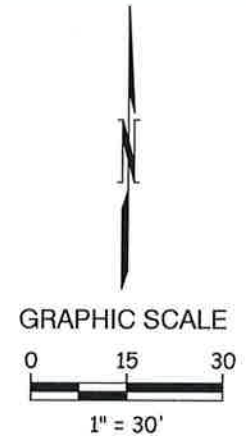
Legal Description -

A portion of Lot 2 of Auditor's Plat 378 as recorded in Pbk 7, Pg 476, Linn County Recorder's Office, located within the Warranty Deed recorded in Bk 74873 - Pg 15, described as follows:

Beginning at a found 5/8" rebar marking the SW corner of said Lot 2;
Thence N85° 23' 49" E - 30.43 feet;
Thence S89° 19' 30" E - 81.67 feet;
Thence N37° 58' 06" E - 61.35 feet to a point on the north line of said Lot 2;
Thence S87° 07' 02" E - 32.30 feet along said north line to the SE'ly line of said Lot 2;
Thence S48° 14' 19" W - 108.31 feet along said SE'ly line to the SE'ly corner of said Lot 2;
Thence N76° 42' 22" W - 104.00 feet along the SW'ly line of said Lot 2 to the Point of Beginning.

Said parcel contains 2,976 sf or 0.07 acres.

FOR RECORDER'S USE ONLY



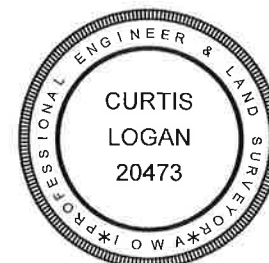
LEGEND

- FOUND ALIQUOT SECTION CORNER (AS NOTED)
- FOUND SURVEY MARKER (AS NOTED)
- SET 5/8" REBAR W/YELLOW LINN CO. CAP, PLS #20473 (UNLESS NOTED) (TO BE SET AFTER CONSTRUCTION)
- EXISTING ROW POINT (NOT SET)
- () RECORDED DIMENSION or RECORDED BK-PG

ACQUISITION PLAT

LINN COUNTY, IA PARCEL No. 1

ACQUIRED FROM: LINN COUNTY, IOWA
ACQUISITION PARCEL: 0.07 ACRES
TOTAL ROW AREA: 0.07 ACRES



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

PRELIMINARY

Curtis Logan
My license renewal date is December 31, 2022
Pages or sheets covered by this seal: Sheet 1 of 1

Secondary Road Department



ACQUISITION PLAT
PROJECT NO. BRIDGE 1053 REPLACEMENT
NE 1/4 NE 1/4 SECTION 30, T. 83 N., R. 06 W.
LINN COUNTY, IOWA

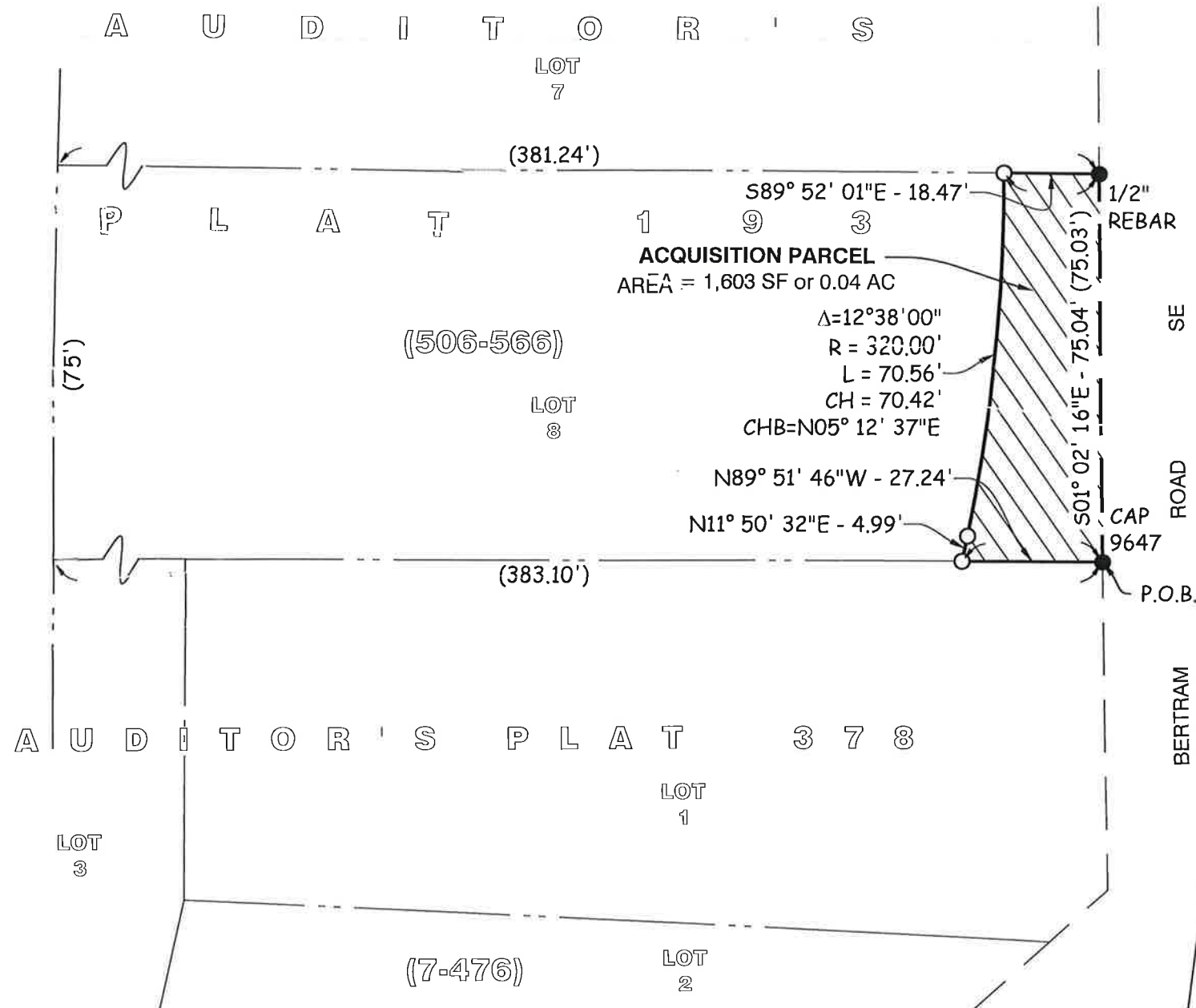
DWN: CAL
PLAT DATE: 01-05-2021
SURVEY DATE: MARCH 2020
FIELDBOOK:
SCALE: 1" = 30'
SHEET 1 OF 1

INDEX LEGEND

Location: Lot 8, Auditor's Plat 193
NE NE Sec 30, T.83 N.,R.06 W.
Requestor: Linn County, Iowa
Proprietor: Linn County, Iowa
Surveyor: Curtis Logan, P.L.S., P.E.
Company: Linn County Secondary Roads
Return To: 1888 County Home Road
Marion, IA 52302 Ph:319.892.6400

EXHIBIT A - ACQUISITION PLAT PROJECT NO. BRIDGE 1053 REPLACEMENT NE 1/4 NE 1/4 SECTION 30, T. 83 N., R. 06 W. LINN COUNTY, IOWA

FOR RECORDER'S USE ONLY

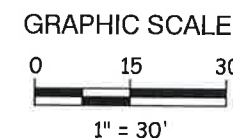


Legal Description -

A portion of Lot 8 of Auditor's Plat 193 as recorded in Pbk 50 - Pg 566, Linn County Recorder's Office, located within the Warranty Deed recorded in Bk 7483 - Pg 9, described as follows:

Beginning at a found CAP #9647 rebar marking the SE corner of said Lot 8;
Thence N89° 51' 46" W - 27.24 feet along the south line of said Lot 8;
Thence N11° 50' 32" E - 4.99 feet;
Thence 70.56 feet along a 320 foot radius curve concave NW'ly with central angle of 12° 38' 00" and chord of N05° 12' 37" E - 70.42 to a point on the north line of said Lot 8;
Thence S89° 52' 01" E - 18.47 feet along said north line to the NE corner of said Lot 8;
Thence S01° 02' 16" E - 75.04 feet along the east line of said Lot 8 to the Point of Beginning.

Said parcel contains 1,603 sf or 0.04 acres.



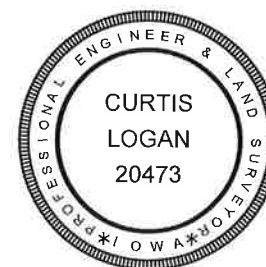
LEGEND

- FOUND ALIQUOT SECTION CORNER (AS NOTED)
- FOUND SURVEY MARKER (AS NOTED)
- SET 5/8" REBAR W/YELLOW LINN CO. CAP, PLS #20473 (UNLESS NOTED) (TO BE SET AFTER CONSTRUCTION)
- △ EXISTING ROW POINT (NOT SET)
- () RECORDED DIMENSION or RECORDED BK-PG

ACQUISITION PLAT

LINN COUNTY, IA PARCEL No. 1

ACQUIRED FROM: LINN COUNTY, IOWA
ACQUISITION PARCEL: 0.04 ACRES
TOTAL ROW AREA: 0.04 ACRES



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

PRELIMINARY

Curtis Logan
My license renewal date is December 31, 2022
Pages or sheets covered by this seal: Sheet 1 of 1

NOTES:

- Section Corners and existing ROW control corners were surveyed in March 2020, using RTK GPS on SPC, NAD83, 2011 Adjustment Datum.

Secondary Road Department



ACQUISITION PLAT
PROJECT NO. BRIDGE 1053 REPLACEMENT
NE 1/4 NE 1/4 SECTION 30, T. 83 N., R. 06 W.
LINN COUNTY, IOWA

DWN: CAL
PLAT DATE: 01-06-2021
SURVEY DATE: MARCH 2020
FIELDBOOK:
SCALE: 1" = 30'
SHEET 1 OF 1

INDEX LEGEND

Location: Lot 6, Auditor's Plat 193
NE NE Sec 30, T.83 N.,R.06 W.
Requestor: Linn County, Iowa
Proprietor: Linn County, Iowa
Surveyor: Curtis Logan, P.L.S., P.E.
Company: Linn County Secondary Roads
Return To: 1888 County Home Road
Marion, IA 52302 Ph:319.892.6400

EXHIBIT A - ACQUISITION PLAT
PROJECT NO. BRIDGE 1053 REPLACEMENT
NE 1/4 NE 1/4 SECTION 30, T. 83 N., R. 06 W.
LINN COUNTY, IOWA

LOT
3

(373.82')

5/8"
REBAR

LOT
4

(375.67')

74.94' (75.03')

74.94' (75.03')
S01° 12' 09"E - 224.82' (225.09')

SE
ROAD
BERTRAM

16+36

BERTRAM RD DESIGN E

P.O.B.

1/2"
REBAR

LOT
7

(379.39')

N89° 55' 01"W - 19.39'

ACQUISITION PARCEL
AREA = 1,486 SF or 0.03 AC

S89° 54' 18"E - 20.28'

(506-566)

(377.53')

LOT
6

(75')

(75')

(75')

A U D I T O R S

P L A T 1 9 3

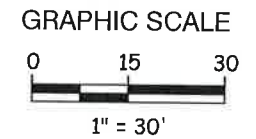
Legal Description -

A portion of Lot 6 of Auditor's Plat 193 as recorded in Pbk 506, Pg 566, Linn County Recorder's Office, located within the Warranty Deed recorded in Bk 7483 - Pg 3, described as follows:

Beginning at a found 1/2" rebar marking the SE corner of said Lot 6;
Thence N89° 55' 01" W - 19.39 feet along the south line of said Lot 6;
Thence N01° 52' 50" W - 74.97 feet to a point on the north line of said Lot 6;
Thence S89° 54' 18" E - 20.28 feet along said north line to the NE corner of said Lot 6;
Thence S01° 12' 09" E - 74.94 feet along the east line of said Lot 6 to the Point of Beginning.

Said parcel contains 1,486 sf or 0.03 acres.

FOR RECORDER'S USE ONLY



LEGEND

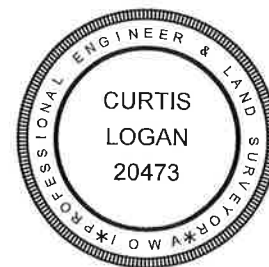
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- △ EXISTING ROW POINT (NOT SET)
- () RECORDED DIMENSION or RECORDED BK-PG

ACQUISITION PLAT

LINN COUNTY, IA PARCEL No. 1

ACQUIRED FROM: LINN COUNTY, IOWA
ACQUISITION PARCEL: 0.03 ACRES
TOTAL ROW AREA: 0.03 ACRES

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.



PRELIMINARY

Curtis Logan
My license renewal date is December 31, 2022
Pages or sheets covered by this seal: Sheet 1 of 1

NOTES:

1. Section Corners and existing ROW control corners were surveyed in March 2020, using RTK GPS on SPC, NAD83, 2011 Adjustment Datum.

Secondary Road Department



ACQUISITION PLAT
PROJECT NO. BRIDGE 1053 REPLACEMENT
NE 1/4 NE 1/4 SECTION 30, T. 83 N., R. 06 W.
LINN COUNTY, IOWA

DWN: CAL
PLAT DATE: 01-07-2021
SURVEY DATE: MARCH 2020
FIELDBOOK:
SCALE: 1" = 30'
SHEET 1 OF 1